

**ADELAIDE HILLS COUNCIL AUDIT COMMITTEE  
MINUTES OF MEETING  
MONDAY 20 FEBRUARY 2023  
63 MT BARKER ROAD STIRLING**

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**In Attendance****Members:**

Cr Malcolm Herrmann	Presiding Member
Peter Brass	Independent Member
David Moffatt	Independent Member
Natalie Johnston	Independent Member
Cr Melanie Selwood	Council Member

**In Attendance:**

David Waters	Acting Chief Executive Officer
Terry Crackett	Director Corporate Services
Lachlan Miller	Executive Manager Governance & Performance
Mike Carey	Manager Financial Services
Kira-marie Laverty	Corporate Planning & Performance Coordinator
Steven Watson	Governance and Risk Coordinator

**Guests in Attendance:**

Nil	
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**1. COMMENCEMENT**

The meeting commenced at 6.00pm.

**1.1. Acknowledgement of Country**

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land. Together we will care for this country for the generations to come.

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**2. APOLOGIES/LEAVE OF ABSENCE**

**2.1. Apology**

Nil

**2.2. Leave of Absence**

Nil

**2.3. Absent**

Nil

**3. MINUTES OF PREVIOUS MEETINGS**

**3.1. Audit Committee Meeting – 12 December 2022**

Moved Natalie Johnston  
S/- Cr Melanie Selwood

AC1/23

**That the minutes of the Audit Committee meeting held on 12 December 2022 as supplied, be confirmed as an accurate record of the proceedings of that meeting.**

<b>Carried Unanimously</b>
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**4. PRESIDING MEMBER'S OPENING REMARKS**

- Council accepted recommendation of new External Auditor, BDO.
- BR1 adopted by Council.
- Recruitment for Audit Committee Membership to commence.

**5. DELEGATION OF AUTHORITY**

In accordance with the Audit Committee Terms of Reference, the Committee has no delegated decision-making powers. There are no Recommendations arising to be submitted to Council for consideration.

**6. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF AUDIT COMMITTEE**

Nil

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**7. PRESENTATIONS, ACTION REPORT & WORKPLAN**

**7.1. Development & Regulatory Services Risk Presentation was postponed.**

**7.2. Action Report and Work Plan Update**

Moved Peter Brass  
S/- Cr Melanie Selwood

**AC2/23**

The Audit Committee resolves:

1. That the report be received and noted.
2. That the status of the *2022 Action Report and Work Plan* be noted.
3. That the Adopted Audit Committee Work Plan 2023 remain unchanged at this time.

<b>Carried Unanimously</b>
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**8. OFFICER REPORTS – DECISION ITEMS**

**8.1. Quarterly Performance Report**

Moved Natalie Johnston  
S/- David Moffatt

**AC3/23**

The Audit Committee resolves the Quarterly Council Performance Report – Q2 2022-23 be received and noted.

<b>Carried Unanimously</b>
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**8.2. Risk Management Update**

Moved Peter Brass  
S/- Natalie Johnston

**AC4/23**

The Audit Committee resolves that the report be received and noted.

<b>Carried Unanimously</b>
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**8.3. Internal Audit Quarterly Update**

Moved Cr Melanie Selwood  
S/- Natalie Johnston

AC5/23

The Audit Committee resolves:

1. That the report be received and noted.
2. To recommend to Council to adopt the revised Strategic Internal Audit Plan v1.12a as contained in Appendix 1.

<b>Carried Unanimously</b>
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**8.4. Audit Action Status Report**

Moved Natalie Johnston  
S/- David Moffatt

AC6/23

The Audit Committee resolves:

1. That the report be received and noted
2. To note the implementation status of Internal and External Audit actions.

<b>Carried Unanimously</b>
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**8.5. Debtors Report as at 31 December 2022**

Moved Peter Brass  
S/- Natalie Johnston

AC7/23

The Audit Committee resolves that the report be received and noted.

<b>Carried Unanimously</b>
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**8.6. Adjournment**

Moved Peter Brass  
S/- Natalie Johnston

AC8/23

The Audit Committee resolves to adjourn the meeting until the conclusion of the 20 February 2023 Special Audit Committee Meeting.

<b>Carried Unanimously</b>
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The meeting adjourned at 7.07pm

The meeting resumed at 7.29pm

**8.7. Long Term Financial Plan Review**

Moved Peter Brass  
S/- David Moffatt

AC9/23

The Audit Committee resolves:

1. That the report be received and noted.
2. That the Draft Long Term Financial Plan (2023 revision) including the adherence to adopted financial sustainability ratios relating to Operating Surplus Ratio, Net Financial Liabilities Ratio and Asset Renewal Funding Ratio be noted.
3. To recommend that Council approve the *Draft Long Term Financial Plan (2023 revision)*, as contained in Appendix 1 for community consultation in accordance with Section 122 of the *Local Government Act 1999*.
4. That the Chief Executive Officer be authorised to make minor changes to the *Draft Long Term Financial Plan (2023 revision)* arising from the Committee's consideration of the matter prior to it being provided to Council.

<b>Carried Unanimously</b>
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**9. QUESTIONS WITHOUT NOTICE**

- Peter Brass – Requested progress update of the CEO Recruitment.
- Presiding Member Herrmann – Requested an update on staff leave balances.

**10. CONFIDENTIAL ITEMS**

Nil

**11. NEXT MEETING**

The next ordinary meeting of the Audit Committee will be held on Monday 17 April 2023 from 6.00pm at 63 Mt Barker Road, Stirling.

**12. CLOSE MEETING**

The meeting closed at 7.56pm.