



## ORDINARY COUNCIL MEETING

### NOTICE OF MEETING

To: Mayor Jan-Claire Wisdom

Councillor Kirrilee Boyd
Councillor Adrian Cheater
Councillor Nathan Daniell
Councillor Pauline Gill
Councillor Chris Grant
Councillor Malcolm Herrmann
Councillor Lucy Huxter
Councillor Leith Mudge
Councillor Mark Osterstock
Councillor Kirsty Parkin
Councillor Louise Pascale
Councillor Melanie Selwood

Notice is given pursuant to the provisions under Section 83 of the *Local Government Act 1999* that the next meeting of the Council will be held on:

**Tuesday 14 March 2023**  
**6.30pm**  
**63 Mt Barker Road Stirling**

A copy of the Agenda for this meeting is supplied under Section 83 of the Act.

Meetings of the Council are open to the public and members of the community are welcome to attend. Public notice of the Agenda for this meeting is supplied under Section 84 of the Act.

A handwritten signature in blue ink, appearing to read 'David Waters', with a long horizontal flourish extending to the right.

**David Waters**  
**Chief Executive Officer**



## ORDINARY COUNCIL MEETING

**AGENDA FOR MEETING**  
**Tuesday 14 March 2023**  
**6.30pm**  
**63 Mt Barker Road Stirling**

### ORDER OF BUSINESS

**1. COMMENCEMENT**

**2. OPENING STATEMENT**

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. They are Custodians of this ancient and beautiful land and so we pay our respects to Elders past, present and emerging. We will care for this country together by ensuring the decisions we make will be guided by the principle that we should never decrease our children's ability to live on this land.

**3. APOLOGIES/LEAVE OF ABSENCE**

- 3.1. Apology  
Apologies were received from .....
- 3.2. Leave of Absence
- 3.3. Absent

**4. MINUTES OF PREVIOUS MEETINGS**

Council Meeting – 28 February 2028  
*That the minutes of the ordinary meeting held on 28 February 2028 as supplied, be confirmed as an accurate record of the proceedings of that meeting.*

**5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL**

**6. MAYOR'S OPENING REMARKS**

**7. QUESTIONS ADJOURNED/LYING ON THE TABLE**

- 7.1. Questions Adjourned  
Nil

- 7.2. Questions Lying on the Table  
Nil

**8. PETITIONS / DEPUTATIONS / PUBLIC FORUM**

- 8.1. Petitions  
8.2. Deputations  
8.2.1. Douglas Gillott – Road Closures  
8.2.2. Oliver Ciaravolo – Tree Safety & Bins  
8.3. Public Forum

**9. PRESENTATIONS (by exception)**

*Nil*

**10. QUESTIONS ON NOTICE**

*Nil*

**11. MOTIONS ON NOTICE**

*Nil*

**12. ADMINISTRATION REPORTS – DECISION ITEMS**

- 12.1. CWMS Asset Management Plan

1. *That the report be received and noted.*
2. *That Council note the community feedback on the Draft Asset Management Plan Community Wastewater Management System Community Engagement Outcome Report as attached in Appendix 1.*
3. *That the Council adopt the Asset Management Plan Community Wastewater Management as attached in Appendix 2.*

- 12.2. Heritage Agreements

1. *That the report be received and noted.*
2. *That the Chief Executive Officer further investigate and where feasible and eligible, be authorised to enter:*
  - a. *Bridgewater Recreation Reserve, Cave Reserve, Bridle Path & Walking trails at Cave Ave, Ayr Street, Anzac Ridge Road, Bridgewater*
  - b. *RAA Tower Reserve at 21 Hillcrest Avenue Crafers West*
  - c. *Heron Reserve at 21 Onkaparinga Rd, Bridgewater*
  - d. *Charleston Waste Facility (Mt Charles) at Harrison Road, Charleston*
  - e. *The Deanery, Old Mount Barker Rd, Bridgewater*
  - f. *Grasby Reserve at Pye Road, Balhannah*
  - g. *Halliday Reserve at Wright Rd, Stirling*
  - h. *Rudall Reserve at 7-9 Rudall Ave, Crafers*
  - i. *Smith Rd/Stone Quarry Reserve at South Para Rd, Kersbrook*
  - j. *Hampton Reserve at Hampton Rd, Mylor*
  - k. *Cooper's Reserve at Silver Lake Rd, Mylor*
  - l. *Gurr Rd Reserve parcel at Gurr Rd North, Bradbury*

- m. Heathfield/Longwood Reserve, Corner of Heathfield & Longwood Rd, Heathfield*
  - n. Aldgate Tennis Courts at 180 Mt Barker Rd, Aldgate*
  - o. Chapman Water Reserve at Chapman Road, Inglewood*
  - p. Aldgate Valley Wildlife Corridor, aka "Bandicoot Lane" Stock Road to Stevens Rd, Mylor*
  - q. Silver Rd Reserve at 34 Silver Rd Bridgewater*
  - r. Pitt Road Reserve at Pitt Rd, Paracombe*
  - s. Head Rd Reserve at Head Road North, Houghton*
  - t. Fernwood Reserve at Fernwood Way, Upper Sturt*
  - u. Pound reserve, Marble Hill and Pound Rd, Ashton*
  - v. Mt Bold Cutting, Mount Bold Road Cut, Dorset Vale*
  - w. Stirling cemetery, Strathalbyn Rd, Aldgate*
  - x. Aldgate Valley Reserve 96 Aldgate Valley Rd, Aldgate*
  - y. Windmill Reserve, 151 Norton Summit Rd, Woodforde*
- being of significant or high potential biodiversity value, into Heritage Agreements.*
3. *That the Heritage Agreement applications seek to apply to those portions of the abovementioned reserves which are of significant or high potential biodiversity value, while retaining any existing dog access and established recreational use arrangements in place for each of those reserves.*

12.3. Nomination to Dog & Cat Management Board

- 1. That the report be received and noted.*
- 2. To determine that the method of selecting the nominee(s) to the LGA for the Dog & Cat Management Board be by an indicative vote to determine the preferred person utilising the process set out in this Agenda report.*
- 3. To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred person for the nomination and for the meeting to resume once the results of the indicative vote have been declared.*
- 4. To endorse the nomination(s) of \_\_\_\_\_ and \_\_\_\_\_ for the Dog & Cat Management Board and authorise the Chief Executive Officer to lodge the completed nomination form(s) to the Local Government Association by COB Friday 31 March 2023*

12.4. Confidential Items Review

*Refer to Agenda*

12.5. Advisory Groups

- 1. That the report be received and noted.*
- 2. To suspend the operation of Council Advisory Groups until it has determined a position on its broader governance structures following the Strategic Plan development.*
- 3. That the Mayor writes to the Independent Members of Council's Advisory Groups to advise them of Council's decision, thank them for their service and to encourage them to remain engaged with Council.*

- 12.6. Status Report – Council Resolutions Update

*Refer to Agenda*

**13. ADMINISTRATION REPORTS – INFORMATION ITEMS**

Nil

**14. QUESTIONS WITHOUT NOTICE**

**15. MOTIONS WITHOUT NOTICE**

**16. REPORTS**

- 16.1. Council Member Function or Activity on the Business of Council

- 16.2. Reports of Members/Officers as Council Representatives on External Organisations

- 16.3. CEO Report

**17. REPORTS OF COMMITTEES**

- 17.1. Council Assessment Panel – 8 March 2023

*That the minutes of the CAP meeting held on 8 March 2023 as supplied, be received and noted.*

- 17.2. Audit Committee

*Nil*

- 17.2.1. Audit Committee Recommendations to Council

1. *That the report be received and noted*
2. *To adopt the revised Strategic Internal Audit Plan v1.9a as contained in Appendix 1.*
3. *To note the status of the Risk Management Plan at Appendix 3.*

- 17.3. CEO Performance Review Panel

*Nil*

- 17.4. Boundary Change Committee

*Nil*

**18. CONFIDENTIAL ITEMS**

*Nil*

**19. NEXT MEETING**

Tuesday 28 March 2023, 6.30pm, 63 Mt Barker Road, Stirling

**20. CLOSE MEETING**

## Council Meeting & Workshops 2023

DATE	TYPE	LOCATION	MINUTE TAKER
<b>MARCH 2023</b>			
Tues 21 March	Professional Development	Stirling	N/A
Tues 28 March	Council	Stirling	Pam Williams
<b>APRIL 2023</b>			
Mon 3 April	Workshop	Woodside	N/A
Tues 11 April	Council	Stirling	Pam Williams
Wed 12 April	CAP	Stirling	Karen Savage
Mon 17 April	Audit	Stirling	TBA
Tues 18 April	Professional Development	Stirling	N/A
Wed 26 April *moved from ANZAC Day	Council	Stirling	Pam Williams
<b>MAY 2023</b>			
Mon 1 May	Workshop	Woodside	N/A
Tues 9 May	Council	Stirling	Pam Williams
Wed 10 May	CAP	Stirling	Karen Savage
Mon 15 May	Audit	Stirling	TBA
Tues 16 May	Professional Development	Stirling	N/A
Tues 23 May	Council	Stirling	Pam Williams

*Meetings are subject to change, please check agendas for times and venues. All meetings (except Council Member Professional Development) are open to the public.*

# Conflict of Interest Disclosure Form

**CONFLICTS MUST BE DECLARED VERBALLY DURING MEETINGS**

Date: \_\_\_\_\_

**Meeting Name (please tick one)**

- |                              |                          |                           |                          |
|------------------------------|--------------------------|---------------------------|--------------------------|
| Ordinary Council             | <input type="checkbox"/> | Audit Committee           | <input type="checkbox"/> |
| Special Council              | <input type="checkbox"/> | Boundary Change Committee | <input type="checkbox"/> |
| CEO Performance Review Panel | <input type="checkbox"/> | Other: _____              | <input type="checkbox"/> |

**Item No**                      **Item Name:**  
 \_\_\_\_\_

(Only one conflict of interest entry per form)

I, Mayor / Cr \_\_\_\_\_ have identified a conflict of interest as:

**GENERAL**

**MATERIAL**

**GENERAL**

In considering a General Conflict of Interest (COI), an impartial, fair-minded person might consider that the Council Member’s private interests might result in the Member acting in a manner that is contrary to their public duty.

**MATERIAL**

In considering a Material Conflict of Interest (COI), a member of a council has a material conflict of interest in a matter to be discussed at a meeting of the council if a class of persons as defined in s75(1)(a-l) in the Act would gain a benefit, or suffer a loss, (whether directly or indirectly and whether of a personal or pecuniary nature) depending on the outcome of the consideration of the matter at the meeting.

**The nature of my conflict of interest is as follows:**

(Describe the nature of the interest, including whether the interest is direct or indirect and personal or pecuniary)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**I intend to deal with my conflict of interest in the following transparent and accountable way:**

- I intend to **stay** in the meeting (please complete details below)
- I intend to **stay** in the meeting as exempt under s75A (please complete details below)
- I intend to **leave** the meeting (*mandatory if you intend to declare a Material conflict of interest*)

**The reason I intend to stay in the meeting and consider this matter is as follows:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(This section must be completed and ensure sufficient detail is recorded of the specific circumstances of your interest.)

**Office use only: Council Member voted FOR / AGAINST the motion.**



## 8. DEPUTATIONS

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*For full details, see Code of Practice for Meeting Procedures on [www.ahc.sa.gov.au](http://www.ahc.sa.gov.au)*

1. A request to make a deputation should be made by submitting a Deputation Request Form, (available on Council's website and at Service and Community Centres) to the CEO seven clear days prior to the Council meeting for inclusion in the agenda.
2. Each deputation is to be no longer than ten (10) minutes, excluding questions from Members.
3. Deputations will be limited to a maximum of two per meeting.
4. In determining whether a deputation is allowed, the following considerations will be taken into account:
  - the number of deputations that have already been granted for the meeting
  - the subject matter of the proposed deputation
  - relevance to the Council agenda nominated – and if not, relevance to the Council's powers or purpose
  - the integrity of the request (i.e. whether it is considered to be frivolous and/or vexatious)
  - the size and extent of the agenda for the particular meeting and
  - the number of times the deputees has addressed Council (either in a deputation or public forum) on the subject matter or a similar subject matter.

### 8.3 PUBLIC FORUM

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*For full details, see Code of Practice for Meeting Procedures on [www.ahc.sa.gov.au](http://www.ahc.sa.gov.au)*

1. The public may be permitted to address or ask questions of the Council on a relevant and/or timely topic.
2. The Presiding Member will determine if an answer is to be provided.
3. People wishing to speak in the public forum must advise the Presiding Member of their intention at the beginning of this section of the meeting.
4. Each presentation in the Public Forum is to be no longer than five (5) minutes (including questions), except with leave from the Council.
5. The total time allocation for the Public Forum will be ten (10) minutes, except with leave from the Council.
6. If a large number of presentations have been requested, with leave from the Council, the time allocation of five (5) minutes may be reduced.
7. Any comments that may amount to a criticism of individual Council Members or staff must not be made. As identified in the Deputation Conduct section above, the normal laws of defamation will apply to statements made during the Public Forum.
8. Members may ask questions of all persons appearing relating to the subject of their presentation.