



AUDIT COMMITTEE

NOTICE OF SPECIAL MEETING

To: **Presiding Member** Cr Malcolm Herrmann

Members

David Moffatt
Peter Brass
Pamela Lee
Cr Melanie Selwood

Notice is hereby given pursuant to the provisions under Section 87 of the *Local Government Act 1999* that a Special meeting of the Audit Committee will be held on:

Monday 19 June 2023
6.00pm
63 Mt Barker Road, Stirling

A copy of the Agenda for this meeting is supplied under Section 87 of the Act.

Committee meetings are open to the public and members of the community are welcome to attend.

A Public notice of the Agenda for this meeting is supplied under Section 88 of the Act.

A handwritten signature in blue ink, appearing to read 'David Waters', is written over a light blue horizontal line.

David Waters
Chief Executive Officer



Adelaide Hills
COUNCIL

AUDIT COMMITTEE

AGENDA FOR SPECIAL MEETING

Monday 19 June 2023

6.00pm

63 Mt Barker Road, Stirling

ORDER OF BUSINESS

1. COMMENCEMENT

- 1.1. Acknowledgement of Country

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land. Together we will care for this country for the generations to come.

2. APOLOGIES/LEAVE OF ABSENCE

- 2.1. Apology
2.2. Leave of Absence
2.3. Absent

3. MINUTES OF PREVIOUS MEETINGS

- 3.1. Audit Committee Minutes – 15 May 2023

Recommendation

That the minutes of the Audit Committee meeting held on 15 May 2023, as supplied, be confirmed as an accurate record of the proceedings of that meeting.

4. PRESIDING MEMBER'S OPENING REMARKS

5. DELEGATION OF AUTHORITY

The Audit Committee operates in accordance with the relevant sections of the Local Government Act 1999, and its Terms of Reference.

6. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF THE COMMITTEE

7. PRESENTATIONS, ACTION REPORT & WORKPLAN

7.1. Corporate Services Directorate Risk Presentation

7.2. Development & Regulatory Services Directorate Risk Presentation

7.3. Action Report and Work Plan Update

1. *That the report be received and noted.*

2. *That the status of the Action Report and Work Plan be noted.*

8. OFFICER REPORTS

8.1. Development Services – Service Review

1. *That the report be received and noted.*

2. *To receive and note the Service Review 2022-23 – Development Services, as contained in Appendix 3.*

3. *To note that that the Management Review and Implementation Plan of agreed actions will be reported to Audit Committee and subsequently Council within 4 months of the date of this report.*

8.2. Interim Audit Management Letter

1. *That the report be received and noted*

2. *Notes the communication received from BDO Audit from their Interim visit relating to the 2022-23 Annual Financial Statement and Internal Financial Control Audits and the Management Responses to their findings from the Interim Audit, as contained in Appendix 1.*

9. NEXT MEETING

The next Audit Committee meeting will be held at 6.00pm on Monday 21 August 2023 at 63 Mount Barker Road, Stirling.

10. CLOSE MEETING