

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING**

In Attendance

Presiding Member: Mayor Jan-Claire Wisdom

Members:

Councillor Ian Bailey
Councillor Pauline Gill
Councillor Chris Grant
Councillor Linda Green
Councillor Malcolm Herrmann
Councillor John Kemp
Councillor Leith Mudge
Councillor Mark Osterstock
Councillor Kirsty Parkin
Councillor Andrew Stratford

In Attendance:

Andrew Aitken	Chief Executive Officer
Peter Bice	Director Infrastructure & Operations
Marc Salver	Director Development & Regulatory Services
David Waters	Director Community Capacity
Mike Carey	Manager Financial Services
Lachlan Miller	Executive Manager Governance & Performance
John McArthur	Manager Waste & Emergency Management
Natalie Westover	Manager Property Services
Chris Janssan	Manager Open Space
Sharon Leith	Sustainability Officer
Renee O'Connor	Sport & Recreation Planner
Steven Watson	Governance & Risk Coordinator
Pam Williams	Minute Secretary

1. COMMENCEMENT

The meeting commenced at 6.31pm.

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING**

2. OPENING STATEMENT

“Council acknowledges that we meet on the traditional lands of the Peramangk and Kaurna people and we recognise their connection with the land.

We understand that we do not inherit the land from our ancestors but borrow it from our children and in this context the decisions we make should be guided by the principle that nothing we do should decrease our children’s ability to live on this land”.

3. APOLOGIES/LEAVE OF ABSENCE

3.1 Apology

Cr Nathan Daniell

3.2 Leave of Absence

Leave of the meeting was granted for the following Leaves of Absence:

- Cr Kirsty Parkin, 12 January 2019 to 28 January 2019
- Mayor Jan-Claire Wisdom, 20 December 2018 to 17 January 2019
- Cr Kirrilee Boyd, 18 December 2018

3.3 Absent

Nil

4. MINUTES OF PREVIOUS MEETINGS

4.1 Council Meeting – 27 November 2018

**Moved Cr Malcolm Herrmann
S/- Cr Ian Bailey**

319/18

That the minutes of the Ordinary Council meeting held on 27 November 2018 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING**

4.2 Special Council Meeting – 4 December 2018

Moved Cr Linda Green
S/- Cr Chris Grant

320/18

That the minutes of the Ordinary Council meeting held on 4 December 2018 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

Carried Unanimously

5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL

Nil

6. PRESIDING MEMBER'S OPENING REMARKS

Mayor Jan-Claire Wisdom welcomed everyone to the last Council meeting for 2018. The Mayor mentioned some highlights from 2018, including the establishment of Fabrik at Lobethal and the sale of the Retirement Villages.

Mayor Wisdom informed Council that she has refused a Deputation from Mr Joe Frank re Council Decision Making on the basis that the request was received outside the seven clear days, there are two deputations booked for this meeting and Mr Frank addressed Council on the same topic in October and November 2018.

7. QUESTIONS ADJOURNED/LYING ON THE TABLE

7.1 Questions Adjourned

Nil

7.2 Questions Lying on the Table

Nil

8. PETITIONS/DEPUTATIONS/PUBLIC FORUM

8.1 Petitions

Nil

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING**

8.2 Deputations

8.2.1 Adelaide Hills Petanque Club – Jill Morrell

8.2.2 Stonehenge Avenue Residents – Matthew Stein & John Hill

8.3 Public Forum

Mr Joe Frank re Deputations

7.21pm Cr Osterstock left the Chamber

7.22pm Cr Osterstock returned to the Chamber

9. PRESENTATIONS

Nil

10. QUESTIONS ON NOTICE

10.1 Fire Management Rural Areas – Cr Malcolm Herrmann

1. Who is responsible for the management of roadside verges, i.e. the land between the road pavement and the land owner? For example DPTI main roads, Council sealed roads and Council unsealed roads. Who is responsible for tree management and vegetation (including grasses)?
2. What progress has been made on the Roadside Fuel Reduction Initiative? Has the initiative achieved any noticeable reduction in fuel loads and is it proposed to continue with it?
3. Has the Administration undertaken any education programs (as shown under the Fire Prevention Education Service in the budget) with landowners?
4. Where does liability lie if a landowner reduces the fire load and accidentally damages another person's property?
5. What is the breakdown of the proposed expenditure of \$400,000 for Fire Prevention included in the 2018/19 budget?

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING**

Officer's Response – John McArthur, Manager Waste & Emergency Management

1. Council is responsible for roadside vegetation and tree management on Council roads and the majority of DPTI roads. Council has no maintenance responsibilities in relation to DPTI roads such as the South Eastern Freeway.
2. The Roadside Fuel Reduction Initiative was limited to a number of trial sites only and therefore the fuel reduction benefits obtained were limited to these sites. The Roadside Fuel Reduction Initiative was developed and managed by the Upper Torrens Land Management Project which disbanded 1 July 2017. Since this time no further contact has been received in relation to the Roadside Fuel Reduction Initiative.
3. The following bushfire education activities have been undertaken thus far in 2018/19:
 - Fire prevention information stall at the 2018 Uraidla Show
 - Fire Prevention Officer attendance and presentation at an Emergency Services Forum (Bushfire Prevention) hosted by Josh Teague MP Member for Heysen
 - Provision of a 'Pets in Emergencies' session at Gumeracha
 - Annual mail out to residents of properties previously in receipt of a fire clean up notice
 - Responding to individual resident requests in relation to bushfire prevention
 - Administration of the township burning permit process
 - Delivery of 'RediPlan' activities through the Disaster Resilience Partnership with the Australian Red Cross
 - Web site material
 - Social media / E news / Councils Monthly Courier Column activities throughout the year
4. The question of liability in the circumstances described can only be clarified with any certainty taking into consideration the facts of the specific incident if one were to occur. Broadly speaking, both Council (assuming the incident occurred on Council land) and the landowner who caused the damage could be liable.
5. Proposed Expenditure in 2018/19 budget:

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING**

Breakdown of the \$400,00 identified in the 2018/19 budget for Fire Prevention:		
Account	Amount	Description
Fire Prevention Contractors	\$215,000	Funds utilised for fire track maintenance, woody weed control, road side slashing and to a lesser degree fire prevention activities such as bushfire hazard mapping.
Legal Fees	\$1,000	Small allocation for any legal advice required in relation to fire prevention regulatory activities undertaken.
Fire Prevention Materials/Signs	\$7,000	Used for ancillary items required to support fire prevention activities such as signage, fire track padlocks, plumbing fittings etc.
Employee Costs	\$128,000	Salaries, Income Protection, Superannuation, Workers Compensation, Training.
Fire Prevention Vehicles	\$13,800	Light vehicles utilised by Fire Prevention Officers.
Postage	\$5,150	Mail out of pre-season advice letters and private property clean up notices.
Private Block Slashing	\$10,300	Slashing undertaken by Council when clean up notice not complied with (This expenditure is offset by an income line).
Safety Awareness Program	\$20,000	Partnership with Australian Red Cross to deliver community preparedness and resilience programs regarding all hazards including bushfire.
TOTAL	\$400,250	

10.2 Amy Gillett Bikeway

Cr Linda Green - What progress has been made with the link between Amy Gillett bikeway Woodside to Tiers Road?

Officer's Response – Peter Bice, Director Infrastructure & Operations

AHC has engaged Greenhill Designers to undertake the design of the Amy Gillett bike path connection in Woodside. The bike path is proposed to be installed along the old rail corridor with its alignment behind private properties along Onkaparinga Valley Road. The rail corridor is owned by the Commissioner of Highways.

AHC and Greenhill Designers recently met with cycling and property representatives of the Department for Planning, Transport and Infrastructure (DPTI) to inspect the land and subsequently to discuss property and alignment issues along the proposed path. DPTI's property division are currently preparing a Right of Entry for Council to undertake preliminary works. These will include existing vegetation clearance to enable undertaking

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING**

an engineering survey for design purposes. For construction, a Licence Agreement will need to be prepared by the State's Crown Solicitor Office.

A notification and communication approach is being considered between DPTI and AHC regarding contacting the adjacent properties.

Council staff expect the Right of Entry to be prepared by end of January to undertake the clearing and survey works. Design is to be prepared during February / March 2019 with construction expected to occur in May / June 2019 following a tender process.

11. MOTIONS ON NOTICE

11.1 Amendment to Code of Practice for Meeting Procedures

Moved Cr Mark Osterstock

S/- Cr Kirsty Parkin

321/18

1. That Council amends clause 4.14 [Meeting Protocols] of the Code of Practice for Council Meeting Procedures [the Code] by removing the requirement for elected members and staff to *stand* when addressing the Council.
2. All other aspects of clause 4.14 of the Code remain unchanged, aside from any consequential changes that may be required as a result of the aforementioned amendment.

Carried

11.2 Scott Creek Cemetery Funds

Moved Cr Malcolm Herrmann

S/- Cr Mark Osterstock

322/18

That the Chief Executive Officer prepares a report by 31 March 2019, in consultation with the Scott Creek Progress Association, on possible expenditure of \$6,000 held in the Council Reserve Fund on behalf of the Scott Creek Progress Association.

Carried

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING**

11.3 Stonehenge Reserve

8.10pm Cr Grant left the Chamber

8.12pm Cr Grant returned to the Chamber

Moved Cr John Kemp

S/- Cr Pauline Gill

323/18

1. That only minimum further expenditure is made on consultant fees in relation to the proposed options for upgrading the Stonehenge Tennis Courts to include Netball courts until:
 - a. A Council Member workshop is held on the merits of each site during the community consultation period
 - b. Council Members attend a site visit to the Stonehenge tennis courts and alternative sites (eg Piccadilly and Heathfield)
 - c. A workshop is held to discuss the community consultation analysis
2. That the community consultation period be extended to 22 February 2019.

Carried Unanimously

12. OFFICER REPORTS – DECISION ITEMS

8.38pm Cr Kemp left the Chamber

8.40pm Cr Kemp returned to the Chamber

12.1 Gumeracha Main Street Masterplan

Moved Cr Leith Mudge

S/- Cr Pauline Gill

324/18

Council resolves:

1. That the report be received and noted
2. That Council approves the draft Masterplan taking into consideration the broader community engagement process and outcomes, with the condition that measures be incorporated in the detailed design phase to improve safety and amenity for cyclists following guidance in the Adelaide Hills Strategic Bicycle Plan and Cycling Aspects of Austroads Guides. Specifically the design should incorporate suitable measures to provide separation between cyclists and motor vehicles for safety, and bike rails for parking of bikes at appropriate locations.

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING**

Cr Mudge, with the consent of Cr Gill, with the leave of the meeting agreed to vary the motion as follows:

1. **That the report be received and noted**
2. **That Council approves the draft Masterplan taking into consideration the broader community engagement process and outcomes, with the inclusion that measures be considered in the detailed design phase to improve safety and amenity for cyclists following guidance in the Adelaide Hills Strategic Bicycle Plan and Cycling Aspects of Austroads Guides. Specifically the design should incorporate suitable measures to provide separation between cyclists and motor vehicles for safety, and bike rails for parking of bikes at appropriate locations.**

Carried

12.2 Gumeracha Precinct Federation Park and Oval Masterplan

**Moved Cr Pauline Gill
S/- Cr Linda Green**

325/18

Council resolves:

1. **That the report be received and noted**
2. **That Council approves the draft Masterplan taking into consideration the broader community engagement process and outcomes.**
3. **That the priority actions identified within the draft Masterplan be considered in the Long Term Financial Plan and budget process.**

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING**

12.3 Appointments to AHC Advisory Groups – Cessation of some Advisory Groups, Terms of Reference & Method of Voting

9.33pm Cr Kirsty Parkin & Cr Chris Grant left the Chamber

9.34pm Cr Kirsty Parkin & Cr Chris Grant returned to the Chamber

Moved Cr Linda Green

S/- Cr Pauline Gill

326/18

Council resolves:

- 1. That the report be received and noted.**
- 2. To cease the following Advisory Groups:**
 - a. Adelaide Hills Business & Tourism Centre Advisory Group**
 - b. Australia Day Awards Panel**
 - c. Social Planning Advisory Group**
 - d. Sport & Recreation Advisory Group**
 - e. Youth Advisory Committee**
- 3. To retain the following Advisory Groups and adopt the revised Terms of Reference for each respective Group:**
 - a. Bushfire Advisory Group as contained in Appendix 3**
 - b. Biodiversity Advisory Group as contained in Appendix 4**
 - c. Cemetery Advisory Group as contained in Appendix 5**
 - d. Property Advisory Group as contained in Appendix 6**
 - e. Rural Land Management Advisory Group as contained in Appendix 7**
 - f. Sustainability Advisory Group as contained in Appendix 8**
- 4. That the Chief Executive Officer be authorised to make minor content, formatting or design changes necessary to finalise the Advisory Group Terms of Reference documents contained in Appendices 3-8.**
- 5. With an effective date of 2 January 2019, to revoke the 10 December 2013 Procedures for Advisory Groups and to adopt the Advisory Group Operation and Conduct Policy as contained in Appendix 9.**
- 6. To determine that the method of selecting the Council Members for each Advisory Group be by an indicative vote to determine the preferred person(s) utilising the process set out in this Agenda report.**
- 7. To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred person(s) for the respective Advisory Group Council Member roles and for the meeting to resume once the results of the indicative votes have been declared.**

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING**

9.50pm The Council meeting adjourned

10.31pm The Council meeting resumed

Extension of Meeting Time

Moved Cr Ian Bailey

S/- Cr Linda Green

327/18

That the meeting be extended for up to 60 minutes.

Carried Unanimously

12.3.1 Appointments to AHC Advisory Groups

Moved Cr Malcolm Herrmann

S/- Cr Kirsty Parkin

328/18

1. That in relation to each Advisory Group listed below to appoint the Council Members identified against the relevant Group for a 24 month term to commence 18 December 2018 and conclude on 17 December 2020 (inclusive).
 - a. Bushfire Advisory Group – Cr Chris Grant, Cr Pauline Gill
 - b. Biodiversity Advisory Group – Cr Chris Grant, Cr John Kemp, Cr Nathan Daniell
 - c. Cemetery Advisory Group – Cr Pauline Gill, Cr Malcolm Herrmann, Cr Ian Bailey
 - d. Property Advisory Group - Cr Malcolm Herrmann, Cr Kirsty Parkin, Cr Ian Bailey, Cr John Kemp
 - e. Rural Land Management Advisory Group – Cr Pauline Gill, Cr Chris Grant, Cr Ian Bailey, Cr John Kemp
 - f. Sustainability Advisory Group – Cr Chris Grant, Cr Ian Bailey, Cr Leith Mudge, Cr Nathan Daniell
2. To establish Selection Panels for the recruitment of Independent, Agency and Community Members for the retained Advisory Groups with the following Council Members, assisted by the respective Executive Officers, to undertake the short-listing and interviews of the candidates with a view to making recommendations for appointment at a future Council meeting(s):
 - a. Biodiversity Advisory Group – Cr John Kemp, Cr Chris Grant
 - b. Cemetery Advisory Group – Cr Ian Bailey, Cr Malcolm Herrmann
 - c. Rural Land Management Advisory Group – Cr Ian Bailey, Cr Pauline Gill
 - d. Sustainability Advisory Group – Cr Leith Mudge, Cr Ian Bailey

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING**

10.35pm Cr John Kemp left the Chamber and did not return

12.4 Acquisition of Private Roads – Garrod Place and Crescent, Stirling

Moved Cr Kirsty Parkin
S/- Cr Ian Bailey

329/18

Council resolves:

1. That the report be received and noted
2. To accept a transfer of Allotments 89 and 90 in Filed Plan No. 158344 Private Roads being portion of the land in Certificate of Title Volume 5938 Folio 729 ("Land") from Stephanie Jane Evans as executor for Peter Richard Sergeant (deceased) for no consideration subject to the Council paying the costs of the transfer of the Land
3. That the Land be excluded as Community Land pursuant to s193(4) of the *Local Government Act 1999*
4. That following the transfer of the Land, the Land be declared as public road
5. That the Mayor and CEO be authorised to sign all necessary documentation to give effect to this resolution.

Carried Unanimously

12.5 End of Year Financial Report

Moved Cr Malcolm Herrmann
S/- Cr Leith Mudge

330/18

Council resolves that:

1. the report be received and noted.
2. the 2017-18 End of Year Financial Results in comparison to budget have been appropriately considered by Council.

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING**

12.6 Budget Review 1

Moved Cr Malcolm Herrmann
S/- Cr Ian Bailey

331/18

Council resolves that:

1. The report be received and noted.
2. The Operating Budget variations presented in Budget Review 1 be endorsed, noting they do not impact on the Budgeted Operating Surplus of \$302k for the 2018-19 financial year.
3. The proposed Capital Works expenditure amendments of \$215k, offset by additional Capital Revenue of \$35k be endorsed, resulting in an increased total Capital Works Program of \$17.917m.
4. The revised Net Borrowing result of \$4.513m be endorsed.

Carried Unanimously

12.7 Review of Wastewater Fee Refund Policy

Moved Cr Leith Mudge
S/- Cr Pauline Gill

332/18

Council resolves:

1. That the report be received and noted
2. With an effective date of 7 January 2019, to revoke the 8 December 2015 Wastewater System Application Fee Refunds Policy and adopt the draft 18 December 2018 Wastewater System Application Fee Refunds Policy.

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING**

12.8 Review of Genetically Modified Crops Policy

10.44pm Cr Bailey left the Chamber

10.47pm Cr Bailey returned to the Chamber

Moved Cr Pauline Gill

S/- Cr Leith Mudge

333/18

Council resolves:

1. That the report be received and noted
2. With an effective date of 7 January 2019, to revoke the 9 December 2014 *Genetically Modified Crops Policy* and to adopt the revised 18 December 2018 *Genetically Modified Crops Policy*
3. That the Policy be reviewed no later than December 2022 or earlier if there are changes in State or Federal Government policies or legislation in this regard, or if there is a compelling scientific justification for a further review.

Carried Unanimously

12.9 Delegations Review Schedule

Moved Cr Malcolm Herrmann

S/- Cr Linda Green

334/18

Council resolves:

1. That the report be received and noted
2. That, having conducted its quarterly review of Council's Delegations Register, in accordance with Section 44(6) of the *Local Government Act 1999*, the Council:

2.1 Revocation

Hereby revokes its previous delegations to the Chief Executive Officer of those powers and functions under the following Acts:

ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING

- 2.1.1 *Community Titles Act 1996*
- 2.1.2 *Crown Land Management Act 2009*
- 2.1.3 *Heavy Vehicle National Law (South Australia) Act 2013*
- 2.1.4 *Liquor Licensing Act 1997*
- 2.1.5 *Private Parking Areas Act 1986*
- 2.1.6 *South Australian Public Health Act 2011*
- 2.1.7 *Strata Titles Act 1988*
- 2.1.8 *Work Health and Safety Act 2012*

2.2 Delegations made under the *Local Government Act 1999*

2.2.1 In exercise of the power contained in Section 44 of the *Local Government Act 1999* the powers and functions under the following Acts and specified in the proposed Instruments of Delegation contained in Appendices 3, 4, 5, 6, 7, 8, 9 and 10 (each of which is individually identified as indicated below) are hereby delegated this 18th day of December 2018 to the person occupying the office of Chief Executive Officer subject to the conditions and or limitations specified herein or in the Schedule of Conditions in each such proposed Instrument of Delegation.

- *Community Titles Act 1996 (Appendix 3)*
- *Crown Land Management Act 2009 (Appendix 4)*
- *Heavy Vehicle National Law (South Australia) Act 2013 (Appendix 5)*
- *Liquor Licensing Act 1997 (Appendix 6)*
- *Private Parking Areas Act 1986 (Appendix 7)*
- *South Australian Public Health Act 2011 (Appendix 8)*
- *Strata Titles Act 1988 (Appendix 9)*
- *Work Health and Safety Act 2012 (Appendix 10)*

- 2.2.2 Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in each such proposed Instrument of Delegation.

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING**

12.10 Status Report – Council Resolutions Update

**Moved Cr Ian Bailey
S/- Cr Mark Osterstock**

335/18

Council resolves:

- 1. The Council Action List be received and noted**
- 2. The following completed items be removed from the Action List:**

Date	Meeting	No	Heading
14/11/2017	Special Council	268/17	Review of Advisory Groups
27/03/2018	Ordinary Council	68/18	Milan Terrace Pedestrian Safety
24/07/2018	Ordinary Council	161/18	MON Stormwater Henry Street Woodside
24/07/2018	Ordinary Council	167/18	Road Widening - Edward Avenue Crafers
28/08/2018	Ordinary Council	196/18	Shannons Adelaide Rally Support for Road Closure
11/09/2018	Special Council	223/18	Pomona Road Bike Track Trial
11/09/2018	Special Council	230/18	Burials outside Cemeteries Policy
11/09/2018	Special Council	234/18	Sale of closed unnamed road off Burton Road, Mt Torrens
5/11/2018	Audit Committee	AC22/18	6.1. Action Report, 2017 Work Plan Update and Adoption of 2019 Work Plan
5/11/2018	Audit Committee	AC24/18	Draft Annual Report
5/11/2018	Audit Committee	AC29/18	Internal Audit Quarterly Update
5/11/2018	Audit Committee	AC31/18	2019 Audit Committee Meeting Dates
27/11/2018	Ordinary Council	274/18	Petition - Stirling Rotunda
27/11/2018	Ordinary Council	279/18	Election of Deputy Mayor
27/11/2018	Ordinary Council	280/18	Time & Place of Council Meetings 2018 - 2019
27/11/2018	Ordinary Council	281/18	Time & Place of Workshops & Personal Development

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING**

Date	Meeting	No	Heading
27/11/2018	Ordinary Council	282/18	Council Member Allowances & Support Policy
27/11/2018	Ordinary Council	28/18	Membership CEO PRP - Appointment of Members
27/11/2018	Ordinary Council	286/18	CEO PRP - Appointment of Presiding Member
27/11/2018	Ordinary Council	288/18	Membership SPDPC - Appointment of Members
27/11/2018	Ordinary Council	290/18	Membership SPDPC - Appointment of Presiding Member
27/11/2018	Ordinary Council	291/18	Membership Audit Committee
27/11/2018	Ordinary Council	294/18	Membership Audit Committee - Appointment of Presiding Member
27/11/2018	Ordinary Council	295/18	Audit Committee Presiding Member's Report
27/11/2018	Ordinary Council	300/18	S43 Membership - East Waste
27/11/2018	Ordinary Council	301/18	S43 Membership - AHRWMA
27/11/2018	Ordinary Council	302/18	S43 Membership - GRFMA
27/11/2018	Ordinary Council	303/18	S43 Membership - SHLGA
27/11/2018	Ordinary Council	304/18	LG Amendment Bill - Feedback for LGA
27/11/2018	Ordinary Council	307/18	Review of Confidential Items
27/11/2018	Ordinary Council	310/18	Designated Administrative Contacts for Council Members
4/12/2018	Special Council	316/18	Appointment of Council Member to CAP
4/12/2018	Special Council	318/18	GRFMA Audit Committee Registration of Interest

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING**

13. OFFICER REPORTS - INFORMATION ITEMS

Nil

14. MISCELLANEOUS ITEMS**14.1 Signing and Sealing – Asset Improvement Program Funding Deed Terlinga Road Mt Torrens & Frick Street Lobethal**

Moved Cr Linda Green
S/- Cr Mark Osterstock

336/18

Council resolves:

1. The report be received and noted.
2. The Chief Executive Officer and Mayor are authorised to sign and affix the seal of the Adelaide Hills Council to the Funding Deed under the Asset Improvement Program.

Carried Unanimously

15. QUESTIONS WITHOUT NOTICE

Cr Kirsty Parkin – Stonehenge Reserve Workshop
Cr Malcolm Herrmann – derelict Balhannah Railway Station

16. MOTIONS WITHOUT NOTICE

Having taken into account the Guiding Principles, the Mayor accepted the following Motion Without Notice.

16.1 Location of Underground Services Federation Park & Gumeracha Oval

Moved Cr Malcolm Herrmann
S/- Cr Linda Green

337/18

That the Chief Executive Officer undertakes an investigation into the location of underground services in Federation Park and Gumeracha Oval in consultation with local residents who have a knowledge and history of their location.

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING**

17. REPORTS

17.1 Council Member Activities

Cr Leith Mudge

- 7 December, Exhibition of Learning and Graduation, Wairoa Campus (Middle School), Hills Montessori School, Aldgate
- 13 December, Mt Lofty Branch of the National Trust SA, Stangate House, Aldgate
- 15 December, Wissell St Annual Street Party, Wissell Street, Bridgewater.

Cr Malcolm Herrmann

- 5 December, Volunteers Lunch, Hahndorf
- 12 December, Community Association, Gumeracha
- 16 December, Carols at the Oval, Birdwood
- 18 December, Torrens Valley Community Centre afternoon tea, Gumeracha

Cr John Kemp

- 05 December, Stonehenge Tennis Court proposal community consultation, Stirling
- 13 December, The Hut CC, Board meeting
- 13 December, Mt Lofty Branch National Trust, Christmas celebration
- 14 December, The Hut CC, Christmas Breakfast on the platform

Cr Chris Grant

- 21 November, Bird in Hand Consultative Group, Woodside
- 19 November, release of 2018 State of the Environment Report, Adelaide Pavilion
- 25 November, Lenswood and Forest Range Community Association Community event, Forest Range
- 9 December, met with resident and Adelaide Rally staff re Adelaide Rally, Forest Range

17.2 Reports of Members as Council/Committee Representatives on External Organisations

Cr Malcolm Herrmann

- 13 December, Gawler River Food Management Authority, Elizabeth

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING**

17.3 CEO Report

Andrew Aitken, CEO, provided Council with a verbal Corporate Update.

- Wished Council Members & Staff a happy and safe Christmas
- Looking forward to attending the Woodside Christmas Pageant this week
- Advised that Peter Bice, Director Infrastructure & Operations has been elected as a Board Member of the Local Government Professionals SA
- Advised that the CEO has been appointed to the LGA CEO Advisory Group

18. REPORTS OF COMMITTEES

18.1 Council Assessment Panel

Nil

18.2 Strategic Planning & Development Policy Committee

Nil

18.3 Audit Committee

Nil

18.4 CEO Performance Review Panel

Nil

ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING

19. CONFIDENTIAL ITEMS

RELEASED 29 JANUARY 2019

19.1 Australia Day Awards 2019 – Exclusion of the Public

Moved Cr Malcolm Herrmann
S/- Cr Linda Green

338/18

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:

- CEO, Andrew Aitken
- Director Infrastructure & Operations, Peter Bice
- Director Development & Regulatory Services, Marc Salver
- Director Community Capacity, David Waters
- Executive Manager Governance & Performance, Lachlan Miller
- Governance & Risk Coordinator, Steven Watson
- Minute Secretary, Pam Williams

be excluded from attendance at the meeting for Agenda Item 19.1: (Australia Day Awards 2019) in confidence.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3) (a) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), the disclosure of which could reasonably be expected to publicise the personal affairs of the Australia Day Award nominees, in that details of their nominations will be discussed.

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussions confidential.

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING**

RELEASED 29 JANUARY 2019

19.1.1 Australia Day Awards 2019 – Confidential Item

**Moved Cr Linda Green
S/- Cr Kirsty Parkin**

339/18

Council resolves:

- 1. That Council confer the 2019 Citizen of the Year Award on Robert Brooksby of Gumeracha.**
- 2. That Council confer the 2019 Young Citizen of the Year Award on Rhys Jarrett of Bridgewater.**
- 3. That Council confer the 2019 Community Event of the Year Award on The Sustainability Fair held in Uraidla.**
- 4. That Civic Awards (13) be presented to:**
 - Neil Mullard of Uraidla**
 - Shaun Clarke of Woodside**
 - Alison Cranwell of Basket Range**
 - Chris Barry of Mt Torrens**
 - Irene Barry of Mt Torrens**
 - Ron Nelson of Scott Creek**
 - hART Advocates Group of Lobethal**
 - Peter Holderness of Mylor**
 - Helen Atkinson of Houghton**
 - Brianna Green of Montacute**
 - Sheryl Collins of Mt Torrens**
 - Ian Carpenter of Birdwood**
 - Anne Cooper of Forreston**

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 18 DECEMBER 2018
63 MT BARKER ROAD STIRLING**

RELEASED 29 JANUARY 2019

19.1.2 Australia Day Awards 2019 – Period of Confidentiality

Moved Cr Malcolm Herrmann
S/- Cr Ian Bailey

340/18

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, including provision of information on an embargoed basis to the media and to award winners and their nominators, Council, having considered Agenda Item 19.1 in confidence under sections 90(2) and 90(3) (a) of the *Local Government Act 1999*, resolves that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the report, related attachments and the minutes of Council and the discussion and considerations of the subject matter be retained in confidence until the presentation of the awards on 26 January 2018.

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

Carried Unanimously

20. NEXT MEETING

The next ordinary meeting of the Adelaide Hills Council will be held on Tuesday 22 January 2019 from 6.30pm at 63 Mt Barker Road, Stirling.

21. CLOSE MEETING

The meeting closed at 11.23pm.