



ADELAIDE HILLS COUNCIL

INSTRUMENT OF DELEGATION

INSTRUMENT OF DELEGATION UNDER THE
COMMUNITY TITLES ACT 1996

15 SEPTEMBER 2023

Positions

Abbreviation	Position
Chief Executive Officer (95)	Chief Executive Officer (95)
Director Development and Regulatory Services (70)	Director Development and Regulatory Services (70)
Manager Development Services (72)	Manager Development Services (72)
Manager Property Services (394)	Manager Property Services (394)
Property Officer (113)	Property Officer (113)
Senior Statutory Planner (490)	Senior Statutory Planner (490)
Senior Statutory Planner (80)	Senior Statutory Planner (80)
Statutory Planner (195)	Statutory Planner (195)
Statutory Planner (215)	Statutory Planner (215)
Statutory Planner (230)	Statutory Planner (230)
Statutory Planner (82)	Statutory Planner (82)
Team Leader Statutory Planning (326)	Team Leader Statutory Planning (326)

Instrument of Delegation under the Community Titles Act 1996

Community Titles Act 1996				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 3(11)	Endorse scheme description	Chief Executive Officer (95), Director Development and Regulatory Services (70), Manager Development Services (72)	NIL	relevant development authority
section 15A(b)(i)	Certify compliance with the requirements of the Act under which the encumbrance was enter into, or is in force, as to the variation or termination	Chief Executive Officer (95), Statutory Planner (462), Manager Property Services (394), Property Officer (113), Manager Development Services (72), Senior Statutory Planner (80), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team Leader Statutory Planning (326), Senior Statutory Planner (490)	NIL	
section 27(1)(b)(i)	Consent to encroachment over land vested in, or under the control, of the council	Chief Executive Officer (95)	Subject to the approval of Council	council

Community Titles Act 1996				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 30(4)	Require modification to a scheme description prior to endorsing the scheme description	Chief Executive Officer (95), Statutory Planner (462), Manager Development Services (72), Senior Statutory Planner (80), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team Leader Statutory Planning (326), Senior Statutory Planner (490)	NIL	
section 31(3)	Endorse a certified copy of an amended scheme description	Chief Executive Officer (95), Statutory Planner (462), Manager Development Services (72), Senior Statutory Planner (80), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team Leader Statutory Planning (326), Senior Statutory Planner (490)	NIL	
section 53A(b)(i)	Certify compliance with the requirements of the Act under which the encumbrance was	Chief Executive Officer (95), Statutory Planner (462), Manager Property Services (394), Property Officer (113), Manager Development Services (72), Senior	NIL	

Community Titles Act 1996				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
	enter into, or is in force, as to the variation or termination	Statutory Planner (80), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team Leader Statutory Planning (326), Senior Statutory Planner (490)		
section 70(3)	Approve the retention of a primary or secondary lot	Chief Executive Officer (95), Statutory Planner (462), Manager Development Services (72), Senior Statutory Planner (80), Statutory Planner (195), Statutory Planner (215), Statutory Planner (230), Statutory Planner (82), Team Leader Statutory Planning (326), Senior Statutory Planner (490)	NIL	