



Development Application Checklist (completed with AHC staff)

TO ENABLE PROMPT PROCESSING OF APPLICATIONS AND AVOID UNNECESSARY DELAYS, THE FOLLOWING INFORMATION IS REQUIRED AT LODGEMENT

- Fully completed and signed Development Application Form in readable text (ensuring the below details are on the form)**
 - What is applicant applying for (e.g. Full Development Approval or Planning Consent Only)
 - Applicant (& Owners full contact details if different to applicant) including **e-mail** and **phone no.**
 - Description of the proposed development
 - Development cost
 - Floor area of proposed development
 - Must be signed and dated
 - CITB Levy payment if the development cost is greater than \$40,000 (only if applying for Building Approval)

- Completed and signed Technical Regulator Powerline Declaration**
Not required for tree removal or internal alterations

- Copy of Certificate of Title (obtained no later than 12 months prior).**
Certificate of Title copies are available at <https://www.sailis.sa.gov.au/home/auth/login>
Council can order your title upon request - fees apply (alternatively refer them to the government website)

- Plans and technical details (required)**
 - Site plan- **required**
 - Floor plan* (including existing and proposed floor plan if includes alterations to dwelling)-**required**
 - Elevation* drawings- **required**
 - Full structural and technical details (if applying for **building approval through Council**)

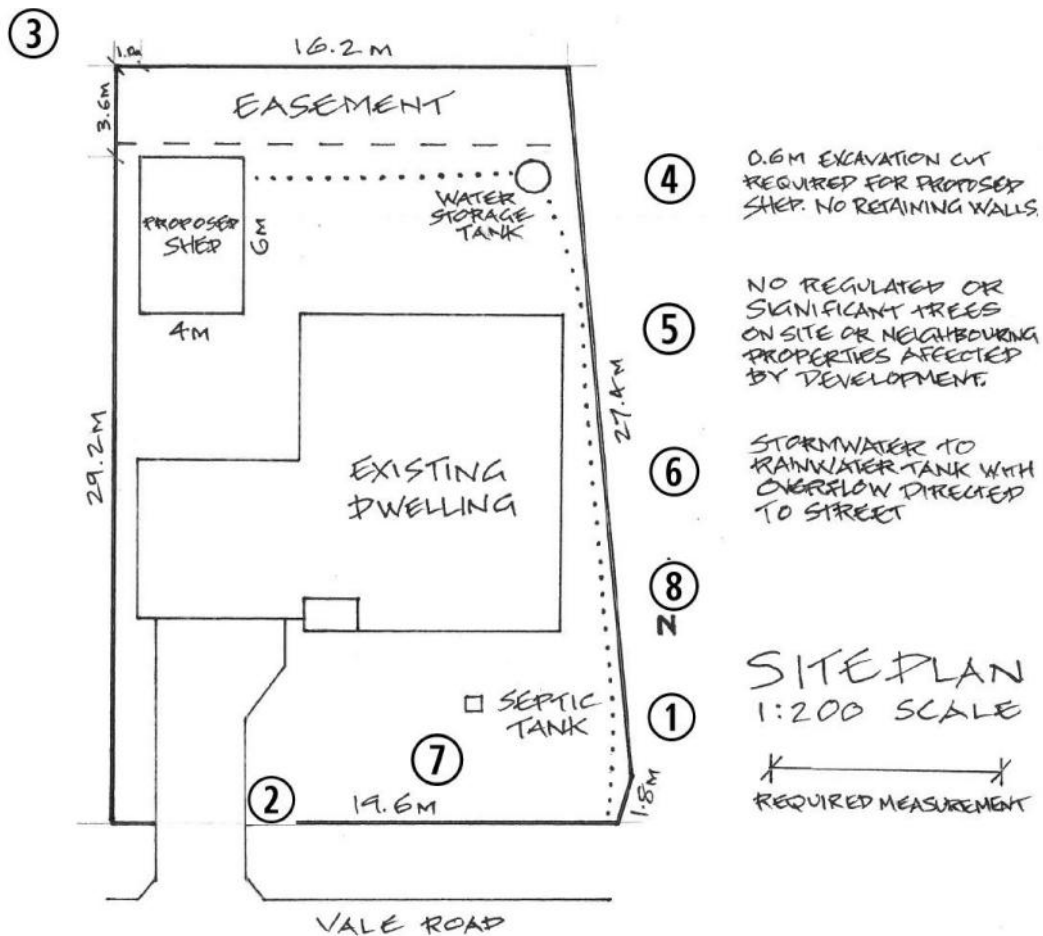
* Not required for tree removal applications

For more details about appropriate standards of details and drawings refer the applicant to domestic structures information sheet and example site plans

- Waste Water Works Application (if applicable)**
Required if plumbing work/alterations are to be undertaken (unless the property is connected to Mains Sewer).
Queries to AHC Environmental Health Officer – phone council on 8408 0400
 - Application form given
 - N/A

AHC Staff Members Name

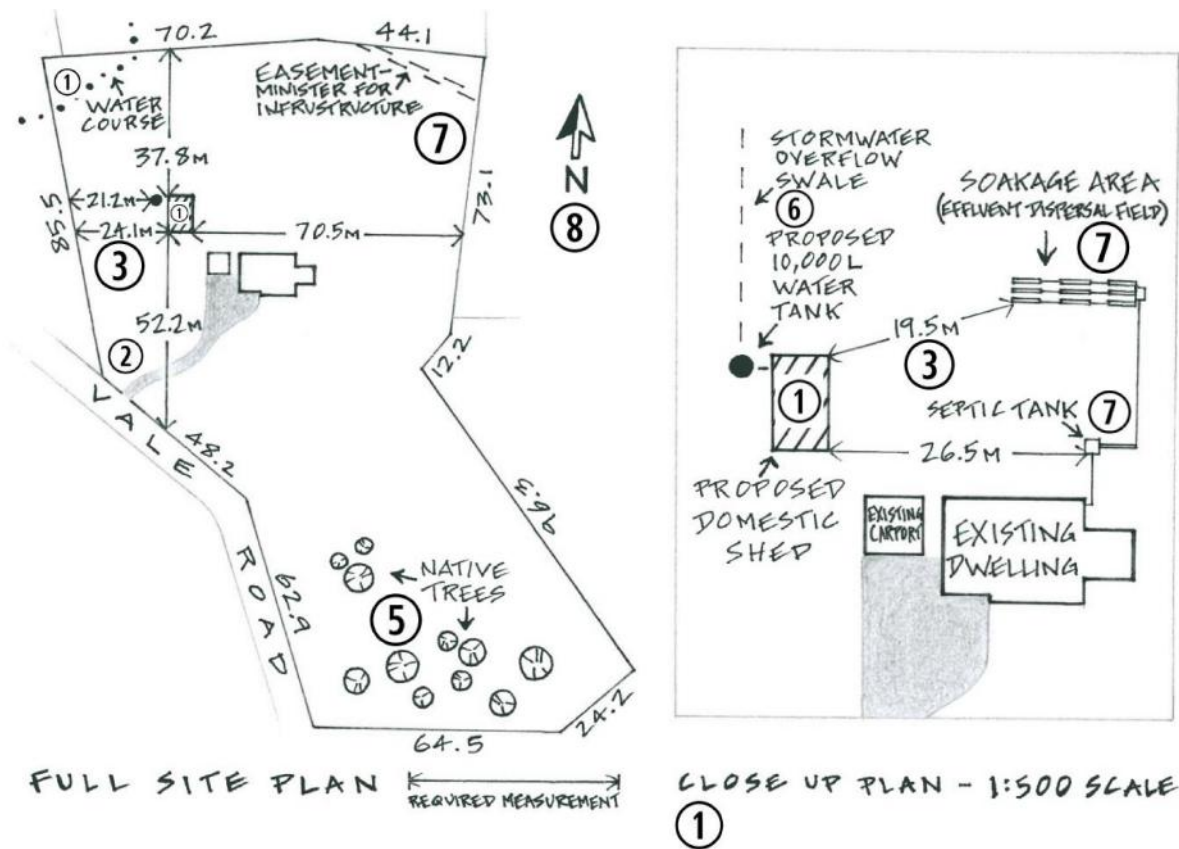
SITE PLAN EXAMPLE – RESIDENTIAL SITE



SITE PLAN KEY REQUIREMENTS

- ① SITE PLAN DRAWN TO A METRIC SCALE OF NO LESS THAN 1:200
- ② ALL BOUNDARIES AND DIMENSIONS OF THE SITE
- ③ DIMENSIONS OF THE MINIMUM SEPARATION DISTANCE BETWEEN PROPOSED STRUCTURES AND SITE BOUNDARIES, AND EXISTING STRUCTURES ON THE SITE
- ④ EARTHWORKS AND RETAINING WALL DETAILS (IF ANY)
- ⑤ LOCATION OF ANY REGULATED OR SIGNIFICANT TREES (INCLUDING ON ADJOINING LAND) THAT MAY BE AFFECTED BY BUILDING WORK
- ⑥ METHOD OF STORMWATER DISPOSAL AND/OR RETENTION
- ⑦ LOCATION OF ANY EASEMENTS OR SEPTIC TANK AND EFFLUENT DISPOSAL AREA
- ⑧ APPROXIMATE NORTH POINT

SITE PLAN EXAMPLE – LARGE RURAL SITE

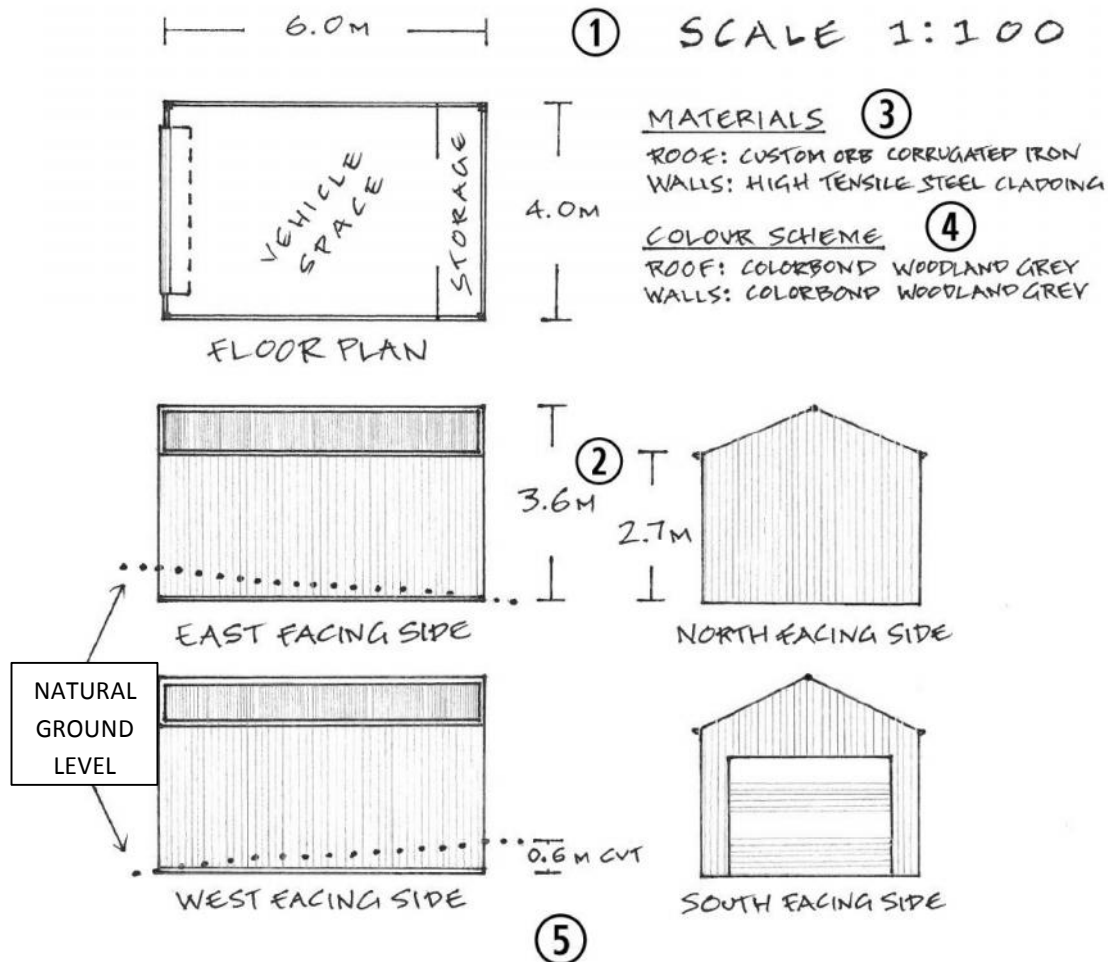


SITE PLAN KEY REQUIREMENTS

- ① SITE PLAN DRAWN TO A METRIC SCALE OF NO LESS THAN 1:500 SHOWING EXISTING AND PROPOSED BUILDINGS, STRUCTURES, AND NATURAL FEATURES ON THE SITE
- ② ALL BOUNDARIES AND DIMENSIONS OF THE SITE INCLUDING EXISTING AND PROPOSED VEHICLE ACCESS AND MANOEUVRING AREAS
- ③ DIMENSIONS OF THE MINIMUM SEPARATION DISTANCE BETWEEN PROPOSED STRUCTURES AND SITE BOUNDARIES, AND EXISTING STRUCTURES ON THE SITE
- ④ EARTHWORKS AND RETAINING WALL DETAILS (IF APPLICABLE)
- ⑤ LOCATION OF ANY REGULATED OR SIGNIFICANT TREES AND ANY NATIVE VEGETATION (INCLUDING ON ADJOINING LAND) THAT MAY BE AFFECTED BY BUILDING WORK
- ⑥ METHOD OF STORMWATER DISPOSAL AND/OR RETENTION INCLUDING STORMWATER OVERFLOW MECHANISMS (I.E. VEGETATED SWALES, STONE FILLED TRENCHES OR OTHER INFILTRATION MECHANISMS TO TREAT OVERFLOW ON-SITE)
- ⑦ LOCATION AND DISCRPTION OF ANY EASEMENTS AND WASTE CONTROL SYSTEM (I.E. BOTH THE LOCATIONS OF THE TANK AND THE EFFLUENT DISPERSAL FIELD)
- ⑧ APPROXIMATE NORTH POINT

ELEVATION PLANS & FLOOR PLAN EXAMPLE

DOMESTIC SHED



ELEVATION PLANS & FLOOR PLAN KEY REQUIREMENTS

- ① ELEVATION PLANS & FLOOR PLAN DRAWN TO A METRIC SCALE OF NO LESS THAN 1:100
- ② ALL DIMENSIONS OF THE PROPOSED STRUCTURE (DEPTH, WIDTH, WALL & RIDGE HEIGHTS)
- ③ SCHEDULE OF EXTERNAL MATERIALS AND FINISHES
- ④ EXTERNAL COLOUR SCHEME
- ⑤ EARTHWORKS DETAILS (I.E. CUT AND OR FILL – INCLUDE NATURAL GROUND LEVEL LINE AND DIMENSION(S) OF MAXIMUM EXCAVATION MEASUREMENT) – INCLUDE DIMENSIONED ELEVATIONS OF RETAINING WALLS WHERE APPLICABLE