



ADELAIDE HILLS COUNCIL

INSTRUMENT OF DELEGATION

INSTRUMENT D – INSTRUMENT OF DELEGATION
UNDER THE PLANNING, DEVELOPMENT AND
INFRASTRUCTURE ACT 2016, REGULATIONS,
PLANNING AND DESIGN CODE AND PRACTICE
DIRECTIONS OF POWERS OF AN ASSESSMENT
MANAGER

15 AUGUST 2023

Preamble

NOTES

1. Conditions or Limitations: conditions or limitations may apply to the delegations contained in this Instrument.
2. Refer to the relevant decision of the Assessment Manager to identify when these delegations were made, reviewed and or amended.

Delegation Sources

- Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice Directions of Powers of an Assessment Manager (Instrument D)
- Planning, Development and Infrastructure (General) Regulations 2017
- Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019
- Planning and Design Code
- State Planning Commission Practice Direction (Scheme to Avoid Conflicting Regimens) 2019
- Site Planning Commission Practice Direction 14 Site Contamination Assessment 2021
- Site Planning Commission Practice Direction 16 Urban Tree Canopy Off-set Scheme
- Urban Tree Canopy Off-set Scheme

Positions

| Abbreviation |
|---|
| Administration Building Support Officer (418) |
| Administration Support Officer (369) |
| Assessment Manager (72) |
| Building Officer (453) |
| Building Officer (463) |
| Building Officer (73) |
| CAP (Council's Assessment Panel) |
| Chief Executive Officer (95) |
| Children's Program and Learning Officer (365) |
| Customer Service Officer (11) |
| Customer Service Officer (18) |
| Customer Service Officer (23) |

| Abbreviation |
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| Customer Service Officer (382) |
| Customer Service Officer (59) |
| Customer Service Officer (62) |
| Customer Service Officer (66) |
| Customer Service Officer (68) |
| Customer Service Officer (68b) |
| Customer Service Officer Casual (197) |
| Customer Service Officer Casual (20) |
| Customer Service Officer Casual (21) |
| Customer Service Officer Casual (267) |
| Customer Service Officer Casual (484) |
| Customer Service Officer Casual (485) |
| Customer Service Officer Casual (60) |
| Development Support Officer (76) |
| Director Corporate Services (41) |
| Director Development and Regulatory Services (70) |
| Director Infrastructure and Operations (114) |

| Abbreviation |
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| Duty Planner (265a) |
| Duty Planner (265b) |
| Executive Assistant Development and Regulatory Services (69) |
| Manager Development Services (72) |
| Manager Financial Services (214) |
| Manager Libraries and Customer Service (12) |
| Senior Building Officer (380) |
| Senior Statutory Planner (490) |
| Senior Statutory Planner (80) |
| Senior Strategic and Policy Planner (200) |
| Statutory Planner (195) |
| Statutory Planner (215) |
| Statutory Planner (230) |
| Statutory Planner (82) |
| Statutory Planning Cadet (355) |
| Team Leader Administration (77) |
| Team Leader Building Services (286) |

| Abbreviation |
|--|
| Team Leader Council Customer Service (389) |
| Team Leader Financial Accounting (482) |
| Team Leader Statutory Planning (326) |

Instrument D – Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice Directions of Powers of an Assessment Manager

| Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice Directions of Powers of an Assessment Manager (Instrument D) | | | |
|--|--|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s7(5)(a) | <p>1. Environment and Food Production Areas – Greater Adelaide</p> <p>1.1 The power pursuant to Section 7(5)(a) of the Planning, Development and Infrastructure Act 2016 (the PDI Act), in relation to a proposed development in an environment and food production area that involves a division of land that would create 1 or more additional allotments to seek the concurrence of the Commission in the granting of the development authorisation to the development.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team Leader Statutory Planning (326), CAP (Council's Assessment Panel), Senior Statutory Planner (490)</p> | <hr/> <p>Assessment report to be countersigned by Assessment Manager, Team Leader Statutory Planning or Senior Statutory Planner prior to the decision being issued where not reported to CAP.</p> |
| s7(5)(d) | <p>1. Environment and Food Production Areas – Greater Adelaide</p> <p>1.2 The power pursuant to Section 7(5)(d) of the PDI</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Manager</p> | <hr/> <p>Assessment report to be countersigned by Assessment Manager, Team Leader Statutory</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|---|--|
| | <p>Act in relation to a proposed development in an environment and food production area that involves a division of land that would create one or more additional allotments, to, if the proposed development will create additional allotments to be used for residential development, refuse to grant development authorisation in relation to the proposed development.</p> | <p>Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team Leader Statutory Planning (326), CAP (Council's Assessment Panel), Senior Statutory Planner (490)</p> | <p>Planning or Senior Statutory Planner prior to the decision being issued where not reported to CAP.</p> |
| s94(3)(a) | <p>2. Relevant Authority – Commission</p> <p>2.1 The power pursuant to Section 94(3)(a) of the PDI Act, if the Minister acts under Section 94(1)(h) of the PDI Act to, at the request of the Commission, provide the Commission with a report relating to any application for development authorisation that has been under consideration by the relevant authority.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <p>File Note to be countersigned by Assessment Manager, Team Leader Statutory Planning or Senior Statutory Planner prior to report being sent.</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|---|--|
| s99(1) | <p>3. Relevant Provisions</p> <p>3.1 The power pursuant to Section 99(1) of the PDI Act, if a proposed development involves the performance of building work to determine to act under Section 99(1) of the PDI Act to:</p> <p>3.1.1 refer the assessment of the development in respect of the Building Rules to the council for the area in which the proposed development is to be undertaken; or</p> <p>3.1.2 require that the assessment of the development in respect of the Building Rules be undertaken by a building certifier.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <p>NIL</p> |
| s102(1) | <p>4. Matters Against Which Development Must Be Assessed</p> <p>4.1 The power pursuant to Section 102(1) of the PDI Act to assess a development against, and grant or refuse a consent in respect of, each of the following matters (insofar as they are relevant to the particular</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200),</p> | <p>Where publicly notified the development does not need to be reported to CAP for a decision in the following circumstances:</p> <ul style="list-style-type: none"> - Where no representations are received; or, - Where no representors who are opposed to the |

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| | <p>development):</p> <p>4.1.1 -</p> <p>4.1.1.1 the relevant provisions of the Planning Rules; and</p> <p>4.1.1.2 to the extent provided by Part 7 Division 2 of the PDI Act – the impacts of the development, (planning consent);</p> | <p>Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), CAP (Council's Assessment Panel), Senior Statutory Planner (490)</p> | <p>development wish to be heard; or</p> <p>- Where only representations supporting the development were received.</p> <p>1. Where not reported to CAP, New dwellings in the Productive Rural Landscape Zone (excluding those in the Crest estate) must have a referral for concurrence support response in the Portal from the Assessment Manager, Team Leader Statutory Planning, Senior Statutory Planner or another Statutory Planner prior to the decision being issued.</p> <p>2. Where not reported to CAP, Licensed premises must have the assessment report countersigned by Assessment Manager, Manager Development Services, Team Leader Statutory Planning or Senior Statutory Planner prior to the decision being issued.</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|-------------------------------|----------|---|
| | | | <p>3. Where not reported to CAP, Refusals must have the assessment report countersigned by Assessment Manager, Manager Development Services, Team Leader Statutory Planning.</p> <p>4. Where not reported to CAP and with the exception of minor boundary realignments involving two allotments, land divisions must have the assessment report countersigned by the Assessment Manager, Manager Development Services, or Team Leader Statutory Planning prior to decision being issued.</p> <p>5. In all circumstances, where development is for a Council staff member, elected member, or person engaged by Council, the matter must be reported to the Assessment Manager or Manager Development Services for determination on whether delegation to CAP should be exercised.</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|---|--|
| s102(1) | <p>4. Matters Against Which Development Must Be Assessed</p> <p>4.1 The power pursuant to Section 102(1) of the PDI Act to assess a development against, and grant or refuse a consent in respect of, each of the following matters (insofar as they are relevant to the particular development):</p> <p>4.1.2 in relation to a proposed division of land (otherwise than under the Community Titles Act 1996 or the Strata Titles Act 1988) - the requirement that the following conditions be satisfied (or will be satisfied by the imposition of conditions under the PDI Act):</p> <p>4.1.2.1 requirements set out in the Planning and Design Code made for the purposes of this provision are satisfied;</p> <p>4.1.2.2 any relevant requirements set out in a design standard has been satisfied;</p> <p>4.1.2.3 the requirements of a water industry entity under</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team Leader Statutory Planning (326), CAP (Council's Assessment Panel), Senior Statutory Planner (490)</p> | <p>Where publicly notified the development does not need to be reported to CAP for a decision in the following circumstances:</p> <ul style="list-style-type: none"> - Where no representations are received; or, - Where no representors who are opposed to the development wish to be heard; or - Where only representations supporting the development were received. <p>1. Where not reported to CAP, New dwellings in the Productive Rural Landscape Zone (excluding those in the Crest estate) must have a referral for concurrence support response in the Portal from the Assessment Manager, Team Leader Statutory Planning, Senior Statutory Planner or another Statutory Planner prior to the decision being</p> |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
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| | <p>the Water Industry Act 2012 identified under the regulations relating to the provision of water supply and sewerage services are satisfied;</p> <p>4.1.2.4 where land is to be vested in a council or other authority - the council or authority consents to the vesting;</p> <p>4.1.2.5 requirements set out in regulations made for the purposes of Section 102(1)(c) of the PDI Act are satisfied;</p> | | <p>issued.</p> <p>2. Where not reported to CAP, Licensed premises must have the assessment report countersigned by Assessment Manager, Manager Development Services, Team Leader Statutory Planning or Senior Statutory Planner prior to the decision being issued.</p> <p>3. Where not reported to CAP, Refusals must have the assessment report countersigned by Assessment Manager, Manager Development Services, or Team Leader Statutory Planning.</p> <p>4. Where not reported to CAP and with the exception of minor boundary realignments involving two allotments, land divisions must have the assessment report countersigned by the Assessment Manager, Manager Development Services, or Team Leader Statutory Planning prior</p> |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | | <p>to decision being issued.</p> <p>5. In all circumstances, where development is for a Council staff member, elected member, or person engaged by Council, the matter must be reported to the Assessment Manager or Manager Development Services for determination on whether delegation to CAP should be exercised.</p> |
| s102(1) | <p>4. Matters Against Which Development Must Be Assessed</p> <p>4.1 The power pursuant to Section 102(1) of the PDI Act to assess a development against, and grant or refuse a consent in respect of, each of the following matters (insofar as they are relevant to the particular development):</p> <p>4.1.3 in relation to a division of land under the Community Titles Act 1996 or the Strata Titles Act 1988</p> <p>- the requirement that the following conditions be</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82),</p> | <p>Where publicly notified the development does not need to be reported to CAP for a decision in the following circumstances:</p> <ul style="list-style-type: none"> - Where no representations are received; or, - Where no representors who are opposed to the development wish to be heard; or - Where only representations supporting the |

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|-----------|---|---|--|
| | <p>satisfied (or will be satisfied by the imposition of conditions under the PDI Act):</p> <p>4.1.3.1 requirements set out in the Planning and Design Code made for the purposes of this provision are satisfied;</p> <p>4.1.3.2 any relevant requirements set out in a design standard has been satisfied;</p> <p>4.1.3.3 any encroachment of a lot or unit over other land is acceptable having regard to any provision made by the Planning and Design Code or a design standard;</p> <p>4.1.3.4 where land is to be vested in a council or other authority - the council or authority consents to the vesting;</p> <p>4.1.3.5 a building or item intended to establish a boundary (or part of a boundary) of a lot or lots or a unit or units is appropriate for that purpose;</p> <p>4.1.3.6 the division of land under the Community Titles Act 1996 or the Strata Titles Act 1988 is appropriate having regard to the nature and extent of the common property that would be established by the relevant</p> | <p>Statutory Planning Cadet (355), Team Leader Statutory Planning (326), CAP (Council's Assessment Panel), Senior Statutory Planner (490)</p> | <p>development were received.</p> <p>1. Where not reported to CAP, New dwellings in the Productive Rural Landscape Zone (excluding those in the Crest estate) must have a referral for concurrence support response in the Portal from the Assessment Manager, Team Leader Statutory Planning, Senior Statutory Planner or another Statutory Planner prior to the decision being issued.</p> <p>2. Where not reported to CAP, Licensed premises must have the assessment report countersigned by Assessment Manager, Manager Development Services, Team Leader Statutory Planning or Senior Statutory Planner prior to the decision being issued.</p> <p>3. Where not reported to CAP, Refusals must have the assessment report countersigned by</p> |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|----------|---|
| | <p>scheme;</p> <p>4.1.3.7 the requirements of a water industry entity under the Water Industry Act 2012 identified under the regulations relating to the provision of water supply and sewerage services are satisfied;</p> <p>4.1.3.8 any building situated on the land complies with the Building Rules;</p> <p>4.1.3.9 requirements set out in the regulations made for the purposes of Section 102(d) of the PDI Act are satisfied;</p> | | <p>Assessment Manager, Manager Development Services, Team Leader Statutory Planning.</p> <p>4. Where not reported to CAP and with the exception of minor boundary realignments involving two allotments, land divisions must have the assessment report countersigned by the Assessment Manager, Manager Development Services, or Team Leader Statutory Planning prior to decision being issued.</p> <p>5. In all circumstances, where development is for a Council staff member, elected member, or person engaged by Council, the matter must be reported to the Assessment Manager or Manager Development Services for determination on whether delegation to CAP should be exercised.</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|---|--|
| s102(1) | <p>4. Matters Against Which Development Must Be Assessed</p> <p>4.1 The power pursuant to Section 102(1) of the PDI Act to assess a development against, and grant or refuse a consent in respect of, each of the following matters (insofar as they are relevant to the particular development):</p> <p>4.1.4 any encroachment of a building over, under, across or on a public place (and not otherwise dealt with above) is acceptable having regard to any provision made by the Planning and Design Code or a design standard;</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team Leader Statutory Planning (326), CAP (Council's Assessment Panel), Senior Statutory Planner (490)</p> | <p>Where publicly notified the development does not need to be reported to CAP for a decision in the following circumstances:</p> <ul style="list-style-type: none"> - Where no representations are received; or, - Where no representors who are opposed to the development wish to be heard; or - Where only representations supporting the development were received. <p>1. Where not reported to CAP, the assessment report must be countersigned by Assessment Manager, Manager Development Services, Team Leader Statutory Planning or Senior Statutory Planner prior to the decision being issued.</p> <p>2. Where not reported to CAP, Refusals must have assessment report countersigned by Assessment</p> |

| Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice Directions of Powers of an Assessment Manager (Instrument D) | | | |
|---|--|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | | <p>Manager, Manager Development Services, Team Leader Statutory Planning.</p> <p>3. In all circumstances, where development is for a Council staff member, elected member, or person engaged by Council, the matter must be reported to the Assessment Manager or Manager Development Services for determination on whether delegation to CAP should be exercised.</p> |
| s102(1) | <p>4. Matters Against Which Development Must Be Assessed</p> <p>4.1 The power pursuant to Section 102(1) of the PDI Act to assess a development against, and grant or refuse a consent in respect of, each of the following matters (insofar as they are relevant to the particular development):</p> <p>4.1.5 if relevant - requirements applying under Part 15</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team</p> | <p>Where publicly notified the development does not need to be reported to CAP for a decision in the following circumstances:</p> <ul style="list-style-type: none"> - Where no representations are received; or, - Where no representors who are opposed to the development wish to be heard; or - Where only representations supporting the |

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| | Division 2 of the PDI Act are satisfied; | Leader Statutory Planning (326), CAP (Council's Assessment Panel), Senior Statutory Planner (490) | <p>development were received.</p> <p>1. Where not reported to CAP, the assessment report must be countersigned by Assessment Manager, Manager Development Services, Team Leader Statutory Planning or Senior Statutory Planner prior to the decision being issued.</p> <p>2. In all circumstances, where development is for a Council staff member, elected member, or person engaged by Council, the matter must be reported to the Assessment Manager or Manager Development Services for determination on whether delegation to CAP should be exercised.</p> |
| s102(1) | <p>4. Matters Against Which Development Must Be Assessed</p> <p>4.1 The power pursuant to Section 102(1) of the PDI</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Senior Building Officer (380), Building Officer (453), Building | <hr/> <p>Where publicly notified the development does not need to be reported to CAP for a decision in the</p> |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
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| | <p>Act to assess a development against, and grant or refuse a consent in respect of, each of the following matters (insofar as they are relevant to the particular development):</p> <p>4.1.6 such other matters as may be prescribed.</p> | <p>Officer (73), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), CAP (Council's Assessment Panel), Building Officer (463), Senior Statutory Planner (490)</p> | <p>following circumstances:</p> <ul style="list-style-type: none"> - Where no representations are received; or, - Where no representors who are opposed to the development wish to be heard; or - Where only representations supporting the development were received. <p>1. Where not reported to CAP, New dwellings in the Productive Rural Landscape Zone (excluding those in the Crest estate) must have a referral for concurrence support response in the Portal from the Assessment Manager, Team Leader Statutory Planning, Senior Statutory Planner or another Statutory Planner prior to the decision being issued.</p> <p>2. Where not reported to CAP, licensed premises must have the assessment report countersigned by Assessment Manager, Manager Development</p> |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
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| | | | <p>Services, Team Leader Statutory Planning or Senior Statutory Planner prior to the decision being issued.</p> <p>3. Where not reported to CAP, refusals must have assessment report countersigned by Assessment Manager, Manager Development Services, Team Leader Statutory Planning.</p> <p>4. Where not reported to CAP and with the exception of minor boundary realignments involving two allotments, land divisions must have the assessment report countersigned by the Assessment Manager, Manager Development Services, or Team Leader Statutory Planning prior to decision being issued.</p> <p>5. In all circumstances, where development is for a Council staff member, elected member, or person engaged by Council, the matter must be reported</p> |

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|-----------|--|---|--|
| | | | to the Assessment Manager or Manager Development Services for determination on whether delegation to CAP should be exercised. |
| s102(3) | <p>4. Matters Against Which Development Must Be Assessed</p> <p>4.2 The power pursuant to Section 102(3) of the PDI Act to, in relation to granting a planning consent, on the delegate’s own initiative or on application, reserve the delegate’s decision on a specified matter or reserve the delegate’s decision to grant a planning consent:</p> <p>4.2.1 until further assessment of the relevant development under the PDI Act; or</p> <p>4.2.2 until further assessment or consideration of the proposed development under another Act; or</p> <p>4.2.3 until a licence, permission, consent, approval, authorisation, certificate or other authority is granted, or not granted (by the decision of another authority), under</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), CAP (Council's Assessment Panel), Senior Statutory Planner (490)</p> | <p>Where publicly notified the development does not need to be reported to CAP for a decision in the following circumstances:</p> <ul style="list-style-type: none"> - Where no representations are received; or, - Where no representors who are opposed to the development wish to be heard; or - Where only representations supporting the development were received. <p>1. Where not reported to CAP, New dwellings in the Productive Rural Landscape Zone (excluding those in the Crest estate) must have a referral for concurrence support response in the Portal from</p> |

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| | another Act. | | <p>the Assessment Manager, Team Leader Statutory Planning, Senior Statutory Planner or another Statutory Planner prior to the decision being issued.</p> <p>2. Where not reported to CAP, licensed premises must have the assessment report countersigned by Assessment Manager, Manager Development Services, Team Leader Statutory Planning or Senior Statutory Planner prior to the decision being issued.</p> <p>3. Where not reported to CAP, refusals must have assessment report countersigned by Assessment Manager, Manager Development Services, Team Leader Statutory Planning.</p> <p>4. Where not reported to CAP and with the exception of minor boundary realignments involving two allotments, land divisions must have</p> |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
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| | | | <p>the assessment report countersigned by the Assessment Manager, Manager Development Services, or Team Leader Statutory Planning prior to decision being issued.</p> <p>5. In all circumstances, where development is for a Council staff member, elected member, or person engaged by Council, the matter must be reported to the Assessment Manager or Manager Development Services for determination on whether delegation to CAP should be exercised.</p> |
| s102(4) | <p>4. Matters Against Which Development Must Be Assessed</p> <p>4.3 The power pursuant to Section 102(4) of the PDI Act to allow any matter specified by the Planning and Design Code for the purposes of Section 102(4) of the PDI Act to be reserved on the application of the applicant.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200),</p> | <p>Where publicly notified the development does not need to be reported to CAP for a decision in the following circumstances:</p> <ul style="list-style-type: none"> - Where no representations are received; or, - Where no representors who are opposed to the |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|-------------------------------|--|---|
| | | <p>Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), CAP (Council's Assessment Panel), Senior Statutory Planner (490)</p> | <p>development wish to be heard; or</p> <p>- Where only representations supporting the development were received.</p> <p>1. Where not reported to CAP, New dwellings in the Productive Rural Landscape Zone (excluding those in the Crest estate) must have a referral for concurrence support response in the Portal from the Assessment Manager, Team Leader Statutory Planning, Senior Statutory Planner or another Statutory Planner prior to the decision being issued.</p> <p>2. Where not reported to CAP, licensed premises must have the assessment report countersigned by Assessment Manager, Manager Development Services, Team Leader Statutory Planning or Senior Statutory Planner prior to the decision being issued.</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|-------------------------------|----------|---|
| | | | <p>3. Where not reported to CAP, refusals must have assessment report countersigned by Assessment Manager, Manager Development Services, Team Leader Statutory Planning.</p> <p>4. Where not reported to CAP and with the exception of minor boundary realignments involving two allotments, land divisions must have the assessment report countersigned by the Assessment Manager, Manager Development Services, or Team Leader Statutory Planning prior to decision being issued.</p> <p>5. In all circumstances, where development is for a Council staff member, elected member, or person engaged by Council, the matter must be reported to the Assessment Manager or Manager Development Services for determination on whether delegation to CAP should be exercised.</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|------------|--|---|---|
| s106(2) | <p>5. Deemed-to-satisfy Assessment</p> <p>5.1 The power pursuant to Section 106(2) of the PDI Act to form the opinion and be satisfied that development is deemed-to-satisfy development except for 1 or more minor variations and assess it as being deemed-to-satisfy.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <hr/> <p>File note to have the concurrence of another Statutory Planner prior to decision being made.</p> |
| s107(2)(c) | <p>6. Performance Assessed Development</p> <p>6.1 The power pursuant to Section 107(2)(c) of the PDI Act to form the opinion that the development is seriously at variance with the Planning and Design Code</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Manager Development Services (72), Senior Statutory Planner (80), Senior</p> | <hr/> <p>Where not reported to CAP, the assessment report for refusal must have concurrence of Assessment Manager, Manager Development Services or Team Leader Statutory Planning prior to decision being</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|---|---|
| | (disregarding minor variations). | Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team Leader Statutory Planning (326), CAP (Council's Assessment Panel), Senior Statutory Planner (490) | issued. In all circumstances, where development is for a Council staff member, elected member, or person engaged by Council, the matter must be reported to the Assessment Manager or Manager Development Services for determination on whether delegation to CAP should be exercised. |
| s107(3) | <p>6. Performance Assessed Development</p> <p>6.2 The power pursuant to Section 107(3) of the PDI Act, if a proposed development is to be assessed under Section 107 of the PDI Act to make a decision in accordance with a practice direction.</p> <p>6.2.1 The power pursuant to Section 107(4) of the PDI Act to limit the matters that the delegate will take into account to what should be the decision of the relevant authority as to planning consent in relation to the performance based elements of the development as</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), | File Note to be counter signed by other Statutory Planner prior to decision being made. |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|------------|--|--|----------------------------|
| | assessed on its merits. | Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | |
| s119(1)(b) | <p>7. Application and Provision of Information</p> <p>7.1 The power pursuant to Section 119(1)(b) of the PDI Act to require an application to the relevant authority for the purposes of Part 7 of the PDI Act, to include any information as the delegate may reasonably require.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader Administration (77), Senior Building Officer (380), Building Officer (453), Building Officer (73), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory</p> | <hr/> <p>NIL</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|---|----------------------------|
| | | Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | |
| s119(3) | 7. Application and Provision of Information 7.2 The power pursuant to Section 119(3) of the PDI Act to request an applicant: 7.2.1 to provide such additional documents, assessments or information (including calculations and technical details) as the delegate may reasonably require to assess the application; 7.2.2 to remedy any defect or deficiency in any application or accompanying document or information required by or under the PDI Act; 7.2.3 to consult with an authority or body prescribed by the regulations; 7.2.4 to comply with any other requirement prescribed | Director Development and Regulatory Services (70), Statutory Planner (462), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader Administration (77), Senior Building Officer (380), Building Officer (453), Building Officer (73), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner | NIL |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|---|--|
| | by the regulations. | (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | |
| s119(6) | <p>7. Application and Provision of Information</p> <p>7.3 The power pursuant to Section 119(6) of the PDI Act if a request is made under Section 119(3) of the PDI Act, and the request is not complied with within the time specified by the regulations, to</p> <p>7.3.1 subject to Section 119(6)(b)(ii) of the PDI Act, refuse the application; and</p> <p>7.3.2 refuse the application in prescribed circumstances (including, if the regulations so provide, in a case involving development that is deemed to satisfy development).</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Senior Building Officer (380), Building Officer (453), Building Officer (73), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), | Where not reported to CAP, Assessment Report for Refusal must have concurrence of Assessment Manager, Manager Development Services or Team Leader Statutory Planning prior to decision being issued. |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|--|--|
| | | Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | |
| s119(7) | <p>7. Application and Provision of Information</p> <p>7.4 The power pursuant to Section 119(7) of the PDI Act to, in dealing with an application that relates to a regulated tree, consider that special circumstances apply.</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | <hr/> <p>In accordance with the Special Circumstances Policy of Council's Development Applications Involving Regulated Tree(s) Policy.</p> |
| s119(9) | <p>7. Application and Provision of Information</p> <p>7.5 The power pursuant to Section 119(9) of the PDI</p> | Director Development and Regulatory Services (70), Statutory | |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|---|----------------------------|
| | <p>Act to:</p> <p>7.5.1 permit an applicant:</p> <p>7.5.1.1 to vary an application;</p> <p>7.5.1.2 to vary any plans, drawings, specifications or other documents that accompanied an application, (provided that the essential nature of the proposed development is not changed);</p> | <p>Planner (462), Senior Building Officer (380), Building Officer (453), Building Officer (73), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490)</p> | <p>NIL</p> |
| s119(9) | <p>7. Application and Provision of Information</p> <p>7.5 The power pursuant to Section 119(9) of the PDI Act to:</p> <p>7.5.2 permit an applicant to lodge an application without the provision of any information or document required</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Team Leader Administration (77), Senior Building Officer (380), Building Officer (453),</p> | <p>NIL</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|--|---|
| | by the regulations; | Building Officer (73), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | |
| s119(9) | <p>7. Application and Provision of Information</p> <p>7.5 The power pursuant to Section 119(9) of the PDI Act to:</p> <p>7.5.3 to the extent that the fee is payable to the relevant authority waive payment of whole or part of the application fee, or refund an application fee (in whole or</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader Administration (77), Senior Building Officer (380), Building | <p>In accordance with Council Fee Waiver Policy. Refunds are limited to Manager Development Services, Assessment Manager, Team Leader Building, Team Leader Statutory Planning and Team Leader Administration in accordance with Council Development Application Fee Refund</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|---|----------------------------|
| | in part); | Officer (453), Building Officer (73), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | Policy. |
| s119(9) | <p>7. Application and Provision of Information</p> <p>7.5 The power pursuant to Section 119(9) of the PDI Act to:</p> <p>7.5.4 if there is an inconsistency between any documents lodged with the relevant authority for the</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Administration Building Support Officer (418), Administration Support Officer (369), | NIL |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|---|----------------------------|
| | <p>purposes of Part 7 of the PDI Act (whether by an applicant or any other person), or between any such document and a development authorisation that has already been given that is relevant in the circumstances, return or forward any document to the applicant or to any other person and determine not to finalise the matter until any specified matter is resolved, rectified or addressed.</p> | <p>Team Leader Administration (77), Senior Building Officer (380), Building Officer (453), Building Officer (73), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490)</p> | |
| s119(10) | <p>7. Application and Provision of Information 7.6 The power pursuant to Section 119(10) of the PDI Act to grant a permission under Section 119(9) of the</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Senior Building Officer</p> | <p>NIL</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|---|----------------------------|
| | PDI Act unconditionally or subject to such conditions as the delegate thinks fit. | (380), Building Officer (453), Building Officer (73), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | |
| s119(12) | <p>7. Application and Provision of Information</p> <p>7.7 The power pursuant to Section 119(12) of the PDI Act to, in a consent, provide for, or envisage, the undertaking of development in stages, with separate consents or approvals for the various stages.</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Senior Building Officer (380), Building Officer (453), Building Officer (73), Duty Planner (265a), Duty Planner (265b), Manager | NIL |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|---|---|
| | | Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | |
| s119(14) | <p>7. Application and Provision of Information</p> <p>7.8 The power pursuant to Section 119(14) of the PDI Act to if an applicant withdraws an application to determine to refund the application fee.</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Team Leader Administration (77), Senior Building Officer (380), Building Officer (453), Building Officer (73), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior | In accordance with Council's Development Application Fee Refund Policy. |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|--|--|
| | | Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | |
| s120(1) | <p>8. Outline Consent</p> <p>8.1 The power pursuant to Section 120(1) of the PDI Act and subject to Section 120 of the PDI Act, to on application, grant a consent in the nature of an outline consent.</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | Where publicly notified development, the development does not need to be reported to CAP for a decision, providing there is no substantial change to one or more element of the development unless permitted as a variation allowed by a practice direction. |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|---|---|
| s120(3) | <p>8. Outline Consent</p> <p>8.2 The power pursuant to Section 120(3) of the PDI Act if an outline consent is granted and a subsequent application is made with respect to the same development (subject to any variations allowed by a practice direction) to:</p> <p>8.2.1 grant any consent contemplated by the outline consent; and</p> <p>8.2.2 not impose a requirement that is inconsistent with the outline consent.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <p>Where publicly notified development, the development does not need to be reported to CAP for a decision, providing there is no substantial change to one or more element of the development unless permitted as a variation allowed by a practice direction.</p> |
| s121(7) | <p>9. Design Review</p> <p>9.1 The power pursuant to Section 121(7) of the PDI Act, to in acting under the PDI Act, take into account any advice provided by a design panel (insofar as may be relevant to the assessment of proposed development by the delegate).</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner</p> | <p>NIL</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|---|----------------------------|
| | | (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | |
| s122(1) | <p>10. Referrals to Other Authorities or Agencies</p> <p>10.1 The power pursuant to Section 122(1) of the PDI Act, where an application for consent to, or approval of, a proposed development of a prescribed class is to be assessed by a relevant authority, to:</p> <p>10.1.1 refer the application, together with a copy of any relevant information provided by the applicant, to a body prescribed by the regulations (including, if so prescribed, the Commission); and</p> <p>10.1.2 not make a decision until the relevant authority has received a response from that prescribed body in relation to the matter or matters for which the referral was made</p> <p>where the regulations so provide, subject to Section 122 of the PDI Act.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <p>NIL</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|------------|---|---|--|
| s122(5)(b) | <p>10. Referrals to Other Authorities or Agencies</p> <p>10.2 The power pursuant to Section 122(5)(b) of the PDI Act, acting by direction of a prescribed body:</p> <p>10.2.1 to refuse the application; or</p> <p>10.2.2 consent to or approve the development and impose such conditions as the prescribed body thinks fit, (subject to any specific limitation under another Act as to the conditions that may be imposed by the prescribed body)</p> <p>where the regulations so provide.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <p>Where not reported to CAP:</p> <ol style="list-style-type: none"> 1. New dwellings outside of townships which must have the assessment report to be countersigned by another Statutory Planner prior to decision being issued. 2. Licensed premises which must have the assessment report countersigned by Assessment Manager, Manager Development Services, Team Leader Statutory Planning or Senior Statutory Planner prior to the decision being issued. 3. Refusals must have assessment report countersigned by Assessment Manager, Manager Development Services, Team Leader Statutory Planning. |
| s122(7) | <p>10. Referrals to Other Authorities or Agencies</p> <p>10.3 The power pursuant to Section 122(7) of the PDI</p> | <p>Manager Development Services (72), Team Leader Statutory Planning</p> | <p>Appeals to be reported to CAP in the monthly</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|---|----------------------------|
| | Act, if the relevant authority is directed by a prescribed body to refuse an application and the refusal is the subject of an appeal under the PDI Act, to apply for the relevant authority to be joined as a party to the proceedings. | (326) | update. |
| s122(10) | <p>10. Referrals to Other Authorities or Agencies</p> <p>10.4 The power pursuant to Section 122(10) of the PDI Act to, if requested by an applicant, defer a referral under Section 122 of the PDI Act to a particular stage in the process of assessment.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | NIL |
| s123(2) | 11. Preliminary Advice and Agreement | Director Development and | |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|--|----------------------------|
| | <p>11.1 The power pursuant to Section 123(2) of the PDI Act, if:</p> <p>11.1.1 a proposed development is referred to a prescribed body under Section 123(1) of the PDI Act; and</p> <p>11.1.2 the prescribed body agrees to consider the matter under Section 123 of the PDI Act after taking into account any matter prescribed by the regulations; and</p> <p>11.1.3 the prescribed body agrees, in the manner prescribed by the regulations, that the development meets the requirements (if any) of the prescribed body (including on the basis of the imposition of conditions),</p> <p>to, subject to Section 123(4) of the PDI Act if an application for planning consent with respect to the development is lodged with the relevant authority within the prescribed period after the prescribed body has indicated its agreement under Section 123(2)(c) of the PDI Act, form the opinion and be satisfied that the application accords with the agreement indicated by the prescribed body (taking into account the terms or</p> | <p>Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <p>NIL</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|---|----------------------------|
| | elements of that agreement and any relevant plans and other documentation). | | |
| s123(4) | <p>11. Preliminary Advice and Agreement</p> <p>11.2 The power pursuant to Section 123(4) of the PDI Act to determine an agreement under Section 123 of the PDI Act is no longer appropriate due to the operation of Section 132 of the PDI Act.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <hr/> <p>NIL</p> |
| s124(1) | <p>12. Proposed Development Involving Creation of Fortifications</p> <p>12.1 The power pursuant to Section 124(1) of the PDI Act, if the delegate has reason to believe that a</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Manager Development Services (72), Senior Statutory Planner (80), Senior</p> | <hr/> <p>NIL</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|--|--|
| | proposed development may involve the creation of fortifications, to refer the application for consent to, or approval of, the proposed development to the Commissioner of Police (the Commissioner). | Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | |
| s124(5) | <p>12. Proposed Development Involving Creation of Fortifications</p> <p>12.2 The power pursuant to Section 124(5) of the PDI Act, if the Commissioner determines that the proposed development involves the creation of fortification, to:</p> <p>12.2.1 if the proposed development consists only of the creation fortifications - refuse the application; or</p> <p>12.2.2 in any other case - impose conditions in respect of any consent to or approval of the proposed development prohibiting the creation of the fortifications</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | Where not reported to CAP, Assessment Report for Refusal must have concurrence of Assessment Manager, Manager Development Services or Team Leader Statutory Planning prior to decision being issued. |
| s124(6) | 12. Proposed Development Involving Creation of | Director Development and Regulatory Services (70), Statutory | |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|---|---|
| | <p>Fortifications</p> <p>12.3 The power pursuant to Section 124(6) of the PDI Act, if the relevant authority acting on the basis of a determination of the Commissioner under Section 124(2) of the PDI Act refuses an application or imposes conditions in respect of a development authorisation, to notify the applicant that the application was refused, or the conditions imposed, on the basis of a determination of the Commissioner under Section 124 of the PDI Act.</p> | <p>Planner (462), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <p>Where not reported to CAP, Assessment Report for Refusal must have concurrence of Assessment Manager, Manager Development Services or Team Leader Statutory Planning prior to decision being issued.</p> |
| s124(7) | <p>12. Proposed Development Involving Creation of Fortifications</p> <p>12.4 The power pursuant to Section 124(7) of the PDI Act, if a refusal or condition referred to in Section 124(5) of the PDI Act is the subject of an appeal under the PDI Act to apply to the Court to be joined as a party to the appeal.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <p>Appeals to be reported to CAP in the monthly update.</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|---|----------------------------|
| s125(6) | <p>13. Time Within Which Decision Must be Made</p> <p>13.1 The power pursuant to Section 125(6) of the PDI Act to form the opinion and consider that the relevant application for planning consent should have been refused and apply to the Court for an order quashing the consent.</p> | <p>Director Development and Regulatory Services (70), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <p>NIL</p> |
| s125(7) | <p>13. Time Within Which Decision Must be Made</p> <p>13.2 The power pursuant to Section 125(7) of the Act to apply to the Court for an extension of time to make an application under Section 125(6) of the Act.</p> | <p>Director Development and Regulatory Services (70), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <p>NIL</p> |
| s126(1) | <p>14. Determination of Application</p> <p>14.1 The power pursuant to Section 126(1) of the PDI Act to, on making a decision on an application under Part 7 of the PDI Act, give notice of the decision in</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Senior Building Officer (380), Building Officer (453), Building Officer (73), Duty Planner (265a),</p> | <p>NIL</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|--|---|
| | accordance with the regulations (and, in the case of a refusal, to include in the notice the reasons for the refusal and any appeal rights that exist under the PDI Act). | Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | |
| s126(3) | <p>14. Determination of Application</p> <p>14.2 The power pursuant to Section 126(3) of the PDI Act to, on the delegate's own initiative or on the application of a person who has the benefit of any relevant development authorisation, extend a period prescribed under Section 126(2) of the PDI Act.</p> | Director Development and Regulatory Services (70), Senior Building Officer (380), Building Officer (453), Building Officer (73), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and | <hr/> <p>File Note to be prepared for the concurrence of Assessment Manager or Manager Development Services or Team Leader Statutory Planning or Team Leader Building Services (in circumstances where there is no Planning Consent) prior to extension being determined. File Note to be uploaded to Plan SA Portal.</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|--|---|
| | | Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | |
| s127(1) | <p>15. Conditions</p> <p>15.1 The power pursuant to Section 127(1) of the PDI Act to make a decision subject to such conditions (if any) as the delegate thinks fit to impose in relation to the development.</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Senior Building Officer (380), Building Officer (453), Building Officer (73), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner | <p>In all circumstances, where development is for a Council staff member, elected member, or person engaged by Council, the matter must be reported to the Assessment Manager or Manager Development Services for determination on whether delegation to CAP should be exercised.</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|------------|---|--|---|
| | | (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | |
| s127(2)(c) | <p>15. Conditions</p> <p>15.2 The power pursuant to Section 127(2)(c) of the PDI Act to vary or revoke a condition in accordance with an application under Part 7 of the PDI Act.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Senior Building Officer (380), Building Officer (453), Building Officer (73), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services</p> | <p>Except variations to development decisions previously made by the CAP where a condition is requested to be completely revoked either by the lodgement of a separate application or simply by written request or where the variation is adding new elements or substantively amending the proposal.</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|---|----------------------------|
| | | (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | |
| s127(4) | <p>15. Conditions</p> <p>15.3 The power pursuant to Section 127(4) of the PDI Act, subject to Sections 127(6) and (8) of the PDI Act, if a development authorisation provides for the killing, destruction or removal of a regulated tree or a significant tree, to apply the principle that the development authorisation be subject to a condition that the prescribed number of trees (of a kind determined by the delegate) must be planted and maintained to replace the tree (with the cost of planting to be the responsibility of the applicant or any person who acquires the benefit of the consent and the cost of maintenance to be the responsibility of the owner of the land).</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | NIL |
| s127(6) | 15. Conditions | Director Development and Regulatory Services (70), Statutory | |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|------------|--|--|---|
| | <p>15.4 The power pursuant to Section 127(6) of the PDI Act to, on the application of the applicant, determine that a payment of an amount calculated in accordance with the regulations be made into the relevant fund in lieu of planting 1 or more replacement trees under Section 127(4) of the PDI Act.</p> | <p>Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <p>NIL</p> |
| s127(8)(b) | <p>15. Conditions</p> <p>15.5 The power pursuant to Section 127(8)(b) of the PDI Act to:</p> <p>15.5.1 determine that it is appropriate to grant an exemption under Section 127(8)(b) of the PDI Act in a particular case after taking into account any criteria prescribed by the regulations and provided the Minister concurs in the granting of the exemption;</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner</p> | <p>File note to have the concurrence of Assessment Manager, Manager Development Services or Team Leader Statutory Planning.</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|---------------|--|--|--|
| | 15.5.2 to seek the Minister's concurrence to grant an exemption under Section 127(8)(b) of the PDI Act. | (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | |
| s128(1) & (2) | <p>16. Variation of Authorisation</p> <p>16.1 The power pursuant to Sections 128(1) and (2) of the PDI Act to determine an application seeking the variations of a development authorisation previously given under the PDI Act (including an application seeking the variation of a condition imposed with respect to the development authorisation).</p> | Director Development and Regulatory Services (70), Assessment Manager (72), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Senior Statutory Planner (490) | <hr/> <p>Except Variations to development decisions previously made by the CAP where a condition is requested to be completely revoked either by the lodgement of a separate application or simply by written request, or where the variation is adding new elements or substantively amending the proposal. In the above circumstances the variation shall be submitted to CAP.</p> |
| s128(2)(d) | <p>16. Variation of Authorisation</p> <p>16.2 The power pursuant to Section 128(2)(d) of the PDI Act to approve an application for a variation to a</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), | <hr/> <p>Except variations to development decisions previously made by the CAP where a condition is</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|---|---|
| | development authorisation previously given under the PDI Act, which seeks to extend the period for which the relevant authorisation remains operative. | Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | requested to be completely revoked either by the lodgement of a separate application or simply by written request or where the variation is adding new elements or substantively amending the proposal. |
| s135(2) | 17. Urgent Building Work 17.1 The power pursuant to Section 135(2) of the PDI Act to issue any direction. | Director Development and Regulatory Services (70), Senior Building Officer (380), Building Officer (453), Building Officer (73), Manager Development Services (72), Team Leader Building Services (286), Building Officer (463) | NIL |
| s143(1) | 18. Cancellation of Development Authorisation 18.1 The power pursuant to Section 143(1) of the PDI | Senior Building Officer (380), Building Officer (453), Building Officer (73), | |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|--|--|
| | Act to, on the application of a person who has the benefit of the authorisation, cancel a development authorisation previously given by the relevant authority. | Team Leader Building Services (286), Building Officer (463) | NIL |
| s143(2) | <p>18. Cancellation of Development Authorisation</p> <p>18.2 The power pursuant to Section 143(2) of the PDI Act to make a cancellation under Section 143(1) of the PDI Act subject to such conditions (if any) as the delegate thinks fit to impose.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader Administration (77), Senior Building Officer (380), Building Officer (453), Building Officer (73), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory</p> | <p>Assessment Manager, Manager Development Services, Team Leader Statutory Planning or Team Leader Building Services must concur with condition(s) in File Note.</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|---|----------------------------|
| | | Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | |
| s235(1) | 19. Professional Advice to be Obtained in Relation to Certain Matters 19.1 The power pursuant to Section 235(1) of the PDI Act, to, in the exercise of a prescribed function, rely on a certificate of a person with prescribed qualifications. | Chief Executive Officer (95), Director Development and Regulatory Services (70), Statutory Planner (462), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader Administration (77), Senior Building Officer (380), Building Officer (453), Building Officer (73), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory | <hr/> NIL |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|--|----------------------------|
| | | Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | |
| s235(2) | <p>19. Professional Advice to be Obtained in Relation to Certain Matters</p> <p>19.2 The power pursuant to Section 235(2) of the PDI Act to seek and consider the advice of a person with prescribed qualifications, or a person approved by the Minister for that purpose, in relation to a matter arising under the PDI Act that is declared by regulation to be a matter on which such advice should be sought.</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader Administration (77), Senior Building Officer (380), Building Officer (453), Building Officer (73), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and | NIL |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|---|---|
| | | Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | |
| cl18(2) | <p>20. Continuation of Processes</p> <p>20.1 The power pursuant to Clause 18(2) of Schedule 8 of the PDI Act, to:</p> <p>20.1.1 adopt any findings or determinations of a relevant authority under the repealed Act that may be relevant to an application to which Clause 18(1) of Schedule 8 of the PDI Act applies; and</p> <p>20.1.2 adopt or make any decision (including a decision in the nature of a determination), direction or order in relation to an application to which Clause 18(1) of</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Senior Building Officer (380), Building Officer (453), Building Officer (73), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team Leader | <hr/> <p>Except variations to development decisions previously made by the CAP where a condition is requested to be completely revoked either by the lodgement of a separate application or simply by written request or where the variation is adding new elements or substantively amending the proposal.</p> |

**Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice
Directions of Powers of an Assessment Manager (Instrument D)**

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|--|----------------------------|
| | <p>Schedule 8 of the PDI Act applies; and</p> <p>20.1.3 deal with any matter that is subject to a reserved decision under the repealed Act before the designated day; and</p> <p>20.1.4 deal with any requirement or grant any variation imposed or proposed in connection with an application to which Clause 18(1) of Schedule 8 of the PDI Act applies; and</p> <p>20.1.5 take any other step or make any other determination authorised by the regulations, or that is reasonably necessary to promote or ensure a smooth transition on account of the transfer of functions, powers or duties under Clause 18 of Schedule 8 of the PDI Act.</p> | <p>Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490)</p> | |

Planning, Development and Infrastructure (General) Regulations 2017

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|---|----------------------------|
| r 3(6)(b) | <p>21. Interpretation</p> <p>21.1 The power pursuant to Regulation 3(6)(b) of the Planning, Development and Infrastructure Regulations 2017 (the General Regulations) to require that a statement of site suitability provided to a relevant authority in connection with an application for development authorisation be issued by a site contamination auditor if the Environment Protection Authority directs the relevant authority to do so in relation to a particular application.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <p>NIL</p> |
| r22(2) | <p>22. Prescribed Scheme (Section 93)</p> <p>22.1 The power pursuant to Regulation 22(2) of the Planning, Development and Infrastructure (General) Regulations 2019 (the General Regulations), to, in connection with Regulation 22(1)(a)(ii) of the General Regulations act as a relevant authority for the purposes of:</p> <p>22.1.1 making a decision in accordance with a practice direction under Section 107(3)(a) of the PDI Act; and</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team Leader Statutory Planning (326), Senior</p> | <p>NIL</p> |

Planning, Development and Infrastructure (General) Regulations 2017

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|---|----------------------------|
| | 22.1.2 determining whether a proposed development the subject of an application falls within a specified class of development excluded from the operation of Section 107(3) and (4) of the PDI Act by the Planning and Design Code. | Statutory Planner (490) | |
| r31(1) | <p>23. Verification of Application</p> <p>23.1 The power pursuant to Regulation 31(1) of the General Regulations, on the receipt of an application under Section 119 of the PDI Act, and in addition to any other requirement under the General Regulations, to, in order to ensure that an application has been correctly lodged and can be assessed in accordance with the PDI Act:</p> <p>23.1.1 determine the nature of the development; and</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | NIL |
| r31(1) | <p>23. Verification of Application</p> <p>23.1 The power pursuant to Regulation 31(1) of the</p> | <p>Director Development and Regulatory Services (70), Statutory Planner</p> | |

Planning, Development and Infrastructure (General) Regulations 2017

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|--|----------------------------|
| | <p>General Regulations, on the receipt of an application under Section 119 of the PDI Act, and in addition to any other requirement under the General Regulations, to, in order to ensure that an application has been correctly lodged and can be assessed in accordance with the PDI Act:</p> <p>23.1.2 if the application is for planning consent - determine:</p> <p>23.1.2.1 whether the development involves 2 or more elements and, if so, identify each of those elements for the purposes of assessment against the provisions of the Planning and Design Code; and</p> <p>23.1.2.2 the category or categories of development that apply for the purposes of development assessment; and</p> | <p>(462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <p>NIL</p> |
| r31(1) | <p>23. Verification of Application</p> <p>23.1 The power pursuant to Regulation 31(1) of the General Regulations, on the receipt of an application under Section 119 of the PDI Act, and in addition to any other requirement under the General Regulations, to, in</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader</p> | <p>NIL</p> |

Planning, Development and Infrastructure (General) Regulations 2017

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|---|----------------------------|
| | <p>order to ensure that an application has been correctly lodged and can be assessed in accordance with the PDI Act:</p> <p>23.1.3 determine whether the relevant authority is the correct entity to assess the application under the PDI Act; and</p> | <p>Administration (77), Senior Building Officer (380), Building Officer (453), Building Officer (73), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490)</p> | |
| r31(1) | <p>23. Verification of Application</p> <p>23.1 The power pursuant to Regulation 31(1) of the General Regulations, on the receipt of an application under Section 119 of the PDI Act, and in addition to any other requirement under the General Regulations, to, in</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader</p> | <p>NIL</p> |

Planning, Development and Infrastructure (General) Regulations 2017

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|---|----------------------------|
| | <p>order to ensure that an application has been correctly lodged and can be assessed in accordance with the PDI Act:</p> <p>23.1.4 if the relevant authority is the correct entity to assess the application (or any part of the application):</p> <p>23.1.4.1 check that the appropriate documents and information have been lodged with the application; and</p> <p>23.1.4.2 confirm the prescribed fees required to be paid at that; and</p> <p>23.1.4.3 provide an appropriate notice via the SA planning portal; and</p> | <p>Administration (77), Senior Building Officer (380), Building Officer (453), Building Officer (73), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490)</p> | |
| r31(1) | <p>23. Verification of Application</p> <p>23.1 The power pursuant to Regulation 31(1) of the General Regulations, on the receipt of an application under Section 119 of the PDI Act, and in addition to any other requirement under the General Regulations, to, in</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader</p> | NIL |

Planning, Development and Infrastructure (General) Regulations 2017

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|---|---|
| | <p>order to ensure that an application has been correctly lodged and can be assessed in accordance with the PDI Act:</p> <p>23.1.5 if the relevant authority is not the correct entity to assess the application (or any part of the application):</p> <p>23.1.5.1 provide the application (or any relevant part of the application), and any relevant plans, drawings, specifications and other documents and information in its possession, to the entity that the delegate considers to be the correct relevant authority in accordance with any practice direction; and</p> <p>23.1.5.2 provide an appropriate notice via the SA planning portal.</p> | <p>Administration (77), Senior Building Officer (380), Building Officer (453), Building Officer (73), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490)</p> | |
| r 32A(1) | <p>24. Site Contamination – Detailed Site Investigation Report</p> <p>24.1 The power pursuant to Regulation 32A(1) of the General Regulations to for the purposes of Section</p> | <p>Director Development and Regulatory Services (70), Manager Development Services (72), Senior Statutory Planner (80), Team Leader Statutory Planning (326), Senior Statutory</p> | <p>Note to be made in Delegate Report / CAP Report.</p> |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|--|---|
| | <p>119(3)(d) of the PDI Act, in relation to an application to which Schedule 8 clause 2A applies, request the applicant to provide a detailed site investigation report if:</p> <p>24.1.1 the preliminary site investigation report indicates that site contamination is present, or is likely to be present, at the site of the proposed development; and</p> <p>24.1.2.1 site contamination; and</p> <p>24.1.2.2 if remediation is required, the extent of that remediation; and</p> <p>24.1.3 the application is not required to be referred to the Environment Protection Authority under item 9A or 9AB of the table in Schedule 9 clause 3.</p> | Planner (490) | |
| r 32A(2) | <p>24. Site Contamination – Detailed Site Investigation Report</p> <p>24.2 The power pursuant to Regulation 32A(2) of the General Regulations to require that a detailed site investigation report be prepared by a site contamination auditor if the</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), | <hr/> <p>Note to be made in Delegate Report / CAP Report.</p> |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|--|----------------------------|
| | Environment Protection Authority directs the relevant authority to do so in relation to a particular application. | Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | |
| r 32B | <p>25. Site Contamination – Statement of Site Suitability</p> <p>25.1 The power pursuant to Regulation 32B of the General Regulations to, for the purposes of Section 119(3)(d) of the PDI Act, in relation to an application to which Schedule 8 clause 2A applies, require the applicant to provide a statement of site suitability that confirms that the site is suitable for its intended use before the relevant authority issues a planning consent in relation to the application.</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | NIL |
| r33(4) | 26. Application and Further Information | Director Development and Regulatory | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|---|----------------------------|
| | 26.1 The power pursuant to Regulation 33(4) of the General Regulations to seek clarification about any document or information that has been provided by the applicant. | Services (70), Statutory Planner (462), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader Administration (77), Senior Building Officer (380), Building Officer (453), Building Officer (73), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | NIL |
| r35(3) | 27. Amended Applications | Director Development and Regulatory | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|---|----------------------------|
| | <p>27.1 The power pursuant to Regulation 35(3) of the General Regulations if an application is varied following referral under Division 2 or giving of notice under Division 3, to, if the variations are not substantial, consider the application without the need to repeat an action otherwise required under Division 2 or Division 3.</p> | <p>Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <p>NIL</p> |
| r35(4) | <p>27. Amended Applications</p> <p>27.2 The power pursuant to Regulation 35(4) of the General Regulations if a variation would change the essential nature of a proposed development (as referred to in Section 119(9)(a) of the PDI Act), to agree with the applicant to proceed with the variation on the basis that the application (as so varied) will be treated as a new application under the General Regulations.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Senior Building Officer (380), Building Officer (453), Building Officer (73), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200),</p> | <p>NIL</p> |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|--|----------------------------|
| | | Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | |
| r38(1) | <p>28. Withdrawing/Lapsing Applications</p> <p>28.1 The power pursuant to Regulation 38(1) of the General Regulations if an application is withdrawn by the applicant under Section 119(14) of the PDI Act, to notify:</p> <p>28.1.1 any agency to which the application has been referred under Division 2 of the General Regulations; and</p> <p>28.1.2 any person who has made a representation in relation to the application under Division 3 of the General Regulations, of the withdrawal.</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader Administration (77), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner | NIL |

Planning, Development and Infrastructure (General) Regulations 2017

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|--|---|
| | | (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | |
| r38(2) | <p>28. Withdrawing/Lapsing Applications</p> <p>28.2 The power pursuant to Regulation 38(2) of the General Regulations to lapse an application for a development authorisation under Part 7 of the PDI Act if at least one year has passed since the date on which the application was lodged with the relevant authority.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader Administration (77), Senior Building Officer (380), Building Officer (453), Building Officer (73), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355),</p> | <hr/> <p>Refer to sub-delegation R38(3) before actioning.</p> |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|---|----------------------------|
| | | Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | |
| r38(3) | <p>28. Withdrawing/Lapsing Applications</p> <p>28.3 The power pursuant to Regulation 38(3) of the General Regulations before taking action to lapse an application under Regulation 38(2) of the General Regulations, to:</p> <p>28.3.1 take reasonable steps to notify the applicant of the action under consideration; and</p> <p>28.3.2 allow the applicant a reasonable opportunity to make submissions to the delegate (in a manner and form determined by the delegate) about the proposed course of action.</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader Administration (77), Senior Building Officer (380), Building Officer (453), Building Officer (73), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), | NIL |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|---|----------------------------|
| | | Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | |
| r40 | <p>29. Court Proceedings</p> <p>29.1 The power pursuant to Regulation 40 of the General Regulations to, subject to Section 214(14) of the PDI Act, by notice in writing to the applicant, decline to deal with the application until any proceedings under the PDI Act have been concluded.</p> | Director Development and Regulatory Services (70), Manager Development Services (72), Team Leader Building Services (286), Team Leader Statutory Planning (326) | NIL |
| r42(1) | <p>30. Additional Information or Amended Plans</p> <p>30.1 The power pursuant to Regulation 42(1) of the General Regulations if a delegate has referred an application to a prescribed body under Division 1 of the General Regulations and the relevant authority subsequently receives additional information, or an amended plan, drawing or specification, which is materially relevant to the referral, or to any report obtained as part of the referral process, to repeat the</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), | NIL |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|--|----------------------------|
| | referral process. | Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | |
| r46(6) | <p>31. Preliminary Advice and Agreement (Section 123)</p> <p>31.1 The power pursuant to Regulation 46(6) of the General Regulations, if:</p> <p>31.1.1 the delegate permits an applicant to vary an application under Section 119(9) of the PDI Act; and</p> <p>31.1.2 the delegate determines that the application no longer accords with the agreement indicated by the prescribed body,</p> <p>to refer the application (unless withdrawn) to the prescribed body:</p> <p>31.1.3 to obtain a variation to the agreement under Section 123 of the PDI Act; or</p> <p>31.1.4 to obtain a response from the prescribed body for the purposes of Section 122 of the PDI Act.</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | NIL |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|---|----------------------------|
| r46(7) | <p>31. Preliminary Advice and Agreement (Section 123)</p> <p>31.2 The power pursuant to Regulation 46(7) of the General Regulations if:</p> <p>31.2.1 an application is withdrawn by the applicant; and</p> <p>31.2.2 the applicant sought to rely on an agreement under Section 123 of the PDI Act in connection with the application,</p> <p>to notify relevant prescribed body of the withdrawal.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader Administration (77), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Executive Assistant Development and Regulatory Services (69), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <p>NIL</p> |
| r46(8) | <p>31. Preliminary Advice and Agreement (Section 123)</p> <p>31.3 The power pursuant to Regulation 46(8) of the</p> | <p>Director Development and Regulatory Services (70), Statutory Planner</p> | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|--|----------------------------|
| | <p>General Regulations, if:</p> <p>31.3.1 an application is lapsed by a relevant authority under Regulation 38 of the General Regulations; and</p> <p>31.3.2 the applicant sought to rely on an agreement under Section 123 of the PDI Act in connection with the application,</p> <p>to notify the relevant prescribed body of the lapsing.</p> | <p>(462), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader Administration (77), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <p>NIL</p> |
| r46(9) | <p>31. Preliminary Advice and Agreement (Section 123)</p> <p>31.4 The power pursuant to Regulation 46(9) of the General Regulations, if:</p> <p>31.4.1 an applicant seeks to rely on an agreement under Section 123 of the PDI Act in connection with the</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader Administration (77), Development</p> | <p>NIL</p> |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|---|----------------------------|
| | <p>application; and</p> <p>31.4.2 a notice of a decision on the application is issued by the delegate under Regulation 57 of the General Regulations,</p> <p>to provide a copy of the notice to the prescribed body within 5 business days after the notice is given to the applicant under Regulation 57 of the General Regulations.</p> | <p>Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | |
| r48 | <p>32. Notification of Application of Tree-damaging Activity to Owner of Land</p> <p>32.1 The power pursuant to Regulation 48 of the General Regulations, if an owner of land to which an application for a tree-damaging activity in relation to a regulated tree relates is not a party to the application, to:</p> <p>32.1.1 give the owner notice of the application within 5 business days after the application is made; and</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82),</p> | <p>NIL</p> |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|--|----------------------------|
| | 32.1.2 give due consideration in the delegate's assessment of the application to any submission made by the owner within 10 business days after the giving of notice under Regulation 48 of the General Regulations. | Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | |
| r49(3) | <p>33. Public Inspection of Applications</p> <p>33.1 The power pursuant to Regulation 49(3) of the General Regulations to request a person verify information in such manner as the delegate thinks fit.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Customer Service Officer Casual (197), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader Administration (77), Senior Building Officer (380), Building Officer (453), Building Officer (73), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner</p> | NIL |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|-------------------------------|---|----------------------------|
| | | (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Manager Libraries and Customer Service (12), Senior Customer Service Officer (307), Senior Customer Service Officer (34), Team Leader Council Customer Service (389), Building Officer (463), Customer Service Officer (11), Customer Service Officer Casual (20), Customer Service Officer Casual (21), Customer Service Officer Casual (267), Customer Service Officer Casual (484), Customer Service Officer Casual (485), Customer Service Officer Casual (60), Customer Service Officer (18), Customer Service Officer (23), Children's Program and Learning Officer (365), Customer Service Officer (382), Customer | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|---|----------------------------|
| | | Service Officer (59), Customer Service Officer (62), Customer Service Officer (66), Customer Service Officer (68), Customer Service Officer (68b), Customer Service Officer (8), Senior Statutory Planner (490) | |
| r57(4)(a) | <p>34. Notice of Decision (Section 126(1))</p> <p>34.1 The power pursuant to Regulation 57(4)(a) of the General Regulations to endorse a set of any approved plans and other relevant documentation with an appropriate form of authentication.</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Senior Building Officer (380), Building Officer (453), Building Officer (73), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services | NIL |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|--|----------------------------|
| | | (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | |
| r60 | <p>35. Consideration of Other Development Authorisations</p> <p>35.1 The power pursuant to Regulation 60 of the General Regulations, to, in deciding whether to grant a development authorisation, take into account any prior development authorisation that relates to the same proposed development under the PDI Act, and any conditions that apply in relation to that prior development authorisation.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Senior Building Officer (380), Building Officer (453), Building Officer (73), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490)</p> | NIL |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|--|----------------------------|
| r61(4)(c) | <p>36. Certificate of Independent Technical Expert in Certain Cases</p> <p>36.1 The power pursuant to Regulation 61(4)(c) of the General Regulations to form the opinion and be satisfied on the basis of advice received from the accreditation authority under the Planning, Development and Infrastructure (Accredited Professionals) Regulations 2019, a relevant professional association, or another relevant registration or accreditation authority, that a person has engineering or other qualifications, qualify the person to act as a technical expert under this regulation.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader Administration (77), Senior Building Officer (380), Building Officer (453), Building Officer (73), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490)</p> | <p>NIL</p> |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|------------------|--|---|--|
| r63(1) | <p>37. Urgent Work</p> <p>37.1 The power pursuant to Regulation 63(1) of the General Regulations to,</p> <p>37.1.1 determine a telephone number determined for the purposes of Regulation 63(1)(a) of the General Regulations; and</p> <p>37.1.2 determine the email address for the purposes of Regulation 63(1)(b) of the General Regulations.</p> | Director Development and Regulatory Services (70), Senior Building Officer (380), Building Officer (453), Building Officer (73), Manager Development Services (72), Team Leader Building Services (286), Building Officer (463) | NIL |
| r63(2) | <p>37. Urgent Work</p> <p>37.2 The power pursuant to Regulation 63(2) of the General Regulations to, for the purposes of Section 135(2)(c) of the PDI Act, allow a longer period.</p> | Director Development and Regulatory Services (70), Senior Building Officer (380), Building Officer (453), Building Officer (73), Manager Development Services (72), Team Leader Building Services (286), Building Officer (463) | File Note for Refusal must be concurred with Assessment Manager, Manager Development Services or Team Leader Building Services prior to decision being issued. |
| r63(3) | <p>37. Urgent Work</p> <p>37.3 The power pursuant to Regulation 63(3) of the General Regulations to, for the purposes of Section</p> | Director Development and Regulatory Services (70), Senior Building Officer (380), Building Officer (453), Building | File Note for Refusal must be concurred with Assessment Manager, Manager Development |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|--|---|
| | 135(2)(c) of the PDI Act, allow a longer period. | Officer (73), Manager Development Services (72), Team Leader Building Services (286), Building Officer (463) | Services or Team Leader Building Services prior to decision being issued. |
| r65(1)(a) | <p>38. Variation of Authorisation (Section 128)</p> <p>38.1 The power pursuant to Regulation 65(1)(a) of the General Regulations to, for the purposes of Section 128(2)(b) of the PDI Act, if a person requests the variation of a development authorisation previously given under the Act (including by seeking the variation of a condition imposed with respect to the development authorisation) to form the opinion and be satisfied that the variation is minor in nature, and approve the variation.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Senior Building Officer (380), Building Officer (453), Building Officer (73), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490)</p> | <p>Except Variations to development decisions previously made by the CAP where a condition is requested to be completely revoked either by the lodgement of a separate application or simply by written request or where the variation is adding new elements or substantively amending the proposal. In the above circumstances the variation shall be submitted to CAP.</p> |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|---|----------------------------|
| r76(2) | <p>39. Advice from Commission</p> <p>39.1 The power pursuant to Regulation 76(2) of the General Regulations, if a report is not received from the Commission within 20 business days from the day on which the application is lodged under Regulation 29 of the General Regulations or within such longer period as the Commission may require by notice to the relevant authority, to presume that the Commission does not desire to make a report.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | NIL |
| r78(3) | <p>40. Underground Mains Area</p> <p>40.1 The power pursuant to Regulation 78(3) of the General Regulations, if an application relates to a proposed development that involves the division of land within, or partly within, an underground mains area (even if the area is declared as such after the application is lodged with the relevant authority), to require, as a condition on its decision on the application,</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory</p> | NIL |

Planning, Development and Infrastructure (General) Regulations 2017

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|------------------|---|---|-----------------------------------|
| | that any electricity mains be placed underground. | Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | |
| r99(4) | <p>41. Construction Industry Training Fund</p> <p>41.1 The power pursuant to Regulation 99(4) of the General Regulations, if after assessing a proposed development against the building rules the delegate is yet to be satisfied that the appropriate levy has been paid under the Construction Industry Training Fund Act 1993 or is not payable, to notify the applicant that the delegate cannot issue a building consent until the delegate is satisfied that the levy has been paid or is not payable.</p> | Director Development and Regulatory Services (70), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader Administration (77), Senior Building Officer (380), Building Officer (453), Building Officer (73), Development Support Officer (76), Manager Development Services (72), Team Leader Building Services (286), Building Officer (463) | NIL |
| r99(5) | <p>41. Construction Industry Training Fund</p> <p>41.2 The power pursuant to Regulation 99(5) of the General Regulations, if a notification has been given under Regulation 99(4) of the General Regulations and</p> | Director Development and Regulatory Services (70), Senior Building Officer (380), Building Officer (453), Building Officer (73), Manager Development | NIL |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|------------|---|--|---|
| | if satisfactory evidence is not provided to the delegate within 20 business days after the date of the notification to, if the delegate thinks fit, determine that the application has lapsed | Services (72), Team Leader Building Services (286), Building Officer (463) | |
| cl 2(1)(b) | <p>42. New Dwellings</p> <p>42.1 The power pursuant to clause 2(1)(b) of Schedule 6B of the General Regulations to form the belief that the allotment is, or may have been, subject to site contamination as a result of a previous use of the land or a previous activity on the land or in the vicinity of the land, other than a previous use or activity that was for residential purposes.</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | File note with basis for forming the opinion o be uploaded to Plan SA Portal. |
| cl4(3) | <p>43. Plans for Building Work</p> <p>43.1 The power pursuant to Clause 4(3) of Schedule 8 of the General Regulations, in relation to an application</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Administration Building | NIL |

Planning, Development and Infrastructure (General) Regulations 2017

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|--|----------------------------|
| | <p>for building consent for development consisting of or involving an alteration to a building, if:</p> <p>43.1.1 the applicant is applying for a change in the classification of the building to a classification other than Class 10 under the Building Code; or</p> <p>43.1.2 the building was erected before 1 January 1974 and the applicant is applying for a classification other than Class 10 under the Building Code to be assigned to the building,</p> <p>to require the application to be accompanied by such details, particulars, plans, drawings, specifications and other documents (in addition to the other documents required to accompany the application) as the delegate reasonably requires to show that the entire building will, on completion of the building work, comply with the requirements of the PDI Act and the General Regulations for a building of the classification applied for or with so many of those requirements as will ensure that the building is safe and conforms to a proper structural standard.</p> | <p>Support Officer (418), Administration Support Officer (369), Team Leader Administration (77), Senior Building Officer (380), Building Officer (453), Building Officer (73), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490)</p> | |

Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|--|----------------------------|
| r5(1) | <p>44. Calculation or Assessment of Fees</p> <p>44.1 The power pursuant to Regulation 5(1) of the PDI (Fees, Charges and Contributions) Regulations 2019 (the Fees Regulations) in relation to an application which is duly lodged with the council under a related set of regulations (including via the SA planning portal):</p> <p>44.1.1 to require the applicant to provide such information as the delegate may reasonably require to calculate a prescribed fee; and</p> <p>44.1.2 to make any other determination for the purposes of the Fees Regulations or a related set of regulations or a fee notice (even if the assessment manager is not a relevant authority).</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader Administration (77), Senior Building Officer (380), Building Officer (453), Building Officer (73), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490)</p> | NIL |
| r5(2) | <p>44. Calculation or Assessment of Fees</p> <p>44.2 The power pursuant to Regulation 5(2) of the Fees Regulations, if the delegate is acting under Regulation 5(1) of the</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader</p> | NIL |

Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|--|----------------------------|
| | Fees Regulations, or as the delegate of a relevant authority, believes that any information provided by an applicant is incomplete or inaccurate, to calculate a prescribed fee on the basis of estimates made by the delegate. | Administration (77), Senior Building Officer (380), Building Officer (453), Building Officer (73), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | |
| r5(3) | <p>44. Calculation or Assessment of Fees</p> <p>44.3 The power pursuant to Regulation 5(3) of the Fees Regulations to, at any time, and despite an earlier calculation or acceptance of an amount in respect of the fee, reassess a fee payable under the Fees Regulations or a related set of regulations.</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Administration Building Support Officer (418), Administration Support Officer (369), Team Leader Administration (77), Senior Building Officer (380), Building Officer (453), Building Officer (73), Development Support Officer (76), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory | NIL |

Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|------------------|--------------------------------------|---|-----------------------------------|
| | | Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Building Services (286), Team Leader Statutory Planning (326), Building Officer (463), Senior Statutory Planner (490) | |

Planning and Design Code

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|------------------|--|---|---|
| PD Code | <p>45. Procedural Matter</p> <p>45.1 The power pursuant to and in accordance with the Planning and Design Code (the PD Code) to form the opinion development is of a minor nature only and will not unreasonably impact on the owners or occupiers of land in the locality of the site of the development and therefore is excluded from the operation of Sections 107(3) and (4) of the</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory | <hr/> <p>File Note to be counter signed by other Statutory Planner prior to decision being made and uploaded to Plan SA Portal.</p> |

| Planning and Design Code | | | |
|--------------------------|--|--|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | PDI Act. | Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | |
| PD Code | <p>45. Procedural Matter</p> <p>45.2 The power pursuant to and in accordance with the PD Code to determine that the variation to one or more corresponding exclusions prescribed in Column B is minor in nature and does not require notification.</p> | Director Development and Regulatory Services (70), Assessment Manager (72), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Senior Statutory Planner (490) | <hr/> <p>File Note to be counter signed by other Statutory PLanner prior to decision being made. Upload file note to Portal.</p> |
| PD Code | <p>46. Procedural Matters: Referrals</p> <p>46.1 The power pursuant to and in accordance with the PD Code to form the opinion development is minor in nature and would not warrant a referral when considering the purpose of the referral.</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner | <hr/> <p>File Note to be uploaded to Plan SA Portal.</p> |

| Planning and Design Code | | | |
|--------------------------|--|--|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | |
| PD Code | <p>46. Procedural Matters: Referrals</p> <p>46.2 The power pursuant to and in accordance with the PD Code to form the opinion and deem:</p> <p>46.2.1 alteration to an existing access or public road junction; or</p> <p>46.2.2 development that changes the nature of vehicular movements or increases the number or frequency of movements through an existing access, to be minor.</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | Note to be made in Delegate Report / CAP Report. |
| PD Code | <p>46. Procedural Matters: Referrals</p> <p>46.3 The power pursuant to and in accordance with the PD Code to form the opinion an alteration or extension of an existing dwelling is minor.</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior | Note to be made in Delegate Report / CAP Report. |

| Planning and Design Code | | | |
|--------------------------|--|--|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | |
| PD Code | <p>46. Procedural Matters: Referrals</p> <p>46.4 The power pursuant to and in accordance with the PD Code to form the opinion development is minor in nature or like for like maintenance and would not warrant a referral when considering the purpose of the referral.</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | Note to be made in Delegate Report / CAP Report. |
| Part 9.4 PD Code | <p>48. Referral Body: Minister Responsible for the Administration of the Aquaculture Act 201</p> <p>48.1 The power pursuant to and in accordance with Part 9.4 of</p> | Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), | Note to be made in Delegate Report / |

| Planning and Design Code | | | |
|--------------------------|---|--|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | the PD Code to form the opinion that aquaculture development which involves an alteration to an existing or approved development is minor in nature. | Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | CAP Report. |
| PD Code | 46. Procedural Matters: Referrals 46.5 The power pursuant to and in accordance with the PD Code to form the opinion development is minor in nature or like for like maintenance and would not warrant a referral when considering the purpose of the referral. | Assessment Manager (72), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | Record date and reason in file note and upload to Portal. |
| PD Code | 46. Procedural Matters: Referrals | Assessment Manager (72), Statutory | |

| Planning and Design Code | | | |
|---------------------------------|---|--|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | 46.6 The power pursuant to and in accordance with the PD Code to form the opinion alterations to an existing access or public road junction are minor. | Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | Record date and reason in file note and upload to Portal. |
| PD Code | 46. Procedural Matters: Referrals 46.8 The power pursuant to and in accordance with the PD Code to form the opinion the variation to an application is minor in nature or would not warrant a referral when considering the purpose of the referral. | Director Development and Regulatory Services (70), Assessment Manager (72), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Senior Statutory Planner (490) | File Note to be counter signed by other Statutory Planner prior to decision being made. Upload file note to Portal. |

| Planning and Design Code | | | |
|--------------------------|--|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| PD Code | <p>46. Procedural Matters: Referrals</p> <p>46.9 The power pursuant to and in accordance with the PD Code to form the opinion development materially affects the context within which the State Heritage Place is situated.</p> | <p>Director Development and Regulatory Services (70), Assessment Manager (72), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Senior Statutory Planner (490)</p> | <p>File Note to be counter signed by other Statutory Planner prior to decision being made. Upload file note to Portal.</p> |
| PD Code | <p>47. Administrative Terms and Definition</p> <p>47.1 The power pursuant to and in accordance with Part 8 of the PD Code to for the purposes of Table 5 – Procedural Matters (PM) – Notification and the definition of ‘Excluded Building’, form the opinion that:</p> <p>47.1.1 the building, structure or landscape feature (or part thereof) does not contribute to the building or features of identified heritage value within the State Heritage Area;</p> <p>47.1.2 the building (or part thereof) does not demonstrate the historic characteristics as expressed in the Historic Area</p> | <p>Director Development and Regulatory Services (70), Assessment Manager (72), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Senior Statutory Planner (490)</p> | <p>Include reasons in delegate report</p> |

| Planning and Design Code | | | |
|---------------------------------|--|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | Statement. | | |
| PD Code | <p>46. Procedural Matters: Referrals</p> <p>46.7 The power pursuant to and in accordance with the PD Code to form the opinion development that changes the nature of vehicular movements or increase the number or frequency of movements through an existing access is minor.</p> | <p>Assessment Manager (72), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <p>Record date and reason in file note and upload to Portal.</p> |

| State Planning Commission Practice Direction (Scheme to Avoid Conflicting Regimens) 2019 | | | |
|---|--------------------------------------|-----------------|-----------------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | | |

State Planning Commission Practice Direction (Scheme to Avoid Conflicting Regimens) 2019

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|--|---|---|
| cl5(1) | <p>49. Scheme Provisions</p> <p>49.1 The power pursuant to clause 5(1) of the State Planning Commission Practice Direction (Scheme to Avoid Conflicting Regimens) 2019 (PD6), to in undertaking a planning assessment or imposing controls, including through the imposition of conditions of planning consent, ensure that such assessment or controls do not conflict or duplicate matters dealt with or addressed under licencing or regulatory regimens under another Act.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <p>Decisions relating to assessments of licensed premises must have the Delegate / CAP Report countersigned by Assessment Manager, Team Leader Statutory Planning or Senior Statutory Planner prior to the decision being issued.</p> |
| cl5(3) | <p>49. Scheme Provisions</p> <p>49.2 The power pursuant to clause 5(3) of PD6 to, where the delegate is uncertain whether a matter conflicts with, or duplicates a matter dealt with under a licencing or regulatory regime under another Act, to seek the advice of that authority or agency.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82),</p> | <p>Decisions relating to assessments of licensed premises must have the Delegate / CAP Report countersigned by Assessment Manager, Team Leader Statutory Planning or Senior Statutory Planner prior to the decision being issued.</p> |

State Planning Commission Practice Direction (Scheme to Avoid Conflicting Regimens) 2019

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|------------------|--------------------------------------|--|-----------------------------------|
| | | Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | |

Site Planning Commission Practice Direction 14 Site Contamination Assessment 2021

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|------------------|--|--|---|
| cl 12 | <p>50. Change of Use Where Remediation is Required After the Issue of Planning Consent – Section 127(1)(b) of Act</p> <p>50.1 The power pursuant to clause 12 of the State Planning Commission Practice Direction (Site Contamination Assessment) 2021 (PD14) to be satisfied that a site is suitable for its intended use subject to remediation being undertaken and to issue a planning consent without the remediation work having been carried out, subject to Condition A, B or C in PD14 as relevant.</p> | Director Development and Regulatory Services (70), Manager Development Services (72), Team Leader Statutory Planning (326) | Staff to have Delegate Report / CAP Report signed by delegate for concurrence in this circumstance. At time of Development Approval add requirement for notification at completion. |
| cl 13 | 51. Land Division Where Remediation is Required After the Issue of Planning Consent – Section 127(1)(b) of Act | Director Development and Regulatory Services (70), | |

Site Planning Commission Practice Direction 14 Site Contamination Assessment 2021

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|------------------|---|--|--|
| | <p>51.1 The power pursuant to clause 13 of PD14 to be satisfied in relation to proposed land division that a site is suitable for its intended use subject to remediation being undertaken and to issue a planning consent without the remediation work having been carried out subject to the consent being subject to the following condition:</p> <p>A land division certificate under Section 138 of the Planning, Development and Infrastructure Act 2016 must not be issued until a statement of site suitability is issued certifying that the required remediation has been undertaken and the land is suitable for the proposed use.</p> | <p>Manager Development Services (72), Team Leader Statutory Planning (326)</p> | <p>Staff to have Delegate Report / CAP Report signed by delegate for concurrence in this circumstance.</p> |

Site Planning Commission Practice Direction 16 Urban Tree Canopy Off-set Scheme

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|------------------|--|--|-----------------------------------|
| cl 6(2) | <p>52. Reserved Matter</p> <p>52.1 The power pursuant to clause 6(2) of State Planning</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager</p> | <p>Note to be made of reserve</p> |

Site Planning Commission Practice Direction 16 Urban Tree Canopy Off-set Scheme

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|-----------|---|---|--|
| | <p>Commission Practice</p> <p>Direction 16 Urban Tree Canopy Off-set Scheme (PD16) to where an applicant has elected to reserve consideration of the DTS/DPF Policy in the Overlay, as provided for in the Code and under Section 102(4) of the PDI Act, to require the applicant to provide documents which are considered by the delegate as sufficient to confirm whether the relevant development site includes a Designated Soil Type.</p> | <p>Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <p>matter in Delegate Report / CAP Report.</p> |
| cl 7 | <p>53. Process for Payments to the Fund</p> <p>53.1 The power pursuant to clause 7 of PD16 where an applicant has elected to make a payment into the Fund, in lieu of planting a tree (or trees) as provided in the DTS/DPF Policy in the Overlay, to verify the payment as being correct in accordance with the Scheme, prior to the granting of development authorisation under the PDI Act.</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490)</p> | <p>Note to be made of payment in Plan SA Portal.</p> |
| cl 8(3) | <p>54. Development within Council Fund Designated Areas</p> | <p>Director Development and Regulatory Services (70), Statutory Planner (462), Duty</p> | |

Site Planning Commission Practice Direction 16 Urban Tree Canopy Off-set Scheme

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|------------------|--|---|---|
| | 54.1 The power pursuant to clause 8(3) of PD16, where a development application relates to a site which is located both within a Council Fund Designated Area and within the Overlay to impose a condition requiring payment into a Council Fund, irrespective of an election by the applicant to plant a tree or make a payment into the Fund as provided under the Scheme. | Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | Note to be made of condition in Delegate Report / CAP Report. |

Urban Tree Canopy Off-set Scheme

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
|------------------|---|--|---|
| cl 6(4) | 55. Payment into Fund 55.1 The power pursuant to clause 6(4) of the Urban Tree Canopy Off-set Scheme (UTCOS) where an applicant has elected to make a contribution to the fund under this scheme to impose a condition on the relevant development authorisation for planning consent requiring that payment of the amount specified | Director Development and Regulatory Services (70), Statutory Planner (462), Duty Planner (265a), Duty Planner (265b), Manager Development Services (72), Senior Statutory Planner (80), Senior Strategic and Policy Planner (200), Statutory Planner (195), Statutory Planner (215), Statutory Planner | Note to be made of condition in Delegate Report / CAP Report. |

| Urban Tree Canopy Off-set Scheme | | | |
|----------------------------------|--|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | in clause 6(1) of the UTCOS be made into the fund before the issue of development approval for the subject development application. | (230), Statutory Planner (82), Statutory Planning Cadet (355), Team Leader Statutory Planning (326), Senior Statutory Planner (490) | |
| cl 9 | <p>56. Use of Money from Fund</p> <p>56.1 The power pursuant to clause 9 of the UTCOS to use money distributed from the fund for any of the following purposes (and for no other purpose):</p> <p>56.1.1 to provide for the planting, establishment and maintenance of trees within reserves or public land anywhere within a designated local government area; or</p> <p>56.1.2 the purchase of land within a designated local government area to ensure:</p> <p>56.1.2.1 the preservation of trees; or</p> <p>56.1.2.2 that trees can be established in an area with a low urban tree canopy level or a demonstrated urban tree canopy loss.</p> | Chief Executive Officer (95), Director Corporate Services (41), Director Development and Regulatory Services (70), Director Infrastructure and Operations (114), Assessment Manager (72), Manager Financial Services (214), Manager Development Services (72), Team Leader Financial Accounting (482) | NIL |