

**ADELAIDE HILLS COUNCIL
ORDINARY COUNCIL MEETING
Tuesday 18 December 2018
CONFIDENTIAL AGENDA BUSINESS ITEM**

RELEASED 29 JANUARY 2019

Item: 19.1

Originating Officer: Ebony Priest, Communications Officer

Responsible Director: David Waters, Director Community Capacity

Subject: Australia Day Awards 2019

For: Decision

1. Australia Day Awards 2019 – Exclusion of the Public

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:

- CEO, Andrew Aitken
- Director Infrastructure & Operations, Peter Bice
- Director Development & Regulatory Services, Marc Salver
- Director Corporate Services, Terry Crackett
- Director Community Capacity, David Waters
- Executive Manager Governance & Performance, Lachlan Miller
- Governance & Risk Coordinator, Steven Watson
- Minute Secretary, Pam Williams

be excluded from attendance at the meeting for Agenda Item 19.1: (Australia Day Awards 2019) in confidence.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3) (a) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), the disclosure of which could reasonably be expected to publicise the personal affairs of the Australia Day Award nominees, in that details of their nominations will be discussed.

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

2. Australia Day Awards 2019 – Confidential Item

SUMMARY

The purpose of this report is to:

- Advise Council of nominations for the 2019 Australia Day Awards
- Advise Council of the recommendations made by Council staff
- Enable Council to confer the applicable awards.

RECOMMENDATION

Council resolves:

- 1. That Council confer the 2019 Citizen of the Year Award on Robert Brooksby of Gumeracha.**
- 2. That Council confer the 2019 Young Citizen of the Year Award on Rhys Jarrett of Bridgewater.**
- 3. That Council confer the 2019 Community Event of the Year Award on The Sustainability Fair held in Uraidla.**
- 4. That Civic Awards (13) be presented to:**
 - **Neil Mullard of Uraidla**
 - **Shaun Clarke of Woodside**
 - **Alison Cranwell of Basket Range**
 - **Chris Barry of Mt Torrens**
 - **Irene Barry of Mt Torrens**
 - **Ron Nelson of Scott Creek**
 - **hART Advocates Group of Lobethal**
 - **Peter Holderness of Mylor**
 - **Helen Atkinson of Houghton**
 - **Brianna Green of Montacute**
 - **Sheryl Collins of Mt Torrens**
 - **Ian Carpenter of Birdwood**
 - **Anne Cooper of Forreston**

1. GOVERNANCE

➤ Strategic Management Plan/Council Policy

Goal 2 Strategy	Activities and opportunities to connect We recognise diversity in the community is one of our greatest strengths and we will support and promote opportunities for social inclusion.
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The annual awards presented on Australia Day are an opportunity for Council to recognise and celebrate members of the Adelaide Hills community who contribute to its success and inclusiveness.

➤ **Legal Implications**

Not applicable

➤ **Risk Management Implications**

The recognition of community achievements through the Australia Day Awards program will assist in mitigating the risk of:

Failure to provide for the wellbeing and interests of the community (through an outlet for formal recognition of community leaders) leading to negative attitudes towards Council in the community, disengaged community members and possible reduction in volunteerism.

Inherent Risk	Residual Risk	Target Risk
High (2A)	Low (3E)	Low

The residual takes into consideration our current practice of making annual awards, and assumes continued Council support of these awards.

A number of other initiatives also contribute to mitigating this risk.

➤ **Financial and Resource Implications**

Australia Day Awards are supported by the Australia Day Council of South Australia (ADCSA). Financial and human resources surrounding the events to support these awards are included in the operating budget.

➤ **Customer Service and Community/Cultural Implications**

Conferring awards such as these creates a sense of civic pride in personal and group achievement. It encourages others to take similar steps in providing selfless community service.

➤ **Environmental Implications**

Not applicable.

➤ **Engagement/Consultation conducted with Council Committee, Regional Subsidiary, Advisory Group, the Administration and Community**

In accordance with the decision made at the Special Council Meeting on 14 November 2017, recommendations have been made by a panel of staff members, convened by the Director of Community Capacity.

Council Committees: Not Applicable
Advisory Groups: Not Applicable
Administration: Director Community Capacity
Sport and Recreation Planner
Community Development Officer – Community Centres

Community: While the community is not consulted on the recipients of the award the community is the primary source of nominations.

2. BACKGROUND

Local Australia Day Awards are conferred by local councils as part of the national ‘citizen’ awards scheme coordinated by the National Australia Day Council (NADC) and local branches.

The Awards recognise outstanding contributions to the local community by local Australians. For many years the Adelaide Hills Council has conferred the following awards on Australia Day:

- Citizen of the Year (1)
- Young Citizen of the Year (1)
- Community Event of the Year (1)
- Civic Awards (as many as determined by Council)

The Citizen and Young Citizen (under 30 years of age) of the Year Awards recognise outstanding individual achievements and contributions to the local community, while the Community Event of the Year Award recognises collaborative accomplishment.

The Civic Award category, which is not technically part of the NADC scheme, provides Council with the opportunity to recognise individuals or groups who may not be given one of the major awards, but who are considered to warrant recognition nonetheless. The Council has discretion as to how many Civic Awards are conferred and it has typically awarded multiple each year.

3. ANALYSIS

Nominations for the Awards were sought through advertisements placed in the local press, on the Council’s website, in Council’s libraries and Community Centres, and through Council’s e-newsletter and social media platforms. The National Australia Day Council also promoted the scheme state-wide. Nominations for the 2019 Awards closed on 16 November 2018.

The panel of staff members convened to evaluate the nominations and make recommendations contained in this report. The panel was:

David Waters – Director Community Capacity (convenor)
Sarah Hunt – Community Development Officer, Community Centres
Renee O’Connor – Sport and Recreation Planner

The panel evaluated nominations for Citizen and Young Citizen of the year against the criteria recommended by ADCSA, which were:

- Contribution to the community
- Scope of impact on the Adelaide Hills
- Inspirational role model.

Likewise, the Community Event of the Year nominations were evaluated against the following criteria:

- The quality of the event
- The scope of impact the event has on the local government area
- The event's contribution to the community.

A summary of the nominations is provided in **Appendix 1**. It should be noted that the names of those nominees not recommended for individual awards have been removed to protect the integrity and privacy of those individuals (who it is assumed are not aware of their nominations).

Citizen of the Year

Robert (Bob) Brooksby was considered the most worthy recipient among the nominees for Citizen of the Year. Like most of the others, he has made a substantial contribution to his local community and dedicates a significant amount of time to volunteering.

The factor that placed Bob ahead of other nominees was that his contribution is diverse and long-standing. Bob's particular focus in recent years in mentoring young volunteers to continue his work was also highly regarded.

Young Citizen of the Year

Rhys Jarrett was selected as the proposed Young Citizen of the Year in recognition of his volunteering background over a number of years, especially from one so young.

His advocacy on behalf of his peers through a number of influential groups is an admirable quality and a sign of a future leader in the community. Rhys recently volunteered to create a number of videos encouraging youth engagement in the 2018 Council Elections.

Event of the Year

A number of events were nominated for Community Event of the Year, but the selection panel felt that the nomination presented for the Sustainability Fair demonstrated the most beneficial impact on the wider community.

Both the Lights of Lobethal and the Uraidla and Summertown Country Show were nominated for this award, but as former recipients of this award, and with no significant changes to the event formats, they were not considered for the award again in line with guidelines issued by ADCSA.

In conferring the Awards, the Council should consider the following factors:

- Individual recipients must be Australian Citizens and their contributions should affect the Adelaide Hills Council district (they do not have to reside in the district)
- The Young Citizen of the Year must be under 30 years of age on Australia Day
- Outstanding contribution to the community and inspirational achievements must be evident.

The panel considers each of the recommended recipients to meet these factors where applicable.

The three major awards will be presented by the Mayor at Council's Australia Day Event, as well as being acknowledged at each of the community events around the district, which the recipients may also attend. The custom is for Civic Awards to be presented by a Council Member at Australia Day community events around the district in accordance with the recipient's preferred location.

Recipients of the three major awards will be forwarded to the Australia Day Council of South Australia for consideration in the State Awards, presented by the Governor of South Australia.

4. OPTIONS

Council must determine which individuals and/or groups, if any, should receive Australia Day Awards. The Council is not obliged to confer each award; to preserve the integrity of the awards it should only do so where genuine merit has been established.

The staff panel assigned to assess the Australia Day Awards nominations was formed to allow time to properly consider each nomination and establish worthy award recipients. Its recommendations should therefore be strongly considered.

5. APPENDIX

(1) Nominations for Australia Day Awards 2019

Appendix 1

Nominations for Australia Day Awards 2019

Australia Day Awards 2019 – Summary of Nominations

Nominee name	Reason for nomination	Other significant contributions/achievements	Panel Recommendation
Robert (Bob) Brooksby	<p>Robert Brooksby is a valued member of the Gumeracha RSL and the Gumeracha Community Association. His passion for preserving antique war literature and his dedication to planning and preparing memorial events is inspiring and the outcomes of such bring the community closer, both in respect to our fallen heroes and with one another. His past as the former principal of Gumeracha Primary School has earned him the respect and admiration from the entirety of our township. He works closely with his community members to ensure all is running well, and he invites all to embark on his community passions, such as the Medieval Fair, Film Nights and ANZAC/Remembrance ceremonies. His work in our township and the surrounds does not go unnoticed and his dedication spreads from every responsibility to every member of the public.</p> <p>From a personal perspective, Robert Brooksby has taken both myself and my brother under his wing since we first moved to the hills from the city suburbs. Recognising our struggle with confidence, Robert endeavoured to provide opportunities for which we would become comfortable and confident with both ourselves and in a new community. From small jobs such as helping with town hall set up, to the major and honourable position of acting sentinel in the WW1 centenary ANZAC Dawn Services from 2015 to 2018. His dedication to our success saw Robert volunteer hours of his time to tutor my public speaking ability, where Robert specially attended Oakbank Area School Remembrance Day ceremony in 2017 to watch my conduction of the service. Each of these contributions made myself and my brother feel like a part of the community, and over these years, he has mentored us into the young, proud men we are today.</p>		Citizen of the Year
Rhys Jarrett	<p>Rhys is one of those unsung heroes who serve in supporting roles in various community groups and organisations, contributing a lot of hard work without seeking the spotlights:</p> <ul style="list-style-type: none"> * Rhys has been a member of Adelaide Hills Council Youth Advisory Committee (YAC) since October 2008 and as such has initiated many YAC programs and activities. These include advocacy for public transport solutions and input in consultations regarding changes to the graduated licensing scheme; YAC programs such as the bi-annual YAC Charity Quiz nights, Politics 4 Dummies projects, Year 12 Support programs and many other council youth development programs. Most recently Rhys produced a series of short videos for the YAC Politics 4 Dummies project focussing on young voter involvement in the 2018 local government elections. * Rhys is also an integral member of the organising group of Council's regular Xbox and PC gaming events, XiTH. * Rhys is a member of Young Mayo, the youth advisory group for Rebekha Sharkie MP for Mayo. * Rhys is the secretary (amongst other things) and founding member of Kids Arthritis, Australia's premier foundation supporting people living with Juvenile Arthritis. 	24 years old	Young Citizen of the Year

Nominee name	Reason for nomination	Other significant contributions/achievements	Panel Recommendation
The Sustainability Fair	<p><extract of full nomination></p> <p>The Sustainability Fair is one of the exciting community forums that has contributed to the development of the profile of Uraidla and surrounding areas as a place for people who want to create a sustainable community oriented future. The active presence of the Fair in the community for the last 14 years has been a part of the revitalisation of the area and supported the Uraidla Show in its renewal processes. The outreach of the Fair into the broader Hills and greater Adelaide communities through its connection to communities of interest has enhanced the reputation of Uraidla whilst bringing into the Hills knowledge of sustainability issues and creative ways of addressing them.</p> <p>The Fair is provided as a venue to showcase local activities that contribute to creating a more sustainable society particularly through a reduction in our carbon use. The Fair encourages businesses, community groups and individuals whose work will lead to greater sustainability to showcase successful achievements or otherwise promote their work.</p> <p>The Sustainability Fair has been run alongside the Uraidla Country Show for 14 years. It complements the Uraidla Show, a major community event that has been promoting local produce for over a century. Locating the Fair alongside the Show enhances the environmental focus of this important community event whilst at the same time enabling discussion of some of the challenging environmental issues in our Adelaide Hills.</p>		Community Event of the Year
Neil Mullard	<p>Throughout every year Neil contributes his time and money to his community by helping the small local businesses. He is always supplying his machinery and using his employees for renovations and general odd jobs around the community. Neil also supports and helps with the Uraidla Show every year he donates his time and money for the show. He owns 2 sandstone quarries in the local area and also provides and donates stone to any business that requires it such as schools for their nature playgrounds.</p> <p>Without Neils donation and contributions to the community many of the small local businesses would not be able to afford to pay someone for the work work Neil provides that's is why Neil does it so that local businesses can stay in business.</p>	Neil has not really ever been recognised for all his contributions although everyone says thank you he hasn't ever been officially recognised.	Civic Award
Shaun Clarke	Shaun has encouraged young people to be involved in the redevelopment of the "Woody Trails" BMX track at Woodside. His passion for the environment and a healthy lifestyle and mentoring of young riders is amazing.	Letters of support from community members	Civic Award

Nominee name	Reason for nomination	Other significant contributions/achievements	Panel Recommendation
Alison Cranwell	<p>Co-ordinated the conversion of the old bus shelter at Basket Range into a community sharing shed</p> <p>Alison was concerned that the old unused bus shelter on Lobethal Road was falling into disrepair, and saw the potential to renovate it and create a combined Street Library and Grow Free cart for the community to share their books and garden produce in a central location. She approached and co-ordinated various members of the community to deal with the renovation, including dealing with termites, replacing some parts of the termite-damaged structure, fixing the leaky roof and crumbling floor, sourcing and installing the shelving units and repainting the front panels of the shelter. Our Sharing Shed is now highly valued and well used by the community and has given the neglected bus shelter a new lease on life.</p>	She hasn't received any other recognition for making this project happen.	Civic Award
Mr Chris and Mrs Irene Barry	<p>Nomination is for a joint award on the basis of their continued service to the community. Chris has been an interested and active member of the Mt Torrens Community since 1994. As an Accountant he been the honorary auditor for a number of local organisations including the Torrens Valley Lions Football Club. He has undertaken voluntary work to assist with the preparation of Tax Returns. Chris has embraced the need to preserve the history and built environment of Mt Torrens. He has worked tirelessly for the Mt Torrens & District Community Association for more than 10 years and has served as Secretary & Treasurer during that time. His "Community Talk" newsletters have been of great interest to the residents of the area. Together with his wife he has attended many Bunnings sausage sizzles, fund raising for the Mt Torrens Centenary Park. Last year he did a wonderful job as quizmaster for that organisations major fundraiser of the year.</p> <p>Irene has spread herself widely across the Community over the last 24 years. She had a long involvement with Riding for the Disabled (which included caring for one of its retired horses for more than 15 years). She served as Treasurer of the Mt Pleasant Golf Club for over 5 years. She is a very active committee member of the Mt Torrens Centenary Park and has served as Treasurer previously and is currently serving in that role. She has contributed tirelessly with the catering for countless monthly Community dinners which are fund raisers for the Mt Torrens Centenary Park. For the past 2 years she has been on the volunteer roster to clean the Public toilets currently provided by the Mt Torrens Centenary Park.</p>		Civic Award (recommend each receive individual award recognition)
Ron Nelson	<p>Ron has throughout his life worked endlessly for the community, whether it be on school councils, progress Associations, the CFS or local Council. The contribution is endless and outlined in the attached file.</p> <p>Ron is the type of citizen that so many aspire to be. One cannot but admire the time, dedication and endless enthusiasm he has for his community activities. Fundraising, pulling vehicles out of boggy paddocks to chatting with the local school children on how he grows his veggies so well are all slotted in around his busy schedule.</p>	Ron was awarded the CFS National Medal 3rd clasp in 2015 for 45 years active service Recipient of the 25yr service award from the Local Government Association in 2017.	Civic Award

Nominee name	Reason for nomination	Other significant contributions/achievements	Panel Recommendation
hART Advocates group c/-Kirsty Emery	The five original members of this group (Rose Kemp, Anne Griffiths, Kirsty Emery, Bronwen Klose, Kim Jiordan) have worked tirelessly with the council and the community to run over 13 inclusive exhibitions for the last 4 years. Their mission was to further arts and heritage in the hills and this has been achieved through the new FabriK Arts and Heritage Hub in Lobethal. Many people in the community have creative talents that the hARTgroup were able to showcase and be inclusive at the same time. Art has become celebrated by all and many friendships have been formed as every singles exhibition was mostly organized, installed and run by volunteers.	Has worked with Council in the Arts & Heritage Hub in Lobethal	Civic Award
Peter Holderness	Peter has made an outstanding contribution to the Adelaide Hills community through his efforts in a number of organisations where he has applied his skills to assist in the preservation of old historical photographs and the development of marketing materials to promote the history of the area. Peter is an active member of the following organisations: *Mt Lofty Districts Historical Society Inc (MLDHS) - Member of Management Committee *Mylor History Group - Member *Mylor Heritage Group - Member *Scott Creek, Bradbury, Longwood History Group - Member *Adelaide Hills Council Cemetery Committee - MLDHS representative *Scott Creek, Bradbury, Longwood Cemetery Committee - community representative *Stirling Business Association - Member *Organising Committee for Australia Day Celebrations at Mylor - Member	Through Peter's involvement in a number of organisations throughout the Adelaide Hills, his contribution is widely recognised and appreciated. The Attachment provides further details.	Civic Award
Helen Atkinson	Helen is an active member of the community groups detailed below. She is the primary event organiser for the Anzac and Remembrance day services. Helen is the Vice President of the HIHMP and I believe she is the treasurer of the CWA Houghton Branch. Up until recently Helen has engaged in indoor netball with a group of community ladies. Helen is always involved in the community events held at the Houghton oval and is the main driver behind seeking donations from local business for raffles and auction items. Helen also drives the fundraising efforts of the local CWA, which then donates funds to local worthy causes. Helen is one of those "pillars of the community" that often get referred to. Helen has been a member of the Houghton, Inglewood & Hermitage Memorial Park for over 25 years, Member of the CWA Houghton Branch for over 20 years(Not sure exactly how long) and Member of the Northern Adelaide Hills Community Leaders Group.		Civic Award

Nominee name	Reason for nomination	Other significant contributions/achievements	Panel Recommendation
Brianna Green	<p>Brianna is a young person who is highly regarded by her peers and older members of our community alike. Her inclusive friendly approach results in other young people in the community or organisations quickly building confidence and becoming involved. Her capacity to use her own initiative, take responsibility for planning and organising to completing tasks has undoubtedly been key to Brianna successfully working in Agriculture and holding part time jobs since she was 15. At Urrbrae High School Brianna was named Year 12 Merino Senior Captain and is completing her South Australian Certificate of Education in 2018. All this as well as being an active member of the Montacute Progress Association and Montacute CFS Brigade since ?.</p> <p>A key objective of the Montacute Progress Association is to promote a sense of community amongst residents of Montacute and organise a range of community activities. As a committee member Brianna has played a valuable role in helping us achieve this and keeping the committee focused on engaging young children and youth, In 2017 Brianna single handedly organised a successful video film night in the local hall which was well attended by the younger members in our community.</p> <p>Like many community organisations it is essential to continue to grow the numbers of young people joining our local CFS Brigade. Captain Rob Possingham the current Captain of Montacute CFS attests to Brianna's contribution to the Brigade. As well as completing her training in Basic Fire Fighting Level 1 and being an active crew member on call outs, Brianna has fulfilled the role of Cadet Supervisor for the Brigade since 2017. Over this time number the number of new cadets have increased and Brianna has lead the cadets with regular training sessions. She has set a high standard of uniform and behaviour for the new members by modelling this herself and articulating clear expectations as well as providing positive feedback as new members develop their skills. Most recently Brianna assisted in a region wide Cadet exercise at the 2018 Uraidla Show.</p> <p>As a young citizen Brianna is a natural leader and great asset to the Montacute Community.</p>	<p>Brianna's participation in the Montacute Progress Association, the CFS, her Urrbrae School Community has earned her recognition as a reliable person always willing to put her hand up and be involved as well as helping out practically with any jobs that come along. As a young leader in the community she plays a vital role in encouraging the involvement of other young people.</p> <p>In the work place Brianna has worked at Moncherry Orchards and Montacute Valley Orchards for the last three seasons. She has taken responsibility for picking, sorting and other jobs. She has worked at Foodland since she was 15 and recognition of her skill level and competence has seen her progress through a number of positions of responsibility to being a senior deli staff member.</p>	Civic Award

Nominee name	Reason for nomination	Other significant contributions/achievements	Panel Recommendation
Sheryl Collins	<p>Countless hours volunteering for CFS and St Johns Ambulance. Prior to being a CFS member Sheryl was an active St Johns Ambulance volunteer at Mt Pleasant. Joining Mount Torrens CFS in 1982, regularly attending training and incidents, elected Mount Torrens CFS Captain in 2009 Sheryl takes attending training, the well being of her crew and protecting our community as priorities. Sheryl regularly attends Group meetings representing Mt Torrens CFS. Sheryl shares her knowledge through training Mt Torrens CFS volunteers and volunteers as a CFS trainer for Region 2. Sheryl maintains good relationships with neighbouring CFS units. A passionate supporter of Farm Fighter units she has nurtured the concept to other brigades, supported existing Farm Fighting units and offered advice to new people to the area with what to do in case of fire.</p> <p>As Captain of Mt Torrens CFS she leads by example. An active volunteer, Sheryl seeks and encourages people to join CFS as a volunteer. Sheryl suggests ideas including fostering the idea, and brought to fruition a catering unit, which is highly appreciated on the fireground, giving hot meals, at call, to firefighters. She has also supported new people to the area with knowledge so they feel more confident manning their Farm Fighter units. As a practising nurse she brings her experience to her volunteer role.</p>	Award of National Medal.	Civic Award
Ian Jeffrey Carpenter	<p>Ian Carpenter has made a significant contribution to the Gumeracha community over the past 40 years. Whilst he has achieved many memorable personal milestones in sports, it is his leadership and mentoring of young people that sets him apart.</p> <p>In addition, on a voluntary basis, he has almost single handedly maintained the Gumeracha Oval (including upgrading of its drainage system) and surrounds for 30 years to the very high standard required by the football and Cricket Associations, for football and cricket finals. Ian has been inspirational to the young people in the community, encouraging them to participate in sport.</p> <p>He has also assisted in maintaining Federation Park with its general upkeep and watering.</p> <p>He is a life member of the Gumeracha Football Club (four premierships), Club's Best and Fairest 1988, President for four years, represented the Hills Football League at the Association level, Junior Coach, Football Central Umpire for five years, assists with canteen duties and meals. Life Member of the Gumeracha Cricket Club, President 30 years, Coach, including six years as captain (12 premierships). Oversaw the laying of a new cricket pitch.</p> <p>Served on the Gumeracha Sporting club Management Committee (which includes netball, football, tennis and cricket) for 30 years and the Executive Committee of the Torrens Valley Cricket Association.</p> <p>He has been a major contributor to the quality of community life in the Gumeracha area.</p>		Civic Award

Nominee name	Reason for nomination	Other significant contributions/achievements	Panel Recommendation
Anne Cooper	<p>I feel that Anne needs to be acknowledged for her work. Anne has been a tireless worker for her community: teacher (Birdwood High), manages the Treasure House (Albert St Gumeracha), runs the knitting group at Gumeracha Uniting Church - articles knitted she sends to the needy in Adelaide and Mt Barker. Helps with CFS at Forreston.</p> <p>Forreston Community Hall also is her interest. Anne stretches herself to people who need help. Also helps on the vineyard for her son and looks after her 90 year old husband who has dementia. Anne makes rugs for the homeless and organises wool for her knitting group.</p>		Civic Award

3. Australia Day Awards 2019– Period of Confidentiality

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council’s decision(s) in this matter in the performance of the duties and responsibilities of office, including provision of information on an embargoed basis to the media and to award winners and their nominators, Council, having considered Agenda Item 19.1 in confidence under sections 90(2) and 90(3) (a) of the *Local Government Act 1999*, resolves that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the report, related attachments and the minutes of Council and the discussion and considerations of the subject matter be retained in confidence until the presentation of the awards on 26 January 2018.

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.