

**ADELAIDE HILLS COUNCIL AUDIT COMMITTEE
MINUTES OF MEETING
WEDNESDAY 20 APRIL 2022
63 MT BARKER ROAD STIRLING**

In Attendance**Members:**

Cr Malcolm Herrmann	Presiding Member
Peter Brass	Independent Member
David Moffatt	Independent Member
Natalie Johnston	Independent Member

In Attendance:

David Waters	Acting Chief Executive Officer (Electronic)
Terry Crackett	Director Corporate Services
Mike Carey	Manager Financial Services
Kira-marie Laverty	Corporate Planning & Performance Coordinator (Electronic)
Steven Watson	Acting Executive Manager Governance & Performance Minute Taker

Guests in Attendance:

Nil	
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1. COMMENCEMENT

The meeting commenced at 6.30pm.

1.1. Acknowledgement of Country

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land. Together we will care for this country for the generations to come.

2. APOLOGIES/LEAVE OF ABSENCE**2.1. Apology**

Cr Leith Mudge

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2.2. Leave of Absence

Leave of the meeting was sought for the following Leave of Absence:

Cr Leith Mudge 20 April – 8 May 2022 was granted

2.3. Absent

Nil

3. MINUTES OF PREVIOUS MEETINGS

3.1. Audit Committee Meeting – 14 February 2022

Moved David Moffatt
S/- Natalie Johnston

AC15/22

That the minutes of the Audit Committee meeting held on 14 February 2022 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

Carried

4. Delegation of Authority

In accordance with the Audit Committee Terms of Reference, the Committee has no delegated decision-making powers. The Recommendations in Item(s) 7.1, 7.2, 7.4, 7.5, 7.6 are to be submitted to Council for consideration.

5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF AUDIT COMMITTEE

Nil

6. PRESENTATIONS, ACTION REPORT & WORKPLAN

6.1. Risk Presentation – Nil, next Presentation in May2022

6.33pm Peter Brass joined the meeting

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6.2. Action Report and Work Plan Update

Moved Natalie Johnston
S/- David Moffatt

AC16/22

1. That the report be received and noted.
2. That the status of the Action Report and Work Plan be noted.

Carried Unanimously

7. OFFICER REPORTS – DECISION ITEMS

7.1. Annual Business Plan for Consultation

Moved Peter Brass
S/- David Moffatt

AC17/22

The Audit Committee resolves:

1. That the report be received and noted
2. To advise Council that the Committee has reviewed the draft *Annual Business Plan 2022-23 (ABP)*, as contained in Appendix 1, in terms of the assumptions underpinning the Plan, its consistency with the Strategic Management Plans and the adequacy of the plans in the context of maintaining financial sustainability.
3. That, on the basis of the Committee's review, to recommend the draft ABP to Council for community consultation.
4. That a further update on the Draft ABP be provided to the May 2022 Audit Committee Meeting to consider Councils proposed adjustments (if any) to the latest movements in CPI.

Carried Unanimously

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7.2. Q3 Performance Report

Moved Natalie Johnston
S/- David Moffatt

AC18/22

The Audit Committee resolves:

1. That the Quarterly Council Performance Report – Q3 2021-22 be received and noted.
2. Note that the Quarterly Council Performance Report – Q3 2021-2 will be provided to Council for noting.

Carried Unanimously

7.3. Rates Oversight Scheme

Moved Peter Brass
S/- Natalie Johnston

AC19/22

The Audit Committee resolves that the report be received and noted.

Carried Unanimously

7.4. Policy Review - Internal Audit

Moved Peter Brass
S/- Natalie Johnston

AC20/22

The Audit Committee resolves:

1. That the report be received and noted
2. The Audit Committee recommends the revised Internal Audit Policy (draft), Appendix 1 to Council for consideration.

Carried Unanimously

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7.5. Policy Review - Prudential Management

Moved David Moffatt
S/- Natalie Johnston

AC21/22

The Audit Committee resolves:

1. That the report be received and noted
2. The Audit Committee recommends the revised *Prudential Management Policy* (draft), Appendix 1 to Council for consideration.

Carried Unanimously

7.6. Policy Review - Risk Management Policy

Moved Peter Brass
S/- Natalie Johnston

AC22/22

The Audit Committee resolves:

1. That the report be received and noted.
2. The Audit Committee recommends the Risk Management Policy (draft), Appendix 1 to Council for consideration.

Carried Unanimously

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7.7. Confidential Items Review

Moved Cr Malcolm Hermann
S/- Peter Brass

AC23/22

The Audit Committee resolves:

DECISION 1

1. That the report be received and noted.
2. That the items held as confidential in the Confidential Items Register (Appendix 1) be noted.

Carried Unanimously

DECISION 2 – Resolution AC32/21 - Cyber Security Report

Moved Natalie Johnston
S/- David Moffatt

AC24/22

The Audit Committee resolves:

3. Pursuant to Section 91(7) of the *Local Government Act 1999*, the Audit Committee orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Audit Committee on a confidential basis under Sections 90(2) and 90(3)(e) of the Act:
 - The Report of 24 May 2021, Item No. 8.1, Cyber Security Report, AC32/21 remain confidential until 30 June 2023 and that this order be reviewed every twelve (12) months.

On the grounds that the document(s) (or part) relates to matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person.
4. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Audit Committee delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

Carried Unanimously

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DECISION 3 – Resolution AC51/20 - Cyber Security Audit

Moved Natalie Johnston
S/- Peter Brass

AC25/22

The Audit Committee resolves:

5. Pursuant to Section 91(7) of the Local Government Act 1999, the Audit Committee orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Audit Committee on a confidential basis under Sections 90(2) and 90(3)(e) of the Act:

- The Report of 19 October 2020, Item No. 7.2, Cyber Security Audit, AC320/51 remain confidential until 30 June 2023 and that this order be reviewed every twelve (12) months.

On the grounds that the document(s) (or part) relates to matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person.

6. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Audit Committee delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

Carried

8. CONFIDENTIAL ITEMS

Nil

9. NEXT MEETING

The next ordinary meeting of the Audit Committee will be held on Monday 23 May 2022 from 6.30pm at 63 Mt Barker Road, Stirling.

10. CLOSE MEETING

The meeting closed at 7.42pm.