

**ADELAIDE HILLS COUNCIL AUDIT COMMITTEE
MINUTES OF MEETING 13 AUGUST 2018
63 MT BARKER ROAD, STIRLING**

Presiding Member: Paula Davies

Members:

Geoff Purdie
Peter Brass
Cr Malcolm Herrmann
Cr John Kemp

In attendance:

Andrew Aitken	Chief Executive Officer
Terry Crackett	Director Corporate Services
Peter Bice	Director Infrastructure and Operations
Marc Salver	Director Development and Regulatory Services
David Waters	Director Community Capacity
Lachlan Miller	Executive Manager Governance & Performance
Mike Carey	Manager Financial Services
John McArthur	Manager Waste and Emergency Management
Karen Bennink	CWMS Technical Officer
Hari Argiro	Coordinator Service Strategy & Innovation
Steven Watson	Governance and Risk Coordinator
	Minute Taker
Alan Rushbrook	Utintja Consulting
Tim Muhlhausler	Galpins Accountants, Auditors and Business Consultants
Juliano Freitas	Galpins Accountants, Auditors and Business Consultants

- 1. Commencement**
The meeting commenced at 6:02pm
- 2. Apologies/Leave of Absence**
 - 2.1. Apology**
Nil
 - 2.2. Leave of Absence**
Nil
 - 2.3. Absent**
Nil

**ADELAIDE HILLS COUNCIL AUDIT COMMITTEE
MINUTES OF MEETING 13 AUGUST 2018
63 MT BARKER ROAD, STIRLING**

3. Previous Minutes

3.1. Audit Committee Meeting 30 April 2018

Moved Peter Brass
S/- Cr Malcolm Herrmann

AC18/29

That the minutes of the Audit Committee meeting held on 30 April 2018 as distributed, be confirmed as an accurate record of the proceedings of that meeting.

Carried

4. Delegation of Authority

In accordance with the Audit Committee Terms of Reference, the Committee has no delegated decision-making powers.

5. Declaration of Interest by Members of the Committee

Nil

6. Officer Reports

6.1. Action Report and 2018 Work Plan Update

Moved Cr Malcolm Herrmann
S/- Geoff Purdie

AC18/30

The Audit Committee resolves that the:

- 1. Report be received and noted**
- 2. Status of the Action Report and Work Plan be noted**

Carried

6.2. Prudential Report for Potential Divestment of CWMS

Moved Cr John Kemp
S/- Peter Brass

AC18/31

The Audit Committee resolve that;

- 1. The Prudential Review Report and the Probity Report be received and noted.**
- 2. The Audit Committee acknowledges that whilst S48 of the Local Government Act 1999 does not require a prudential review to be undertaken, the report in relation to this project satisfies the provisions of S48.**

Carried

**ADELAIDE HILLS COUNCIL AUDIT COMMITTEE
MINUTES OF MEETING 13 AUGUST 2018
63 MT BARKER ROAD, STIRLING**

6.3. External Audit Interim Letter

Moved Peter Brass AC18/32
S/- Geoff Purdie

That Audit Committee:

1. **Receives and notes the report.**
2. **Notes the communication received from Galpins from their Interim visit relating to the -2017-18 External Audit and the Management Response to their findings from the Interim Audit.**

Carried

7.01pm Cr John Kemp left the chamber

The Chair sought and was granted leave of the meeting to bring Item 6.7 forward.

6.7 Budget Review 3

Moved Cr Malcolm Herrmann AC18/33
S/- Peter Brass

The Audit Committee resolves to:

1. **Receive and note the report.**
2. **Note that the Operating Budget variations presented in Budget Review 3 for the period ending 31 March 2018 had no impact on the budget and continued to provide for an adjusted Operating Surplus for the 2017/18 year of \$1.986m.**
3. **Note the proposed Capital Program amendments include \$170k of increased expenditure that is offset by additional capital grant funding of \$170k.**

7.04pm Cr John Kemp returned to the chamber

6.4. End of Financial year Update

Moved Peter Brass AC18/34
S/- Cr John Kemp

The Audit Committee resolves that the report be received and noted.

Carried

**ADELAIDE HILLS COUNCIL AUDIT COMMITTEE
MINUTES OF MEETING 13 AUGUST 2018
63 MT BARKER ROAD, STIRLING**

6.5. Internal Audit Quarterly Update

Moved Cr John Kemp **AC18/35**
S/- Peter Brass

The Audit Committee resolves to:

1. Receive and note the report.
2. Note the contents of the Internal Audit of Planning Assessment Process Report and the Internal Audit of Customer Service Standard Reporting Report.

Carried

6.6. Audit Actions Implementation Report

Moved Peter Brass **AC18/36**
S/- Geoff Purdie

The Audit Committee resolves to:

1. Receive and note the report.
2. Note the implementation status of Internal and External Audit actions.

Carried

6.7. Item brought forward in meeting

6.8. Risk Management Plan Update

Moved Cr Malcolm Herrmann **AC18/37**
S/- Cr John Kemp

The Audit Committee resolves that the report be received and noted.

Carried

**ADELAIDE HILLS COUNCIL AUDIT COMMITTEE
MINUTES OF MEETING 13 AUGUST 2018
63 MT BARKER ROAD, STIRLING**

6.9. Placement of Council's Insurance Portfolio

**Moved Cr John Kemp
S/- Geoff Purdie**

AC18/38

The Audit Committee resolves that the report be received and noted.

Carried

6.10. Quarterly Debtors Report

**Moved Cr Malcolm Herrmann
S/- Peter Brass**

AC18/39

The Audit Committee resolves that the report be received and noted.

Carried

7. Next Meeting

The next ordinary meeting of the Audit Committee will be held at 6.00pm on Monday, 08 October 2018, at 63 Mount Barker Road, Stirling.

8. Close Meeting

The meeting closed at 7.55pm