

APPLICATION FOR COUNCIL APPROVAL FOR AN EVENT

where alcohol is served without charge or entry fee



For the Attention of:
Executive Assistant
Planning &
Development Department

Fax No: 8389 7440
E-mail: mail@ahc.sa.gov.au
Mail: Adelaide Hills Council
PO Box 44
WOODSIDE SA 5244

Instructions: fill in all spaces using clearly readable block letters

Applicant:

I, (in block letters please)
on behalf of:
On this date:/...../ 20.....

The Event:

seek written approval from Council for:
event to be held on:/...../ 20..... Day of Week:
at: (venue address)
to start at: am/pm and finish at:.....am/pm
maximum number of guests:
description of music/live entertainment to be provided: (e.g., concert, band, singer, etc)
(State whether this will be amplified or acoustic – (refer to **Note 1 overleaf**)
number of toilet facilities at venue and provision of additional toilets: M F Disabled Portable (refer to **Note 2 overleaf**)

I advise that there will be no sale of alcohol at this function and no exchange of monies has taken place or will take place, and that all information I have provided on this form is accurate.

Applicant Contact details:

Telephone: Home: Work:
Mobile: Fax:
Address:
E-mail:
Applicant's Signature:

NOTES

Note 1

Music/Entertainment

If the music/entertainment is to be amplified, please provide a plan showing the location of the stage and direction of the speakers.

Note 2

Provision of Toilets

If there are insufficient toilets on site for the number of guests expected to attend, there will be a requirement for additional toilets to be hired. Please contact the Executive Assistant, Planning & Development Department, for clarification.