



Adelaide Hills
COUNCIL

AUDIT COMMITTEE

NOTICE OF MEETING

To: **Presiding Member** Cr Malcolm Herrmann

Members

David Moffatt
Peter Brass
Natalie Johnston
Cr Leith Mudge

Notice is hereby given pursuant to the provisions under Section 87 of the *Local Government Act 1999* that the next meeting of the Audit Committee will be held on:

Monday 15 August 2022
6.30pm
63 Mt Barker Road, Stirling

A copy of the Agenda for this meeting is supplied under Section 87 of the Act.

Committee meetings are open to the public and members of the community are welcome to attend. Meetings will be conducted in accordance with the applicable COVID-19 social distancing guidelines and may result in Members participating electronically in accordance with the provisions of the Committee's Terms of Reference.

A Public notice of the Agenda for this meeting is supplied under Section 88 of the Act.

Andrew Aitken
Chief Executive Officer



Adelaide Hills
COUNCIL

AUDIT COMMITTEE

AGENDA FOR MEETING
Monday 15 August 2022
6.30pm
63 Mt Barker Road, Stirling

ORDER OF BUSINESS

1. COMMENCEMENT

- 1.1. Acknowledgement of Country

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land. Together we will care for this country for the generations to come.

2. APOLOGIES/LEAVE OF ABSENCE

- 2.1. Apology
2.2. Leave of Absence
2.3. Absent

3. MINUTES OF PREVIOUS MEETINGS

- 3.1. Audit Committee Minutes – 23 May 2022

Recommendation

That the minutes of the Audit Committee meeting held on 23 May 2022 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

4. PRESIDING MEMBER'S OPENING REMARKS

5. DELEGATION OF AUTHORITY

The Audit Committee operates in accordance with the relevant sections of the Local Government Act 1999, and its Terms of Reference.

6. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF THE COMMITTEE

7. PRESENTATIONS, ACTION REPORT & WORKPLAN

- 7.1. Action Report and Work Plan Update
1. *That the report be received and noted.*
 2. *That the status of the Action Report and Work Plan be noted.*

8. OFFICER REPORTS

- 8.1. Draft Asset Management Plan CWMS 2023 – 2032
1. *That the report be received and noted.*
 2. *To recommend the draft Asset Management Plan – Community Wastewater Management System 2023 – 2032 to Council for consultation.*
- 8.2. End of Financial Year Update
The Audit Committee resolves that the report be received and noted
- 8.3. Debtors Report
The Audit Committee resolves that the report be received and noted
- 8.4. Placement of Council's Insurance Portfolio
The Audit Committee resolves that the report be received and noted
- 8.5. Risk Management Plan Update
That the Audit Committee resolves that the report be received and noted
- 8.6. Internal Audit Quarterly Update
3. *That the report be received and noted*
 4. *To receive and note the Recruitment and Retention Internal Audit Report as contained in Appendix 1*
 5. *To receive and note the Economic Development Plan Implementation Internal Audit Report as contained in Appendix 2*
 6. *To recommend to Council to adopt the revised Strategic Internal Audit Plan v1.11a as contained in Appendix 3.*
- 8.7. Audit Action Implementation Status
1. *That the report be received and noted*
 2. *To note the implementation status of Internal and External Audit actions*
- 8.8. Q4 Performance Report
The Audit Committee resolves that the Quarterly Council Performance Report– Q4 2021-22 be received and noted

- 8.9. Service Review Report – Civil Services
1. *To receive and note this report*
 2. *To receive and note the Service Review 2021-22 – Civil Service Maintenance Function Report, as contained in Appendix 1.*
 3. *To receive and note the Service Review 2021-22 – Civil Service Maintenance Function – draft Action Plan, containing the Service Review recommendations, management responses and agreed actions, as contained in Appendix 2*
 4. *To note that that the implementation status of the agreed actions will be reported to Council on a biannual basis, nominally March and August*
- 8.10. Policy Review - Procurement Report
1. *That the report be received and noted*
 2. *To recommend to Council the adoption of the Draft Procurement Policy as detailed in Appendix 1.*
- 8.11. Policy Review – Disposal of Assets
1. *That the report be received and noted.*
 2. *The Draft Disposal of Assets Policy be recommended to Council for consideration.*

9. QUESTIONS WITHOUT NOTICE

10. CONFIDENTIAL ITEMS

Nil

11. NEXT MEETING

The next Audit Committee meeting will be held at 6.30pm on Monday 17 October 2022 at 63 Mount Barker Road, Stirling.

12. CLOSE MEETING