

ORDINARY COUNCIL MEETING

NOTICE OF MEETING

To: Mayor Jan-Claire Wisdom

Councillor Kirrilee Boyd	
Councillor Adrian Cheater	
Councillor Nathan Daniell	
Councillor Pauline Gill	
Councillor Chris Grant	
Councillor Malcolm Herrmann	
Councillor Lucy Huxter	
Councillor Leith Mudge	
Councillor Mark Osterstock	
Councillor Kirsty Parkin	
Councillor Louise Pascale	
Councillor Melanie Selwood	

Notice is given pursuant to the provisions under Section 83 of the *Local Government Act 1999* that the next meeting of the Council will be held on:

Tuesday 27 June 2023 6.30pm 63 Mt Barker Road Stirling

A copy of the Agenda for this meeting is supplied under Section 83 of the Act.

Meetings of the Council are open to the public and members of the community are welcome to attend. Public notice of the Agenda for this meeting is supplied under Section 84 of the Act.

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David Waters Chief Executive Officer



ORDINARY COUNCIL MEETING

AGENDA FOR MEETING Tuesday 27 June 2023 6.30pm 63 Mt Barker Road Stirling

ORDER OF BUSINESS

1. COMMENCEMENT

2. OPENING STATEMENT

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. They are Custodians of this ancient and beautiful land and so we pay our respects to Elders past, present and emerging. We will care for this country together by ensuring the decisions we make will be guided by the principle that we should never decrease our children's ability to live on this land.

3. APOLOGIES/LEAVE OF ABSENCE

- 3.1. Apology Apologies were received from
- 3.2. Leave of Absence
 - Mayor Jan-Claire Wisdom 14 August to 24 September 2023, approved by Council 11 April 2023
 - Cr Mark Osterstock from 28 June to 2 July 2023, approved by Council 13 June 2023
 - Cr Pauline Gill 13 June to 13 July 2023, approved by Council 13 June 2023
- 3.3. Absent

4. MINUTES OF PREVIOUS MEETINGS

Council Meeting – 13 June 2023 That the minutes of the ordinary meeting held on 13 June 2023 as supplied, be confirmed as an accurate record of the proceedings of that meeting.



5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL

6. MAYOR'S OPENING REMARKS

7. QUESTIONS ADJOURNED/LYING ON THE TABLE

- 7.1. Questions Adjourned
 - Nil
- 7.2. Questions Lying on the Table Nil

8. **PETITIONS / DEPUTATIONS / PUBLIC FORUM**

- 8.1. Petitions Nil
- 8.2. Deputations Nil
- 8.3. Public Forum

9. PRESENTATIONS (by exception)

- 9.1. Landscapes Hills & Fleurieu
- 9.2. SHLGA 2023–24 Key Action Plan & Budget

10. QUESTIONS ON NOTICE

Nil

11. MOTIONS ON NOTICE

11.1. Mylor Community Survey Results (Cr Mark Osterstock)

12. ADMINISTRATION REPORTS – DECISION ITEMS

- 12.1. 2023 24 SHLGA Key Budget & Member Contributions
 - 1. That the report be received and noted.
 - 2. That the Southern & Hills Local Government Association's draft 2023-24 Key Action Plan and Budget (including Member Contributions) be received and noted.
- 12.2. 2023 24 Discretionary Rate Rebate *Refer to Agenda*
- 12.3. 2023 24 Annual Business Plan Adoption

Refer to Agenda



12.4. 2023 - 24 Fees & Charges for Adoption

- 1. That the report be received and noted.
- 2. To adopt the 2023-24 Fees and Charges Schedule included at Appendix 1 to apply on and from 1 July 2023.
- 3. To authorise the Chief Executive Officer to approve minor changes to the Fees and Charges Schedule during the 2023-24 financial year, as required.
- 12.5. First Nations Use of Council Land
 - 1. That the report be received and noted.
 - 2. That Council continue to promote opportunities for Council land and facilities to be utilised for programs and cultural activities related to First Nations people and Aboriginal and Torres Strait Islander recognition, consistent with established purposes for which the land is held and in line with any Community Land Management Plan applicable to the site.
- 12.6. Stirling Business Association Three Year Funding Agreement
 - 1. That the report be received and noted.
 - 2. That the three year funding agreement, as contained in Appendix 1, with the Stirling Business Association be approved and that the Chief Executive Officer be authorised to make any minor changes or variations to the Agreement before execution by both parties or during the life of the Agreement.
 - 3. That the Chief Executive Officer be authorised to execute the Agreement on behalf of Council.
 - 4. That the Chief Executive Officer be authorised to appoint a representative, who shall not be a member of the Stirling Business Association management committee, to attend regular meetings of the Association for the purposes of Annexure A of the Funding Agreement.
- 12.7. Dog & Cat Pound Facilities
 - 1. That the report be received and noted.
 - 2. To commit a portion of the capital funding included in the 2023-24 Annual Business Plan for a New Dog and Cat Facility, to make upgrades to the current facilities at Heathfield to provide immediate additional capacity to hold dogs and cats whilst medium to long term options are further explored.
 - 3. To delegate to the CEO and Mayor to write to both the Local Government Association and the Dog & Cat Management Board advocating for their leadership to develop a solution to the current issues impacting the whole of the Local Government sector in relation to the housing and rehoming of dogs and cats.
 - 4. To delegate to the CEO (or his delegate) to commence formal discussions with Council's immediate adjoining Councils, or other Councils or stakeholders, to investigate options for a regional solution should there be no solution put forward by either the Local Government Association or the Dog & Cat Management Board.



12.8. Status Report – Council Resolutions Update *Refer to Agenda*

13. ADMINISTRATION REPORTS – INFORMATION ITEMS

Nil

14. QUESTIONS WITHOUT NOTICE

15. MOTIONS WITHOUT NOTICE

16. **REPORTS**

- 16.1. Council Member Function or Activity on the Business of Council
- 16.2. Reports of Members/Officers as Council Representatives on External Organisations
- 16.3. CEO Report

17. **REPORTS OF COMMITTEES**

- 17.1. Council Assessment Panel 14 June 2023 That the minutes of the CAP meeting held on 14 June 2023 as supplied, be received and noted.
- 17.2. Special Audit Committee 19 June 2023 That the minutes of the Special Audit Committee meeting held on 19 June 2023 as supplied, be received and noted.
- 17.3. CEO Performance Review Panel Nil
- 17.4. Boundary Change Committee *Nil*

18. CONFIDENTIAL ITEMS

18.1. Appointment of GRFMA Chairperson

19. NEXT MEETING

Tuesday 11 July 2023, 6.30pm, 63 Mt Barker Road, Stirling

20. CLOSE MEETING

Council Meeting & Workshops 2023

DATE	ТҮРЕ	LOCATION	MINUTE TAKER
	JUL	(2023	
Mon 3 July	Workshop	Woodside	N/A
Thur 6 July	CEO PRP	Stirling	ТВА
Tues 11 July	Council	Stirling	Pam Williams
Wed 12 July	САР	Stirling	Karen Savage
Tues 18 July	Professional Development	Stirling	N/A
Tues 25 July	Council	Stirling	Pam Williams
	AUGU	ST 2023	
Mon 7 August	Workshop	Woodside	N/A
Tues 8 August	Council	Stirling	Pam Williams
Wed 9 August	САР	Stirling	Karen Savage
Tues 15 August	Professional Development	Stirling	N/A
Mon 21 August	Audit Committee	Stirling	ТВА
Tues 25 August	Council	Stirling	Pam Williams
	SEPTEM	BER 2023	
Mon 4 September	Workshop	Woodside	N/A
Tues 12 September	Council	Stirling	Pam Williams
Wed 13 September	САР	Stirling	Karen Savage
Tues 19 September	Professional Development	Stirling	N/A
Tues 26 September	Council	Stirling	ТВА
	ОСТОВ	SER 2023	
Tues 3 October	Workshop (moved due to public holiday)	Woodside	N/A
Tues 10 October	Council	Stirling	ТВА
Wed 11 October	САР	Stirling	Karen Savage
Mon 16 October	Audit Committee	Stirling	ТВА
Tues 17 October	Professional Development	Stirling	N/A
Tues 24 October	Council	Stirling	ТВА

Meetings are subject to change, please check agendas for times and venues. All meetings (except Council Member Professional Development) are open to the public.

Conflict of Interest Disclosure Form



CONFLICTS MUST BE DECLARED VERBALLY DURING MEETINGS

			Date:	
Meeting Nam	e (please tick one)			
Ordinary Cour			Audit Committee	
, Special Counc			Boundary Change Committee	
•	nce Review Panel		Other:	
ltem No	Item Name:			
		(Only one co	nflict of interest entry per form)	
I, Mayor / Cr			have identified a conflict	of interest as:
	GENER	AL 🗆	MATERIAL 🗆	
-			npartial, fair-minded person might consider that the Counci r that is contrary to their public duty.	l Member's private
MATERIAL				
at a meeting of th	he council if a class of p	ersons as defin	ember of a council has a material conflict of interest in a ma ed in s75(1)(a-l) in the Act would gain a benefit, or suffer a niary nature) depending on the outcome of the considerati	oss, (whether
	my conflict of inte			
(Describe the na	ture of the interest, in	cluding wheth	er the interest is direct or indirect and personal or pecur	iary)
l intend to dea	al with my conflict	of interest i	n the following transparent and accountable wa	y:
□ I intend t	to stay in the meet	ing (please co	omplete details below)	
I intend t	to stay in the meet	ing as exemp	ot under s75A (please complete details below)	
I intend t	to leave the meetir	ng (<i>mandator</i>	ry if you intend to declare a Material conflict of in	nterest)
The reason I in	ntend to stay in the	e meeting ar	nd consider this matter is as follows:	

(This section must be completed and ensure sufficient detail is recorded of the specific circumstances of your interest.)

Office use only: Council Member voted FOR / AGAINST the motion.

8. DEPUTATIONS

For full details, see Code of Practice for Meeting Procedures on www.ahc.sa.gov.au

- 1. A request to make a deputation should be made by submitting a Deputation Request Form, (available on Council's website and at Service and Community Centres) to the CEO seven clear days prior to the Council meeting for inclusion in the agenda.
- 2. Each deputation is to be no longer than ten (10) minutes, excluding questions from Members.
- 3. Deputations will be limited to a maximum of two per meeting.
- 4. In determining whether a deputation is allowed, the following considerations will be taken into account:
 - the number of deputations that have already been granted for the meeting
 - the subject matter of the proposed deputation
 - relevance to the Council agenda nominated and if not, relevance to the Council's powers or purpose
 - the integrity of the request (i.e. whether it is considered to be frivolous and/or vexatious)
 - the size and extent of the agenda for the particular meeting and
 - the number of times the deputee has addressed Council (either in a deputation or public forum) on the subject matter or a similar subject matter.

8.3 PUBLIC FORUM

For full details, see Code of Practice for Meeting Procedures on www.ahc.sa.gov.au

- 1. The public may be permitted to address or ask questions of the Council on a relevant and/or timely topic.
- 2. The Presiding Member will determine if an answer is to be provided.
- 3. People wishing to speak in the public forum must advise the Presiding Member of their intention at the beginning of this section of the meeting.
- 4. Each presentation in the Public Forum is to be no longer than five (5) minutes (including questions), except with leave from the Council.
- 5. The total time allocation for the Public Forum will be ten (10) minutes, except with leave from the Council.
- 6. If a large number of presentations have been requested, with leave from the Council, the time allocation of five (5) minutes may be reduced.
- 7. Any comments that may amount to a criticism of individual Council Members or staff must not be made. As identified in the Deputation Conduct section above, the normal laws of defamation will apply to statements made during the Public Forum.
- 8. Members may ask questions of all persons appearing relating to the subject of their presentation.

Item 4 Minutes of Council

In Attendance

Presiding Member: Cr Nathan Daniell

Members:

Councillor Kirrilee Boyd
Councillor Malcolm Herrmann
Councillor Lucy Huxter
Councillor Leith Mudge
Councillor Mark Osterstock
Councillor Louise Pascale
Councillor Melanie Selwood

In Attendance:

David Waters	A/Chief Executive Officer
Terry Crackett	Director Corporate Services
Peter Bice	Director Infrastructure & Operations
Natalie Armstrong	Director Development & Regulatory Services
Lachlan Miller	Executive Manager Governance & Performance
John McArthur	Manager Sustainability, Waste & Emergency Management
Mike Carey	Manager Financial Services
Melissa Bright	Manager Economic Development
Steven Watson	Governance & Risk Coordinator
Tara Moyes	Minute Secretary
Tom Portas	Systems Analyst

1. COMMENCEMENT

The meeting commenced at 6.30pm.

2. OPENING STATEMENT

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. They are Custodians of this ancient and beautiful land and so we pay our respects to Elders past, present and emerging. We will care for this country together by ensuring the decisions we make will be guided by the principle that we should never decrease our children's ability to live on this land.

3. Apology

Mayor Jan-Claire Wisdom Cr Kirsty Parkin

3.1 Leave of Absence

- Mayor Jan-Claire Wisdom 14 August 24 September 2023, approved by Council 11 April 2023
- Cr Leith Mudge 17 June 25 June 2023, approved by Council 26 April 2023

Moved Cr Mark Osterstock S/- Cr Kirrilee Boyd

143/23

- 1. That a Leave of Absence from all duties of office be granted to:
 - a. Cr Chris Grant 13 June 2023
 - b. Cr Adrian Cheater 13 June to 16 June 2023
 - c. Cr Mark Osterstock from 14 June to 26 June 2023 and 28 June to 2 July 2023
 - d. Cr Pauline Gill 13 June 13 July 2023
- 2. That any committee or panel membership currently held by Cr Chris Grant, Cr Adrian Cheater, Cr Mark Osterstock and Cr Pauline Gill be undertaken by the Deputy during the leave of absence.

Carried Unanimously

3.2 Absent

Nil

4. MINUTES OF PREVIOUS MEETINGS

4.1 Council Meeting – 23 May 2023

Moved Cr Leith Mudge S/- Cr Malcolm Herrmann

144/23

That the minutes of the Ordinary Council meeting held on 23 May 2023 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

Carried Unanimously

5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL

5.1 General Conflict of Interest, Cr Louise Pascale Item 11.2, Traffic Issues Woodforde & Teringie

Under section 75B of the *Local Government Act 1999* Cr Louise Pascale disclosed a General (section 74) Conflict of Interest in Item 11.2, Traffic Issues Woodforde & Teringie, the nature of which is as follows:

• I am a resident of Woodforde

Cr Louise Pascale intends to participate in discussions and vote when the item is discussed.

6. PRESIDING MEMBER'S OPENING REMARKS

Nil

7. QUESTIONS ADJOURNED/LYING ON THE TABLE

7.1 Questions Adjourned

Nil

7.2 Questions Lying on the Table Nil

8. PETITIONS/DEPUTATIONS/PUBLIC FORUM

8.1 Petitions

Nil

8.2 Deputations

Nil

8.3 Public Forum

Patricia Hoelmer – Mylor Bonfire Night/ Fireworks Padma Chaplin – Mylor Bonfire Night/ Fireworks

9. **PRESENTATIONS**

9.1 Gawler River Floodplain Management Authority – David Hitchcock

Leave of the meeting was sought and granted to bring item 12.1 forward on the agenda.

12.1 Gawler River Floodplain Management Authority 2023 – 24 Annual Business Plan & Budget

Moved Cr Malcolm Herrmann S/- Cr Louise Pascale

Council resolves:

145/23

- 1. That the report be received and noted.
- 2. To advise the Board of the Gawler River Floodplain Management Authority that it has reviewed its 2023-24 Annual Business Plan and approves the Adelaide Hills Council's contribution of \$27,356 as set out in the draft 2023-24 Budget.

Carried Unanimously

10. QUESTIONS ON NOTICE

10.1 Community Event Signage – Cr Melanie Selwood

For some community events, Council provides signage that reads 'Community Event Ahead'. My questions to the administration are:

- 1. How many of these signs does the Council own?
- 2. How often are there not enough signs for the number of community events that are on?
- 3. How often are we not able to supply them?
- 4. Are the signs in a good condition, easy to install and self-supporting?
- 5. Is the Council considering purchasing more of these signs to ensure there are sufficient numbers of them for community groups to access?

Response, Manager Communication, Engagement & Events

1. How many of these signs does the Council own?

Council currently owns 18 signs. They are provided on a loan basis to community groups holding events where it is considered beneficial for traffic near the event to be aware of the likely presence of increased pedestrian activity or changed traffic

conditions. They do not replace the need for proper professional traffic management.

2. How often are there not enough signs for the number of community events that are on? Council's ability to supply signs depends on the number of conflicting events on the same day/weekend. This varies, but typically only occurs a small number of times each year.

3. How often are we not able to supply them?

It is rare that Council is unable to accommodate requests to borrow these signs. It would typically occur where very short notice is given, and Council is not able to organise delivery of the signs from either Heathfield or Gumeracha depots to the event organiser. On occasion, Council's Events Officer has met organisers at Heathfield for a pickup to help facilitate last minute supply requests, although this is not a preferred supply option due to the challenges of managing risks associated with members of the public on Council depot sites.

4. Are the signs in a good condition, easy to install and self-supporting?

The signs are in various conditions as they will typically vary in age and suffer normal wear and tear in transit and handling. Regrettably, signs are often returned to Council dirty, broken or damaged. Although badly damaged signs are removed from circulation, Council does not warrant that signs will be provided to event organisers in as-new condition. Rather, the signs will typically exhibit normal wear and tear and can be expected to be in a condition typical of other temporary roadworks signage.

Council's staff have received complaints from one (1) event organiser regarding signs being provided dirty. The signs are provided to event organisers at no cost. It is considered reasonable that event organisers clean the signs as required both before and after use for their event, albeit Council's works staff will clean off particular dirty signs on return. Sign stocks are usually replenished toward the end of each financial year in readiness for the next (Spring-Summer) event season.

It is the event organiser's responsibility to install the signs themselves, for example on star pickets, but Council does provide self-supporting roadworks bollards for supporting signs if requested. Supporting frames are being purchased (see below) however it should be noted that in windy conditions, signs may still need additional support.

5. Is the Council considering purchasing more of these signs to ensure there are sufficient numbers of them for community groups to access? Staff have ordered 30 new signs to replace the existing 18, thus providing additional capacity to meet demand at times where multiple events are held on conflicting dates. The new signs meet the Department for Infrastructure and Transport's *Guidelines for Events on SA Roads* and have a fluoro yellow/green reflective background. 30 swing stands have also been ordered so the signs will be self-supporting.

The cost per self-supporting sign is \$105 + GST. Any future increases to the signage suite may require additional budget allocation.

11. MOTIONS ON NOTICE

11.1 Establishing a Tree Strategy

Moved Cr Nathan Daniell S/- Cr Mark Osterstock

146/23

- 1. That Council develop and implement a Tree Strategy.
- 2. The Tree Strategy should include actions which help Council positively impact on the environment, for example, actions may be established for the following:
 - a. Plantings to replace trees removed by Council to ensure a net-positive impact is achieved (i.e. more trees planted than removed);
 - b. Increasing the quality and quantity of tree canopy within Council townships and major tourist thoroughfares
 - c. Increased species diversity which complements nearby remnant vegetation;
 - d. Strategies to save existing trees, particularly regulated and significant trees;
 - e. A strategic and data driven tree planting program.
 - f. Consideration be given for endemic species to be a priority where appropriate.
- 3. That a Council workshop be held with elected members to seek their input into the preparation of the draft Tree Strategy.
- 4. That a draft Tree Strategy be put out to public consultation prior to the final version being endorsed by Council.

Carried Unanimously

Cr Louise Pascale declared a General Conflict of Interest at Agenda Item 5 'Declaration of Interest by Members of the Council' in relation to Item 11.2.

Cr Louise Pascale intends to remain in the meeting and vote.

11.2 Traffic Issues Woodforde & Teringie

Moved Cr Louise Pascale S/- Cr Melanie Selwood

147/23

I move that:

- 1. Mayor Wisdom writes to the Minister for Transport and Infrastructure, Hon Tom Koutsantonis MP, concerning traffic congestion at the intersection of Magill Road and Norton Summit Road and lack of public transport in Woodforde and Teringie areas. In the letter Council requests;
 - the Department of Infrastructure and Transport explore the roundabout option as outlined in the Woodforde Land Development Part B: Traffic Management Plan of 2017 and detail its findings back to Council.
 - That the Department revise its traffic modelling to include the additional traffic generated by the Morialta High School.
 - prioritise an investigation in to extending bus routes down Glen Stuart Road, Woodforde and into Teringie and detail its findings back to Council.
- 2. Council investigate implementing parking restrictions on Glen Stuart Road between Grant Street and Kintyre Road on the western side to limited parking of no standing zones between 8am to 4pm, Monday to Friday and 9am to 12pm on Saturdays.
- 3. That Council write to Campbelltown City Council and request they investigate implementing parking restrictions on Glen Stuart Road between Olive Street and Koongarra Ave, and Koongarra Ave and Moules Road on the eastern side to limited parking of no standing zones between 8am to 4pm, Monday to Friday and 9am to 12pm on Saturdays.

Carried Unanimously

Cr Louise Pascale voted 'for' the motion. The majority of persons who were entitled to vote at the meeting voted in favour of the motion.

12. OFFICER REPORTS – DECISION ITEMS

12.1 GRFMA 2023-24 Annual Business Plan and Budget

This item was considered earlier in the meeting.

Leave of the meeting was sought and granted to bring Item 12.4 forward on the agenda.

12.4 Kerbside Bin System Option and Trial

Moved Cr Leith Mudge S/- Cr Lucy Huxter

148/23

Council resolves:

- 1. That the report be received and noted.
- 2. To endorse Option 1 and Option 3 contained in the Kerbside Bin System Options report and as summarised below as the options to proceed to a 12 month trial of changes to the kerbside bin system over 2023-24 and 2024-25.

Option 1:

Rural properties provided with a Food Organics Garden Organics service

Fortnightly collection of comingled recycling and general waste for township and rural properties

Weekly collection of Food Organics Garden Organics for township and rural properties

Option 3:

Rural properties provided with a Food Organics Garden Organics service

Fortnightly collection of comingled recycling and general waste for township and rural properties

Weekly collection of Food Organics Garden Organics for township properties

Fortnightly collection of Food Organics Garden Organics for rural properties

- 3. To reaffirm the allocation of \$120,000 in the 2023-24 budget and \$30,000 earmarked for the 2024-25 budget to undertake the trial, noting that this is above the usual waste management budget and that some of the usual waste management budget will be expended on the trial.
- 4. To authorise the Chief Executive Officer, or delegate, to finalise the details of the trial (including trial areas), enter into the necessary agreements and undertake the necessary actions to implement the trial over the 2023-2025 period within the abovementioned funding limits.

Carried Unanimously

12.2 2023 – 24 Draft Annual Business Plan and Rating Structure Change – Consultation Results

Moved Cr Mark Osterstock S/- Cr Kirrilee Boyd

149/23

Council resolves:

- 1. That the report be received and noted.
- 2. To adopt the outcomes of the *draft Annual Business Plan 2023-24* public consultation undertaken from 12 May 2 June 2023 as contained in the *Annual Business Plan 2022-23 Community Engagement Outcomes Report* in Appendix 1.
- **3.** To adopt the outcomes of the *Proposed Rating Structure Change* public consultation undertaken from 12 May 2 June 2023 as contained in the *Change in Rating Structure Proposal Communication Engagement Outcomes Report* in Appendix 3.
- 4. To endorse the following recommended changes to the draft Annual Business Plan 2023-24:
 - a. Adjustments to budget/financial figures to account for:
 - i. Alignment of Budget to the new post 30 June 2023 Electricity contracts requiring an increase in costs of \$57k
 - ii. Solid Waste Levy Budget adjustment: \$23k increase
 - iii. Waste Management User Charges increases for Additional Bins and Hard Waste: \$11k increase

Carried

12.3 Adelaide Hills Tourism One Year Funding Agreement

A/Chief Executive Officer, David Waters reminded Council that he has a Conflict of Interest and that Council has previously determined that he can act in relation to Adelaide Hills Tourism under s120(1) of the *Local Government Act 1999*.

Moved Cr Kirrilee Boyd S/- Cr Leith Mudge

150/23

Council resolves:

- 1. That the report be received and noted.
- 2. That the one year funding agreement, as contained in Appendix 1 including a contribution of \$110,900, with the Adelaide Hills Tourism be approved and that the Chief Executive Officer be authorised to make any minor changes or variations to the Agreement before execution by both parties or during the life of the Agreement.
- 3. That the Chief Executive Officer be authorised to execute the Agreement on behalf of Council.

12.4 Kerbside Bin System Option and Trial

This item was considered earlier in the meeting.

12.5 Confidential Items Review

Moved Cr Mark Osterstock S/- Cr Leith Mudge

DECISION 1

- 1. That the report be received and noted.
- 2. That the items held as confidential in the Confidential Items Register (*Appendix 1*) be noted.

Carried Unanimously

Carried

151/23

Moved Cr Mark Osterstock S/- Cr Leith Mudge

152/23

DECISION 2 – Resolution 171/22 – Ashton Landfill

- 3. Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(i) of the Act:
- The report, related attachments, minutes and other (presentation, documents or similar) of 28 June 2022, Item No. 18.3, Ashton Landfill, 171/22, unless previously released, remain confidential until this matter has concluded and that this order be reviewed every twelve (12) months.

On the grounds that the document(s) (or part) relates to information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council the disclosure of which could reasonably be expected to prejudice the legal position of the council in relation to the matter.

4. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

Carried Unanimously

Moved Cr Malcolm Herrmann S/- Cr Louise Pascale

153/23

DECISION 3 – Resolution 165/22 – Warren Road Birdwood Blackspot

- 5. Pursuant to Section 91(7) of the *Local Government Act 1999*, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(d) of the Act:
- The report, related attachments, minutes and other (presentation, documents or similar) of 28 June 2022, Item No. 18.1, Warren Road Birdwood Blackspot, 165/22, unless previously released, remain confidential until this matter has concluded and that this order be reviewed every twelve (12) months.

On the grounds that the document(s) (or part) is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information.

6. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

Carried Unanimously

Moved Cr Mark Osterstock S/- Cr Leith Mudge

154/23

DECISION 4 – Resolution 236/22 – Ministerial Exemption

- 7. Pursuant to Section 91(7) of the *Local Government Act 1999*, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(i) of the Act:
- The report, related attachments, minutes and other (presentation, documents or similar) of 23 August 2022, Item No. 18.5, Ministerial Exemption, 236/22, unless previously released, remain confidential until the matter is concluded and that this order be reviewed every twelve (12) months.

On the grounds that the document(s) (or part) relates to information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council the disclosure of which could reasonably be expected to prejudice the legal position of the council in relation to the matter.

8. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

Carried Unanimously

Moved Cr Mark Osterstock S/- Cr Louise Pascale

155/23

DECISION 5 – Resolution 236/21 – Ashton Landfill

- 9. Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(i) of the Act:
- The report, related attachments, minutes and other (presentation, documents or similar) of 26 October 2021, Item No. 18.2, Ashton Landfill, 236/21, unless previously released, remain confidential until the matter is concluded and that this order be reviewed every twelve (12) months.

On the grounds that the document(s) (or part) relates to information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council the disclosure of which could reasonably be expected to prejudice the legal position of the council in relation to the Ashton Landfill.

10. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

Carried	d Unanimously

Moved Cr Louise Pascale S/- Cr Malcolm Herrmann

156/23

DECISION 6 – Resolution 238/21 – Electricity Procurement Legal Matter

- 11. Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(h) of the Act:
- The report, related attachments, minutes and other (presentation, documents or similar) of 26 October 2021, Item No. 18.1, Electricity Procurement Legal Matter, 238/21, unless previously released, remain confidential until the matter is concluded and that this order be reviewed every twelve (12) months.

On the grounds that the document(s) (or part) relates to is legal advice the disclosure of which could reasonably be expected to prejudice Council's position in future legal proceedings.

12. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

Carried Unanimously

Moved Cr Leith Mudge S/- Cr Lucy Huxter

157/23

DECISION 7 – Resolution 229/22 – East Waste Recycling Contract

- 13. Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(d) of the Act:
- The report, related attachments, minutes and other (presentation, documents or similar) of 23 August 2022, Item No. 18.3, East Waste Recycling Contract, 229/22, unless previously released, remain confidential until 23 August 2024 and that this order be reviewed every twelve (12) months.

On the grounds that the document(s) (or part) is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information.

14. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

Carried Unanimously

Moved Cr Malcolm Herrmann S/- Cr Leith Mudge

158/23

DECISION 8 – Resolution 234/22 – Revised East Waste 2022-23 Annual Plan & Budget

- 15. Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(d) of the Act:
- The report, related attachments, minutes and other (presentation, documents or similar) of 23 August 2022, Item No. 18.4, Revised East Waste 2022-23 Annual Plan & Budget, 234/22, unless previously released, remain confidential until 23 August 2024 and that this order be reviewed every twelve (12) months.

On the grounds that the document(s) (or part) is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information.

16. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

Carried Unanimously

12.6 Delegations Review

Moved Cr Melanie Selwood S/- Cr Louise Pascale

Council resolves:

- 1. That the report be received and noted
- 2. That, having considered a review of Council's Delegations as presented, the Council hereby revokes its previous delegations to the Chief Executive Officer of those powers and functions under the following Acts:

Instrument of Delegation

Local Government Act 1999

3. That, having considered a review of Council's Delegations as presented, in exercise of the power contained in Section 44 of the *Local Government Act 1999* the powers and functions under the following Acts and statutory instruments made thereunder contained in the proposed Instrument of Delegation attached to the Report dated 13 June 2023 and entitled as detailed in the table below are hereby delegated this 13th Day of June 2023 to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.

Instrument of Delegation	Appendix Number
Local Government Act 1999	Appendix 1

Carried Unanimous	ly

159/23

12.7 Status Report – Council Resolutions Update

Moved Cr Lucy Huxter S/- Cr Leith Mudge

Council resolves:

1. That the report be received and noted

2. The following completed items be removed from the Action List:

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI
14/02/2023	Ordinary Council	37/23	Substantive CEO Recruitment Remuneration & Independent Advice	14/02/2023
14/02/2023	Ordinary Council	38/23	Substantive CEO Recruitment Remuneration & Independent Advice Duration of Confidentiality	14/02/2023
9/05/2023	Ordinary Council	107/23	Petition - Sealing of Croft Road Lenswood	9/05/2023
9/05/2023	Ordinary Council	113/23	Draft Annual Business Plan for Consultation	9/05/2023
12/05/2023	Special Council	122/23	Appointment of Substantive CEO	12/05/2023
12/05/2023	Special Council	123/23	Appointment of Substantive CEO	12/05/2023
23/05/2023	Ordinary Council	127/23	12.1 Adelaide Hills Region Waste Management Authority Annual Business Plan & Budget	23/05/2023
23/05/2023	Ordinary Council	128/23	East Waste Annual Business Plan & Budget	23/05/2023

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23/05/2023	Ordinary Council	130/23	Budget Review 3	23/05/2023
23/05/2023	Ordinary Council	132/23	GRFMA Rescission of Resolution 14 February 2023	23/05/2023
23/05/2023	Ordinary Council	134/23	Boundary Change Committee meetings venue	23/05/2023

|--|

13. OFFICER REPORTS - INFORMATION ITEMS

13.1 Kersbrook Cemetery – Natural Burial Ground Update Moved Cr Malcolm Herrmann

S/- Cr Kirrilee Boyd

Council resolves that the report be received and noted.

Carried Unanimously

161/23

14. QUESTIONS WITHOUT NOTICE

Nil

15. MOTIONS WITHOUT NOTICE

Having taken into account the Guiding Principles, the Presiding Member accepted the following Motion Without Notice.

15.1 Condolence Motion – Mr Frank Baldasso of Gumeracha

Moved Cr Melanie Selwood S/- Cr Malcolm Herrmann

162/23

That Council

- 1. Notes with sadness the passing of Frank Baldasso of Gumeracha
- 2. Conveys our sincere condolences to the family and friends of Frank Baldasso
- 3. Recognises the significant contribution of Frank Baldasso in:
 - a. Establishing the much-loved Green Shed in Gumeracha which opened in 2006, providing fresh produce to the local community
 - b. Producing organic and biodynamic apples and pears
 - c. Providing some of the best winemakers with grapes from his property;
- 4. Acknowledges the value the Green Shed held for the community
- 5. Notes the closure of the Green Shed following Frank Baldasso's passing and
- 6. Requests the Mayor to convey our condolences to the family of Frank Baldasso.

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16. **REPORTS**

16.1 Council Member Function or Activity on the Business of Council

Cr Melanie Selwood

- 27 May, Reconciliation Week Family Evening, the Summit Community Centre
- 29 May, Citizenship Ceremony, Stirling

16.2 Reports of Members as Council/Committee Representatives on External Organisations

Nil

16.3 CEO Report

David Waters, CEO, provided Council with a verbal update, including:

- Update on property in Lenswood area
- State budget handed down this week

17. REPORTS OF COMMITTEES

17.1 Council Assessment Panel

Nil

17.2 Audit Committee

Nil

17.3 CEO Performance Review Panel Nil

17.4 Boundary Change Committee – 30 May 2023

Moved Cr Mark Osterstock S/- Cr Leith Mudge

163/23

That the minutes of the Boundary Change Committee meeting held on 30 May 2023 as distributed, be received and noted.

Carried Unanimously

Cr Louise Pascale declared a General Conflict of Interest in relation to Item 17.4.1 as she is a resident of Woodforde but will not get any material or financial gain. Cr Louise Pascale remained in the meeting and voted.

17.4.1 Boundary Change Committee Recommendations to Council

Moved Cr Mark Osterstock S/- Cr Leith Mudge

164/23

Council resolves:

- 1. That the report be received and noted.
- 2. That the CEO engage a suitably qualified person to forensically examine the Campbelltown City Council (CCC) boundary change proposal that was submitted to the Boundary Change Commission (and CCC's subsequent submissions), with a view to identifying the proposal's weaknesses (critical flaws), errors, omissions, and factual inaccuracies. That the examination also identifies areas of focus for Council to make its own case against the proposal, should the opportunity arise through a Stage 3 Inquiry.
- 3. That the CEO develop a communication and engagement strategy, which targets the affected communities of Woodforde and Rostrevor, the subject of the Boundary Change Proposal, with a view to building a powerful community narrative, including yet not limited to:
 - regularly informing these communities of the status of the proposal (in writing, social media, AHC website, Hills Voice newsletter, media)
 - reinforcing with the communities the outcomes of the two community surveys that have been previously conducted (AHC and CCC) rejecting the proposal
 - highlighting the advantages and benefits of remaining a part of the Adelaide Hills Council
 - informing the communities of the services available to them that the Adelaide Hills Council has to offer and provides (community services) direct consultation with significant key community stakeholders

Carried

Cr Louise Pascale voted "against" the motion. The majority of persons who were entitled to vote at the meeting voted in favour of the motion.

Cr Mark Osterstock called for a division. The Presiding Member set aside the ruling.

In the affirmative (6) Cr Malcolm Herrmann, Cr Kirrilee Boyd, Cr Lucy Huxter, Cr Leith Mudge, Cr Melanie Selwood and Cr Mark Osterstock.

In the negative (1) Cr Louise Pascale

On the basis of the results of the division, the Presiding Member declared the motion **Carried**.

18. CONFIDENTIAL ITEMS

Cr Leith Mudge declared a Material Conflict of Interest in relation to Item 18.1 as his niece owns land adjacent to one of the subject parcels of land and previously purchased a portion of the land from the owner of that land.

8.11pm Cr Leith Mudge left the Chamber.

18.1 Sale of Land for Non Payment of Rates – Exclusion of the Public

Moved Cr Mark Osterstock S/- Cr Malcolm Herrmann

165/23

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:

- Acting Chief Executive Officer, David Waters
- Director Corporate Services, Terry Crackett
- Director Development & Regulatory Services, Natalie Armstrong
- Director Infrastructure & Operations, Peter Bice
- Executive Manager Governance & Performance, Lachlan Miller
- Governance & Risk Coordinator, Steven Watson
- System Analyst, Tom Portas
- Minute Secretary, Tara Moyes

be excluded from attendance at the meeting for Agenda Item 18.1: (Sale of Land for the Recovery of Unpaid Rates) in confidence.

The Council is satisfied that it is necessary that the public, except for Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3)(i) of the *Local Government Act 1999 (SA)*, the information to be received, discussed or considered in relation to this Agenda Item is information relating to actual litigation, or litigation that the Council or Council Committee believes on reasonable grounds that we take place, involving the Council or an employee of the Council, the disclosure of which could reasonably be expected to prejudice the legal processes required to progress the sale of land.

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

Carried Unanimously

18.1.2 Sale of Land for Non Payment of Rates – Duration of Confidentiality

Moved Cr Malcolm Herrmann S/- Cr Lucy Huxter

167/23

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.1 in confidence under sections 90(2) and 90(3)(k) of the *Local Government Act 1999*, resolves that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:

Item	Duration of Confidentiality NB: Item to be reviewed every 12 months if not released
Report	Until either the negotiations for sale are completed or a settlement reached or until legal proceedings have concluded, but no longer than 12 months.
Related Attachments	Until either the negotiations for sale are completed or a settlement reached or until legal proceedings have concluded, but no longer than 12 months.
Minutes	Until either the negotiations for sale are completed or a settlement reached or until legal proceedings have concluded, but no longer than 12 months.
Other (presentation, documents, or similar)	Nil

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

Carried Unanimously

4. NEXT ORDINARY MEETING

The next ordinary meeting of the Adelaide Hills Council will be held on Tuesday 27 June 2023 from 6.30pm at 63 Mt Barker Road, Stirling.

Cr Leith Mudge returned to the Chamber at 8.20pm.

5. CLOSE MEETING

The meeting closed at 8.20pm.

ADELAIDE HILLS COUNCIL ORDINARY COUNCIL MEETING Tuesday 27 June 2023 AGENDA BUSINESS ITEM

Item:	11.1 Motion on Notice
Originating from:	Cr Mark Osterstock
Subject:	Mylor Community Survey Results

1. MOTION

I move that:

- 1. Council receives and notes Agenda Business Item 13.1, Tuesday, 24 March 2020, Mylor Community Survey Results [Annexure A].
- 2. Council notes the Minutes of Ordinary Council Meeting, Tuesday, 24 March 2020, Item 13.1, Mylor Community Survey Report.

	47 ADELAIDE HILLS COUNCIL MINUTES OF ORDINARY COUNCIL MEETING TUESDAY 24 MARCH 2020 63 MT BARKER ROAD STIRLING			
3.	OFF	ICER REPORTS - INFORMATION ITEMS		
3.1	Myl	Mylor Community Survey Report		
	Moved Cr Mark Osterstock S/- Cr Kirsty Parkin 61/20			
	1.	That the report be received.		
	2.	That Council notes the results of the recent Mylor Community Survey, in particular, the local community's overwhelming support for the annual Mylor Community Bonfire Night, and in particular the Firework Display.		
	3.	That, subject to there being no material or substantial changes to the event, the Council provides ongoing and in-principle support for the Mylor Community Bonfire Night [and Firework Display].		
	4.	Support by Council is subject to the annual receipt of an event application from the organisers and the subsequent approval, under delegated authority, by Council administrative staff.		
		Carried Unanimously		

3. In terms of the Minutes of Ordinary Council Meeting, Tuesday, 24 March 2020 [Annexure B], Item 13.1, Mylor Community Survey Report, Council notes that the following elected members voted in favour of this item of business:

In Attendance

Presiding Member: Mayor Jan-Claire Wisdom

Members:

Councillor Ian Bailey	
Councillor Kirrilee Boyd	
Councillor Nathan Daniell	
Councillor Pauline Gill	
Councillor Chris Grant	
Councillor Linda Green	
Councillor Malcolm Herrmann	
Councillor Leith Mudge	
Councillor Mark Osterstock	
Councillor Kirsty Parkin	
Councillor Andrew Stratford	

2. BACKGROUND

Council has been approached by parties seeking the cessation of fireworks as part of the annual Mylor Fireworks and Bonfire Night. Council considered similar representations in 2018 and 2019 and worked with the local community to conduct a survey in late 2019 regarding this and other local events. The survey results were subsequently considered by the elected body at its meeting on 24 March 2020.

As a reminder, the following information is pertinent:

1. Who was responsible for formulating this consultation the community survey?

Council staff worked with Mylor Oval Management Inc (the community committee who manage the oval) to design the survey. Most of the events held in Mylor are held at the Oval and so the Oval Committee was keen to engage with the community around events and other issues.

2. Who was responsible for conducting this consultation?

Council hosted the survey online and received the responses, however the local community itself was the main driver.

3. How was the consultation conducted?

The survey was available to complete between 18 October and 15 November 2019. It was hosted on the Council's engagement web platform, with hard copies made available through local Mylor businesses, the school and post office. A one-page flyer was mailed to all local residents.

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4. What were the outcomes of the consultation in respect to the issue of Fireworks?

Nearly 200 people participated in the survey. Overall, over 80% of respondents (including residents and non-residents) supported the fireworks. Of Mylor residents, the result was over 90% in support of fireworks. 11 respondents who live in Mylor were either strongly or moderately opposed to the fireworks.

5. What is the population of Mylor?

Mylor 2021 ABS Census Data - People 1067

The purpose of the motion is to put on the public record that the matter of the Mylor fireworks and bonfire night has well and truly been canvassed with the local community and considered by Council.

6. OFFICER'S RESPONSE – Lachlan Miller, Executive Manager Governance & Performance

Strategic Management Plan/Functional Strategy/Council Policy Alignment

Strategic Plan 2020-24 – A brighter future		
Goal 2	Community Wellbeing	
Objective C2	A connected, engaged and supported community	
Priority C2.4	Increase participation from the broadest range of our community and engage with them to shape policies, places and decisions that affect them	

Legal Implications

No legal implications in relation to Council noting previous resolutions, reports and minutes.

Risk Management Implications

No risk management implications in relation to Council noting previous resolutions, reports and minutes.

Financial and Resource Implications

No financial and resource implications in relation to Council noting previous resolutions, reports and minutes.

> Customer Service and Community/Cultural Implications

No customer service and community/cultural implications in relation to Council noting previous resolutions, reports and minutes.

Sustainability Implications

No sustainability implications in relation to Council noting previous resolutions, reports and minutes.
> Engagement/Consultation conducted in the development of the report

No engagement undertaken in the preparation of this report.

7. ANALYSIS

In relation to part 1 of the motion, the entire Agenda Business Item 13.1, Tuesday, 24 March 2020, Mylor Community Survey Results is contained in *Appendix 1*.

In relation parts 2 and 3 of the motion, the full minutes of the 24 March 2020 Ordinary Council meeting are contained in *Appendix 2*.

8. APPENDICES

- (1) Agenda Business Item 13.1, Tuesday, 24 March 2020, Mylor Community Survey Results
- (2) Ordinary Council Minutes, Tuesday, 20 March 2020

Appendix 1

Agenda Business Item 13.1, Tuesday, 24 March 2020, Mylor Community Survey Results

ADELAIDE HILLS COUNCIL ORDINARY COUNCIL MEETING Tuesday 24 March 2020 AGENDA BUSINESS ITEM

Item:	13.1
Responsible Officer:	Jennifer Blake Manager Communication, Engagement & Events Community Capacity
Subject:	Mylor Community Survey Results
For:	Information

SUMMARY

In late 2019 Adelaide Hills Council worked with the Mylor Oval Committee to develop a community survey. Other community groups were also invited to provide input. The survey results were analysed by the Mylor Oval Committee and made available to the public on their website in February 2020. This report presents the Survey results for Council's information.

RECOMMENDATION

Council resolves that the report be received and noted.

1. GOVERNANCE

Strategic Management Plan/Functional Strategy/Council Policy Alignment

Goal 4	Explore ideas and work with others
Strategy 4.1	We will embrace contemporary methods of engagement so it's easy
	for everyone to have their say

Legal Implications

Not Applicable

Risk Management Implications

The community consultation and presentation of the feedback to Council will assist in mitigating the risk of:

The community not having the opportunity to provide feedback on what events occur in their community and use of the Mylor Oval leading to community disengagement and dissatisfaction with decisions.

Inherent Risk	Residual Risk	Target Risk
Medium (2C)	Low (2E)	Low

The report outlines how Council has supported the Mylor Community to conduct their own Community Survey, the results of which are publicly available and allow Council to mitigate this risk.

Financial and Resource Implications

The survey has been positively received by the Mylor community and there may be opportunities for Council to support other small communities to gather information in this way. This would require the services of Council's Community Engagement Coordinator and use of our 'Hills voice—your say' platform.

Customer Service and Community/Cultural Implications

The report has been publicly released by the Mylor Oval Committee, there are no perceived implications by the Council receiving this information.

> Sustainability Implications

Not Applicable

> Engagement/Consultation conducted in the development of the report

Consultation on the development of this report was as follows:

Council Committees:	Not Applicable
Council Workshops:	Not Applicable
Advisory Groups:	Not Applicable
Administration:	Parks and Reserves Supervisor Community Engagement Coordinator Customer Service Coordinator Executive Leadership Team
External Agencies:	Mylor Oval Committee
Community:	A community survey was undertaken between 18 October 2019 and 15 November 2019. The results of the survey as prepared by the Mylor Oval Committee are included in the Consultation Report attached as <i>Appendix 1</i> .

2. BACKGROUND

The Mylor Oval is a Crown owned community facility (under the care, control and management of Council) that is leased to the Mylor Oval Committee. The oval hosts sporting programs including cricket, soccer and archery.

Tennis and netball are played on the Mylor Courts adjacent to the primary school.

Mylor Township hosts a number of popular events on the Mylor Oval and in other facilities including the Mylor Community Hall.

In recent years Adelaide Hills Council has received community feedback in regard to a number of issues in the township including: camping on the oval, stray or aggressive dogs on the oval, biodiversity and sustainability of conservation areas, Mylor Bonfire night, BMX tracks in conservation area and archery on the oval.

The Community Survey was an opportunity for Adelaide Hills Council to partner with the Mylor Oval Committee to commence development of a shared vision for the Mylor community and to explore some of these issues in more detail.

3. ANALYSIS

The Mylor Community Survey focused on of what the local residents of Mylor value, what are the challenges and how the community can collaborate to address these and create a future vision. Council's role was to help facilitate the creation, promotion and distribution of the survey to the local community. Members of the Oval Committee approached other local community groups including the Mylor Primary School and local sporting clubs, requesting input for the survey before submitting and working with AHC to deliver a Final Survey (*Appendix 2*).

The survey was available to complete between 18 October and 15 November 2019. It was conducted online through the AHC 'Hills voice—your say' website, with hard copies available at Mylor businesses as well as the school and post office. A one page Survey Participation flyer **(Appendix 3)** was mailed to all local residents, distributed to people who participated in sporting activities and events, made available in local businesses, and inserted into all Mylor post boxes.

Questions were customised to gain feedback on the values, challenges and interests of residents, business owners and visitors to Mylor.

Opinions were sought on the following community and social events:

- The English Ale
- Mylor Bonfire Night
- Australia Day
- Carols on the Oval
- Mylor Market
- Star Gazing/Astronomy
- ANZAC Day
- Melbourne Cup
- Music Night
- Performing arts events
- Social networking events

Respondents were asked a specific question regarding their views on the use of fireworks at the Mylor Bonfire Night.

Participants in sports and community activities were also invited to provide their feedback.

There were 189 responses to the Mylor Community survey, with nearly 70% of respondents living, working or owning a business in Mylor. 51 visitors to Mylor also responded, with the majority visiting Mylor every day or at least once a week.

Surveys were collated by AHC before being de-identified and passed on to the Mylor Oval Committee to analyse and prepare a report for the community. These results will help the Mylor Community develop initial steps towards further community-led consultation, with the ultimate aim of developing a future vision for Mylor.

A copy of the Survey Findings is available in *Appendix 1* and from <u>www.myloroval.org.au</u>

4. OPTIONS

Council has the following options:

- I. Receive this report (Recommended)
- II. Not receive this report

5. APPENDICES

- (1) Survey Finding Report Prepared by Mylor Oval Committee
- (2) Mylor Community Survey
- (3) Survey Participation Flyer

Appendix 1 Survey Findings Report

Mylor Community Survey—findings

Background

Adelaide Hills Council (AHC) worked with the local Mylor Community to develop a community survey.

The Mylor Oval Committee felt this was an exciting opportunity to understand what it is that local residents value in Mylor, what are the challenges and how could we collaborate to address these and create a future vision. Members of the Oval Committee approached other local community groups requesting input for the survey before submitting and working with AHC to deliver a final draft. Results will help the Mylor Community develop initial steps towards further community-led consultation, with an ultimate aim of developing a future vision for Mylor.

The survey was available to complete between 18 October- 15 November 2019.

The AHC wanted to assess local opinions of the fireworks at the Mylor Bonfire Night.

The survey was conducted online through the AHC 'Hills voice—your say' website, with hard copies also made available to respondents at commercial venues in Mylor as well as the school and post office.

Nearly 200 people responded to the Mylor Community survey, with nearly 70% of respondents either living, working or owning a business in Mylor. 51 visitors to Mylor also responded, with the majority visiting Mylor every day or at least once a week.

Data was collected by AHC before being de-identified and passed on to the Mylor Oval Committee to analyse and review.

Both AHC and the Mylor Oval Committee are thrilled at the number and generosity of responses to this survey: they provide a rich snapshot of our local community.

How do we feel about where we live?

Mylor residents are unanimous in their praise for Mylor: its semi-rural atmosphere, offering safety, peace and tranquility. We show great appreciation for the beautiful natural environment: the parklands, the river and the conservation park, all of which support native wildlife and vegetation. Many residents mentioned the attractions of low density living and Mylor's proximity to both the city, Stirling and Mt Barker.

Above all, residents are delighted with our strong community spirit: we consider ourselves to be friendly, like-minded and, mostly, engaged with one another. Many people participate in a range of community groups, including Mylor Friendship Citizens Club; Mylor Oval Committee; CFS; local history group; Red Cross; bushcare groups, the 4Cs (coffee, cake, craft and chat); the Op Shop; yoga; art and music groups; and sporting organisations.

Our four commercial outlets—Coopers, the General Store, the Post Office and Harvest—were congratulated for supporting the community spirit and in providing services seen as 'essential'.

Nevertheless, a number of challenges were highlighted. There was a strong acknowledgement that living in the bush meant an increase in anxiety during the bushfire season. The importance of bushfire readiness, getting a Place of Last Resort, and developing a community strategy were all mentioned.

Unsurprisingly, the greatest challenge identified by Mylor residents is the lack of public transport particularly connecting up with buses to the city and Mt Barker. The second major challenge is communications—such as no nbn beyond the immediate township, poor internet and mobile coverage—all of which are considered to be particularly concerning in a bushfire risk area. Many residents also felt challenged by the lack of mains water and the frequency of power outages. Seen together, this also compounds the bushfire risk as, without a power supply we cannot access water.

A number of residents were concerned about the increase in traffic —not only cars, but also cyclists—and felt that speed limits should be lowered at the entrances to the township. Safety would also be improved by better road maintenance and more and better footpaths and walking tracks, particularly on main roads. Some respondents suggested that AHC should focus on these issues, as well as improving rubbish collection outside the township to include green bins and hard rubbish.

Some residents expressed concern for the fragility of our unique community spirit, pointing out that 'tree changers' frequently do not get involved in community activities. Many acknowledged that social events and activities do not cater to the full age range and interests of all residents.

Why do visitors come to Mylor?

Visitors to Mylor come for a variety of reasons: to shop at local businesses; to participate or attend sporting activities; to attend the school; to visit friends and family; and to enjoy the natural surroundings offered by the Oval, the parklands and Mylor reserves. They, together with Mylor residents, also attend community events.

Mylor events

The most popular event is the Bonfire Night, which over half of all respondents attended in 2019. Also popular was the Mylor market (102 visitors in the last 12 months) and ANZAC Day (with 79 respondents participating in the most recent event).

Encouraged to talk more about events in Mylor more generally, respondents praised the commitment of community groups and the many volunteers who contribute to putting on a range of well-run events that are fun and enjoyable. There was strong recognition that events not only enhance and strengthen neighbourhood connection, but that they are a necessity if communities are to survive and maintain local facilities.

Many saw the drawcard of our beautiful oval and acknowledged that the uniqueness of Mylor is recognised by organisers from 'beyond the township', such as The English Ale and Archery SA.

Of greatest concern to many was the market, which was seen as having far greater potential if it could be revitalised with an injection of enthusiasm and commitment.

Respondents wondered whether community groups could coordinate better, both in organising events and in applying for funding. Furthermore, some respondents were concerned that community events were mostly organised by the same small group of residents and that wider community involvement should be encouraged, both in attendance and in volunteering to help.

Respondents also wondered if events could be better advertised to encourage greater participation. A few respondents wondered if AHC might be able to lend more support to events, particularly in providing wider promotion.

Whilst there was a great deal of support and enthusiasm for past and current events, some respondents wondered if we could not be more innovative and cater to a wider demographic. Respondents suggested restoring the community BBQs at the Hall; more Fringe events; more events

catering to young children and teens at the weekends; and holding events of a different nature, such as a fair showcasing local artisans and musicians.

Not everyone enjoys events that occur in Mylor, including those events organised beyond the local community groups, such as the Tour Down Under. Others relish the fact that our village is selected as part of the course and wondered if we could encourage similar events, such as car rallies. We need, as a community, to recognise that there are a multitude of voices and that many have chosen a Mylor lifestyle away from 'big events'.

Mylor Bonfire Night Fireworks

An important question in this survey for AHC was assessing the community sentiment towards the use of fireworks at the annual Bonfire Night.

The majority of residents and visitors (over 80%) strongly support the fireworks. Amongst Mylor residents, over 90% supported the continuation of the fireworks. On the whole, the fireworks were seen as a highlight to the year; recognised as being a major event and drawcard to our small community; and praised as occurring during a period of miminal fire risk, as opposed to those that occur in other locations during the summer. Many pointed out that the fireworks were only once a year and for a very short time.

About 10% of respondents were opposed in varying degrees to the continuation of fireworks as part of the Bonfire Night. There is a perception amongst the community that those opposing fireworks don't live in the community: of those who expressed opposition—either strong or moderate—11 live in Mylor, 3 live in other areas of the AHC and 7 live outside the AHC area. Another 10 respondents were either neutral or ambiguous in their responses. All of the concerns related to the environment, in particular, the impact on wildlife, agitated horses and other animals and pollution.

Those in favour of maintaining the fireworks recognised the necessity to forewarn locals to ensure their animals are safe and Mylor Primary School was praised for their efforts in this regard. However, some questioned whether a fireworks display was any more alarming to animals than a thunderstorm.

Sports, recreation and activity groups

Doing things together is at the heart of community cohesion. This can range from sporting events to shared activities in interest groups, such as gardening and bushwalking; or more formal gatherings, such as community BBQs. As with any activity, all require organisers and participants in order to thrive.

Less than 15% of respondents participate in locally organised sports, mostly netball. Bushwalking and gardening were the most popular local group activities and many enjoyed watching archery setup and walking their dogs on the oval.

Concern was expressed for the future prospects of existing sporting clubs, particularly tennis and netball, when the number of participants is diminishing: some wondered if there is any future for our teams, given the proximity to larger clubs in other townships.

There was concern about the drainage issues on the Oval in winter, rendering it useless as a sporting venue at that time of year. Some residents would like to see the tennis courts maintained and set up for use by families at any time of year.

There was considerable support for a BMX track and/or cycling events for young people, with one resident suggesting a bike skills course for children learning to ride. Many were keen to see more

activities catering to a wider age cohort: sporting activities for young children (netball, cricket, soccer) and fitness activities catering specifically to older participants. Some proposed connecting cycle and walking tracks to other local townships, such as Hahndorf and Echunga.

Novel suggestions for further activities include a community garden; annual car boot sale; athletics; lawn bowls/petanque; outdoor movie night; garden weekend with a walking trail connecting local open gardens; trail running, including a running race between Mylor and Echunga—and synchronised river swimming!

Some people wanted to point out that non-sporting activities were equally important in contributing to community cohesion and preventing loneliness and isolation. There are many local interest groups, including bush walking, gardening, bushcare, yoga, as well as art, craft and music groups. However, many residents were unaware of their existence and wondered how they could find out more. Others expressed frustration that most groups meet during the week, precluding those who are then at work.

Given that some activities occur on weekdays, people wondered if a community venue, such as a tavern, might bring more people together, engaging neighbours who commute for work and who are out of the township during the week.

Furthermore, people were keen to point out that any additional facilities, whether sporting or social, should be more inclusive of all ages: adults, teenagers and children. Suggestions included an upgraded playground, picnic area and BBQ facilities, as well as a bike track and outdoor fitness equipment for adults and seniors.

Development

Many residents are adamant that Mylor retains its unique character and should not be built out, subdivided or gentrified. Opinions were divided on whether Mylor should have a tavern: this is not a new issue, but has been debated for decades! The pop-up pub was very popular and some felt that if this could be a regular occurrence, it would provide a happy compromise.

For those who are aware of it, expansion of the oval has been met with mixed reactions. Many people praised the excellent maintenance of the oval, but commented also on the need to improve drainage; build a new playground; provide a wider range of facilities, such a picnic grounds and fitness parks to cater for a range of ages.

And yet some residents are adamantly against expansion, suggesting they are being 'railroaded' and that there is a lack of community consultation.

Community forums

Nearly 40% of respondents were interested in a community forum, with another 40% saying they might be. This would suggest that attendance at community forums may be dependent on the discussion topic.

Conclusion

This survey provides a rich snapshot of who we are, what we value and the challenges and opportunities that face us. There's a lot we can take pride in—our village and ourselves!

However, some residents expressed a fear that Mylor is becoming a 'tree change dormitory town'. Retaining the community spirit—admired and embraced by so many of us—may be our biggest challenge. But this does not just happen: it requires commitment together with community goodwill to ensure that events and activities are maintained and, through them, our community connection. We will need to garner wider support for and interest in community activities and encourage families and younger community members to step as both organisers and participants.

This taps into a concern, not limited to Mylor: how do we encourage younger residents to take the baton from current community organisers, many of whom represent the older cohort in our community? A few residents recognised a potential tension, as younger residents, with a different lens, may wish to introduce more innovative activities, rather than supporting existing ones. Simultaneously it was recognised that many families are busy, often commuting to the city, and have little time and energy to contribute to the community at this stage in their lives.

The strong appetite for community forums offers the opportunity to collaborate in addressing concerns highlighted by Mylor residents, for example:

- developing a bushfire community strategy
- community consultation on development
- brainstorming and lobbying for better transport and communications.

Furthermore, we have the potential to discuss how we might foster and encourage future community leaders. This may well involve embracing new ideas that are not part of the traditional mix in order to encourage younger residents and families to step up and provide a different lens. Community forums could also ensure community consultation on any Oval redevelopment and how to broaden a range of events, activities and facilities to cater to a broader cohort of residents.

Community forums also offer an opportunity to lobby for better transport and communications, as well as lower speed limits and better council facilities.

This survey has provided an extraordinary snapshot of who we are and what we hold dear. It has the potential to provide the impetus to ensure our community retains its vibrancy and uniqueness by creating a vision for the future, whilst addressing the challenges we face.

Susanne Koen On behalf of Mylor Oval Committee 14 December 2019

Appendix 2

Mylor Community Survey

Have Your Say

Welcome to the Mylor Community Survey

Please note you can also complete this survey online at engage.ahc.sa.gov.au

This survey is a collaboration between the Adelaide Hills Council and community.

By completing this survey you are helping the Mylor Community develop initial steps towards further community-led consultation, with an ultimate aim of developing a future vision for Mylor.

We (Adelaide Hills Council) are also asking a specific question around the Mylor Bonfire Night which will help us with planning future firework events.

The survey takes approximately 5 minutes to complete and asks you about:

- Living, working, owning a business or visiting Mylor
- Events
- Sport
- Facilities and services
- Community activities

Your comments will go directly to the Adelaide Hills Council Community Engagement Team. Any personal identifying data will be then removed before being shared in a report to the Mylor community.

Note: At the end of the survey you have the opportunity to leave your contact details so you can be further informed about the outcomes of the survey and a potential community forum. This information will be shared with Mylor community groups as a separate list. They will not be associated with the survey so your responses will remain anonymous.

Your feedback is important and we thank you for your time in completing the survey.

Please provide all feedback by Friday 15 November 2019

What to do with your competed survey

Hard copy surveys can either be:

- Scanned and emailed to engagement@ahc.sa.gov.au or
- Posted to Mylor Survey: Adelaide Hills Council, PO Box 44, Woodside SA 5244

Questions about the survey

If you have any questions about the survey please contact the Adelaide Hills Council Community Engagement Team via <u>engagement@ahc.sa.gov.au</u> or call 8408 0587

Have Your Say

Welcome

Please let us know if you (Choose all that apply):

- Live in Mylor
- Work in Mylor
- Own a business in Mylor
- Visitor to Mylor
- Other

Live in Mylor questions

What is the best thing about living in Mylor?

What is the greatest challenge to living in Mylor?

Do you have any comments on Mylor services and facilities?

Note: For example we are interested in understanding what improvements you think could be

made to better cater for the needs of its community.

Please use this question to provide any other comments about living in Mylor?

Have Your Say

Work in Mylor questions

What is the best thing about working in Mylor?

What is the greatest challenge to working in Mylor?

Please use this question to provide any other comments about working in Mylor.

Own a business in Mylor questions

What is the best thing about owning a business in Mylor?

What is the greatest challenge to owning a business in Mylor?

Please use this question to provide any other comments about owning a business in Mylor.

Have Your Say

Visitor to Mylor questions

Approximately how often do you visit Mylor? (Choose only one option)

- Every day
- □ Multiple times a week Once a week
- □ Multiple times a month
- Once a month
- □ Multiple times a year
- Once a year

In which town or suburb do you live?

What are the main purposes of your visit to Mylor?

Question for all survey respondents

Community and Social Events

Please indicate which of the following events you have attended in Mylor in the last 12 months? (Choose all that apply)

- The English Ale
- Mylor Bonfire Night
- Australia Day
- Carols on the Oval
- Mylor Market
- □ Star Gazing/Astronomy
- ANZAC Day
- Melbourne Cup
- Music Night
- Performing arts events
- □ Social networking events (i.e. 4Cs)
- □ Other (see below)
- □ None of the above [skip to fireworks question]

Have Your Say

If you selected 'Other' - tell us more about events you've participated in

Please let us know any comments about events in Mylor

Note: this could include suggestions for improvements or other events you'd like to see.

Fireworks Question

What are your views on the use of fireworks at the Mylor Bonfire Night held annually in June? (Note: your feedback will help Adelaide Hills Council with planning future firework events).

Sports

Do you participate in any sports organised in Mylor? (Choose any one option)

- □ yes
- 🗆 no

If yes, please tick all that apply: (Choose all that apply)

- Netball
- Tennis
- Cricket
- □ Soccer
- □ Archery
- Other

If you selected 'Other' - tell us more about sports in which you participate:

Let us know what other organised sports you would like to see in Mylor?

Have Your Say

How could sporting events be better promoted to attract more members from the local community?

Community Activities

Do you participate in any of the following local group activities? (Choose all that apply)

- Bushwalking
- Running
- Gardening
- Bushcare
- Other

If you selected 'Other' - Tell us more about group activities in which you participate:

Do you have any other comments about community activities in Mylor?

Any further comments

Please let us know if you have any other comments you would like the Mylor Community to consider:

Have Your Say

About you

To help us understand who we have reached through this survey, please answer the following questions:

Respo	ondent:	Male	Female	Prefer not to say	
Age R	ange:				
	0-15				46-55
	16-25				56-65
	26-35				66-75
	36-45				75+

Contact details

This survey is an initial step in further community-led engagement, including a potential community forum.

Would you be interested in attending a Community Forum in Mylor? (Choose any one option)

Note: A community forum is a chance for anyone with an interest to get together and join a facilitated discussion about what is important to them and how together we can develop a vision for the future of Mylor.

- Yes
- No
- Maybe

So the Mylor community can contact you to let you know the outcomes of the survey and about any potential Mylor community forums please let us know your:

Name

Business / community group (if applicable)

Email

Postal address

Note: These contact details will be shared with the Mylor community as a separate list. They <u>will not be</u> associated with the survey so your responses will remain anonymous.

Thank you for taking the time to provide your feedback. Your comments will be captured by Council and then all identifying data will be removed and passed on to the Mylor community to help them develop a future vision for Mylor.

Appendix 3 Survey Participation Flyer

Mylor Community Survey Have your say



What do I need to know?

Adelaide Hills Council has been working with the Mylor Community to develop a community survey.

Finding out what is important to residents and business owners helps shape the community in which you live.

By completing this survey you are helping the Mylor Community develop initial steps towards further community-led consultation, with an ultimate aim of developing a future vision for Mylor.

Have your say by Friday 15 November 2019

What's in the survey?

The survey takes approximately five minutes to complete and asks you about:

- Living, working, owning a business or visiting Mylor
 - Events
 - Sport
 - Facilities and services
 - Community activities

We, Adelaide Hills Council, are also asking a specific question around the Mylor Bonfire Night which will help us with planning future firework events.

What happens to my feedback?

Your comments will go directly to the Adelaide Hills Council Community Engagement Team. Any personal identifying data will be removed before being shared in a report to the Mylor community.

At the end of the survey you have the opportunity to leave your contact details so you can be further informed about the outcomes of the survey and a potential community forum. This information will be shared with Mylor community groups as a separate list. Your details will not be associated with the survey so your responses will remain anonymous.

How can I complete the survey?

Online	Request a hard copy	Pick up a hard-copy at the
engage.ahc.sa.gov.au	engagement@ahc.sa.gov.au or 8408 0587	Coventry Library, Stirling

Your feedback is important and we thank you for your time in completing the survey. The Mylor Community will be in touch with you about outcomes of the survey.

Who can help me?

If you have any questions about the survey please get in touch with our Community Engagement Team via engagement@ahc.sa.gov.au or call 8408 0587.







Appendix 2 Ordinary Council Minutes, Tuesday, 20 March 2020

In Attendance

Presiding Member: Mayor Jan-Claire Wisdom

Members:

Councillor Ian Bailey
Councillor Kirrilee Boyd
Councillor Nathan Daniell
Councillor Pauline Gill
Councillor Chris Grant
Councillor Linda Green
Councillor Malcolm Herrmann
Councillor Leith Mudge
Councillor Mark Osterstock
Councillor Kirsty Parkin
Councillor Andrew Stratford

In Attendance:

Andrew Aitken	Chief Executive Officer	
Terry Crackett Director Corporate Services		
Peter Bice	Director Infrastructure & Operations	
Marc Salver	Director Development & Regulatory Services	
Natalie Westover	Director Community Capacity	
David Waters	Director Bushfire Recovery	
Lachlan Miller	Executive Manager Governance & Performance	

1. COMMENCEMENT

The meeting commenced at 6.34pm.

2. OPENING STATEMENT

"Council acknowledges that we meet on the traditional lands of the Peramangk and Kaurna people and we recognise their connection with the land.

We understand that we do not inherit the land from our ancestors but borrow it from our children and in this context the decisions we make should be guided by the principle that nothing we do should decrease our children's ability to live on this land".

3. APOLOGIES/LEAVE OF ABSENCE

- 3.1 Apology Cr John Kemp
- 3.2 Leave of Absence

Nil

3.3 Absent

Nil

- 4. MINUTES OF PREVIOUS MEETINGS
- 4.1 Council Meeting 25 February 2020

Moved Cr Malcolm Herrmann S/- Cr Pauline Gill

51/20

That the minutes of the Ordinary Council meeting held on 25 February 2020 as supplied, be confirmed as an accurate record of the proceedings of that meeting, noting that Item 4.1 should read 28 January 2020.

Carried Unanimously

5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL

Under Section 74 of the *Local Government Act 1999* Cr Mark Osterstock declared a Material Conflict of Interest in relation to Item 12.5, Nomination to Adelaide Cemeteries Authorities Board, due to the potential for a personal pecuniary interest if the matter is decided in a certain manner.

6. PRESIDING MEMBER'S OPENING REMARKS

Mayor Wisdom advised Council Members that there is a short agenda for this meeting in light of the social distancing guidelines. The Mayor also mentioned the National Cabinet meeting which may determine additional social distancing restrictions which could further impact on Council services and meeting arrangements. It was noted that the SA Parliament passed a Bill on 24 March 2020 which gives powers to the Minister for Local Government to vary or suspend sections of the Act.

7. QUESTIONS ADJOURNED/LYING ON THE TABLE

7.1 Questions Adjourned

Nil

7.2 Questions Lying on the Table

Nil

- 8. PETITIONS/DEPUTATIONS/PUBLIC FORUM
- 8.1 Petitions
- 8.1.1 Assessment of Trees in Mabel Street, Stirling

Moved Cr Malcolm Herrmann S/- Cr Kirsty Parkin

52/20

Council resolves that the petition signed by 82 signatories, requesting the assessment of trees along Mabel Street Stirling, be received and noted and the Head Petitioner advised of a summary of the arborist's report.

Carried Unanimously

8.2 Deputations

- 8.2.2 Marg Schroder & Jodie Turpin, Lobethal Recreation Ground Sports Club, re SA Nip the Drought Initiative (deferred)
- 8.2.3 Mandy Hughes & Adam Weinert, Lobethal & Districts Community Banking Project (deferred)

8.3 Public Forum

Nil

9. **PRESENTATIONS**

Nil

10. QUESTIONS ON NOTICE

Nil

11. MOTIONS ON NOTICE

11.1 Credit Card Usage

Moved Cr Malcolm Herrmann S/- Cr Leith Mudge

53/20

Council resolves that the Chief Executive prepare a report, for the Audit Committee's consideration and advice to Council, providing an assessment of the status and coverage of the Adelaide Hills Council's Procurement Framework against the recommendations arising from the South Australian Auditor-General's March 2020 reports regarding credit card use and management in three South Australian councils.

Carried Unanimously

11.2 Mylor Primary School Fireworks

Moved Cr Pauline Gill S/- Cr

I move that the CEO write to the Mylor Primary School asking them to consider to use a laser show as an alternative to the fireworks as a trial to gauge attendees reaction and if there is wide support for an alternative form of entertainment.

Lapsed for want of a seconder

11.3 Road Safety Warren Road & Martin Hill/Lucky Hit Road Forreston

Moved Cr Malcolm Herrmann S/- Cr Mark Osterstock

That the CEO requests the Minister for Transport, the Hon Stephan Knoll MP, take immediate action to improve safety for vehicular movements at the DPTI controlled intersection of Warren Road and Martin Hill/Lucky Hit Roads (Council roads).

Carried Unanimously

54/20

42

12. OFFICER REPORTS – DECISION ITEMS

12.1 Arts & Heritage Collection

Moved Cr Mark Osterstock S/- Cr Kirrilee Boyd

Council resolves:

- 1. That the report be received and noted.
- 2. That Council approve the development of the draft Arts and Heritage Collection Policy for consideration at a future Council meeting.
- 12.2 Cudlee Creek Bushfire Service & Project Continuity Impacts

Moved Cr Linda Green S/- Cr Pauline Gill

Council resolves:

- 1. That the report be received and noted.
- 2. That the actions contained in the Recovery Action Plan contained in Appendix 1 be endorsed, in principle, subject to funding being made available where applicable. That the Chief Executive Officer be authorised to amend and develop the Recovery Action Plan to respond to emerging needs and to spend up to \$2m net of committed income on initiatives supporting the recovery effort.
- **3.** That the list of initiatives and service impacts contained in Appendix 2 be noted and endorsed.
- 4. That in relation to the \$1.225m Federal Government funding, for the purposes of a program submission to the National Bushfire Recovery Agency, the Chief Executive Officer be authorised to nominally allocate the funding to elements of the Council's Bushfire Recovery Action Plan where costs are unlikely to be able to be sought or recovered from other sources.
- 5. That the Council makes a submission to the Royal Commission into National Natural Disaster Arrangements in the terms contained in Appendix 3, with the Chief Executive Officer being authorised to make minor amendments prior to submission to reflect any decisions made in relation to this matter and undertakings made within the meeting, and subsequently make the submission on the Council's behalf.

28 April 2020

56/20

Carried Unanimously

55/20

- 6. That the Council makes a submission to the independent review into South Australia's 2019-20 bushfire season in the terms contained in Appendix 4, with the Chief Executive Officer being authorised to make minor amendments prior to submission to reflect any decisions made in relation to this matter and undertakings made within the meeting, and subsequently make the submission on the Council's behalf.
- 7. That the Chief Executive Officer continues to pursue additional funding support from both levels of government and other sources, to ensure the Council's ratepayers do not have to bear a significant portion of the Council's necessary bushfire recovery costs.

GRFMA Annual Budget & Business Plan 2020 – 2021

Moved Cr Malcolm Herrmann S/- Cr Ian Bailey

Council resolves:

12.3

- 1. That the report be received and noted.
- 2. To advise the Board of the Gawler River Floodplain Management Authority that it has reviewed its 2020/21 Annual Business Plan and approves the Adelaide Hills Council's contribution of \$25,193 as set out in the draft 2020/21 Budget.

Carried Unanimously

Carried Unanimously

12.4 **Election for GAROC 2020**

> **Moved Cr Nathan Daniell** S/- Cr Mark Osterstock

Council resolves:

- 1. That the report be received and noted
- To delegate to the Mayor to determine the preferred candidate and to mark the 2. ballot paper accordingly and to lodge the completed ballot paper in accordance with the process set out in Appendix 1.

Carried Unanimously

Mayor ____

57/20

58/20

12.5 Nomination to Adelaide Cemeteries Authority Board

Cr Mark Osterstock declared a Material Conflict of Interest at Agenda Item 5 'Declaration of Interest by Members of the Council' in relation to Item 12.5 and left the Chamber at 7.23pm.

Moved Cr Nathan Daniell S/- Cr Linda Green

Council resolves:

- 1. That the report be received and noted
- 2. To endorse the nomination of Cr Mark Osterstock for the Adelaide Cemeteries Authority Board and authorise the Chief Executive Officer to lodge the completed nomination form(s) to the Local Government Association by COB 6 April 2020.

Cr Mark Osterstock returned to the Chamber at 7.26pm.

12.6 Status Report – Council Resolutions Update

Moved Cr Linda Green S/- Cr Leith Mudge

That Council resolves:

- 1. The Council Action List be received and noted.
- 2. The following completed item(s) be removed from the Action List:

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI
24/03/2015	Ordinary Council	57/15	Confidential Item - Morella Grove	None declared
24/10/2017	Ordinary Council	250/17	DEW Fuel Reduction on Private Lands Program	None declared
26/11/2019	Ordinary Council	288/19	Strategic Plan Proposed Priorities for Consultation	None declared
17/12/2019	Ordinary Council	308/19	Road Closure UPR adj Charleston Conservation Park	None declared

59/20

Carried Unanimously

60/20

17/12/2010	Ordiner	212/10	Community From	Matorial Cr. Croon
17/12/2019	Ordinary Council	312/19	Community Energy	Material - Cr Green
	Council		Program	Perceived - Cr Bailey,
				Cr Daniell, Cr Grant,
				Cr Mudge, Cr Parkin
				and Mayor Wisdom
17/12/2019	Ordinary	313/19	Road Closure Cnr Kain	None declared
	Council		Ave & Mt Barker Road	
			Bridgewater	
28/01/2020	Ordinary	8/20	Cudlee Creek Bushfire	None declared
20,01,2020	Council	0,20		
25/02/2020		25/20	Council Posonio	None declared
25/02/2020	Ordinary Council	25/20	Council Reserve, Woodside	None declared
	Council		woouside	
25/02/2020	Ordinary	26/20	NBN Access for	None declared
	Council		greater Mylor district	
			· ·	
25/02/2020	Ordinary	29/20	Gumeracha Main	None declared
	Council		Street Project	
25/02/2020	Ordinary	31/20	Budget Review 2	None declared
	Council			
25/02/2020	Ordinary	32/20	Long Term Financial	None declared
20,02,2020	Council	02,20	Plan for Consultation	
	counten			
25/02/2020	Ordinary	38/20	Confidential Items	
,,	Council		Review	None declared
25/02/2020	Ordinary	39/20	Permission to use	None declared
	Council		Council Minutes	
		10/00		
25/02/2020	Ordinary	40/20	2019/20 External	None declared
	Council		Audit Plan	
25/02/2020	Ordinary	41/20	Strategic Internal	None declared
	Council		Audit Plan 2018 -	
			2023 Revision	
25/02/2020	Ordinary	46/20	MWN Woodside Hall	None declared
	Council		Toilets	
27/02/2020	Ordinary	47/20	Petition Reports	None declared
	Council			
L	1	I	1	1

Carried Unanimously

13. OFFICER REPORTS - INFORMATION ITEMS

13.1 Mylor Community Survey Report

Moved Cr Mark Osterstock S/- Cr Kirsty Parkin

61/20

- 1. That the report be received.
- 2. That Council notes the results of the recent Mylor Community Survey, in particular, the local community's overwhelming support for the annual Mylor Community Bonfire Night, and in particular the Firework Display.
- 3. That, subject to there being no material or substantial changes to the event, the Council provides ongoing and in-principle support for the Mylor Community Bonfire Night [and Firework Display].
- 4. Support by Council is subject to the annual receipt of an event application from the organisers and the subsequent approval, under delegated authority, by Council administrative staff.

Carried Unanimously

14. QUESTIONS WITHOUT NOTICE

Nil

15. MOTIONS WITHOUT NOTICE

Nil

- 16. REPORTS
- 16.1 Council Member Function or Activity on the Business of Council

Cr Pauline Gill

- 4 March, Local Recovery Committee
- 4 March, Bushfire Advisory Group
- 5 March, Kersbrook Residents Association AGM
- 11 March, Cudlee Creek Community Information Forum
- 11 March, Lenswood Forest Range Community Association
- 15 March, 100th Commemoration of the laying of the Foundation Stone at the Birdwood Soldiers Memorial Arch
- 17 March, Community & Recreation Funding Framework Internal Working Group

Cr Malcolm Herrmann

- 15 March, War Memorial Arch, Centenary of Laying Foundation Stone, Birdwood
- 16 March, RSL Gumeracha Sub Branch, Gumeracha
- 19 March, Meeting with Blaze Aid, Lobethal

16.2 Reports of Members as Council/Committee Representatives on External Organisations

Cr Malcolm Herrmann

• 27 February, GRFMA Meeting

16.3 CEO Report

Andrew Aitken, CEO, provided Council with a verbal Corporate Update:

- Lobethal Bushland Park remediation
- Recycled content infrastructure installation
- Uptake and utilisation of waste vouchers
- Kerb renewal
- Heathfield court resurfacing
- 61 DAs for bushfire affected properties received
- COVID-19 service provision arrangements

17. **REPORTS OF COMMITTEES**

17.1 Council Assessment Panel – 11 September 2019

Moved Cr Linda Green S/- Cr Ian Bailey

That the minutes of the Council Assessment Panel meeting of 11 September 2019 as distributed, be received and noted.

Carried Unanimously

62/20

17.2 Strategic Planning & Development Policy Committee

Nil

17.3 Audit Committee

Nil

Mayor _____

48

17.4 CEO Performance Review Panel

Nil

18. CONFIDENTIAL ITEMS

Nil

19. NEXT ORDINARY MEETING

The next ordinary meeting of the Adelaide Hills Council will be held on Tuesday 28 April 2020 from 6.30pm at 63 Mt Barker Road, Stirling.

20. CLOSE MEETING

The meeting closed at 8.08pm.

ADELAIDE HILLS COUNCIL ORDINARY COUNCIL MEETING Tuesday 27 June 2023 AGENDA BUSINESS ITEM

Item:	12.1
Responsible Officer:	Lachlan Miller Executive Manager Governance & Performance Office of the Chief Executive
Subject:	Southern & Hills Local Government Association – Draft 2023-24 Budget and Member Contributions
For:	Information

SUMMARY

The Southern & Hills Local Government Association (the "SHLGA") is a Regional Subsidiary created under s43 of the *Local Government Act 1999* (the "Act") of which the Adelaide Hills Council is a Constituent Council.

The SHLGA Board has a rolling 4-year Business Plan and has developed a 2023-24 Key Action Plan (*Appendix 1*) to set out the activities for 2023-24 and a draft 2023-24 Budget (*Appendix 2*) to fund these activities. The SHLGA Charter requires the Board to review its Business Plan in conjunction with the Constituent Councils prior to adopting the draft budget.

The draft 2023-24 Budget contains the subscriptions (Member Contributions) for each of the Constituent Councils (*Appendix 3*). The Board is proposing a 5.1% increase in contributions for 2023-24.

At the time of report compilation, the Board is scheduled to consider the Key Action Plan and Budget at its 23 June 2023 meeting and therefore these documents may be adopted prior to AHC's consideration. There is no requirement in the SHLGA Charter for the Constituent Councils to approve the Plan, Budget or Member Contributions.

The purpose of this report is for Council to receive and note the draft Key Action Plan and Budget and provide any feedback as appropriate.

The SHLGA Executive Officer, Graeme Martin, will be making a presentation at the meeting and any questions, comments or feedback can be addressed directly to him.

RECOMMENDATION

Council resolves:

- 1. That the report be received and noted.
- 2. That the Southern & Hills Local Government Association's draft 2023-24 Key Action Plan and Budget (including Member Contributions) be received and noted.

1. BACKGROUND

Establishment and Purpose

SHLGA is a regional subsidiary with the following constituent councils: Mount Barker District Council, City of Victor Harbor, District Council of Yankalilla, Adelaide Hills Council, Alexandrina Council, and the Kangaroo Island Council.

SHLGA has been established for the following purposes:

- To work collaboratively with the LGA to achieve the aims and objectives of the LGA;
- To encourage, promote, protect and foster an efficient and effective autonomous, democratic system of local government elected by and responsible to local communities;
- To identify available resources within the region and to co-ordinate or assist in coordinating the management of these resources for the betterment of their region's community;
- To encourage, assist, seek out, determine, assess and respond to the needs and aspirations of the region's constituents;
- To develop, encourage, promote, foster and maintain consultation and co-operation between local government authorities, State and Commonwealth Governments and their instrumentalities;
- To develop, encourage, promote, foster and maintain the financial and economic wellbeing and advancement of the region and if desirable for such purpose to undertake, establish, acquire, conduct or dispose of any business, enterprise, undertaking or venture which in the opinion of the Subsidiary is necessary, desirable or convenient;
- To effectively liaise and work with the State and Commonwealth Governments and their instrumentalities on a regional basis for the general enhancement of the region;
- To act as a forum for discussion and consideration of matters relating to the powers, functions and duties of the Constituent Councils and Affiliates under the Act and other statutory provisions in relation to the region.

Key Action Plan and Budget

Clause 8.3 of the SHLGA's Charter states that the Association must prepare a budget for the forthcoming financial year and the budget must be consistent with the business plan but the budget must not be adopted prior to 31 May for the ensuing financial year. Further, this annual budget must be submitted to the CEO of each Constituent Council within 5 business days after adoption.

S&HLGA has developed a draft 2023-24 Key Action Plan (**Appendix 1**) to set out the activities and priorities for 2023-24. A draft 2023-24 Budget has been developed to provide for the implementation of the Key Action Plan.

The draft 2023-24 Budget (**Appendix 2**) proposes a net surplus of \$10,310 achieved through modest increases in grants and project levies and reductions in project expenditure through a number of projects entering their final phases. The budget contains a number of notations to contextualise individual budget lines.
Member Contributions (*Appendix 3*) consist of two components: a base subscription paid equally by all Constituent Councils of \$21,700 and then a Special Levy based on elector numbers. For Adelaide Hills Council, the total Member Contribution for 2023-24 is \$24,639 (excl GST) which is an increase by \$1,200 (or 5.1%) on the 2022-23 contribution.

2. ANALYSIS

Strategic Management Plan/Functional Strategy/Council Policy Alignment

Strategic Plan 2020	0-24 – A brighter future
Goal 5	A Progressive Organisation
Objective O4	We actively represent our community
Priority O4.3	Advocate to, and exert influence with, our stakeholders on behalf of our community to promote the needs and ambitions of the region
Objective O5	We are accountable, informed, and make decisions in the best interests of the whole community
Priority O5.1	Enhance governance structures and systems to prudently adapt to changing circumstances and meet our legislative obligations

Legal Implications

Section 43 of the *Local Government Act 1999* (the "Act") sets out the processes for the establishment of regional subsidiaries. Regional subsidiaries can be established to provide a specific service or services to carry out a specified activity or to perform a function of the councils.

To establish a s43 regional subsidiary a resolution from each constituent council is required, a charter and other mandated arrangements agreed, and Ministerial approval granted.

Council's appointees to the S&HLGA Board are Mayor Wisdom and A/CEO David Waters with Cr Kirsty Parkin and Natalie Armstrong as the Deputy Board Members for the Mayor and A/CEO respectively.

Clause 8, Schedule 2 requires that a regional subsidiary must prepare and adopt a business plan. The plan must set out the performance targets, a statement of the financial and other resources, and the performance measures to be used to monitor and assess performance against the performance targets.

Risk Management Implications

The sustainable funding of regional subsidiaries to achieve their business plans will assist in mitigating the risk of:

Poor governance practices occur which lead to a loss of stakeholder (i.e. customer and regulator) confidence and/or legislative breaches.

Inherent Risk	Residual Risk	Target Risk
Extreme (5C)	Low (3E)	Low (3E)

Note that there are many other controls that assist in mitigating this risk.

Financial and Resource Implications

The proposed 2023-24 SHLGA Member Contributions are accommodated in Council's draft 2023-24 ABP and Budget.

> Customer Service and Community/Cultural Implications

There are no direct end-user customer service implications regarding this report.

Sustainability Implications

Not directly applicable.

> Engagement/Consultation conducted in the development of the report

Consultation on the development of this report was as follows:

Council Committees:	Not Applicable1
Council Workshops:	Not Applicable
Advisory Groups:	Not Applicable
External Agencies:	SHLGA
Community:	Not Applicable

3. OPTIONS

Council has the following options:

- To receive and note the Southern & Hills Local Government Association's draft 2023-24 Key Action Plan and Budget (including Member Contributions) (Recommended).
- II. To provide any feedback to the SHLGA Executive Officer (Recommended)

4. APPENDICES

- (1) Draft 2023-24 SHLGA Key Action Plan
- (2) Draft 2023-24 SHLGA Budget
- (3) Draft 2023-24 SHLGA Member Contributions

Appendix 1

Draft 2023-24 SHLGA Key Action Plan



SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION

Constituent Councils

Adelaide Hills Council Alexandrina Council Kangaroo Island Council Mount Barker District Council City of Victor Harbor District Council of Yankalilla

S&HLGA KEY ACTION PLAN

2023 - 2024

Address: Telephone: Email: Web Site: 13 Ringmer Dr. Burnside, South Australia 5066 0418 502 311 graeme@shlga.sa.gov.au www.shlga.sa.gov.au

CONTEXT

The Business Plan 2021 – 2025 has been prepared in accordance with Clause 8.2 of the Charter, and to comply with Clause 24 of Schedule 2 of the Local Government Act 1999 and was adopted on 10 December 2021.

The Business Plan should be read in conjunction with the **<u>Budget</u>** of each of the Financial Years covered by the plan. These provide the resources for the Plan.

An Annual Key Action Plan is prepared based on a framework of the Business Plan that incorporates the Key Issues identified by the Councils and the Executive Officer in various Board meetings and forums during the preceding period.

EO duties and responsibilities:

1.1 Undertake in consultation with the Board the preparation of the Business Plan together with the development and implementation of the Action Plans for the Association.





2023-2024 ANNUAL KEY ACTION SUMMARY AND MONITORING REPORT

THE 2021-2025 S&HLGA BUSINESS PLAN

Key Strategic Themes

Funding & Sustainability	Natural Environment	Built Environment	Healthy Communities	Profile & Relationships
 Sustainability of rate revenue dependent Councils and the continuing work with the LGA and other key stakeholders focusing on improving Local Government long term sustainability Seek to influence Grant Commission funding methodology to ensure adequate resource allocation 	Consider Climate change effects and risks on the region and continue to implement the Resilient Hills & Coasts 2020-25 Regional Action Plan and review and monitor the regional Climate change adaptation plan	 Develop the regional 2030 Transport Plan and continue advocating for the key recommendations around freight routes, The Hills Rail corridor and regional public transport Continue the progress on the development of the S&HLGA regional infrastructure plan with the RDA Research and Evaluate 	 Reviewing and implementing and monitoring the S&HLGA regional Health Plan in accordance with the State Health Plan 	 Continue to foster relationships with the regions MPs Continue to foster relations with the regions key stakeholders (RDA, Landscapes Boards, PIRSA, LGA, SAPOL, SACCA)
 Maximising the regional opportunities in Regional Planning and Boundary reform Seek external funding and grants for identified key projects as they arise 		opportunities in regional CWMS efficiencies and Procurement opportunities		

KEY STRATEGIC OBJECTIVES - TOOLS

1. Advocate and Assist – Provide leadership and advocacy for its member Councils on regional and state issues

2. Promote and Partner - To market & promote the Southern & Hills Local Government Association as a credible and capable advocate on behalf of its member Councils. Partner with relevant organisations and regional drivers

3. Research and Recommend - To conduct research and communicate on important or emerging issues for Councils and their communities

4. Capacity and Capability – Build the capacity of its member Councils. Provide valuable information. Explore opportunities both external and internal to build capacity and capability in our region

5. Good Governance - Provide sound financial management. Ensure compliance with all regulatory obligations. Continually review, evaluate and mitigate risks

Role

Role	Description		
Leader	Development of strategies, policies, programs that respond to relevant		
	trends		
Owner /custodian	Management of assets under direct control		
Information provider	Provision of general information to stakeholders		
Advocate	Advocacy to relevant bodies in relation to issues/opportunities that		
	impact the region		
Facilitator /Initiator	Bringing together and/or engaging with stakeholders to address issues		
	impacting the region		
Agent	Managing the provision of services to the region on behalf of a third		
	party		
Partner/part funder	Project or service in which the organisation works with another		
	organisation to deliver/fund an outcome		
Direct provider	Delivery of a service or project on its own		

Level of influence

Level	Description
Control	Core business, statutory responsibilities, direct decision making
Influence	Shared or partial responsibility or influence – advocacy, communication
Concern	Issues of importance or impact – awareness, understanding

2023-2024 Annual Key Action Plan - Key Strategic Themes

Funding &	Natural Environment	Built Environment	Healthy	Profile &	Corporate
Sustainability			Communities	Relationships	Performance
 Have input into LG reform via the LGA/SAROC continually seek External Funding for projects and programs Review priority decision making and establish a hierarchy of Board priorities and a methodology for determining matters for S&HLGA to pursue 	 Continue to implement Resilient Hills & Coast Climate adaptation Plan and 2020-2025 Priority Action Plan Prepare for new Regional Climate Change Plan as per the RH&C Brief & Funding Strategy document. Research and seek solutions for Overabundant species (Little Corella) Have input into the Strategy and Management of regional overabundant species 	 Advocate new 2030 S&HLGA Transport Plan and SLRP applications, Advocate South Coast Freight Corridor Develop South Coast Freight Corridor Business case Input into the DIT regional Freight & Connectivity review continue development of a Regional Infrastructure Plan and Public Transport in the region (with RDA) Highlight and advocate for complete regional coverage of mobileTelecommunications and/or 5G 	 Implement and monitor the S&HLGA 2022-2027 Regional Public Health Plan Collect and collate regional data for a Community Wellbeing Indicators report Continue to advocate and have input into the LG sector wide Hoarding & Squalor strategy 	 Continue relationship building with Government MPs Up to date Website information & maintenance Define and formalise the relationship between S&HLGA and LGA, SAROC and RDA Develop adopt and implement an Advocacy framework. 	 Complete and comply with all statutory and LG sector/Corporate requirements. Continue with sound financial and administration management of S&HLGA Lay the foundations and prepare a timeline during 2023-2024 for developing a new 10 year Strategic Plan and new 2025- 2029 Business Plan

THE 2023-2024 S&HLGA ANNUAL KEY ACTION PLAN

Role	Items & Actions
General Administration (sound financial and compliance management, Good governance)	Budget, Board meetings, Subscriptions and Levies, Key Actions, Audit, Annual Report, Grant reporting & acquitals.
Projects and support (capacity and capability, research and recommend)	Implement S&HLGA 2022-2027 Regional Public Health Plan, Resilient Hills & Coast Climate adaptation Plan and 2020-2025 Priority Action Plan, Advocate new 2030 S&HLGA Transport Plan and SLRP applications, South Coast Freight Corridor Business case, Input into the DIT regional Freight and Connectivity review.
Leadership, advocacy and marketing	LG reform, Continue relationship building with Government MPs, Website information & maintenance, Overabundant species (Little Corella) Strategy and Management, Hoarding & Squalor management
Opportunities (capacity and capability, promote and partner)	Regional Infrastructure Plan, Membership and External Funding, Telecommunications and 5G

Кеу	Not on track/overdue / yet to	Not on track/overdue / yet to commence			
	Past due date but some minor	Past due date but some minor action commenced			
	Past due date / action commer	Past due date / action commenced and on track			
	completed / no further action	completed / no further action required			
Theme	Items & Actions	ltem	Status	Comment	
General Administration (sound		Budget	0		
financial and compliance management, Good	Committee meetings, Subscriptions and Levies, Key	Subscriptions & levies	Ō		
Governance)	Actions, Audit, Annual Report,	Audit	\bigcirc		
	Grant reporting & acquittals,	Annual Report	\bigcirc		
		LGA Grants	\bigcirc		
		Website	\bigcirc	Updated regularly	

Projects, Programs and support (Capacity and Capability, Research and Recommend)	Regional Public Health Plan, Resilient Hills & Coast Climate adaptation Plan, Regional Transport Plan	Regional Public Health Plan Resilient Hills & Coast Climate adaptation Plan Regional Transport Plan		
Leadership, advocacy and marketing	New Government Policies and LG Reform, Relationship building with State Government MPs and	Formalise relationships with Key Stakeholders LG/State Govt key issues	0	
	Key stakeholders, Overabundant species management	Relationship with MPs	0	
		Overabundant species(Little Corellas) Management	\bigcirc	
Opportunities (Capacity and	Regional Infrastructure Plan,	Public Transport	\bigcirc	
Capability, Research and Recommend, Promote and	External Funding, Digital Connectivity and telecommunications, RDA lead regional Public Transport update	Infrastructure Plan	Õ	
Partner)		External funding	Ŏ	
		Telecommunications	\bigcirc	
		SA Coastal Councils Alliance	Ō	

Category	S&HLGA Role	Item	Comment/Description
Administration	Active/Lead/Control	EO KPIs	
	Active/Lead/Control	Budget 2023-2024	
	Active/Lead/Control	Key Action 2023-2024	
	Active/Lead/Control	Regional Capacity grant acquittal 2022-2023	
	Active/Lead/Control	Audit 2022-2023	
	Active/Lead/Control	Annual Report 2022-2023	
	Active/Lead/Control	Website maintenance	Ongoing
Programs – Lead/S&HLGA Committee	Active/Lead/Control	S&HLGA 2022-2027 Regional Public Health Plan/Committee	CWI data and Hoarding & Squalor as priorities
	Active/Lead/Control	Resilient Hills & Coast	Develop RH&C standalone website & new Climate Plan Strategy

Category	S&HLGA Role	Item	Comment/Description
	Active/Lead/Control	S&HLGA Advisory Group	Review JT recommendations during 2023-2024
	Active/Lead/Control	2030 Transport Plan/ Road Works Party	Review Roads database, SLRP applications
Projects – Lead	Lead/Partner/Influence	Regional LGA Management Group	Regular meeting of the Regional LGA EOs and development of priority projects, key issues as identified by the S&HLGA Board
Projects - Partner	Partner/Influence	SA Coastal Councils Alliance	Maintaining relationship and support for Strategic and Business Plans
	Partner/Advocate	Telecommunications	Advocating for regional black spot funding and ready for 5G. Partner with RDA
	Partner/Influence	Economic Development Network Forum	RDA lead with focus on Regional Infrastructure and investment plan, Federal Grant opportunities and Public Transport.
	Partner/Advocate	Northern Freight Bypass	Continue to advocate road upgrades with MRLGA
	Facilitator/Advocate	South Coast Freight Corridor	Finalise route. Develop Business Case. Advocate with State and Federal Govt. Seek funding.
	Partner/Influence	Overabundant Species	S&HLGA/LGA/Landscapes Board working on collaborative project for managing Little Corellas and LB input into the RH&C Climate Plan.
Relationships	Active/Lead/Influence	State MPs/Federal MP	Continue regular catch ups during 2023- 2024
	Active/Lead/Influence	Key Stakeholder Agencies	Articulate and Formalise relationships via MoUs with Key Stakeholder Agencies (RDA, LGA, SAROC and Landscape Board)

Appendix 2 Draft 2023-24 SHLGA Budget

Draft Budget 2023-24

	Profit & Loss					Previous Budget	Draft Budget	1	
Southern & Hill	Is Local Governmer	nt Association				Trevious Duuget	Dian Duuget		
For the	month ended Marcl	h 2023	1	1					
		VTD Dudget		Var 0/	Comment	2022 2022 Dudget	2022 2024 Dudget	Nata	2023-24 Budget Comment
	YTD Actual	YTD Budget	Var AUD	Var %	Comment	2022-2023 Budget	2023-2024 Budget	Note	
Income									
Annual Levy	\$9,680.00	\$9,680.00	\$0.00	0.0%		\$9,680.30	\$9,680.00	1	Based on 2022 elector numbers
Annual Subscriptions	\$123,000.00					\$123,000.00			Members Subscription rates up by \$
Grants - Landscape Board	\$0.00			-8.4%		\$0.00			Landscape contribution RH&C new C
Grants - LGA Capacity	\$40,000.00				LGA Regional Capacity Grant	\$43,650.00			Regional Capacity Grant
Grants - Other	\$0.00			1		\$9,000.00	\$9,000.00		Carryover Bushfire & Biodiversity Gr
Grants - LGA R&D	\$0.00					\$0.00			Not anticipating any new LGA R&D a
Interest Income	\$5,476.00			90.5%		\$500.00	\$7,500.00	7	Carryover initial Cash in Bank est \$12
Misc Revenue	\$474.00 \$21,400.00			18.9%	SLRP management fee	\$0.00	· · ·		Estimated management fee of 1% or
Project Levies (Transport) Project Levies (Regional Public Health)	\$21,400.00			-8.9%	ř	\$18,000.00 \$0.00	\$22,000.00 \$0.00		Estimated management lee of 1% of
Project Levies (RH&C)	\$65,000.00			8.3%		\$60,000.00			Subject to Member Council agreeme
Project Levies (SACCA)	\$8,280.00				Coastal Alliance fees	\$8,280.00			Collected on behalf of SACCA. 7% in
Project Levies (Other)	\$0.00					\$0.00	\$0.00		
						· · · ·			
Total Income	\$355,128.00	\$355,312.00	-\$184.00	-0.1%		\$272,110.30	\$317,740.00		
Gross Profit	\$355,128.00	\$355,312.00	-\$184.00	-0.1%		\$272,110.30	\$317,740.00		
Less Operating Expenses									
Accounting	\$472.00	\$522.00	-\$50.00	-9.6%		\$700.00	\$720.00		
Audit	\$6,003.00			9.1%		\$700.00			
Bank Fees	\$0.00			-100.0%		\$3,300.00			
Board & Meeting Expenses	\$1,774.00			18.7%		\$2,000.00	\$2,500.00		
Computer expenses	\$795.00	\$1,201.00	-\$406.00	-33.8%		\$1,600.00	\$1,500.00		
Consulting - Contract	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00		
General Expenses	\$0.00	\$564.00	-\$564.00	-100.0%		\$750.00			
Insurance	\$6,897.00	\$5,250.00	\$1,647.00	31.4%		\$7,000.00	\$7,000.00		
Legal	\$0.00					\$0.00			
Marketing - website & promotion Expenses	\$4,245.00					\$4,100.00		11	Annual fees for LGA squiz hosting ou
Travel Expenses	\$2,494.00	. ,		121.7%		\$1,500.00			
Office Expenses	\$0.00			-100%		\$275.00			
Postage, Printing & Stationery	\$151.00			-86.6%	Constal allaires face record to heat LCLCA	\$1,500.00			
Project General (SACCA) Project 1 (Public Health)Expenses	\$8,280.00 \$11,000.00			0.0%	Coastal allaince fees passed to host LCLGA	\$8,280.00 \$10,500.00			
Project 2 (Transport)Expenses	\$8,300.00			-12.6%		\$10,500.00			RWP meetings & SLRP funding appli
Project 3 Resilient Regions Coordinator	\$49,500.00					\$66,500.00			RH&C Co-ordinator contract
Project 3.1 RH&C Operations	\$0.00					\$0.00			New RH&C website & Regional Climate
Project 4 Bushfire & Biodiversity	\$68,601.00			-8.5%		\$75,000.00			Project completed in 2022-2023.
Subscriptions	\$0.00	\$828.00	-\$828.00	-100.0%		\$1,100.00	\$1,100.00		AICD, News Ltd
Training & Development - Seminars & Conferences	\$7,000.00	\$8,000.00	-\$1,000.00	-12.5%		\$2,000.00	\$1,500.00	15	2 x LGA conferences, ALGA, Eco Dev
Telephone & Internet	\$747.00	\$1,872.00	-\$1,125.00	-60.1%		\$2,500.00	\$3,500.00		
		A 4 9 4 5 9 9 9 9				4000.000.00	44.44.000.00		
Total operating expenses	\$176,259.00	\$184,593.00	-\$8,334.00	, 		\$203,430.00	\$144,905.00		
Employment cost									
Wages & salaries	\$95,385.00	\$94.392.00	\$993.00	1.1%		\$125,860.00	\$125,860.00	16	Frozen at 2019-2020 rates
Vehicle allowance/expenses	\$12,925.00		\$350.00	2.8%		\$16,800.00			
Superannuation	\$10,015.00	\$10,017.00	-\$2.00	7.5%		\$13,354.00	\$15,344.12		Statutory rate 11%
Workers compensation	\$1,387.00	\$1,290.00	\$97.00)		\$1,720.00	\$1,720.00		
Total employment costs	\$119,712.00	\$118,274.00	\$1,438.00	1		\$157,734.00	\$162,524.12		
Total Expenses	\$295,971.00	\$302,867.00	-\$6,896.00	-2.3%		\$361,164.00	\$307,429.12		
Total Expenses	\$295,971.00	\$302,867.00	-\$0,090.00	-2.3%		\$301,104.00	\$307,429.12		
Net Profit	\$59,157.00	\$52,445.00	\$6,712.00	12.8%		-\$89.053.70	\$10.310.88		
		;:::::::					<u> </u>		
Notes									
1. 2022 official elector numbers confirmed from 202	22 LGA Directory. Nr	2023 information	n available	1		1			
2. Less than CPI (7.0%) or LGPI (6.90%) increase in a									
3. AH & F Landscape Board grant for development of	of a new regional Clir	mate Plan							
4. S&HLGA should receive only one grant in 2023-24		Grant from the LC	iA.						
5. Final contract instalment for the Bushfire and Bio						<u> </u>			
6. Not anticipating any new LGA R&D applications for	or 2023-204		L	<u> </u>					
7. S&HLGA estimated carried forward Bank will be a	aprrox \$120k and LG	FA investment inte	erest rate has sign	iticantly increa	ased and likely to remain unchanged	0 for 2022 2024			
					t Plan. We expect successful total funding of \$2,200,0	u tor 2023-2024.			
 <u>9. RH&C co-ordinator contract plus</u> \$5k ops expense 10. Collected and distributed on behalf of SACCA 	zs. subject to memb	lei Council and Lan	uscape Board CO f						
11. LGA hosting fees for S&HLGA website on new So				+					
12. RWP meeting costs with HDS to discuss the next		ling and the region	s applications as a	well as genera	al strategy meeting				
13. RH&C Co-ordinator contract plus expenses.									
14. Development of the new Regional Climate Plan				1		1			
15. Estimate for annual LGA conferences, ALGA plus		forum							
16. EO salary component of remuneration frozensir									
· · · · · · · · · · · · · · · · · · ·					·		•		•

y \$1200 p.a per member or 5.8% (less than CPI) w Climate Plan

y Grant income. Final Instalment AD applications for 2023-204 \$120,000 and higher interest rate regime

6 on anticipated 2023-24 SLRP funding \$2.2m

ement and S&HLGA Project Funding Formula, Landscape contribution 6 increase

g our website

pplications

limate Plan

Development Forum

Appendix 3

Draft 2023-24 SHLGA Member Contributions

council	No. Electors - 2022	\$ special levy		subscription		Total S&HLGA contribution		GST		Total S&HLGA contribution Incl GST		Paid date
Adelaide Hills	29392	\$	2,939.20	\$	21,700.00	\$	24,639.20	\$	2,463.92	\$	27,103.12	
Alexandrina Council	21151	\$	2,115.10	\$	21,700.00	\$	23,815.10	\$	2,381.51	\$	26,196.61	
Kangaroo Island	3481	\$	348.10	\$	21,700.00	\$	22,048.10	\$	2,204.81	\$	24,252.91	
Mt Barker	25783	\$	2,578.30	\$	21,700.00	\$	24,278.30	\$	2,427.83	\$	26,706.13	
Victor Harbor	12902	\$	1,290.20	\$	21,700.00	\$	22,990.20	\$	2,299.02	\$	25,289.22	
Yankalilla	4094	\$	409.40	\$	21,700.00	\$	22,109.40	\$	2,210.94	\$	24,320.34	
	96803	\$	9,680.30	\$	130,200.00	\$	139,880.30	\$	13,988.03	\$	153,868.33	

Xero Sales Inventory Item

Annual Membership subscription Annual Service Charge

ADELAIDE HILLS COUNCIL ORDINARY COUNCIL MEETING Tuesday 27 June 2023 AGENDA BUSINESS ITEM

ltem:	12.2
Responsible Officer:	Mike Carey Manager Financial Services Corporate Services
Subject:	Discretionary Rate Rebate Report
For:	Decision

SUMMARY

In 2018-19, Council undertook a detailed review of rate rebates and as a result updated its discretionary rate rebate position within its *Rating Policy*. These changes took into account that Council's Rating Principles, including equity considerations, dictate that Council remains diligent in only awarding rate rebates where they are warranted.

In considering discretionary rebates Council's *Rating Policy* position has a key principle that all ratepayers should contribute an amount towards basic service provision. As such the Policy specifies a maximum discretionary rebate of 75%, except in very specific circumstances such as Community Halls and other organisations that undertake services that would otherwise be provided by Council.

In addition, to ensure discretionary rebates were reviewed regularly (i.e. in each Council term), approval for discretionary rate rebates were only granted for a maximum of four (4) years. The 2023-24 financial year is the first full year for the new Council after the November 2022 Council elections and as such the reconsideration of all discretionary rate rebates is now due for Council decision.

In accordance with Council's *Rating Policy*, a summary of all discretionary rate rebates identified in Section 166(1) of the *Local Government Act 1999* (the "Act") is also required to be reported to Council on an annual basis.

Council has previously granted a discretionary rate rebate to eighteen (18) organisations. Of these:

- Sixteen (16) receive a 100% rebate, being services that would otherwise be provided by Council. These are categorised as follows:
 - Community Halls (15)
 - Hills Community Toy Library which is leased from Council.
- Two (2) receive a 75% rebate and both relate to the Scouts Association

In accordance with legislation, Council cannot make a 'blanket' decision on groups of applicants, but must consider each application on its merits. As such, the recommendation in this report are based on the Administration's consideration of Council's specific policy positions to meet discretionary rate rebates eligibility as per its *Rating Policy* for each organisation.

It has been assessed that the nature of services provided by these eighteen (18) organisations has not changed and as such, in accordance with the *Rating Policy*, it is recommended that discretionary rate rebates be granted for the rating years from 2023-24 until 2026-27, aligning to the current Council term.

In addition, a late application was received on 31 May 2023 from Clayton Church Homes (CCH) requesting a discretionary rebate of 50% for 104 Retirement Village assessments under section 166(1) (h), being "where the land is being used to provide accommodation for the aged or disabled".

Notwithstanding that the application was received after the close off date, whilst this ratepayer appears to be a worthy charitable non-for-profit community service organisation, they receive federal government funding and the provision of aged accommodation services is not a Council responsibility. In addition, it is considered that they do not meet the limited financial capacity requirement and as such it is recommended that a discretionary rate rebate under Section 166 of the Act to CCH be declined in accordance with Council's *Rating Policy*.

Further, it is proposed that to ensure consistency with the discretionary rate rebate policy position if an application is received for a CWMS rebate in relation to a Community Hall where the service charge relates to toilets used by the general public, a 100% rebate is granted. It is also proposed that the CEO be delegated the authority to assess and grant such a rebate upon application.

RECOMMENDATION

Council resolves:

- 1. That the report be received and noted.
- That the following assessments be granted a 75% discretionary rate rebate under Section 166 (1) (d) of the Local Government Act 1999 for the rating years from 2023-24 until 2026-27:
 - Assessment No. 6589 Scout Association of Australia (SA Branch) 9 Pye Road Balhannah
 - Assessment No. 12628 Scout Association of Australia (SA Branch) 99 Milan Terrace Stirling
- 3. That the following assessments be granted a 100% discretionary rate rebate under Section 166 (1) (j) of the Local Government Act 1999 for the rating years from 2023-24 until 2026-27:
 - Assessment No 1904 Piccadilly Community Hall 171 Piccadilly Road, Piccadilly
 - Assessment No 2649 Basket Range War Memorial Hall Inc 5 Burdetts Road, Basket Range
 - Assessment No 5729 Verdun Fighting Forces Memorial Hall Inc 17 Onkaparinga Valley Road, Verdun
 - Assessment No 6948 Lobethal RSL 8 Wattle Street, Lobethal

- Assessment No 8037 Upper Sturt Soldiers Memorial Hall 171-173 Upper Sturt Road, Upper Sturt
- Assessment No 10075 Scott Creek Progress Association 517 Scott Creek Road, Scott Creek
- Assessment No 10546 The Hut Community Centre Inc SA Nation Ridge Road, Aldgate
- Assessment No 12087 Aldgate Memorial Hall Inc 2/24 Fenchurch Road, Aldgate
- Assessment No 12824 Aldgate RSL 2 Kemp Road, Aldgate
- Assessment No 15037 Mount Torrens Memorial Hall 34 Townsend Street, Mount Torrens
- Assessment No 15812 Forreston Community Centre Inc 231 Forreston Road, Forreston
- Assessment No 16424 Cudlee Creek Soldiers Memorial Ground Inc 4 Redden Drive, Cudlee Creek
- Assessment No 17920 Charleston Community Centre Inc 1 Newman Road, Charleston
- Assessment No 18395 AHC leased to Hills Community Toy Library 1/24 Fenchurch Road, Aldgate
- Assessment No 18741 Kersbrook Public Hall Inc 13 Scott Street, Kersbrook
- Assessment No 18934 Oakbank Soldier's Memorial Hall 210 Onkaparinga Valley Road, Oakbank
- 4. That a discretionary rate rebate request by Clayton Church Homes under Section 166 of the Local Government Act 1999 for 104 retirement vintage assessments in the Council area be declined on the basis that they do not meet the criteria set out in Council's Rating Policy.
- 5. That the CEO be delegated the authority to assess and grant CWMS rebates in the limited circumstances where the service charge relates specifically to toilets used by the general public upon application based on confirmation that the service to the general public is provided.
- 6. That the applicants be formally advised of Council's decision.

1. BACKGROUND

The *Local Government Act 1999* (the "Act") has provision for the application of discretionary rate rebates under Section 166.

In recent years, Council has updated its discretionary rate rebate position within its *Rating Policy* to provide greater clarity in relation to determining the eligibility for a discretionary rate rebate in accordance with the:

- Requirements of the Local Government Act 1999 (the "Act"), and
- Rating principles in relation to fairness, equity and consistency.

Each rebate that is granted either reduces the Council's revenue and hence its capacity to provide services, or it effectively increases the amount that must be collected from other ratepayers. The principles of equity dictate that Council remains diligent in only awarding rebates and exemptions where they are warranted.

In addition, to ensure rebates were reviewed each Council term, approval for discretionary rate rebates were only granted for a maximum of four (4) years in line with the Council term. At the end of that period, those organisations that had been previously granted rebates are required to resubmit an application to ensure eligibility to a rebate continues to remain valid and to allow the new Council to assess the appropriateness of those discretionary rate rebates for the next term.

The 2023-24 financial year is the first full year for the new Council after the November 2022 Council elections and as such the reconsideration of all discretionary rate rebates is now due for Council decision.

Section 166 covers a number of different rebate categories. This includes rebates made under Section 166(1)(d) to (j) covering activities linked to community services or need and assistance or relief provided to disadvantaged persons.

Discretionary Rate Rebate Process

Under Council's *Rating Policy*, persons or bodies seeking a discretionary rebate are required to submit an application to Council and must do so by 30 April prior to the rating year.

In accordance with legislation and Council's *Rating Policy*, Council must, in deciding whether to grant a rebate of rates or charges under section 166 subsection 1(d), (e), (f), (g), (h), (i) or (j) take into account:

- the nature and extent of Council services provided in respect of the land for which the rebate is sought in comparison to similar services provided elsewhere in its area;
- the community need that is being met by activities carried out on the land for which the rebate is sought;
- the extent to which activities carried out on the land for which the rebate is sought provides assistance or relief to disadvantaged persons, and
- may take into account other matters considered relevant by the Council.

The *Rating Policy* requires that applications in relation to discretionary rate rebates be brought to Council for decision.

The Administration in providing their recommendation to Council takes into account Council's specific policy positions to meet discretionary rate rebates eligibility, as follows:

- An organisation needs to meet one of the criteria listed under Section 166 d) to j).
- An organisation needs to be not-for-profit.
- A rebate of 100% will only be granted where a community organisation seeking a rebate provides a service that would be required to be provided by Council if not undertaken by the organisation.

- A rebate of 75% will be granted if the organisation provides a community service that supports the disadvantaged or sections of the community that require assistance, as defined.
- Where an organisation does not meet the above criteria, it is still eligible for a 75% rebate where it meets <u>all</u> of the following criteria:
 - limited capacity to raise funds;
 - o meets a "community need", as defined; and
 - undertakes services and activities that are not primarily the responsibility of Federal or State Government.

Discretionary Rate Rebate Reporting

The *Rating Policy* requires that applications in relation to discretionary rate rebates be brought to Council for decision and that Council would receive a listing of discretionary rate rebates for the next rating period annually.

Other Discretionary Rate Rebate Categories

Due to the complexities involved in the application of a discretionary rate rebate under Section 166(1)(I) to (o), any application relating to these elements is subject to a separate report to Council to consider the appropriateness of such a rebate or dealt with as part of the Annual Business Plan and Budget process.

Council also considers its primary production rebate (provided under Section 166(1)(b) of the Act being for the purpose of assisting or supporting a business in its area) as part of its Annual Business Plan and Budget process.

2. ANALYSIS

Strategic Management Plan/Functional Strategy/Council Policy Alignment

Strategic Plan 2020-24 – A brighter future

Goal 5	A Progressive Organisation.
Objective O5	We are accountable, informed, and make decisions in the best interests of the whole community.
Priority O5.1	Enhance governance structures and systems to prudently adapt to changing circumstances and meet our legislative obligations.
Priority O5.2	Make evidence-based decisions and prudently assess the risks and opportunities to our community before acting.

Legal Implications

The primary legislative provisions in the *Local Government Act 1999* relating to discretionary rate rebates is:

Section 166 – Discretionary rebates of rates detailed in *Appendix 1*.

Council has adopted a *Rating Policy* that provides direction and guidance to the Administration on discretionary rate rebates. The relevant section of the Rating Policy covering Rates Rebate is Section 11 and this has been included as *Appendix 2*.

In considering discretionary rate rebates Council's *Rating Policy* position has a key principle that all ratepayers should contribute an amount towards basic service provision.

As such the Policy specifies a maximum discretionary rebate of 75% will be applied, except in specific circumstances such as Community Halls and organisations that undertake services that would be required to be provided by Council if not undertaken by the organisation.

In accordance with legislation, Council cannot make a 'blanket' decision on groups of applicants but must consider each application on its merits.

Risk Management Implications

Managing discretionary rate rebates in accordance with its *Rating Policy* will assist in mitigating the risks of:

Failure to manage, improve and develop financial resources available to Council and failure to provide for the welfare, well-being and interests of the community.

Inherent Risk	Residual Risk	Target Risk
Extreme	Medium	Medium

Financial and Resource Implications

Applications for a discretionary rate rebate relating to Section 166 are required to be received on or before 30 April prior to the rating year so that the financial impact of any rebate granted can be considered when setting rates for the next financial year.

Council has previously granted a discretionary rate rebate to eighteen (18) organisations relating to Section 166 for the period to 2022-23 being the end of the financial year covering the end of the previous Council term. For 2022-23 these rebates totalled \$26,393.

The 2023-24 Draft ABP and Budget has been prepared on the basis that these discretionary rate rebates will continue and as such taking into account a proposed average rate increase of 6.9% a budget of \$29,180 has been included.

Notwithstanding that no new discretionary rate rebate applications were received prior to 30 April, being the cut-off provided in the Rating Policy, an application was received on 31 May 2023 from CCH requesting a 50% rebate for 104 retirement village assessments as well as seeking an extension of time in order for their application to be considered for the 2023-24 financial year.

The financial impact to the 2023-24 budget if the CCH requested rebates were to be granted to the amount requested, i.e., 50%, is estimated to be in the order of \$57k. For the 2022-23 financial year, the general rates for the 104 assessments owned by CCH was \$106k.

> Customer Service and Community/Cultural Implications

Not applicable.

> Sustainability Implications

Not applicable.

> Engagement/Consultation conducted in the development of the report.

Consultation on the development of this report was as follows:

Council Committees:	Not Applicable
Council Workshops:	Not Applicable
Advisory Groups:	Not Applicable
External Agencies:	Not Applicable
Community:	Not Applicable

Additional Analysis

Existing discretionary rate rebates

Council has previously granted a discretionary rate rebate under Section 166 to eighteen (18) organisations to 2022-23 being the end of the financial year relating to the previous Council term, as detailed in *Appendix 3*.

Of these:

- Sixteen (16) receive a 100% rebate, being services that would otherwise be provided by Council. These are categorised as follows:
 - o Community Halls (15)
 - o Hills Community Toy Library which is leased from Council.
- Two (2) receive a 75% rebate and both relate to the Scouts Association

In accordance with legislation, Council cannot make a 'blanket' decision on groups of applicants, but must consider each application on its merits. As such, the recommendations in this report are based on the Administration's consideration of the ratepayer application and Council's specific policy positions to meet discretionary rate rebates eligibility as per its Rating Policy.

As referenced in *Appendix 3*, the nature of services provided by each of these eighteen (18) organisations to obtain eligibility has not changed and, as such, in accordance with the Rating Policy it is recommended that discretionary rate rebates be granted to each of these organisations for the rating years from 2023-24 until 2026-27, aligning to the current Council term.

New discretionary rate rebate application

• Clayton Church Homes – Assessments for Retirement Villages owned by CCH at Balhannah (7), Crafers(7), Gumeracha (14), Lobethal (14), Stirling (31), Uraidla (15) and Woodside (16)

A late application was received on 31 May 2023 from Clayton Church Homes (CCH) requesting a discretionary rebate of 50% for 104 retirement village assessments under section 166(1) (h), being "where the land is being used to provide accommodation for the aged or disabled" for the 2023-24 financial year.

The application for CCH indicates that "due to significant increases for goods and services, CPI, inflation etc., the above rebate of 50% would ensure all residents are provided safe and secure assistance whilst living at each Retirement Village across the Adelaide Hills Region." CCH further advise that "CCH are currently in deficit across the entire Retirement Living portfolio, as we continue to provide the best possible services to our residents. CCH do not want to cut any of these services and compromise the living conditions for the residents."

CCH currently receive a 75% mandatory rebate for two additional properties totalling \$20k, at Woodside and Uraidla, under Section 161 (4)(c) (iii) of the LGA for supported accommodation, being residential care facilities.

CCH is a South Australian incorporated association registered under the Australian Charities and Not-for-Profit Commission which operates four residential Aged Care Homes located in Adelaide metropolitan and the Adelaide Hills areas - Magill, Elizabeth, Prospect and Woodside. CCH is also building an additional Aged Care Home located in Uraidla that is expected to open in early 2024. Furthermore, CCH operates 11 retirement villages in similar locations comprising of 183 independent living units. In addition, CCH provides home care services to older persons who wish to remain in their homes with access to a range of ongoing personal and support services and clinical care.

The latest financial information available to Council shows CCH made a Net Surplus of \$1.872m for 2021-22 and over \$2m for the previous year. In terms of revenue and associated funding, the 2021-22 financials show Gross Income of \$40.856m for the organisation of which Government funding constituted \$23.075m, being 56% of income. As at 30 June 2022, CCH had net assets of \$88.315m.

The Administration, in providing their recommendation to Council, has taken into account that although the organisation is not for profit, they receive federal government funding and the provision of aged accommodation services is not a Council responsibility. In addition, it is considered that they do not meet the limited financial capacity requirement given that their revenue is in the order of \$41m with operating surpluses for the last two years of \$1.9m and \$2.2m respectively. In addition, CCH operates in a commercially competitive environment and it is not considered appropriate for Council rate rebates to be applied where it could be used to advantage a particular provider over another in these circumstances.

Notwithstanding that the application was received after the close off date, whilst this ratepayer appears to be a worthy not-for-profit community service organisation, it is recommended that a discretionary rate rebate under Section 166 of the *Local Government Act 1999* to CCH be declined in accordance with Council's *Rating Policy*.

In the previous 4 year period applications from similar Retirement Village Operators were declined.

Regional Landscape Levy

Currently in applying discretionary rebates, a rebate is also granted for the Regional Landscape Levy (RLL). For 2022-23 the total amount of this rebate across the 18 organisations was \$536.

However, as a result of a change in legislation, Section 12(3)(a) of the *Landscape South Australia (General) Regulations 2020*, now allows Councils where it has granted a discretionary rebate of general rates, <u>not</u> to necessarily grant a comparable rebate of the RLL separate rate.

For the eighteen (18) assessments that currently receive a discretionary rebate the amount that could be collected solely for the RLL ranges from \$14 through to \$51 for the 2022-23 financial year noting that there will be a 47% increase of the RLL for the 2023-24 financial year.

Given that Council collects the RLL on behalf of the Hills and Fleurieu Landscape Board, the decision to not rebate the RLL will not reduce the overall amount to be paid to the Board, but rather just spread the reduced amount of less than \$1,000 across the other 18,000 plus ratepayers.

As such, given the amount involved and the administration to require these community organisations to only pay the RLL, it is recommended that the rebate of the RLL for these organisations continue. This can be revisited at that the end of this Council term to reconsider whether this should be extended for a further period.

Community Wastewater Management System Service Charges

Out of the eighteen (18) assessments that currently receive a discretionary rebate, four (4) currently attract the \$826 CWMS service charge for occupied as listed below:

Asst No.	Owner/Ratepayer	Property Address
5729	Verdun Fighting Forces Memorial Hall Inc	17 Onkaparinga Valley Road, Verdun
15037	Mount Torrens Memorial Hall	34 Townsend Street, Mount Torrens
17920	Charleston Community Centre Inc	1 Newman Road, Charleston
18741	Kersbrook Public Hall Inc	13 Scott Street, Kersbrook

None of these 4 currently receive a rebate on the CWMS service charge, which is consistent with Council's 2022-23 Rating Policy which states:

CWMS Service Charges

As Council's CWMS service charges are set to recover the cost to the council of establishing, operating, maintaining, improving and replacing infrastructure (taking into account depreciation of any assets and including future capital works) no rebates are provided by Council. It has been raised with the Administration that in some cases, the CWMS charges relate to toilets used by the general public and therefore the service charge relates to a service that Council would otherwise have to provide.

As such, to ensure consistency with the discretionary rate rebate policy position if an application is received for a CWMS rebate in relation to a Community Hall where the service charge relates to toilets used by the general public, it is proposed that a 100% rebate is granted. As such, the draft *2023-24 Rating Policy* included in the Annual Business Plan Adoption Council Report tabled later in this Council's meeting agenda has been updated to reflect this policy position.

As yet no applications have been received from existing discretionary rate rebate recipients in relation to CWMS. However, for administrative ease of process, it may be appropriate for Council to grant the delegation to the CEO to approve such discretionary rebates in circumstances where Council can confirm the availability of toilets to the general public.

Given that the CWMS charging process is set to fully recover the cost of running CWMS and is therefore a fee for service, this policy position would require Council to contribute the cost of all CWMS rebates given to ensure equity for all users of CWMS.

Mandatory Rate Rebates

This report deals only with discretionary rate rebate applications given that mandatory rebates are applied in accordance with meeting legislative requirements and by their very nature are not discretionary.

3. OPTIONS

Council has the following options:

- I. Receive the report and adopt the recommendations as detailed in the report (Recommended)
- II. Determine alternative recommendations for specific applications on an individual basis

The recommendations are made with reference to the *Rating Policy*, noting that Council may resolve differently to Council's policy position.

4. APPENDICES

- (1) Legislation Section 166 of the Local Government Act 1999
- (2) Extract from Council's Current Rating Policy Section 11 Rate Rebates
- (3) Summary of Discretionary Rate Rebates

Appendix 1

Legislation – Section 166 of the Local Government Act 1999

166—Discretionary rebates of rates

- (1) A council may grant a rebate of rates or service charges in any of the following cases (not being cases that fall within a preceding provision of this Division):
 - (a) where the rebate is desirable for the purpose of securing the proper development of the area (or a part of the area);
 - (b) where the rebate is desirable for the purpose of assisting or supporting a business in its area;
 - (c) where the rebate will conduce to the preservation of buildings or places of historic significance;
 - (d) where the land is being used for educational purposes;
 - (e) where the land is being used for agricultural, horticultural or floricultural exhibitions;
 - (f) where the land is being used for a hospital or health centre;
 - (g) where the land is being used to provide facilities or services for children or young persons;
 - (h) where the land is being used to provide accommodation for the aged or disabled;
 - (i) where the land is being used for a residential aged care facility that is approved for Commonwealth funding under the *Aged Care Act 1997* (Cwlth) or a day therapy centre;
 - (j) where the land is being used by an organisation which, in the opinion of the council, provides a benefit or service to the local community;
 - (k) where the rebate relates to common property or land vested in a community corporation under the *Community Titles Act 1996* over which the public has a free and unrestricted right of access and enjoyment;
 - (l) where the rebate is considered by the council to be appropriate to provide relief against what would otherwise amount to a substantial change in rates payable by a ratepayer due to—
 - (i) a redistribution of the rates burden within the community arising from a change to the basis or structure of the council's rates; or
 - (ii) a change to the basis on which land is valued for the purpose of rating, rapid changes in valuations, or anomalies in valuations;
 - (m) where the rebate is considered by the council to be appropriate to provide relief in order to avoid what would otherwise constitute—
 - (i) a liability to pay a rate or charge that is inconsistent with the liabilities that were anticipated by the council in its annual business plan; or

- (ii) a liability that is unfair or unreasonable;
- (n) where the rebate is to give effect to a review of a decision of the council under Chapter 13 Part 2;
- (o) where the rebate is contemplated under another provision of this Act.
- (1a) A council must, in deciding whether to grant a rebate of rates or charges under subsection (1)(d), (e), (f), (g), (h), (i) or (j), take into account—
 - (a) the nature and extent of council services provided in respect of the land for which the rebate is sought in comparison to similar services provided elsewhere in its area; and
 - (b) the community need that is being met by activities carried out on the land for which the rebate is sought; and
 - (c) the extent to which activities carried out on the land for which the rebate is sought provides assistance or relief to disadvantaged persons, and may take into account other matters considered relevant by the council.
- (2) A rebate of rates or charges under subsection (1) may be granted on such conditions as the council thinks fit.
- (3) A rebate of rates or charges under subsection (1)(a), (b) or (k) may be granted for a period exceeding one year, but not exceeding 10 years.
- (3a) A rebate of rates or charges under subsection (1)(1) may be granted for a period exceeding one year, but not exceeding three years.
- (3b) A council should give reasonable consideration to the granting of rebates under this section and should not adopt a policy that excludes the consideration of applications for rebates on their merits.
- (4) A council may grant a rebate under this section that is up to (and including) 100 per cent of the relevant rates or service charge.

Appendix 2

Extract from Council's Current Rating Policy – Section 11 Rate Rebates

Extract from Council's Current Rating Policy covering Rate Rebates

11. RATE REBATES

The Act provides for ratepayers to apply for a mandatory and/or discretionary rebate on council rates as follows:

Mandatory rebates

A rebate of rates will be granted to ratepayers who satisfy the eligibility criteria for a mandatory rebate under Section 159 to Section 165 of the Act.

A 100% rebate must be applied to land used for:

- Health services
- Religious purposes
- Public cemeteries
- The Royal Zoological Society.

A 75% rebate must be applied to land used by:

- Community services
- Educational purposes.

Where a "community services organisation" is eligible for the mandatory rebate, and Council has declared a distinct residential rate, then the residential rate must be applied to the land to which the rebate applies in accordance with Section 161(2) of the Act.

Where the Council is satisfied from its own records, or from other sources, that a person or body meets the necessary criteria for a mandatory rate rebate, the Council will grant the rebate accordingly.

Where the Council is not satisfied based upon the information in its possession or otherwise does not hold relevant information it will require the person or body to lodge an application form with such information as stipulated and any other information that the Council may reasonably require.

Applicants who satisfy the criteria for a mandatory rebate will be granted the rebate at any time provided the application is lodged prior to 30 June of the rating year and entitlement to the rebate existed at 1 July of the rating year.

Council will confirm the continuation of a person or body's eligibility for a mandatory rebate on a regular basis (at least biennially) to ensure that rebates are only granted where they are warranted. This will require the relevant person or body to lodge another application form with such information as stipulated and any other information that the Council may reasonably require to confirm the continuation of eligibility.

Where applications do not meet the eligibility criteria for a mandatory rebate, an applicant may apply for a rebate of rates under the discretionary rebate criteria.

Discretionary rebates

As identified in Section 166 of the Act, Council may grant a discretionary rebate of rates up to and including 100% of the relevant rates under a number of criteria and for a period not exceeding the timeframes.

Having considered this, Council is of the view that except in very specific circumstances outlined below, the maximum discretionary rebate should be 75% to ensure ratepayers contribute an amount towards basic service provision.

Section 166 covers a large number of different rebate categories, referred to as cases in the Act. Council in determining its rates structure has considered the following cases are relevant in setting its policy position.

Assisting or supporting a business in its area.

Council has determined pursuant to Section 166(1)(b) that those primary production properties genuinely in the business of primary production but not benefitting from a notional capital value for their property can apply for a 10% rebate on the differential rate.

Council considers this primary production rebate as part of its Annual Business Plan and Budget process.

As this rebate was implemented in 2008-09 to address the removal of a primary production differential rate, it is considered that this rebate should continue to be made to those ratepayers in the business of primary production who do not have a notional capital value assessment of their property and who have applied for and been granted this rebate in the previous year.

Community Service or Need or Disadvantaged Persons

Section 166(1) identifies a number of discretionary rebates of rates made under Section 166(1)(d) to (j) covering activities linked to community services, need or assistance or relief to disadvantaged persons.

Council has determined that applications in relation to those rebates identified under Section 166(1) should be brought to Council for decision and also that Council would receive a listing of these discretionary rate rebates for the next rating period annually.

Council in accordance with Section 166(1) will take the following matters into account in deciding whether to grant a discretionary rebate for land uses covered by Section 166 (1) (d to \underline{j}):

- (a) the nature and extent of Council services provided in respect of the land for which the rebate is sought in comparison to similar services provided elsewhere in the Council's area; and
- (b) the community need that is being met by activities carried out on the land for which the rebate is sought; and
- (c) the extent to which activities carried out on the land for which the rebate is sought provides assistance or relief to disadvantaged persons and
- (d) specific policy positions considered relevant by Council.

Council's specific policy positions to meet discretionary rate rebates eligibility are as follows:

- An organisation needs to meet one of the criteria listed under Section 166 d) to j).
- An organisation needs to be not-for-profit.
- A rebate of 100% will only be granted where a community organisation seeking a rebate provides a service that would be required to be provided by Council if not undertaken by the organisation.
- A rebate of 75% will be granted if the organisation provides a community service that supports the disadvantaged or sections of the community that require assistance, as defined,
- Where an organisation does not meet the above criteria, it is still eligible for a 75% rebate where it meets <u>all</u> of the following criteria:
 - limited capacity to raise funds;
 - meets a "community need", as defined; and
 - undertakes services and activities that are not primarily the responsibility of Federal or State Government.

Special Discretionary Rebate

Council can use a discretionary rate rebate to address properties with substantial valuation increases under Section 166 (1)(I) of the Act where the rebate is considered by the Council to be appropriate to provide relief against what would otherwise amount to a substantial change in rates payable by a ratepayer due to:

- (i) a redistribution of the rates burden within the community arising from a change to the basis or structure of the council's rates; or
- (ii) a change to the basis on which land is valued for the purpose of rating, rapid changes in valuations, or anomalies in valuations.

Council has determined that a rebate will be applied to cap any increase in the general rates payable at 15% subject to specific criteria:

- The rebate applies to only residential and primary production land use categories.
- The rebate will be automatically applied to eligible assessments in order to minimise the administrative effort required.
- Adjusting the exclusion of change of ownership properties (excluding family transfers) to those properties sold after 30 June 2022.

The rebate will <u>not apply</u> where the increase in rates payable is the result of:

- An increase in valuation that recognises a capital improvement worth more than \$20,000 on the property (regardless of when the development was undertaken), unless the ratepayer is located within the Cudlee Creek bushfire scar or the January 2021 Cherry Gardens Bushfire scar as determined by Council or,
- Where there has been a change in land use of the property or,
- A change in ownership or licence to occupy during the previous financial year.

A capital improvement includes any addition, alteration or new development on the property.

As per the Act, a rebate may be granted for a period exceeding one year, but not exceeding three years. After three years, the rebate will be removed and the rates payable will reset to levels that would ordinarily apply in the absence of the rebate.

All Discretionary Rate Rebates

Persons who, or bodies which, seek a discretionary rebate will be required to submit an application form to the Council and provide the necessary supporting documentation.

All persons who or bodies which wish to apply to the council for a discretionary rebate of rates must do so on or before 30 April prior to the rating year unless the application is a result of a change in eligibility for a mandatory rebate or rate exemption.

In those circumstances where an application relates to a change in rebate/rate exemption in a relevant rating year, then the application will be applied for the full rating year if received within 2 months of the change in rebate/exemption being advised. The Council reserves the right to refuse to consider applications received after the specified date.

Persons or bodies who previously received a discretionary rebate greater than 75% may apply for a phasing in period (up to 2 years) in circumstances where the above change impacts significantly on the persons or bodies' financial capacity. In these circumstances, an application will be considered if received within 2 months of the change in rebate being advised. The Council reserves the right to refuse to consider applications received after the specified date.

Where there is no maximum timeframe specified for a rebate provided under Section 166, Council will grant a discretionary rebate to the last rating period commencing within a Council term to allow for a regular review of discretionary rate rebates. A summary of all discretionary rebates applied for under Section 166 (1) (d) to (j), including whether they have been successful or not and the associated reasons will be reported to Council on an annual basis.

Each rebate that is granted either reduces the Council's revenue and hence its capacity to provide services, or else it effectively increases the amount that must be collected from other ratepayers. The principles of equity dictate that Council remains diligent in only awarding rebates and exemptions where they are warranted.

If a ratepayer wishes to apply for a discretionary rate rebate, they may apply by contacting the Council's Rate Administrator.

CWMS Service Charges

As Council's CWMS service charges are set to recover the cost to the council of establishing, operating, maintaining, improving and replacing infrastructure (taking into account depreciation of any assets and including future capital works) no rebates are provided by Council.

All rebates

If an entitlement to a rebate ceases or no longer applies during the course of a financial year, council will recover rates proportionate to the remaining part of the financial year.

If a person or body has the benefit of a rebate of rates and the grounds on which the rebate has been granted cease to exist, the person or body must immediately inform the Council of that fact and (whether or not the Council is so informed) the entitlement to a rebate ceases. If a person or body fails to do so that person or body is guilty of an offence.

The Council will, in writing, advise an applicant for the rebate of its determination of that application. The advice will state:

- if the application has been granted, the amount of the rebate; or
- if the application has not been granted, the reasons why.

Any person or body who is aggrieved by a determination of the delegated officer in respect of an application for a rebate may seek a review of that decision in accordance with Council's Internal Review of Council Decisions Policy.

Appendix 3

Summary of Discretionary Rate Rebates

Assessment Number	LG Act Section	Туре	Owners Name	Property Address	Land Use	2022-23 Rebate Amount (exc Regional Landscape Levy)	Rebate Type	Discretionary Rebate for 2022-23	Discretionary Rebate for 2023-24
1904	166 (1) (j) Local Community	Hall	Piccadilly Community Hall	171 Piccadilly Road, Piccadilly	Rates - Other	1,174	Discretionary	100%	100%
2649	166 (1) (j) Local Community	Hall	Basket Range War Memorial Hall Inc	5 Burdetts Road, Basket Range	Rates - Other	1,843	Discretionary	100%	100%
5729	166 (1) (j) Local Community	Hall	Verdun Fighting Forces Memorial Hall Inc	17 Onkaparinga Valley Road, Verdun	Rates - Other	1,480	Discretionary	100%	100%
6589	166 (1) (g) Services for Children	Scout Hall	The Scout Assoc of Australia SA Branch & AHC	9 Pye Road, Balhannah	Rates - Other	1,030	Discretionary	75%	75%
6948	166 (1) (j) Local Community	Hall	Lobethal RSL	8 Wattle Street, Lobethal	Rates - Commercial	1,249	Discretionary	100%	100%
8037	166 (1) (j) Local Community	Hall	Upper Sturt Soldiers Memorial Hall	171-173 Upper Sturt Road, Upper Sturt	Rates - Other	2,014	Discretionary	100%	100%
10075	166 (1) (j) Local Community	Hall	Scott Creek Prog Assoc	517 Scott Creek Road, Scott Creek	Rates - Other	1,309	Discretionary	100%	100%
10546	166 (1) (j) Local Community	Hall	The Hut Community Centre Inc SA	Nation Ridge Road, Aldgate	Rates - Other	1,277	Discretionary	100%	100%
12087	166 (1) (j) Local Community	Hall	Aldgate Memorial Hall Inc	2/24 Fenchurch Road, Aldgate	Rates - Other	1,950	Discretionary	100%	100%
12628	166 (1) (g) Services for Children	Scout Hall	The Scout Assoc of Australia SA Branch	99 Milan Terrace, Stirling	Rates - Other	1,607	Discretionary	75%	75%
12824	166 (1) (j) Local Community	Hall	Aldgate RSL	2 Kemp Road, Aldgate	Rates - Other	1,480	Discretionary	100%	100%
15037	166 (1) (j) Local Community	Hall	Mount Torrens Memorial Hall	34 Townsend Street, Mount Torrens	Rates - Other	1,203	Discretionary	100%	100%
15812	166 (1) (j) Local Community	Hall	Forreston Community Centre Inc	231 Forreston Road, Forreston	Rates - Other	1,104	Discretionary	100%	100%
16424	166 (1) (j) Local Community	Hall	Cudlee Creek Soldiers Memorial Ground Inc	4 Redden Drive, Cudlee Creek	Rates - Other	1,555	Discretionary	100%	100%
17920	166 (1) (j) Local Community	Hall	Charleston Community Centre Inc	1 Newman Road, Charleston	Rates - Other	2,014	Discretionary	100%	100%
18395	166 (1) (j) Local Community	Toy Library	AHC - leased to Hills Community Toy Library	1/24 Fenchurch Road, Aldgate	Rates - Other	1,090	Discretionary	100%	100%
18741	166 (1) (j) Local Community	Hall	Kersbrook Public Hall Inc	13 Scott Street, Kersbrook	Rates - Other	1,406	Discretionary	100%	100%
18934	166 (1) (j) Local Community	Hall	Oakbank Soldier's Memorial Hall	210 Onkaparinga Valley Road, Oakbank	Rates - Other	1,608	Discretionary	100%	100%
						26,393			
ADELAIDE HILLS COUNCIL ORDINARY COUNCIL MEETING Tuesday 27 June 2023 AGENDA BUSINESS ITEM

ltem:	12.3
Responsible Officer:	Lachlan Miller Executive Manager Governance & Performance Office of the Chief Executive
Subject:	Annual Business Plan and Budget 2023-24 for adoption
For:	Decision

SUMMARY

The development and adoption of an Annual Business Plan is a legislative requirement under s122 of the *Local Government Act 1999* (the "Act") and has been developed in accordance with Section 8 of the Act – Principles to be observed by Council. It is also a key element of Adelaide Hills Council's *Corporate Planning and Performance Framework*.

The Annual Business Plan 2023-24 (the "ABP") has been developed to align to the 2023-24 Long Term Financial Plan (the "LTFP"), the suite of Asset Management Plans (the "AMP") and the Strategic Plan 2020-24 – A brighter future (the "Strategic Plan"). Council resolutions, staff and community feedback, and risk assessments have also informed projects and programs included in the ABP.

In accordance with Section 123(3) of the Act, Council resolved at the 9 May 2023 Council Meeting to approve the ABP for public consultation and this was conducted in accordance with the applicable provisions of the Act and Council's *Public Consultation Policy*. The consultation was undertaken from 12 May to 2 June 2023 and Council considered the results of the public consultation at its 13 June 2023 meeting.

In the development of the draft ABP, Council has determined to make changes to its differential rating structure. In summary, the proposed changes seek to differentiate nine (9) land use classes for the purpose of assigning rates with a strategy to progressively increase the respective rate above the residential rate for a number of these land uses classes (i.e. Commercial & Light Industrial, Industrial-Other and Vacant Land – Townships). As such and in accordance with s156 of the Act, Council conducted public consultation on the proposal Rate Structure Change to coincide with the ABP consultation. The results of this consultation were also considered on 13 June 2023.

Minor changes were proposed to the ABP following the public consultation and these have been incorporated into the final ABP that is contained in this report for adoption.

The purpose of this report is to provide the draft ABP **(Appendix 1)** to Council for adoption. In adopting the ABP, Council will also be adopting the budget to fund the ABP; determining and adopting the property valuations, determining the basis for the differential rating, declaring the rates and service charges, setting rate caps and rebates, determining rate payment dates, adopting the 2023-24 Rating Policy, and determining its borrowing arrangements.

RECOMMENDATION

Council resolves:

- 1. That the report be received and noted
- 1.1 Pursuant to and in accordance with section 123(6) of the *Local Government Act 1999* (the "Act") and Regulation 6 of the *Local Government (Financial Management) Regulations 2011* and having considered all submissions and consultation feedback received, the Annual Business Plan (*Appendix 1*) as laid before Council for the financial year ending 30 June 2024, be adopted.
- 1.2 Pursuant to and in accordance with section 123(7) of the Act and regulation 7 of the *Local Government (Financial Management) Regulations 2011*, having considered the Budget in conjunction with, and determined the Budget to be consistent with, the Council's Annual Business Plan, the Budget for the financial year ending 30 June 2024, as laid before the Council at this meeting, be adopted.
- 1.3 Determination and Adoption of Valuations 2023-2024
 - **1.3.1** Rates assessed on rateable land in the Council will be based on the capital value of land for all rateable land.
 - **1.3.2** Pursuant to section 167(2)(a) of the Act the most recent valuations of the Valuer General available to the Council of the capital value of land within the Council area, be adopted for rating purposes for the financial year ending 30 June 2024, totalling \$xx,xxx,xxx,xxx.
- **1.4** Determination of Basis for Differential Rating

Having taken into account the general principles of rating contained in section 150 of the Act and the requirements of section 153(2) of the Act, and in order to raise the amount as per paragraph 1.2, pursuant to section 152(1)(c) of the Act the Council declares that general rates for the financial year ending 30 June 2024 will consist of two components:

- 1. one being based on the value of the land subject to the rate; and
- 2. the other being a fixed charge.

Pursuant to sections 153(1)(b) and 156(1)(c) of the Act the Council declares the following differential general rates for the financial year ending 30 June 2024 on rateable land within the Council area, based upon the capital value of the land and varying according to land use and locality categories in accordance with regulation 14 of the *Local Government (General) Regulations 2013*:

- 1.4.1 category (a) Residential, a rate of 0.2026 cents in the dollar.
- 1.4.2 category (b) Commercial Shop, a rate of 0.2367 cents in the dollar.
- 1.4.3 category (c) Commercial Office, a rate of 0.2523 cents in the dollar.
- 1.4.4 category (d) Commercial Other, a rate of 0.2381 cents in the dollar.

- 1.4.5 category (e) Industry Light, a rate of 0.2311 cents in the dollar.
- 1.4.6 category (f) Industry Other, a rate of 0.2578 cents in the dollar.
- 1.4.7 category (g) Primary Production, a rate of 0.2006 cents in the dollar.
- 1.4.8 category (h) Vacant land, that is located within a Neighbourhood Type Zone, as defined by the Planning and Design Code and given effect by the *Planning, Development and Infrastructure Act 2016*, a rate of 0.2296 cents in the dollar.
- 1.4.9 category (h) Vacant Land, that is not located in a Neighbourhood Type Zone, as defined by the Planning and Design Code and given effect by the *Planning, Development and Infrastructure Act 2016* a rate of 0.2070 cents in the dollar.
- 1.4.10 category (i) Other, a rate of 0.1918 cents in the dollar.
- 1.5 Declaration of General Rates Annual Fixed Charge

Pursuant to section 152(1)(c)(ii) of the Act, the Council declares a fixed charge of \$784 in respect of all rateable land in the Council area for the financial year ending 30 June 2024.

1.6 Imposition of Regional Landscape Levy

In accordance with section 69 of the *Landscape South Australia Act 2019*, and section 154 of the Act, to reimburse the Council the amount contributed to the Hills and Fleurieu Regional Landscape Board, the Council declares the following separate rate based upon the capital value of rateable land for the financial year ending 30 June 2024:

- 1.6.1 0.01092 cents in the dollar on all rateable land in the Council area and in the area of Hills & Fleurieu Regional Landscape Levy.
- 1.7 Annual Service Charge

Pursuant to section 155 of the Act, for the financial year ending 30 June 2024 the Council imposes the following annual service charges based on the nature of the service and the level of usage:

- **1.7.1** In respect of all land to which the Council supplies or makes available the prescribed services known as:
 - the Woodside Community Wastewater Management System
 - the Woodside Extension Community Wastewater Management System
 - the Birdwood and Mt Torrens Community Wastewater Management System
 - the Kersbrook Township Community Wastewater Management System
 - the Charleston Community Wastewater Management System
 - the Verdun Community Wastewater Management System
 - the Mt Lofty Ward Community Wastewater Management System

an annual service charge of \$826 in respect of land which is occupied and an annual service charge of \$415 in respect of land which is vacant.

1.8 Rate Cap and Rebates

1.8.1 Rate Cap (General Rates Maximum Increase for Principal Place of Residence)

That for the year ending 30 June 2024 pursuant to section 153(3) of the Act the Council will not fix a maximum increase in the general rate to be charged on any rateable land that constitutes the principal place of residence of a principal ratepayer.

1.8.2 Primary Production Rebate

Pursuant to section 166(1)(b) of the Act, Council continues to offer, for the year ending 30 June 2024, upon application, a discretionary Primary Production Rebate of 10% on the differential primary production general rate to those ratepayers in the business of primary production who do not have a notional capital value assessment of their property and who have applied for and been granted this rebate in any of the last three (3) rating years, namely 2020-21, 2021-22 and/or the 2022-23 rating year.

1.8.2 Special Discretionary Rebate

Council has determined, after considering the response from ESCOSA related to reviewing the rationale for the quantum of any maximum rate increase with consideration of the community's capacity to pay for higher increases and pursuant to section 166(1)(I)(ii) of the Act, to provide a special discretionary rebate for the purposes of fixing a maximum increase in general rates to be charged on all residential and primary production land use categories within its area to be applied by the Council either on its own initiative where Council considers that the ratepayer meets the eligibility criteria or by application from the ratepayer, in circumstances where:

• the general rates payable for the financial year ending 30 June 2024 exceed the general rates paid in the previous financial year by 15% or more,

and where the increase in general rates is not because of:

- (i) new development, alteration or improvement made to the property since the 2022-23 valuation being those properties with a valuation change as a result of a Revisit Growth, Creation or Cancellation as defined by the Valuer-General unless the ratepayer is located within the Cudlee Creek bushfire scar as determined by Council; or
- (ii) a change to the land use of the property; or
- (iii) a change in ownership (unless a family transfer) of the rateable property

the amount of any cap being the difference between the amount of general rates in monetary terms (before any rebate was applied) to be imposed for the 2023-24 financial year and the amount of general rates in monetary terms (before any rebate was applied) for the 2022-23 financial year plus 15% of those rates.

1.9 Separate Rates

Declaration of Separate rate – Stirling Business Separate Rate

- 1.9.1 Pursuant to section 154 of the Act for the financial year ending 30 June 2024 in order to raise the amount of \$110,000 to carry out the activity of promoting and enhancing business viability, profitability, trade and commerce in that part of the Council area comprising rateable land within the precinct known as the Stirling "Suburban Mainstreet Zone" and businesses fronting both sides of Mt Barker Road east of the Stirling "Suburban Mainstreet Zone" to Pine Street, excluding land attributed a land use category (a) (residential) and government owned land, the Council declares a differential separate rate of 0.078 cents in the dollar on all other land uses based on the capital value of the rateable land within that part of the Council area.
- 1.9.2 In exercise of the powers contained in section 158(1)(a) of the Act the minimum amount that is payable by way of the Stirling Business separate rate is \$305 (affecting all properties within the area to which the separate rate applies where the capital value is below \$391,025).
- 1.9.3 In exercise of the powers contained in section 158(1)(b) of the Act the amount that would otherwise be payable by way of rates in respect of the Stirling Business separate rate is altered by fixing the maximum amount of the separate rate payable at \$3,000 (affecting all properties within the area to which this separate rate applies where the capital value is in excess of \$3,846,154).

1.10 Payment of Rates

- 1.10.1 That pursuant to section 181 of the Act, the Council declares that all rates in respect of the financial year ending 30 June 2024 are payable by four equal (or approximately equal) quarterly instalments (unless otherwise agreed with the principal ratepayer), falling due during the months of September and December 2023 and March and June 2024.
- **1.10.2** In exercise of the powers contained in section 44 of the *Act*, the Council delegates to the Chief Executive Officer
 - the power pursuant to section 181(2) of the Act to determine the day on which each instalment falls due in the months specified in part 1.10.1 of this resolution; and,
 - the power pursuant to section 181(4)(b) of the Act, to enter into agreements with principal ratepayers relating to the payment of rates in any case of hardship or financial difficulty.

1.11 Adoption of Rating Policy

- 1.11.1 To adopt the Rating Policy, in Annexure D of the 2023-24 Annual Business Plan in Appendix 1 of this report, effective from 1 July 2023.
- **1.11.2** That the Chief Executive Officer, or his delegate, is authorised to make any formatting, nomenclature or other minor changes to the Policy prior to the effective date.

1.12 Borrowings

Council resolves to:

- 1.12.1 borrow the sum up to \$7.0m for the purpose of funding the 2023-24 Budget.
- **1.12.2** authorise the Chief Executive to negotiate and agree the interest rate and any terms and conditions of the above borrowing arrangements following the Treasury Policy as adopted by Council.
- **1.12.3** authorise the affixation of the common seal as necessary to give effect to Council's resolutions in this matter and that this be undertaken by the Mayor and the Chief Executive Officer.
- 1.13 Council Resolutions pertaining to 2022-23 Expenditure

Council resolves as a result of the Council Resolutions relating to the 2022-23 Budget Review 3 Carry Forward Expenditure to endorse the budgeted Operating Initiatives totalling \$140k and budgeted Capital Expenditure amounts totalling \$6.153m be transferred to the 2023-24 financial year and update the associated budgets accordingly as per Appendix 3.

- 2. That the CEO is authorised to:
 - a. make any formatting, nomenclature or other minor changes to the Annual Business Plan prior to being released for publication and
 - b. determine the publishing timings, processes and related media promotion while ensuring consistency and compliance with the provisions of applicable legislation.

1. BACKGROUND

ABP Development

The ABP has been developed to be consistent with the financial and strategic goals outlined in the *Strategic Plan 2020-24 – A brighter future,* LTFP and AMP. It has also been aligned with Council's targets for its key financial sustainability ratios (i.e. Operating Surplus, Net Financial Liabilities and Asset Renewal Funding). The draft ABP was presented to Audit Committee at their 17 April 2023 meeting. The draft was modelled on the Consumer Price Index (CPI) predictions contained in the LTFP. In consideration of that draft ABP, the Committee resolved:

8.4. Draft Annual Business Plan for Consultation

Moved Peter Brass	
S/- Natalie Johnston	AC17/22

The Audit Committee resolves:

- 1. That the report be received and that the Committee notes that the budget contained within the draft *Annual Business Plan 2023-24* (Appendix 1) meets the following financial sustainability targets as set by Council:
 - a. Adjusted Operating surplus ratio of 2.6% (target of 1% to 5%)
 - b. Net financial liabilities ratio of 53% (target of 25% to 75%)
 - c. Asset sustainability ratio of 100% (target of 95% to 105%)
- 2. To advise Council that the Committee has reviewed the draft Annual Business Plan 2023-24 (ABP), as contained in Appendix 1, in terms of the assumptions underpinning the Plan, its consistency with the Strategic Management Plans and the adequacy of the plans in the context of maintaining financial sustainability.
- 3. That, on the basis of the Committee's review, to recommend the draft ABP to Council for community consultation.

Carried Unanimously

Council considered the draft ABP at their 9 May 2023 Council Meeting where it was resolved to approve the ABP for consultation, as follows:

12.6 Draft Annual Business Plan for Consultation

Moved Cr Leith Mudge S/- Cr Lucy Huxter

113/23

Council resolves:

- 1. That the report be received and noted.
- To endorse the draft Annual Business Plan 2023-24 (ABP), as contained in Appendix 1 for community consultation in accordance with Section 123 of the Local Government Act 1999.
- 3. That the CEO be authorised to:
 - a. Make any formatting, nomenclature or other minor changes to the ABP prior to being released for public consultation and
 - b. Determine the consultation timings, media and processes while ensuring consistency and compliance with the provisions of applicable legislation and Council's *Public Consultation Policy*.

Carried Unanimously

Rating Structure Change

As part of the draft ABP development, Council considered its rates structure and determined to explore changes to its differential rating structure. In summary, the proposed changes seek to differentiate nine (9) land use classes for the purpose of assigning rates with a strategy to progressively increase the respective rate above the residential rate for a number of these land uses classes (i.e. Commercial & Light Industrial, Industrial-Other and Vacant Land – Townships).

In accordance with Section 156(14a) of the Act, Council was required to prepare a report on the proposed change and conduct public consultation in relation to the report, this was undertaken concurrently with the draft ABP consultation. The report was titled 2023-24 Annual Business Plan Consultation Change in Rating Structure Report (the "Rating Structure Report")

ABP and Rate Structure Change Consultation

Community consultation occurred over the period 12 May to 5pm 2 June 2023 (22 days) and included the following promotional activities:

- Advertisement in the Courier (10 May) and Advertiser (12 May)
- Hills Voice: your Adelaide Hills e-Newsletter
- LinkedIn
- Email Campaign via campaign monitor to 7834 Hills Voice Subscribers including businesses.
- Hardcopy information and submission forms available at customer service centres and libraries at Gumeracha, Stirling and Woodside.

Council received 17 responses in relation to the ABP and Budget. Feedback received on the ABP related to suggested changes to the capital works program (including playgrounds, footpaths, courts), suggestions for greater investment in initiatives (including biodiversity, carbon abatement, tree replacement), general satisfaction with the planned initiatives across Council's Strategic Plan objectives, and some concern regarding the level of the proposed general rate increase.

Council received 9 responses in relation to the Rating Structure Report. Feedback received was in two categories: general rates feedback (which was not the intent of the Rating Structure Change Report) and differential rating structure change feedback (which was consistent with the Rating Structure Change Report).

In relation to the former there was concern that the rates were too high, suggestions that capital works could be delayed, that the capital values used for rating are not reflective of a ratepayer's capacity to pay, and whether other revenue raising options were available to reduce reliance on rates. In relation the differential rates changes, feedback ranged from support for the proposed changes, concern that increased industrial rates could hinder development, and exploration of an option for differential rates based on the ability to subdivide land.

The responses received for both the ABP and Rating Structure Change were considered by Council with an acknowledgement that some will be valuable for the Strategic Plan development to occur in 2023-24. No changes to the ABP were made specifically resulting from the feedback.

Council also took the opportunity to consider changes required to the ABP since the draft ABP had been approved for consultation due to finalisation of input costs. The proposed changes and the impact on the financial sustainability ratios were presented to Council.

In consideration of the ABP and Rating Structure Change consultation feedback and the budget adjustments, Council at its 13 June 2023 meeting, resolved as follows:

12.2 2023 – 24 Draft Annual Business Plan and Rating Structure Change – Consultation Results

Moved Cr Mark Osterstock S/- Cr Kirrilee Boyd

Council resolves:

149/23

- 1. That the report be received and noted.
- 2. To adopt the outcomes of the *draft Annual Business Plan 2023-24* public consultation undertaken from 12 May 2 June 2023 as contained in the *Annual Business Plan 2022-23 Community Engagement Outcomes Report* in Appendix 1.
- 3. To adopt the outcomes of the *Proposed Rating Structure Change* public consultation undertaken from 12 May - 2 June 2023 as contained in the *Change in Rating Structure Proposal Communication Engagement Outcomes Report* in Appendix 3.
- 4. To endorse the following recommended changes to the draft Annual Business Plan 2023-24:
 - a. Adjustments to budget/financial figures to account for:
 - i. Alignment of Budget to the new post 30 June 2023 Electricity contracts requiring an increase in costs of \$57k
 - ii. Solid Waste Levy Budget adjustment: \$23k increase
 - iii. Waste Management User Charges increases for Additional Bins and Hard Waste: \$11k increase



2. ANALYSIS

Strategic Management Plan/Functional Strategy/Council Policy Alignment

Strategic Plan 2020-24 – A brighter future

- Objective O5 We are accountable, informed, and make decisions in the best interests of the whole community
- Priority O5.3 Demonstrate accountability through robust corporate planning and reporting that enhances performance, is relevant and easily accessible by the community

The ABP has been developed from the financial projections and targets of the 2023-24 Long Term Financial Plan (LTFP) and in alignment with the Strategic Plan 2020-24 – A brighter future and Asset Management Plans.

The LTFP went through community consultation during March with results shared with Council at the 1 April 2023 ABP workshop and a subsequent workshop on 12 April 2023. The final revised LTFP was adopted at the 26 April 2023 Council Meeting.

Legal Implications

The preparation of an ABP is a requirement of Section 123 of the *Local Government Act 1999* (the "Act"), and the *Local Government (Financial Management) Regulations 2011* (the "Regulations"). The ABP has been developed in accordance with Section 8 of the Act – Principles to be observed by Council.

Section 123(3) of the Act currently states that before a council can adopt its ABP that it must prepare a draft ABP and follow the relevant steps set out in its public consultation policy (i.e. consultation for at least 21 calendar days).

As part of the legislative reform, from 30 April 2022, the consultation requirements were amended with Section 123(4) removed and instead the Act requires at Section 123(3)(b) that Council will "undertake public consultation". Nevertheless, Council continued to apply Section 123(4) as guidelines for this year's public consultation which are also aligned to Council's *Public Consultation Policy*. That is, the consultation activities will include:

- 1. Publishing a newspaper notification of the consultation period and how to provide feedback
- 2. Making the draft available in Council's service centres and online for written submissions and feedback
- 3. Scheduling one hour at the May Council Meeting for community members to provide verbal submissions on the draft ABP.

Section 123(6a) of the Act provides that if the Council makes amendments to the ABP from the draft ABP approved for public consultation, the adopted ABP must include a statement setting out any significant amendments. While Council resolved at its 13 June 2023 meeting (see above) to make some changes in the final ABP, these are not considered significant in the context of the Budget and therefore a statement of change has not been included in the attached ABP for adoption.

Section 123(7) of the Act requires that each budget of council must:

- a) Be considered in conjunction with the council's ABP (and must be consistent with that plan); and
- b) Be adopted by the council after the council has adopted its ABP.

Part 2 of the Regulations sets out what financial information must be included as well as the required formats.

Section 123(9) of the Act requires that a summary of the ABP be prepared and accompanies that first rates sent to ratepayers. Work on the summary is underway and will be finalised upon ABP adoption.

In accordance with Section 156(14a) of the Act, Council was required to prepare a report on the proposed change and conduct public consultation in relation to the report, this was undertaken concurrently with the draft ABP consultation.

Risk Management Implications

Preparing an ABP as required by the Act and Regulations will assist in mitigating the risk of:

Inability to discharge role and functions of a local government entity leading to a breach of legislation and loss of stakeholder confidence.

Inherent Risk	Residual Risk	Target Risk
Extreme (5C)	High (5E)	High (5E)

It ensures that financial resources are deployed in areas that align with Council's Strategic Management Plans, are affordable and support Council's Long Term Financial Plan.

Financial and Resource Implications

The ABP sets out the priorities and application of the Council's resources over the next financial year. The plan has been developed to be consistent with the *Strategic Plan 2020-24*, LTFP and Asset Management Plans.

This is a particularly challenging budget given the impacts that world events are having on the cost of delivering services with the 12-month increase in the Consumer Price Index (CPI) being 7.9% to the end of March 2023 for Adelaide. Given that increases in the costs of delivering services in Local Government often exceed increases in the CPI, the focus of the 2023-24 ABP and budget development has been to reduce expenditure to enable the impact on rates, which are Council's primary source of revenue, to be held at or below CPI increases in 2023-24.

The following financial summary is based on the general rate increase of 6.9% for existing residential and primary production ratepayers and an amount of 0.9% for new development.

- Operating Surplus of \$1.228m
- Renewals Capital Expenditure of \$10.4m with some reallocation of project delivery and ICT capital to the New/Upgraded category to better reflect the capital work undertaken
- New and Upgrade Capital Expenditure of \$7.5m
- Net Borrowings of \$6.4m, resulting in forecast Borrowings of \$23.0m and Net Financial Liabilities of \$30.7m at June 2024.

For the 2023-24 financial year Council has implemented specific saving strategies in the order of \$830k to assist in keeping rate increases to the minimum possible whilst also implementing agreed new strategies.

Overall, this has resulted in the following financial sustainability ratios, clearly demonstrating that they remain within the Council's agreed target ranges in all of the three key ratios:

- Adjusted Operating surplus ratio of 2.2% (target of 1% to 5%)
- Net financial liabilities ratio of 54% (target of 25% to 75%)

• Asset sustainability ratio of 100% (target of 95% to 105%)

In achieving these targets and aligning as closely as possible to the LTFP, there is a level of certainty provided to the community that financial sustainability will be maintained.

It should also be noted that at the time of finalisation of the 2023-24 ABP consideration of projects to be funded from the third round of the Local Roads and Community Infrastructure Program (the "LRCIP") had not been finalised. Final outcomes from this Program will therefore be captured in a future 2023-24 Budget Review.

> Customer Service and Community/Cultural Implications

The ABP provides transparency for the community regarding Council's plans for the next financial year. It highlights key goals and objectives and the strategies to achieve these objectives.

> Sustainability Implications

The Council's sustainability (financial, social and environmental) is a key consideration in the development of the ABP.

Financial sustainability is demonstrated through alignment to Council's agreed target ranges in all of the three key ratios – Operating Surplus Ratio, Net Financial Liabilities Ratio, and Asset Sustainability Ratio.

In aligning to these targets and as closely as possible to the LTFP, there is a level of certainty provided to the community that financial sustainability will be maintained.

> Engagement/Consultation conducted in the development of the report

Consultation on the development of this report was as follows:

- *Council Committees:* The draft ABP was presented to the Audit Committee at the 17 April 2023 in their capacity as advisors to Council on the consistency and adequacy of the plan in the context of maintaining financial sustainability.
- Council Workshops: Strategic initiatives included within the ABP were discussed in the Long Term Financial Plan workshop on 11 February 2023. An ABP and budget workshop was held on 1 April 2023 to discuss key budget elements and other related topics. A further workshop was held on 26 April to discuss implications of the CPI rate announcement of 7.9% for SA.

ABP and Rating Structure Change consultation feedback was workshopped with Council on 5 June.

- Advisory Groups: Not Applicable.
- *External Agencies:* The service delivery and budget implications of each of the regional subsidiaries have been considered in the development of the ABP and budget.

Community: LTFP Community Consultation feedback was considered during the ABP development.

Consultation on the draft ABP was undertaken in the period 12 May to 2 June 2023. The consultation provided an opportunity for the Community to provide feedback via hardcopy and online survey response as well as providing submissions by email, letter, phone contact, or in person at the ordinary Council meeting, Tuesday 23 May 2022, 6:34 - 7:34pm at the Stirling Council Chamber.

The Annual Business Plan 2023-24 Community Engagement Outcomes Report and the Change in Rating Structure Proposal Communication Engagement Outcomes Report were presented at the 13 June 2023 Council Meeting, where Council considered the feedback provided by the community.

Additional Analysis

As noted in the financial implications, Council's 2023-24 ABP and Budget is based on a general rate increase of 6.9% for existing residential and primary production ratepayers and an amount of 0.9% for new development. This is considered appropriate to maintain an Operating Surplus in line with financial sustainability indicator targets, while keeping the impact on Council ratepayers to an acceptable level.

The rate setting process for 2023-24 has taken into account that currently Council's average Residential rate is high by comparison to other Councils whereas the average Commercial, Industrial and Vacant Land rate is low. As a result Council is seeking to phase in higher differential rates in relation to Commercial, Industrial and Vacant Land land use categories across a three-year period. This will allow residential and primary production land use ratepayers to have a lower rate increase than otherwise would have occurred with no differential rate changes.

Further, this year's valuation of the Council area by the Valuer-General has continued to show variability in valuation increases across all land uses. As such, Council is seeking to reduce the impact of significant valuation changes for 2023-24 by:

- Differentiating all land uses to enable differences in valuation for land use categories to be taken into account
- Applying a rate rebate to residential and primary production land use categories where the increase exceeds 15%
- Make the rebate automatic (similar to the 2022-23 financial year) but also retaining an application process
- Excluding the rebate on properties where there is any change of rateability, land use, improvements or change in ownership of properties from the previous year.

As part of a review to be undertaken every 4 years by the Essential Services Commission of South Australia (ESCOSA) to support councils to make 'financially sustainable' decisions in the context of their long-term financial plans (LTFPs) and infrastructure and asset management plans, advice has been received on a number of matters as detailed in Annexure E within the *ABP* (*Appendix 1*).

Specifically, in terms of rating ESCOSA recommended that Council review the rationale for the quantum of any maximum rate increase (or cap) it seeks to impose (currently at 15 percent) in its next annual business plan, with consideration of the community's capacity to pay for higher increases.

This advice was given, notwithstanding that Council reviews its rating policy annually as part of the Long Term Financial Plan and Budget process and therefore includes the consideration of the rating cap and its impact both positive and negative on its ratepayers each year.

Council also notes that it is important to make a careful assessment of any reduction in the cap as a lower cap means that the majority of ratepayers will pay more than they would be required in order to subsidise those who are entitled to receive the rate cap.

As a result of considering the changes in land use differentials and the appropriateness of the maximum rate increase Council has set a rate rebate to the residential and primary production land use categories where the increase exceeds 15%. In recent years Council has set the maximum rate increase at 10% above the average rate increase proposed.

In addition, Council has received advice from the Hills and Fleurieu Landscape Board that the landscape levy, which is a State Tax that councils are required to collect on behalf of the Board has increased from \$1.117m to \$1.642m. This is an increase of 47% which Council will be required to pass onto its ratepayers in accordance with State Government legislation.

Further as highlighted in the Discretionary Rate Rebate Report tabled earlier in this Council meeting agenda for the 27 June 2023, the *Rating Policy* has also been updated to reflect consistency with the existing discretionary rate rebate policy considerations in relation to CWMS service charges for Community Halls that provide toilets used by the general public. In these limited cases it is proposed that a 100% rebate be granted upon application.

These matters together with the changes in Rating Structure outlined above have been reflected in Council's *Rating Policy* included as Annexure D within the ABP (*Appendix 1*).

A detailed summary of the Renewals capital expenditure and the new and upgrade capital expenditure has been included in *Appendix 2* – *Capital Works Program 2023-24*. The new capital expenditure projects are also listed within the Strategic Initiatives in the body of the ABP (*Appendix 1*).

Finalisation of the ABP

At the Council meeting, the capital value of land within the Council area to be adopted for rating purposes for the financial year ending 30 June 2024 in Recommendation 1.3.2 will be updated.

Following Council's adoption of the ABP, final updates will be made including the addition of the Mayor's message, and any formatting, nomenclature or other minor changes (as per Recommendation 2).

3. OPTIONS

Council has the following options:

- I. To adopt the *Annual Business Plan and Budget 2023-24* and to resolve all of the accompanying enabling recommendations (Recommended)
- II. To amend any/all of the Annual Business Plan and Budget 2023-24 prior to adoption
- III. To not adopt the Annual Business Plan and Budget 2023-24 (Not recommended)

4. APPENDICES

- (1) Annual Business Plan 2023-24
- (2) Capital Works Program 2023-24
- (3) 2022-23 Budget Review 3 Carry Forwards to 2023-24

Appendix 1

Annual Business Plan 2023-24



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1

Adelaide Hills

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Welcome

This is our Annual Business Plan for 2023-24 which outlines how we plan to achieve our goals over the next financial year. These goals are linked directly to our *Strategic Plan 2020-24 – A Brighter Future*, but also come from our other plans and strategies. Our priorities for this year have been refined through community consultation held over the period 12 May to 2 June 2023.

The Annual Business Plan meets the requirements of the *Local Government Act 1999*, and also provides relevant information for our community.

This publication is provided for our ratepayers, residents, business operators, visitors, government agencies and other interested people.

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9	Goal 1: A functional Built Environment
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20	Goal 4: A valued Natural Environment
23	Goal 5: A progressive Organisation
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34	Capital Budget Overview
35	Rates Overview
	Annexure A: Uniform presentation of finances
	Annexure B: Statement of Expected Rate Revenue
	Annexure C: Corporate Performance Indicators
	Annexure D: Rating Policy
	Annexure E: ESCOSA report and Council Response

Council acknowledges that we undertake our business on the traditional lands and waters of the Peramangk and Kaurna people.

We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land.

Overview

The Annual Business Plan 2023-24 shows our services, programs and projects for this financial year. It also shows how we will allocate our resources to achieve the goals we set out in our Strategic Plan 2020-24 – A Brighter Future, while ensuring Council's long term financial sustainability.

Our focus in 2023-24 is to continue to support and strengthen the Adelaide Hills community, environment and economy.

Some key projects and activities we will be undertaking include:

- Continued development of the Fabrik Arts and Heritage Hub
- Participation in the federally funded Local Roads and Community Infrastructure Program to further invest in our region's assets
- Development of a new Strategic Plan which sets Councils goals and objectives over the next 4 years
- A trial of modified frequency of general kerbside waste pickup and the introduction of food organics/green organics collections in rural areas

The key elements of the Annual Business Plan are outlined in the table to the right and explained in more detail throughout this document.

_	Planned Activities	 In addition to our regular service delivery, our strategic initiatives contribute towards achieving our long term goals. These include: 32 capital initiatives (\$7.5m) 24 operating initiatives (\$1.5m)
-	Capital Budget	 \$7.5m for capital expenditure on new or upgraded assets
		 \$10.4m for capital expenditure on renewal of existing assets
-	Operating Budget	 Proposed Operating Surplus of \$1.228m which is slightly below the 2023-24 Adopted Long Term Financial Plan target
	Borrowing	 Net Borrowings of \$6.4m, resulting in forecast total borrowings at 30 June 2024 of \$23.0m
	Rates	 Average increase in general residential rates of 6.9% which will allow for continued financial sustainability, maintain our much-needed services and fund new initiatives
		For an average value residential property this equates to an annual increase of approximately \$159
-	Financial Sustainability	 Adjusted operating surplus ratio of 2.2% which is in line with Council's target of 1% to 5%
	Sustainability	 Net financial liabilities ratio 54% in line with Council's target of 25% to 75%
		 Asset sustainability ratio 100% in line with Council's target of 95% to 105%

We Are Unique

The size of a Regional Council with the expenses and population of a City Council





Age Profile of the Adelaide Hills

Number of registered businesses by industry



Construction (17%)
Professional, Scientific and Technical Services (15.1%)
Agriculture, Forestry and Fishing (13.3%)
Rental, Hiring and Real Estate (9.7%)
Health Care and Social Assistance (7.8%)
Retail Trade (5%)
Manufacturing (4.9%)
All other industries (27.2%)

Household Types



5

Weekly Household Income



Data Source: ABS Census of Population and Housing 2016, and ABS Count of Australian Business 2021

A message from our Mayor...

To be included post adoption

Our Elected Council





Mayor Jan-Claire Wisdom

Deputy Mayor Cr Nathan Daniell (Ranges Ward)







Cr Kirrilee Boyd (Ranges Ward)

Cr Adrian Cheater (Ranges Ward)

Cr Pauline Gill (Valleys Ward)







Cr Chris Grant (Valleys Ward)

Cr Malcolm Herrmann Valleys Ward)

Cr Lucy Huxter





Cr Leith Mudge (Ranges Ward)

Cr Mark Osterstock (Ranges Ward)

Cr Louise Pascale (Ranges Ward)



(Ranges Ward)



Cr Melanie Selwood (Valleys Ward)

Dr Jan-Claire Wisdom Mayor

Adelaide Hills Council – Annual Business Plan 2023-24

About us

Council and Committees

The Elected Council's role is to provide for the governance and stewardship of the Council. It does this through representing the interests of the community; providing and coordinating public services and facilities; encouraging and developing initiatives to improve the community's quality of life; and exercising its functions under legislation and its strategic management plans.

A number of committees have been established in accordance with legislation to assist the Council and the Administration to discharge their responsibilities in specific areas. These are the Audit Committee, the Chief Executive Officer Performance Review Panel, the Council Assessment Panel, the Boundary Change Committee, the Building Fire Safety Committee and the Health & Safety Committee.

Regional Subsidiaries

Council is a member of four regional subsidiaries which assist in the strategic planning and service delivery activities. The subsidiaries are the Southern and Hills Local Government Association, the Eastern Waste Management Authority (East Waste), the Adelaide Hills Region Waste Management Authority, and the Gawler River Floodplain Management Authority.

Administration

The Council's Administration is led by a Chief Executive Officer appointed by the Council.

The Chief Executive Officer appoints staff and engages other resources to carry out the functions and duties delegated to them and to implement Council decisions. The Administration is organised into directorates, each with a specific area of focus and functional responsibilities. The arrangement of the directorates provides for the separation of the regulatory activities, as far as practicable, from the other activities of the Council.



Our Goals

The Annual Business Plan has been developed to align with our *Strategic Plan 2020-24 – A Brighter Future,* which was adopted by Council on 28 April 2020 and sets out what we wanted to achieve over the four year period. These goals and objectives are listed in the table below. Over the following pages we will show how our day to day activities, recovery efforts and strategic initiatives will help us to deliver each of these long term goals.

A functional Built Environment	Community Wellbeing	A prosperous Economy	A valued Natural Environment	A progressive Organisation		
B1 Our district is easily accessible for community, our businesses and visitors	C1 A community for everyone - that is inclusive, welcoming and accessible	<i>E1</i> Support and grow our region's existing and emerging industries	N1 Conserve and enhance the regional natural landscape character and	O1 We have the right people with the right knowledge and skills in the right jobs and they are supported and developed		
B2 Preserve and enhance the unique character of	C2 A connected,	E2 Provide local	amenity values of our region N2 Recognise the benefits	are supported and developed O2 Our customers find it		
the Hills for current and future generations	engaged and supported community	infrastructure to drive growth and productivity	of ecosystem services and improve environmental	easier to interact and do business with Council and have		
B3 Consider external influences in our long term	C3 A community that grows together	<i>E3</i> Encourage, attract and retain a creative,	reative, environmental impacts experience			
asset management and adaptation planning	C4 An active, healthy,	talented and skilled workforce in our region	N3 Nurture valuable partnerships and	O3 Our organisation is financially sustainable for both		
B4 Sustainable	thriving and resilient community	E4 Cultivate a clear,	collaborations and engage the local community in the	current and future generations		
management of our built assets ensures a safe,	C5 Respect for Aboriginal Culture and	unique and consistent regional identity that can be leveraged to attract	management of our natural environment	O4 We actively represent our community		
functional and well serviced community	values	national and international attention	N4 Reduce the impact of	05 We are accountable,		
	C6 Celebrate our community's unique culture through arts,		waste to landfill by maintaining a robust waste and resource management	informed, and make decisions in the best interests of the whole community		
	heritage and events		framework	O6 Technology and		
			N5 Assist our community to reduce the impact of waste to landfill on the	innovation is utilised to better meet our community's expectations and deliver value		

environment

for money

🔂 A functional Built Environment



Our Aspiration

Ensure that all decisions regarding the built environment recognise our unique character and natural environment to maintain and enhance liveability for our community. Some of the key highlights we have planned for 2023-24 include:

- Delivery of road safety initiatives under the federally funded black spot program.
- Installation of further Electric Vehicle charging stations.
- Stormwater master planning and implementation for the management of stormwater in the Balhannah township.

Local Roads and Community Infrastructure Program (LRCIP) 2023-24

Council is applying for Federal funding for local road and community infrastructure projects that involve the construction, maintenance and/or improvements to council-owned assets (including natural assets) that are generally accessible to the public.

When funding is secured, Council will identify key priority projects which will deliver benefits to the community and region, such as improved accessibility, visual amenity and safety benefits.

How we will measure our success

Our success will be demonstrated through service based performance measures and customer feedback in delivering what our community needs and what we aspire to achieve under our Capital Works Program, Civil Zone Maintenance Program, Asset Management Plans, and energy usage targets.

Our suite of Corporate Performance Indicators (*Annexure C*) will be used in our reporting to Council each quarter, and in our Annual report for 2023-24.

Our Services

- Planning & Development Assessment of development applications and activities within the region. Inspection of approved buildings and swimming pools and taking compliance action where required. Reviewing safety of publicly accessible buildings.
- **Policy Planning** undertaking policy and project work such as amendments to the new Planning and Design Code, and preparation of urban design guidelines.
- **Customer Service** frontline customer service including processing of development applications.
- Property Services Ongoing maintenance and management of Council's real estate assets including some 380+ parcels of land and 180+ buildings.
- Cemeteries Ongoing maintenance and management of 16 Council owned cemeteries within the region.
- Strategic Assets Develops and refines the Asset Management Plans and the future renewal Capital Works Programs. Manages Council's Geographic Information Systems and associated corporate data.
- **Open Space Operations** Carries out Capital Works upgrades for projects such as playgrounds.
- Civil Services Ongoing management, maintenance and replacement planning of public infrastructure including roads, bridges, signage, stormwater, kerbs and footpaths.
- Community Wastewater Management Systems (CWMS) Management of CWMS and associated infrastructure e.g. septic tanks, treatment ponds.

Our Objectives and Priorities

B1 Our district is easily accessible for community, our businesses and visitors

Objectives

B1.1 Increase accessibility to our district though the development and delivery of high priority trails and routes for all cyclists (on-road, off road, commuters, recreational) and pedestrians

B1.2 Improve outcomes for the elderly by incorporating Council's Age Friendly Strategic Plan into built environment design and delivery

B1.3 Progress state-wide and interregional connectivity of cyclist routes by partnering with neighbouring councils

B1.4 Ensure that the key road network is accessible for heavy vehicles used by the primary production, tourism and construction sectors through engagement with industry and Government

B1.5 Provide accessibility for the full range of users by ensuring Council's road, footpath and trails network is adequately maintained and service levels for all users are developed and considered

B2 Preserve and enhance the unique character of the Hills for current and future generations

B2.1 Continue to embrace and support community led public place revitalisation across our district

B2.2 Incorporate Water Sensitive Urban Design principles within Council developments and projects and advocate for other developments within the region to do the same

B2.3 Proactively work with developers to ensure that built form complements or enhances existing local character whilst preserving the character and amenity of our towns, historic buildings and scenic environment

B2.4 Ensure our planning framework, council policies and guidelines support privately owned local heritage places

B2.5 Continue to collaborate with other councils and stakeholders in pursuing our World Heritage Bid to protect the landscapes, sites and facilities that represent the State's aboriginal and early colonial history

B2.6 Support communities recovering from natural disasters with expedited development assessment services

B3 Consider external influences in our long term asset management and adaptation planning

B3.1 Improve water security by maximising water reuse opportunities, reducing reliance on ground water and improving water efficiencies for open space irrigation and building facilities

B3.2 Aim to achieve 100% renewable energy use for our corporate operations and strive towards carbon neutrality

B3.3 Investigate and source recyclable materials for asset renewal projects wherever practical and in doing so promote the circular economy

B3.4 Proactively adapt our built environment to changes in social and environmental factors to minimise the impact from natural hazards such and fire and flood B4 Sustainable management of our built assets ensures a safe, functional and well serviced community

B4.1 Ensure the long term management of the built form and public spaces occurs in consideration of the relevant financial, social and environmental management matters

B4.2 Embrace innovative and new technology solutions to proactively maintain our built assets that further enhance the provision of efficient services to the community

B4.3 Ensure Council owned or managed assets, including staff accommodation, are functional and adaptive to meet service requirements. Also, where appropriate and endorsed by Council, equitably assist community owned site (halls and recreation sites) to ensure their facilities are functional and meet service standards

B4.4 Improve road safety through a safe system approach to road design, construction and maintenance including on-going applications to the State and Federal Road Blackspot program

B4.5 Explore and provide the infrastructure to support Electric Vehicles (EV) and investigate infrastructure requirements for emerging technological transport such as Connected and Automated Vehicles (CAV)

Built Environment - Strategic Initiatives

Strategic Initiatives are specially funded and prioritised activities, projects and programs of work that are planned over the next 3 years. "Capital" initiatives are generally related to new physical assets and infrastructure investment, while "Operating" initiatives are related to administrative projects, community programs and other activities and tasks.

Project ID	Strategic initiatives (Operating and Capital)	Area	Objective and/or Priority	Туре	Budget 2023-24 (\$'000)		term al plan 000)
			Thomey		(9 000)	2024-25	2025-26
B1003	New Bus Shelter Installation Program	Infrastructure & Operations	B1.3	Capital	20	-	-
B1004	New and upgraded footpaths	Infrastructure & Operations	B1.5	Capital	404	292	237
B1007	Recreation Trails & Cycling Routes Framework Implementation	Corporate Services	B1.1	Capital	140	150	160
B1008	Amy Gillett Bikeway Contribution (Stage 4) which includes \$100k carried forward from 2022-23	Infrastructure & Operations	B1.1	Operating	125	125	125
B1009	DDA Upgrades Minor access upgrades region wide (compliance)	Infrastructure & Operations	B1.5	Capital	21	21	21
B2001	Federation Park and Oval masterplan implementation	Infrastructure & Operations	B2	Capital	-	-	50
B2008	Local Heritage (Privately Owned) Planning and Design Code Amendment	Development & Regulatory Services	B2	Operating	30	-	-
B2009	Place making and community planning	CEOs Office	B2.1	Operating	40	-	-
B3002	Implement irrigation systems (renewal / upgrades)	Infrastructure & Operations	B3.1	Capital	100	100	100
B3003	Investigate and Implement central irrigation control system (region wide)	Infrastructure & Operations	B3	Capital	24	24	24
B3004	Prepare turf and irrigation design/management plans for key bore water use areas	Infrastructure & Operations	В3	Operating	20	-	-
B3005	Carbon Management Plan - Energy Upgrades, Battery & Efficiency Actions	Infrastructure & Operations	B3.2	Capital	50	50	-
B3011	Carbon Offsets Policy	Infrastructure & Operations	B3.2	Operating	5	-	-
B3014	Review the Corporate Carbon Management Plan	Infrastructure & Operations	B3.2	Operating	25	-	-
B4006	Asset management - Confirm Web and Connect Licenses and Field Devices	Corporate Services	B4	Capital	40 Leger	- nd: G Gran	- nt funding





Built Environment - Strategic Initiatives continued...



Project ID	Strategic initiatives (Operating and Capital)	Obje Area e anc Prior		Туре	Budget 2023-24 (\$'000)	Long term financial plan (\$'000)	
			Thomy		(\$ 666)	2024-25	2025-26
B4009	Building Upgrades - minor	Corporate Services	B4	Capital	133	158	162
B4010	Cemeteries Upgrades	Corporate Services	B4	Capital	40	41	42
B4011	Community Wastewater Management System Capacity Upgrades (Birdwood & Woodside gravity mains)	Infrastructure & Operations	B4	Capital	120	120	250
B4014	Road Safety Program including co-contribution to Road Blackspot (G)	Infrastructure & Operations	B4	Capital Income Capital Expenditure	-1,110 1,310	- 158	- 158
B4015	Installation of further Electric Vehicle charging stations	Infrastructure & Operations	B4.5	Capital	125	ТВС	ТВС
B4016	Purchase of Electric Vehicles cars for fleet	Infrastructure & Operations	B4	Capital	240	-	-
B4020	Reporting on embodied energy of materials used in Council activities	Infrastructure & Operations	B4	Operating	-	-	30
B4042	Operational worksite review including forward planning	Corporate Services	B4.3	Capital Income Capital Expenditure	- 800	-1,000 -	-
B4043	Hamilton Hill, Dunfield Estate & Crest Maintenance	Infrastructure & Operations	B4	Operating	55	61	92
B4044	Feasibility Studies for future projects	Corporate Services	B4	Operating	100	100	100
B4045	Stormwater projects	Infrastructure & Operations	B4.1	Capital	445	522	544
B4050	Merchants Hill retaining wall	Infrastructure & Operations	B4	Capital	48	-	-
B4051	Croft road resealing	Infrastructure & Operations	B4	Capital Income Capital Expenditure	-600 1,200	-	-
B4052	Renew the fuel monitoring and delivery system	Infrastructure & Operations	B4.3	Capital	-	40	-
B4053	Next step planning for Adelaide Hills War Memorial Swimming Centre, Woodside	Corporate Services	B4.3	Operating	30	-	-
B4054	Houghton Recreation Grounds facility contribution	Corporate Services	B4	Operating Leaend: G Grant fu	TBC	- C To be Co	-

Legend: **G** Grant funding **TBC** To be Confirmed

📴 Community Wellbeing



Our Aspiration

An inclusive and prosperous community with the capacity to flourish and fulfil their potential through opportunities to engage, connect, participate and enhance wellbeing.

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Some of the key highlights we have planned for 2023-24 include:

- Continued development of Fabrik Arts and Heritage as a facility offering exceptional cultural experiences, providing social, educational and economic outcomes for the region.
- Implementation of the Community and Recreation Facilities Framework and the Play Space Framework.
- Implementation of the "Our Watch Toolkit for Local Government" for the prevention of domestic and family violence in our community.
- Implementation of the Towards Community Led Resilience Program.
- Identification of initiatives to develop community connections within and between the established and newly developed areas of Woodforde.

How we will measure our success

We demonstrate our success by:

- The achievement of targets for our service standards
- Surveying participants in our community programs to ascertain whether they are better off as a result of participation
- Seeking feedback about our customers' experiences through online and mobile surveys
- Reporting on library visitation, usage and borrowings

Our suite of Corporate Performance Indicators (*Annexure C*) will be used in our reporting to Council each quarter, and in our Annual report for 2023-24.

📴 Community Wellbeing



Our Services

- Fabrik Arts and Heritage Hub Providing community exhibitions, workshops and events. Supporting community with creative recovery after the Cudlee Creek Bushfire and COVID-19 pandemic. Continuing to promote and preserve our vibrant cultural and historical hub.
- Libraries Providing access to information resources for learning or leisure. Providing opportunities for community to engage, learn and connect.
- Customer Services Providing ready access to Council services and responding to customer enquiries through three physical service centres, a phone contact centre and an online request portal.
- Volunteering Encouraging voluntary participation across the Adelaide Hills through provision of opportunities, training and support for volunteer involving groups.
- Property Services Management and maintenance of Council's community facilities.
- **Public Health** Inspections of food businesses, waste water and public swimming pools to provide safe public environments.
- Parking and By-law Enforcement Monitoring and regulating parking and particular public activities to ensure safe and accessible environments.
- **Cultural Development** Focusing on cultural diversity, Aboriginal respect and recognition, and the arts in all its forms.

- Youth Development Providing a range of programs and activities to support and develop youth in our community.
- **Positive Ageing** Providing home and social support, particularly under the Commonwealth funded Commonwealth Home Support Program. Developing and implementing targeted strategies and programs in our region.
- **Community Centres** Providing opportunities to improve health and wellbeing, participate in lifelong learning and sharing skills with others.
- Communications, Engagement and Events Ensuring communication between the Council and community is accurate, relevant, valuable and engaging. Promoting and supporting community events.
- Community Development Overseeing community wellbeing and disability access and inclusion programs, as well as a number of regional support programs, including provision of funding to The Hut Community Centre and the Adelaide Hills Community Passenger Transport Network.
- Sport & Recreation Planning Management and utilisation of Council's sport, recreation and open space assets; and support of clubs and the community's recreational activities throughout the region.
- Grants & Partnerships Grant giving programs supporting community-based initiatives. Partnerships with other stakeholders to deliver local and regional outcomes.

Our Objectives and Priorities

C1 - A community for everyone that is inclusive, welcoming and accessible	C2 - A connected, engaged and supported community	C3 - A community that grows together	C4 - An active, healthy, thriving and resilient community	C5 - Respect for Aboriginal Culture & values	C6 - Celebrate our community's unique culture through arts, heritage & events	
C1.1 Provide welcoming spaces and places for the community through our libraries, community centres, and Council and community facilities	C2.1 - Work with community to provide a range of programs and opportunities to connect and engage around shared interests	C3.1 - Provide and support programs and services that encourage and enhance personal growth, lifelong learning and professional development	C4.1 - Support community wellbeing through our contribution to public health planning, disaster recovery activities and the implementation of	C5.1 - Partner with the Aboriginal and Torres Strait Islander community to develop our second Reconciliation Action Plan (Innovate) and	C6.1 - Develop Fabrik as a vibrant cultural hub for the Adelaide Hills, fostering community connections and creativity and presenting the significant history of	
C1.2 Support and promote opportunities for	C2.2 - Support our ageing community to access	C3.2 - Support	measure and enhance		the Woollen Mill site	
social inclusion and celebration of our cultural diversity	services and continue to participate and contribute to community life	volunteering both organisationally and in the community as an essential element in	C4.2 - Support the provision of formal and informal sport, recreation	Reconciliation Week C5.2 - Celebrate and recognise Aboriginal culture and heritage	C6.2 - Develop, support or bring events to our district that have social, cultural, environmental	
C1.3 Make the district more accessible and	C2.3 - Facilitate opportunities for our youth	delivering community outcomes and building	and play spaces for the community to enjoy	through participation in and the delivery	or economic benefits	
welcoming for all with a focus on youth	to develop skills, build resilience and be actively involved in and connected to their community.	wellbeing	C4.3 - Recognise that trails are a destination in their own right and	of programs and activities that engage	C6.3 - Recognise, encourage and support	
participation, positive ageing, disability inclusion		C3.3 - Empower our community groups and		our community in cultural experience	artists, emerging artists, writers and performers	
and multiculturalismC1.4 Advocate and Seek	C2.4 - Increase participation from the broadest range of	leaders to shape and determine change in	support both commuter and recreational trail	and learning	through promotion of the Arts and supporting	
opportunities to improve transport options for	our community and engage with them to shape policies,	their community through the provision of training	Opportunities C4.4 - Support clubs and		opportunities to exhibit and perform	
those who need it most	places and decisions that affect them	opportunities, grants that meet strategic priorities, building	groups to continue to provide sport and		C6.4 - Foster the development of Public	
C1.5 - Encourage more housing opportunities	C2.5 - Continue to work with	relationships and supporting communities	recreation activities to the community		Art that adds value to public spaces and	
where provided for in the Development Plan	government agencies and non-governmental	to be cohesive in progressing local	C4.5 - Take an all hazards		supports place making in our community	
	organisations to support the community recovery from	projects.	approach to emergency management so we can			
	natural disasters and the COVID-19 pandemic.	C3.4 - Build partnerships with community and	support the emergency services and the			
		other stakeholders to enhance our capacity to	community before, during and after disaster events.			
provide and support opportunities for them to thrive						

Community Wellbeing

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Objectives

Priorities

Community Wellbeing - Strategic Initiatives

Strategic Initiatives are specially funded and prioritised activities, projects and programs of work that are planned over the next 3 years. "Capital" initiatives are generally related to new physical assets and infrastructure investment, while "Operating" initiatives are related to administrative projects, community programs and other activities and tasks.

Project ID	Strategic initiatives Area (Operating and Capital)		Objective and/or Priority	Туре	Budget 2023-24 (\$'000)	financi	term ial plan 000)
			Phoney		(\$ 000)	2024-25	2025-26
C1004	Libraries print release and photocopy service	Community Capacity	C1.1	Capital	-	7	7
C4006	Play Space Framework Implementation	Corporate Services	C4	Capital	-	273	280
C4012	Climate Change Adaption Plan Projects - All hazards emergency management	Infrastructure & Operations	C4.5	Capital	20	-	-
	Community & Recreation Facilities			Capital	72	158	162
C4021	C4021 Framework Implementation	Corporate Services	C4	Operating	187	192	197
	Towards Community Led Resilience	Community Capacity	04.5	Operating Income	-533	-205	-
C4022	Program (G)		c4.5	Operating Expenditure	533	205	-
C4024	Implement activities from "Our Watch Toolkit for Local Government"	Community Capacity	C4	Operating	СО	CO	СО
C5003	Actions from adoption of Aboriginal Place Naming Action Plan	Community Capacity	C5	Capital	5	5	5
C6001	Fabrik Activation Capital (G)	Corporate Services	C6	Capital	1,060	-	-
C6003	Capital Divestment – Sale proceeds	Corporate Services	C6	Capital	-	-	-1,230
C6006	Tour Down Under	Community Capacity	C6.2	Operating	61	63	64



Community Wellbeing

Legend: **G** Grant funding **CO** Core Operating Budget

A prosperous Economy



Our Aspiration

Our region's economy is diverse and sustainable with a reputation for quality, niche products, services and experiences underpinned by a culture of creativity and innovation.

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Some of the key highlights we have planned for 2023-24 include:

- Support the Tour Down Under in 2024.
- Collaborate with Adelaide Hills Tourism to promote and support tourism across our region.
- Encourage and support the continued development of a Home-Based Business Network.
- Undertake a biannual business survey.
- Advocate for key economic development issues in the region with other levels of government.

How we will measure our success

Council plays a limited but crucial role in the success of the local economy. We monitor broader indicators like local employment levels, indices of socio-economic advantage and disadvantage, gross regional product and visitor numbers.

Our particular initiatives seek to address areas where local government can support broader economic outcomes and we measure the effectiveness of these by the local business sector biennially, and surveying participants in our initiatives to find out if they are better off as a result.

Our suite of Corporate Performance Indicators (*Annexure C*) will be used in our reporting to Council each quarter, and in our Annual report for 2023-24.

Our Services

- **Economic Development** Undertaking activities in line with the Economic Development Plan including:
 - Promoting tourism and supporting operators, through funding the work of Adelaide Hills Tourism,
 - Identifying and promoting local regional development opportunities through providing core funding to the local Regional Development Australia board,
 - Responding to the needs of established or potential local business operators,
 - Identifying and promoting opportunities for government investment in key local infrastructure developments, and
 - Undertaking niche projects to address particular economic development needs.
- Property Services Facilitating appropriate events, outdoor dining, roadside trading and mobile food vans on Council managed land and roads.
- Fabrik Arts and Heritage Establishing a thriving arts and heritage hub to support creative industries and the broader local economy through increased tourism.
- Public Health Monitoring and addressing food safety and public health to ensure a safe environment and food businesses. Providing clinics to enable the community to access vaccinations easily.
- **Communications, Engagement and Events** Managing, promoting and supporting events which have social and economic benefits to the district.
- **Development Advice & Approvals** Assisting businesses and landowners when wishing to develop their properties.

Our Objectives and Priorities

E1 - Support and grow our region's existing and emerging industries

E1.1 - Support and encourage local and international tourists to visit the Adelaide Hills

E1.2 - Take advantage of the full potential of our region's primary production and associated value adding activities

E1.3 - Support and encourage the growth and development of our region's creative industry micro businesses

E1.4 – Promote, support and encourage our existing and emerging businesses to respond to economic changes by being creative, innovative, productive and resilient to unexpected impacts.

E1.5 - Engage and assist our region's key business and industry groups to be resilient, proactive and successful

E1.6 - Encourage and facilitate local supplier participation in all level of Government tendering processes

E2 - Provide local infrastructure to drive growth and productivity

E2.1 - Work with all levels of Government to ensure the region's infrastructure needs are understood and prioritised

E2.2 - Explore and advocate for the opportunities that new technologies could bring to our region

E2.3 - Support changes to planning and development that leverages and encourages sustainable economic development

E2.4 - Manage and maintain Council assets to maximise their utilisation and benefit to the community

E3 - Encourage, attract and retain a creative, talented and skilled workforce in our region

E3.1 - Attract and encourage professional and business development and networking activities

E3.2 - Understand the nature of skills our region's businesses will require to prosper into the future

E3.3 - Work with our local communities and businesses to create active, attractive and vibrant places

E3.4 - Enable start-ups and home based business through services, information and networking opportunities E4 - Cultivate a clear, unique and consistent regional identity that can be leveraged to attract national and international attention

E4.1 - Work with key stakeholders to develop a realistic, yet inspiring, collective vision to connect the region and its industries

E4.2 - Work with our communities and businesses to encourage co-ordinated and strategic regional projects that enhance and support the regional identity

E4.3 - Support and encourage events that supports the region's identity and generates social, cultural and economic benefits

E4.4 - Support the continued development and community engagement for the World Heritage nomination of the region

Priorities

Economy - Strategic Initiatives

Strategic Initiatives are specially funded and prioritised activities, projects and programs of work that are planned over the next 3 years. "Capital" initiatives are generally related to new physical assets and infrastructure investment, while "Operating" initiatives are related to administrative projects, community programs and other activities and tasks.

Project ID	Strategic initiatives (Operating and Capital)	Area	Objective and/or Priority	Туре	Budget 2023-24 (\$'000)	financi (\$'C	term ial plan 000) 2025-26
E2001	Review and upgrade Council signage and branding	Community Capacity	E2	Capital	15	5	-
E4001	Additional Tree safety work required to support the Tour Down Under	Infrastructure & Operations	E4	Operating	30	31	32

Legend: **G** Grant funding





A valued Natural Environment



Our Aspiration

The natural environment of the Adelaide Hills contributes significantly to the character of the region and is greatly valued by our local community and visitors.

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Some of the key highlights we have planned for 2023-24 include:

- Undertaking a trial on kerbside bin system collection frequency changes and a trial on increased rural food organics/green organics waste collections.
- Local climate adaptations for landscape conservation.
- Post prescribed burn weed management.
- Develop a strategy for the management of Council trees across the district.

How we will measure our success

The services we provide and the influence we have in the community will demonstrate our success in maintaining a healthy and resilient region. In particular this will be shown through community education outcomes, achieving biodiversity targets, and service driven performance in managing animals, waste and resources, and our natural spaces.

Our suite of Corporate Performance Indicators (*Annexure C*) will be used in our reporting to Council each quarter, and in our Annual report for 2023-24.

Our Services

- Sustainability Including climate change considerations into Council decision making, providing strategies for carbon neutrality, water management and renewable energy in response to climate change impacts.
- **Open Space Biodiversity** Undertaking activities such as weed management, habitat conservation and expansion, research and knowledge development, and supporting community in their related activities.
- Animal Management Promoting responsible dog and cat ownership, responding to nuisance and hazards caused by other animals including livestock, eradicating European wasp nests and conducting a Feral Cat Study.
- **Open Space Operations** Maintaining parks and reserves, biodiversity activities, and fire breaks/ tracks.
- Fire Prevention Legislative function of ensuring identified properties are prepared for the bushfire season. Assessing the extent of bushfire hazards within the Council area and providing advice to land owners in respect of bushfire prevention and management.
- Wastewater Systems Compliance Working with landowners to ensure their on-site wastewater systems are compliant and operating correctly to minimise impact on the water catchment.
- Waste Providing waste collections and recycling services to 16,500 properties, green waste organics kerbside collections in townships, 'at call' hard waste collection, and operates the Heathfield Resource Recovery Centre for community use.
Our Objectives and Priorities

Objectives

Priorities

caninacion	N1 - Conserve and enhance the regional natural landscape character and amenity values of our region	N2 - Recognise the benefits of ecosystem services and improve environmental resilience by reducing environmental impacts	N3 - Nurture valuable partnerships and collaborations and engage the local community in the management of our natural environment	N4 - Reduce the impact of waste to landfill by maintaining a robust waste and resource management framework	N5 - Assist our community to reduce the impact of waste to landfill on the environment		
	N1.1 - Enhance and manage horticultural amenity, including succession planning for street trees that contribute to and reinforce our distinctive streetscapes and villages	N2.1 - Monitor and manage areas of high biodiversity or habitat value on Council reserves and Native Vegetation Marker Scheme (NVMS) sites using best practice	N3.1 - Increase knowledge and environmental awareness within the community through engagement and education N3.2 - Collaborate and engage	N4.1 - We will work with partners to analyse the benefits and feasibility of introducing a fee incentive to property owners to produce less waste in relation to the kerbside bin	N5.1 - Encourage and educate the community to help minimise the generation of household waste by advocating the principles of the Waste		
	N1.2 - Manage reserves and	methodologies	with public and private organisations, schools and	service	Management Hierarchy to avoid, reduce and reuse		
	open space to support the community, whilst balancing biodiversity conservation, resource use and environmental impacts	N2.2 - Explore opportunities and take appropriate actions to monitor current and emerging threats to biodiversity including feral cats and Phytophthora	community members (including the Aboriginal community as the first nation peoples), to improve biodiversity outcomes and land management practices.	N4.2 - We will explore more Green Organics options to achieve improved environmental and financial outcomes.	N5.2 - Support and assist the community to prevent valuable resources going to landfill and reduce		
		N2.3 - Mitigate bushfire risks across the landscape by	N3.3 - Continue to work in partnership with the Resilient Hills	N4.3 - We will provide specific nt Hills education to the community to			
		undertaking fuel reduction activities including woody	and Coasts region to build Council and community resilience to theincrease their level of food scrap recycling		and community resilience to the scrap recycling		
		weed control, maintenance of asset protection zones and educate & enforcement to reduce fuels on private property	impacts of climate change	N4.4 - Implement new or improved waste service opportunities whilst continuing to provide ongoing resource recovery and waste service to			
		N2.4 - Work with supporting organisations and agencies to foster the restoration of native flora and fauna habitat following the 2019-20 bushfire		our community			

Natural Environment - Strategic Initiatives

Strategic Initiatives are specially funded and priority activities, projects and programs of work that are planned over the next 3 years. "Capital" initiatives are generally related to new physical assets and infrastructure investment, while "Operating" initiatives are related to administrative projects, community programs and other activities and tasks.

Project ID	Strategic initiatives (Operating and Capital)	Area	Objective and/or Priority	Туре	Budget 2023-24 (\$'000)	Long financi (\$'0	al plan
						2024-25	2025-26
N1006	Best practice procedure for maintenance of AHC riparian zones	Infrastructure & Operations	N1.1	Operating	-	6	-
N1007	Develop a strategy for the management of Council trees across the district	Infrastructure & Operations	N1.1	Operating	СОВ	-	-
N2008	Develop informative and attractive signage in Council reserves/playgrounds	Corporate Services	N2	Capital	10	10	10
N2010	Post prescribed burn weed management	Infrastructure & Operations	N2.3	Operating	55	53	50
N2011	New Dog and Cat facility	Development & Regulatory Services	N2	Capital	200	270	-
N3001	Local Climate Adaptations for landscape conservation	Infrastructure & Operations	N3	Operating	10	10	11
N3002	Resilient community facilities and open space including water fountains	Infrastructure & Operations	N3	Capital	30	31	32
N4002	Kerbside bin system collection frequency	Infrastructure &	N4.1	Capital	30	-	-
	change and rural FOGO trial	Operations		Operating	90	30	-



Legend: **G** Grant funding **CO** Core Operating Budget



A progressive Organisation



Our Aspiration

Council is recognised for its skilled and agile workforce, for its representative and accountable governance, its commitment to cost effectiveness and efficient service delivery. Some of the key highlights we have planned for 2023-24 include:

- Development of a new Strategic Plan which sets Councils goals and objectives over the next 4 years
- Conducting a representation review.
- Further developing Council's new website to provide more streamlined customer services and access to information commonly sought by the community.
- Upgrading the GPS units for operational vehicles to run on the 4G network.
- Upgrading the Customer Relationship Management System.

How we will measure our success

As an organisation, our measures of success include service-driven performance measures, achievement of financial targets, evidence of our corporate governance, implementation of innovative processes and technology, and organisational development achievements.

Our suite of Corporate Performance Indicators (*Annexure C*) will be used in our reporting to Council each quarter, and in our Annual report for 2023-24.

Our Services

- **Customer Experience** Driving organisational improvement and innovation to improve the customer experience.
- Information, Communication and Technology Providing support for over 1300 devices, 250 system users and 100 public access devices for libraries and community centres. Manages system security, asset maintenance and renewal.
- **Financial services** Providing accounting and financial activities including procurement support, payments, collection of rates and debt recovery, treasury management and support to Council in financial decision making.
- Organisational Development and Work Health & Safety Providing support to our people covering organisational development, human resource management, work health and safety and payroll.
- **Governance** Supporting the Mayor, Councillors, CEO, the Administration and community with their legislated roles and responsibilities including coordination of Council & Committee meetings, elections, risk management, audit and review activities, and corporate planning and reporting activities.
- **Property Services** Ongoing maintenance and management of Council's service centres and operational sites.
- Information Systems Systems for the capture, dissemination, storage, security, accessibility and management of information received and generated by Council.
- **Emergency Management** Working collaboratively to prevent, prepare, respond and recover from natural disasters and other hazards.

Our Objectives and Priorities

O1 - We have the right people with the right knowledge and skills in the right jobs and they are supported and developed	O2 - Our customers find it easier to interact and do business with Council and have an improved customer experience	O3 - Our organisation is financially sustainable for both current and future generations	O4 - We actively represent our community	O5 - We are accountable, informed, and make decisions in the best interests of the whole community	O6 - Technology and innovation is utilised to better meet our community's expectations and deliver value for money	
O1.1 - Progressively enhance our safe systems of work to maintain emotional and	O2.1 - Develop our digital channels to better meet customers' current and future needs	O3.1 - Ensure the delivery of agreed strategic plan requirements whilst	O4.1 - Optimise opportunities for the community to access and provide	O5.1 - Enhance governance structures and systems to prudently	O6.1 - Progressively strengthen Council's systems security to minimise the impact of cyber attack	
physical safety of our people	O2.2 - Modernise our services and enhance the	meeting endorsed long- term targets for a sustainable operating	input into the decision-making processes	adapt to changing circumstances and meet our legislative	06.2 - Utilise technology to enable more evidence based	
O1.2 - Continue to develop a positive	customer experience by making service delivery	surplus and level of debt	O4.2 - Attract and	obligations	and efficient delivery of services to the community	
culture through supporting an equitable,	faster, more convenient and more proactive O2.3 - Build the capabilities of our people through a	O3.2 - Ensure that renewal of assets and the associated maintenance is based on current asset management plans which consider reviewed service levels and whole of life costing	develop a diverse and capable	O5.2 - Make evidence-based	O6.3 - Provide more resilient business systems by utilising	
diverse and continuously improving work environment			elected body that represents, promotes and	decisions and prudently assess the risks and	cloud technologies where appropriate	
O1.3 - Support our people leaders in further developing the skills	focus on two-way communication, cooperation and placing customers at the centre of		reflects the composition of the community	opportunities to our community before taking action.	O6.4 - Utilise our online engagement tools to reach a wider range of community members to obtain their views	
necessary to lead engaged and productive	everything we do O2.4 - Continuously strive to	O3.3 - Actively pursue	O4.3 - Advocate to, and exert influence	O5.3 - Demonstrate accountability	and input.	
teams 01.4 - Continue to	measure and improve performance and service	alternative funding opportunities to reduce reliance on rates income	with, our stakeholders on behalf of our	through robust corporate planning and reporting that	O6.5 - Support the delivery of services to the community	
support all staff through training, mentoring, coaching and development to enable the achievement of	delivery across all functions	O3.4 - Assess the range and level of services	community to promote the needs and ambitions of	enhances performance, is relevant and easily	through improved utilisation and connectivity of existing business systems	
		undertaken to ensure they fulfil Council's	the region	accessible by the community	O6.6 - Ensure the way in which we provide our digital services	
organisational and community goals		legislative and strategic intent	O4.4 - Explore council boundary reform options		delivers an enhanced experience for our community	
			that best serve the community			

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Objectives

Priorities

Organisation - Strategic Initiatives

Strategic Initiatives are specially funded and priority activities, projects and programs of work that are planned over the next 3 years. "Capital" initiatives are generally related to new physical assets and infrastructure investment, while "Operating" initiatives are related to administrative projects, community programs and other activities and tasks.

Project ID	Strategic initiatives (Operating and Capital)	Area	Objective and/or Priority	Туре	Budget 2023-24 (\$'000)	Long term financial plan (\$'000)	
						2024-25	2025-26
01005	GPS for operational vehicles	Infrastructure & Operations	01.1	Capital	40	-	-
O3002	Diversified income study	CEOs Office	03.3	Operating	25	-	-
O4005	Representation review	CEOs Office	04.4	Operating	15	15	-
O5005	Resource to manage building and swimming pool compliance inspections	Development & Regulatory Services	05	Operating	89	92	-
O5006	Strategic Plan development	CEOs Office	05	Operating	20	-	-
05007	Customer Relationship Management (CRM) system upgrade	Corporate Services	05	Capital	300	340	-
O6007	Community perception survey	Community Capacity	O6	Operating	-	11	-

Legend: **G** Grant funding





Financial Overview

Key financial information for 2023-24 is summarised below:



Council's projected operating income is sufficient to meet projected operating expenses and means Council is financially sustainable.

Long Term Financial Plan

The *Local Government Act 1999* requires the Council to prepare and maintain a *Long Term Financial Plan* (LTFP) as part of its suite of strategic management plans.

Prior to the development of the Annual Business Plan a detailed review of the LTFP was undertaken in consultation with the community. The revised LTFP was adopted at Council's 26 April 2023 meeting and can be found at <u>ahc.sa.gov.au.</u>

The key objective of our LTFP is to demonstrate that the Council is financially sustainable over the 10 year term of the LTFP, while achieving the objectives outlined in the *Strategic Plan*. This includes:

- Implementation and funding of the appropriate level of maintenance and renewal of the portfolio of infrastructure assets
- Meeting the ongoing expectations of service delivery to our community
- Managing the impact of cost shifting from other levels of government
- Enabling the delivery of strategies identified within the *Strategic Plan* as well as other endorsed Functional Strategies
- The appropriate use of debt as a means of funding new capital expenditure
- Ensuring the financial sustainability of Council's operations.

The LTFP has been used to set the context and targets for the development of the 2023-24 Budget

Elements of the Budget: Income and Expenses

Income

Rate revenue accounts for approximately 80% of Council's operating income, while grants, fees and charges make up the majority of the other operating income. We continue to pursue grant income and partnerships with external funders where possible to minimise the requirement for revenue via rates.

Fees and Charges

Section 188 of the *Local Government Act 1999* sets out how fees and charges are managed in Council. Council reviews its fees and charges each year, in conjunction with the development of the annual budget to ensure that the fees proposed:

- reflect (or move progressively toward) the cost of the services' provision
- are comparable with market rates, where appropriate
- take into account benefit derived by users of community facilities
- are consistent with Council directions articulated through existing policy or plans
- are consistent with Council's LTFP assumptions

Generally, this has resulted in proposed fee increases that are in line with CPI, insofar as this is practicable.

Expenses

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42% of the Council's operating expenditure is attributable to the payment of salaries and wages and around 37% is applied to materials, contracts and other expenses.

Key financial targets and financial sustainability

Financial sustainability is considered with reference to Council's agreed target ranges in three key ratios:

Indicator	Adopted Target	2023-24 Budget
Operating Surplus Ratio	1 - 5%	2.2%
Adjusted Operating Surplus Ratio	1 -5%	2.2%
Net Financial Liabilities Ratio	25 - 75%	54%
Asset Renewal Funding Ratio	95– 105%	100%

In conclusion, Council aligns with the targets for all ratios which provides a level of certainty to the community that financial sustainability will be maintained.

Council's Operating Surplus is important to financial sustainability as it improves Council's ability to absorb the expenditure impacts from unexpected events such as bushfires, floods, or pandemics. It also provides capacity to reduce our liabilities (borrowings) by funding a proportion of new capital / upgrade expenditure.

Impact on ratepayers

The overall amount existing ratepayers will pay in general rates will increase on average by 6.9%. For a residential property of average value, this equates to an increase of approximately \$159 for the 2023-24 year. Rate increases may vary from the average where there has been new development, capital improvements or other significant change to the value of the property.

To reduce the impact of significant valuation changes for 2023-24 Council proposes:

- Applying a rate rebate to limit the maximum general rate increase to 15% across residential and primary production land use categories
- Make the rebate automatic (similar to the 2022-23 financial year) but also retaining an application process
- Retaining the exclusion of the cap for valuation increases due to improvements, changes in land use and rateability
- Adjusting the exclusion of change of ownership properties to those properties sold after 30 June 2022

Significant influences for the 2023-24 budget

A number of factors have influenced the preparation of Council's 2023-24 Annual Business Plan. These include:

- Current financial climate resulting in ongoing cost pressures on interest rates, fuel, electricity, and other Council expenditure which traditionally tracks above the Consumer Price Index (CPI). Currently CPI increases are at historic high levels.
- Consideration of waste costs and volumes relating to recyclables, hard and green waste, including an increase in free green organic drop off days and anticipated movements in the solid waste levy imposed by the State Government
- Provision for Enterprise Development Agreements for staff which determines conditions of employment and provide for annual salary and wages increases, largely based on CPI and a separate increase of 0.5% in the Superannuation Guarantee levy
- Maintaining asset management (renewal) expenditure at a sufficient level to ensure long term maintenance of Council infrastructure, property and IT assets
- Increased maintenance requirements due to an increase in capital works and construction of new assets over recent years
- Ensuring key strategies from Council's *Strategic Plan* and Functional Strategies are costed appropriately
- The cessation of some of the Arts and Heritage Hub activities as a result of a significant upgrade of the site impacting on both revenue and expenditure
- A hardening insurance market resulting in premiums increasing significantly in excess of CPI

In addition, the Campbelltown City Council's (CCC) Woodforde/Rostrevor boundary reform proposal, if successful, has the potential to materially impact Council's financial sustainability. The latest advice received from the Boundaries Commission of SA is that they are seeking a cost estimate for the Inquiry. Once the estimate is obtained it will be provided to CCC and the inquiry will only proceed if CCC, on consideration of the cost estimate which they will be required to fund, provides a clear direction to proceed.

No financial or resource implications have been built into the 2023-24 budget at this stage.





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Additional costs included in the 2023-24 budget

A number of additional costs have impacted on Council's Operating Surplus including:

- Higher interest rate costs for borrowings and Council's cash advance debenture
- Insurance premium increases & distribution reductions
- Fuel costs and in particular diesel.
- Electricity costs relating to community facilities and street lighting
- Increase in depreciation as a result of revaluations largely relating to cost escalation in infrastructure and building costs

These costs have been included in the *Annual Business Plan 2023-24* together with the financial impact of the following strategies that have been costed and included in the 2023-24 Budget:

- Additional Community & Recreation Facilities Framework implementation costs
- Further maintenance costs from new development at Hamilton Hill, Dunfield and The Crest
- Kerbside bin system collection frequency change and rural Food and Garden Organics (FOGO) trial
- Costs relating to the Towards Community Led Resilience Program noting that this program is wholly externally funded

Other Service changes undertaken in recent years impacting on costs

Over the years Council has increased its services and related service levels in many areas including:

- Tree Management / Horticultural program
- Playground/park furniture/cemeteries resourcing
- Sport & Recreation Planning
- Waste including impact of recyclables due to China Sword
- FABRIK Arts & Culture Hub development
- Economic Development resources to support the business community
- Disability and Community Well Being support
- Community Centre resourcing
- Digital Literacy
- CWMS oversight and operational support
- Emergency Management COVID & Fires
- Other support area resourcing including Procurement, Governance and Event Management

These have resulted in offsetting savings implemented over a number of years to ensure that Council has maintained an Operating Surplus in line with the adopted LTFP and financial sustainability indicators.

For the 2023-24 financial year Council has implemented specific saving strategies in the order of \$830k to assist in keeping rate increases to the minimum possible whilst also implementing agreed new strategies.

Savings Strategies included in the 2023-24 budget

To help address these emerging cost pressures and new strategies, further savings and efficiencies have been identified which will improve Council's operating result over the period of the LTFP.

Items included under the saving and efficiency strategies include:

- The reduction of materials, contract and other expenses budgets where contracts and costs are not linked to CPI or regular increases
- Adjustments to the operating hours for customer service in line with comparable organisations and service providers
- Reduction in funding for digital content, digital resources and CD collections in Libraries
- Changes in service levels for cleaning back of house areas and vermin baiting
- Reduction of technology costs associated with printing, desktop computing and mobile services to align with service delivery and usage patterns
- Reduction in subscription costs and funding relating to corporate membership fees including Murray Darling Association
- Insourcing opportunities including continuation of tree management and maintenance activities, signage provision for planning public notifications and club workshop training
- · Vacancy management budget adjustments
- Leave management budget adjustments

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 Other saving opportunities including reductions in media monitoring, major event attraction including limiting the commitment to Tour Down Under, signage, waste education (redirected to waste pilot) and river trash racks

These estimated savings of approximately \$830k have been factored into the *Annual Business Plan 2023-24*.





Borrowings

Borrowing is an important funding source, especially for expenditure relating to new Capital and is undertaken in accordance with Council's *Treasury Policy*. The key objective of the Policy is to manage the finances of the Council holistically in accordance with the overall financial sustainability strategies and targets.

An independent local government report on financial sustainability encourages the increased use of borrowings to promote intergenerational equity. This involves spreading costs in relation to significant capital expenditure based on the pattern of benefits over time so that one generation is not excessively subsidising another.

Where there is a persuasive argument relating to intergenerational equity, Council will consider the appropriate use of borrowings. This will be managed within financial targets with the intention that future cash flows are sufficient to recoup borrowings with minimal impact on general operations over the medium term.

Estimated New Fixed Term Borrowing as shown in the following table for 2023-24 is \$7.0m and together with a minor decrease in Council's Cash Advance Debenture results in an estimated borrowings at 30 June 2024 of \$23.0m.

Borrowing	\$'000
Forecast Opening Balance of Borrowings July 2023	16,651
Estimated New Borrowing for 2023-24	7,000
Repayment of principal for 2023-24	(561)
Estimated movement in Cash Advance Debenture for 2023-24	(70)
Forecast Closing Balance of Borrowings June 2024	23,020
Split as follows:	
Cash Advance Debenture (Short Term Borrowings)	8,277
Fixed Term Borrowings	14,168
Lease Liabilities	575
Forecast Closing Balance of all Borrowings June 2024	23,020

Operating Budget by Directorate and Function

			Revenue			Expenditure	2	Net Cost / (Revenue)	Staff FTE
Directorate	Function	2023-24 LTFP Target		Variance Fav/(Unfav)		2023-24 Budget	Variance Fav/(Unfav)	2023-24 Budget	2023-24 Budget
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	1.0
	CEO Office	0	0	0	356	374	(18)	374	1.0
CEO	Governance and Performance	37	37	0	2,187	2,187	0	2,150	4.0
	CEO Total	37	37	0	2,543	2,561	(18)	2,525	5.0
	Communications, Engagement & Events	0	0	0	754	758	(4)	758	4.2
	Community Development (M&P)	0	0	0	442	442	(0)	442	2.3
	Cultural Development	0	0	0	195	195	(0)	195	1.0
	Customer Experience	0	0	0	145	145	(0)	145	1.0
	Community Resilience	584	533	(51)	584	533	51	0	3.2
	Customer Service	0	0	0	908	923	(16)	923	8.6
	Director's Office Community Capacity	0	0	0	359	402	(43)	402	1.7
	Economic Development	95	110	15	597	623	(27)	513	2.0
Community	FABRIK Arts & Heritage Hub	80	80	0	452	453	(0)	373	2.9
Community	Grants & Partnerships	0	0	0	216	215	1	215	0.0
Capacity	Hills Connected Communities Projects	67	72	4	68	72	(4)	(0)	0.6
	Library Services	349	343	(6)	2,096	2,104	(8)	1,761	15.4
	Positive Ageing (Collaborative)	86	90	4	86	90	(5)	0	0.7
	Positive Ageing (Home Support)	1,122	1,152	30	1,181	1,204	(23)	52	6.1
	The Summit Community Centre	16	16	0	206	211	(4)	195	1.6
	Torrens Valley Community Centre	40	40	0	208	209	(0)	168	1.6
	Volunteering	0	0	0	92	96	(3)	96	0.7
	Youth Development	2	2	0	180	181	(0)	179	1.0
	Community Capacity Total	2,441	2,437	(4)	8,768	8,855	(87)	6,418	54.5
	Cemeteries	369	369	0	167	170	(3)	(198)	1.0
	Director's Office Corporate Services	6	6	0	411	406	5	401	1.2
	Financial Services	47,730	47,752	22	4,031	3,988	44	(43,764)	9.8
	General Property	126	83	(43)	1,838	1,888	(50)	1,805	7.0
Corporate	Information Services	0	0	0	2,783	2,800	(17)	2,800	12.0
Services	Old Woollen Mills Precinct - Lobethal	340	340	0	248	242	6	(98)	1.0
	People and Culture	1	0	(1)	809	807	1	807	6.3
	Sport and Recreation	11	11	0	795	828	(33)	816	3.4
	Corporate Services Total	48,582	48,560	(21)	11,082	11,129	(47)	(37,431)	41.7

Operating Budget by Directorate and Function

			Revenue			Expenditure	2	Net Cost / (Revenue)	Staff FTE
Directorate	Function	2023-24	2023-24	Variance	2023-24	2023-24	Variance	2023-24	2023-24
		LTFP Target \$'000	Budget \$'000	Fav/(Unfav) \$'000	LTFP Target \$'000	Budget \$'000	Fav/(Unfav) \$'000	Budget \$'000	Budget
	Animal Management	561	550	(11)	533	531	2	(19)	3.2
	Director's Office DRS	0	0	0	381	377	3	377	2.0
	Fire Prevention	15	115	100	172	178	(6)	63	1.3
Development	Parking and By-Laws	50	95	46	125	125	(0)	29	0.8
& Regulatory Services	Planning & Development	705	703	(1)	2,351	2,328	24	1,624	16.3
Services	Policy Planning	0	0	0	174	197	(23)	197	1.0
	Public Health	179	179	0	578	596	(18)	416	3.8
	Development & Regulatory Services Total	1,510	1,644	134	4,313	4,332	(18)	2,688	28.5
	Civil Services	2,064	2,064	0	5,583	5,659	(76)	3,596	44.2
	CWMS	1,779	1,743	(36)	1,120	1,097	23	(646)	1.2
	Director's Office Infrastructure & Operations	0	0	0	331	351	(20)	351	2.0
	Emergency Management	0	0	0	121	120	1	120	0.2
Infrastructure	Open Space - Operations	0	0	0	3,637	3,583	55	3,583	27.8
& Operations	Open Space - Biodiversity	0	0	0	751	814	(63)	814	3.6
	Strategic Assets	0	0	0	11,028	11,037	(9)	11,037	3.8
	Sustainability	0	0	0	270	296	(26)	296	1.4
	Waste	157	159	2	5,578	5,581	(4)	5,422	1.4
	Infrastructure & Operations Total	3,999	3,965	(34)	28,418	28,538	(120)	24,573	85.6
	ORGANISATION TOTAL	56,568	56,643	75	55,125	55,416	(290)	(1,228)	215

Capital Budget Overview

The 2023-24 Capital Budget continues to focus on the renewal of infrastructure. The Council has in excess of \$600m (Current Replacement Values) of infrastructure assets that it manages, to ensure that our current and future communities have access to the ongoing services these assets provide.

This year our capital works program will include:



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- \$10.424m Capital renewal detailed in the Capital Expenditure Renewal Summary Table (to the right)
- \$7.485m in capital expenditure on new or upgraded assets, detailed in the strategic initiative pages

The total of \$17.909m for the capital works program is less than the Long Term Financial Plan target of \$19.600m and is considered to be the appropriate level of sustainable investment to meet the Council strategic goal to have a proactive long term view regarding the renewal and maintenance of its infrastructure.

As in previous years, a significant portion of the program is applied to road works, with buildings, footpaths, stormwater and plant accounting for a large proportion of the remaining allocation.

To see a detailed listing of our Capital projects, refer to the *Capital Works Program 2023-24* published on our website.

Capital Expenditure Renewal Summary

Asset Category	2023-24 Allocation \$'000	LTFP Target Renewal \$'000	Variance to LTFP Fav/(Unfav) \$'000
Bridges	310	313	3
Buildings	360	550	190
CWMS	75	597	522
Footpaths	421	424	3
Kerb & Water	67	68	1
Other*	226	198	(28)
Road Pavement	2,080	1,618	(462)
Road Seal	1,995	1,992	(3)
Shoulders	284	284	0
Sport and Recreation (including Playgrounds)	240	554	314
Stormwater	115	113	(2)
Unsealed Roads	834	1,302	468
Plant and Fleet	1,844	1,844	0
Information, Communication & Technology	465	505	40
Minor Plant & Equipment (including Library)	60	62	2
Project Delivery Costs	1,048	1,048	0
RENEWALS	10,424	11,472	1,048

*Other includes Guardrail, Retaining Walls, Cemeteries, Street Furniture, and Traffic Control

Rates Overview

In setting the rates for 2023-24, Council proposes to change its current method of rating so that there is a differential rate for each land use together with a fixed charge, applied against the capital value of properties. Council considers this to be a fair and equitable method of rating for the Adelaide Hills Council.

Rates are a form of property taxation, and property values determine how much each property contributes. This system of taxation means that the rates paid may not directly relate to the services used by each ratepayer.

The 2023-24 budget was developed from Council's LTFP which had a rate revenue target that incorporated a general rates increase of 6.9% and estimated new development of 0.9%. The 6.9% has been set at 1.0% below the Annual March 2023 Consumer Price Index. This is considered appropriate to maintain an Operating Surplus in line with financial sustainability indicator targets, while keeping the impact on Council ratepayers to an acceptable level.

The new development (budgeted at 0.9% mentioned above) is defined as capital improvements to existing properties and changes to value as a result of land divisions. This is primarily related to the Woodforde, Mount Torrens and Inverbrackie developments.

This year's valuation of the Council area by the Valuer-General has continued to show variability in valuation increases across all land uses. As such, Council is proposing to reduce the impact of significant valuation changes for 2023-24 by:

- Differentiating all land uses to enable differences in valuation for land use categories to be taken into account
- Setting the maximum general rate increase at 15%
- Applying a rate rebate to residential and primary production land use categories where the increase exceeds 15%
- Make the rebate automatic (similar to the 2022-23 financial year) but also retaining an application process
- Excluding the rebate on properties where there is any change of rateability, land use, improvements or change in ownership of properties from the previous year

The table below provides a summary of the average residential rate increases that have been applied in recent years as well as the proposed increase for 2023-24 as discussed above.

Description	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
To meet inflation (CPI)	1.25%	2.3%	1.8%	2.4%	1.5%	4.7%	6.9%
To fund increased capital renewal	1.0%	1.0%	1.0%	0.55%	1.0%	0.2%	-
Solid Waste Levy	-	-	\$10 (0.5%)	-	-	-	-
TOTAL INCREASE	2.25%	3.3%	3.3%	2.95%	2.5%	4.9%	6.9%



Summary Basis of Rating (Rating Policy)

Key elements of the Policy include:

Rating Structure

- The Council is proposing that differential rates be applied to all rateable properties based on their predominant land use. This is a change in rating structure from previous years and will allow Council to ensure that the proposed average rate increase for existing ratepayers is consistent across all land uses before other factors relating to the cost of services and comparability to other councils are considered for individual land uses.
- A fixed charge rating structure that includes a fixed charge applying to all properties. This charge is to increase from \$733 to \$784 which represents a 6.9% increase in line with the average increase previously highlighted.

Stirling Separate Rate

- A separate rate for businesses in Stirling that generates \$110k [increased from \$95k per Stirling Business Association (SBA) request] that is distributed to the SBA to promote Stirling as a destination, the "Gateway to the Hills" through a new funding agreement. Council also sets a maximum amount ('top') and a minimum amount ('tail') per property each financial year for this separate rate.
- Council also proposes in accord with Council's taxation principles to increase the top and tail of the separate rate in line with CPI to better maintain an even distribution across all separate ratepayers.

Regional Landscape Levy

The Regional Landscape (RL) Levy is a State Tax paid by all ratepayers and is collected by Council on behalf of the Hills and Fleurieu Regional Landscape Board. For 2023-24 there is a significant increase of 47% in this tax imposed on Council's ratepayers by the Board.

Other Rates and Levies

A separate rate to provide for the sealing in 2014-15 of the northern end of Verrall Road, Upper Hermitage. This rate is levied on those properties that actually adjoin this section of road. The 2023-24 financial year is the last year of this separate rate.

Help when you need it

An empathetic and individually tailored approach is provided to ratepayers who are experiencing financial difficulties through the provision of a number of alternative arrangements made available to ratepayers including:

- smaller, more regular payment options
- acceptance of reduced payments toward Council Rates arrangement
- Deferment or postponement of payment of rates in whole or in part for an agreed period
- consideration of the waiving of fines & interest where appropriate

The *Rating Policy* also includes a number of options to address financial hardship specifically targeted to those ratepayers that have been significantly and permanently impacted by events such as the current financial climate, COVID and bushfires.



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Impact of Office of Valuer-General Valuation Changes

Council's valuations used for rating purposes are undertaken by the Office of the Valuer-General.

For 2023-24 valuation data received from the Valuer-General indicates that there is still significant variability in valuation increases within the Council area across all land uses as well as townships/suburbs.

This is likely to result in a number of rate assessments experiencing a change in rates payable higher or lower than the average rate increase proposed.

As a response to the impact of these market adjusted valuation changes from the Valuer-General, Council's rating policy position for the *2023-24 Annual Business Plan* is to apply a rebate to reduce the impact of significant valuation changes for 2023-24.

It is proposed to effectively cap the maximum rate increase at 15%.

The table below summarises key details of the rebate.

Rebate to limit the maximum general rate increase to 15%

Applied automatically but also retaining an application process

Maximum general rate increase 15%

Applied to residential and primary production land use categories

Does not apply to properties sold after 30 June 2022

Does not apply to properties with a change in land use or rateability from 2022-23

Does not apply to properties with new development / improvements since the 2022-23 valuation

Rate Statistics

Council has just over **19,100** assessments split by land use as follows:



13 750 + Residential



680

Commercial and Industrial Light



< 50 Industrial Other



3,000 +

Primary production









Rates Modelling

The valuation of the Council area by the Valuer-General has been completed and information provided to reflects an average increase of over 13% in valuation for existing properties.

Analysis indicates that:

- Residential properties, representing over 70% of the overall valuation, has an average valuation increase of nearly 13%
- Primary production properties, being 17% of total assessments, have an average valuation increase of just over 14%
- Commercial and Industrial Light properties have had an average valuation increase of between 20% -30%
- Industrial Other properties have had an average valuation increase of just under 19%
- Vacant land valuations have increased on average by 12%.

The percentage of total rate revenue required from each land use category takes into account the proposed rating structure changes to phase in higher differential rates in relation to Commercial, Industrial and Vacant Land land use categories across a three-year period and this breakup is used to determine the rate in the dollar (differential rate) for each category to provide an overall increase in general rate revenue of 6.9% excluding new development.

Allocation of Rates Burden

The Council uses the capital value method of valuing properties. This method values the land and all improvements on the land. It is the most widely-used method across South Australian councils.

Council considers this valuation method the most equitable method to spread the rates burden across the measure of wealth within the Adelaide Hills Council area. It equates to the taxation principle that people should contribute to community, social and physical infrastructure in accordance with their capacity to pay as measured by property wealth.

Further, in determining how rates are applied, and the rate in the dollar, Council has also made specific policy choices in relation to the use of differential rating for each land use category and a fixed charge rather than a minimum rate to allocate the rates burden across the community.

Differential Rates

Section 153 of *Local Government Act 1999* (the "Act") allows councils to 'differentiate' rates based on the use of the land, the locality of the land, the use and locality of the land or on some other basis determined by the council. The application of a Differential General Rate is generally intended to alter the amount payable by particular land uses.

In formulating the rating structure, Council has considered issues of consistency and comparability of other councils and across council areas in the imposition of rates on various sectors of the business and wider community. Currently Council's average residential rate is high by comparison to other councils whereas the average commercial and industrial rate is low.

As a result, Council proposes a change in rating structure by phasing in higher differential rates as follows:

- Properties categorised as "Commercial" or "Industrial Light" to pay a higher differential rate in the dollar than residential with the increase of 35% relative to the current differential rate to be phased over 3 years.
- Properties categorised as "Industrial Other" to pay a higher differential rate in the dollar than residential with an increase of 60% relative to the current differential rate to be phased in equally over three years
- Those properties categorised as "Vacant Land" within township zones as defined by Council to pay a higher differential rate in the dollar than residential with an increase of 30% relative to the current differential rate to be phased in equally over three years.

Council conducted public consultation in accordance with S156(14a) of the Act on the proposed Rate Structure Change above in conjunction with the broader Annual Business Plan consultation.

The percentage of total rate revenue required from each land use category after taking into account the proposed rating structure changes will be used to determine the rate in the dollar (differential rate) for each category.

Fixed Charge

Under the Act, Council has some mechanisms available to enable all ratepayers to contribute more equitably to the administration of Council's services and the development and maintenance of the community's infrastructure. Council considers a fixed charge (applying equally to all rateable properties) to be the most fair and equitable means of achieving this.

For the 2023-24 year, it is proposed to increase the fixed charge from \$733 to \$784, representing a 6.9% increase in line with the overall average increase in rates.

Community Wastewater Management System

The Council provides Community Wastewater Management System (CWMS) to some areas within the Council district. To fund the provision of this service Council imposes an annual service charge to recover the cost to the Council of establishing, operating, maintaining, improving and replacing infrastructure (taking into account depreciation of any assets and including future capital works).

Council undertakes an annual detailed assessment of the cost of providing CWMS services, in accordance with the guidelines set by the Essential Services Commission of South Australia (ESCOSA). For the 2023-24 financial year, the CWMS service charges have been retained at the same level as the previous year to achieve the full cost recovery.

Annexure A: Budgeted Financial Statements

	Adelaide Hills Council	
	BUDGETED UNIFORM PRESENTATION OF FINANCES 2023-24 Draft Budget	
2022-23		2023-24
Budget		Proposed
-		Budget
\$'000	NOME	\$'000
11 201	INCOME Poteo	10.20
44,384	Statutory charges	48,35 1,54
	User charges	96
	Grants, subsidies and contributions - Capital	78
	Grants, subsidies and contributions - Operating	4,29
	Investment income	2
	Reimbursements	19
	Other income	36
	Net gain - equity accounted Council businesses	10
53,512	Total Income	56,64
	EXPENSES	
20 846	Employee costs	23,17
	Materials, contracts & other expenses	20,55
	Depreciation, amortisation & impairment	11,10
	Finance costs	58
-	Net loss - equity accounted Council businesses	
52,542	Total Expenses	55,41
970	- NET BUDGETED SURPLUS / (DEFICIT) BEFORE CAPITAL AMOUNTS	1,22
	Net Outlays on Existing Assets	
	Capital Expenditure on Renewal and Replacement of Existing Assets	(10,42
	Proceeds from Sale of Replaced Assets	89
		11,10
342	NET OUTLAYS ON EXISTING ASSETS	1,58
	Net Outlays on New and Upgraded Assets	
(8 629)	Capital Expenditure on New and Upgraded Assets & Remediation costs	(7,48
· · · · · · · · · · · · · · · · · · ·	Capital Grants and Monetary Contributions for New and Upgraded Assets	2,15
	Proceeds from Sale of Surplus Assets	12
(1,514)	NET OUTLAYS ON NEW AND UPGRADED ASSETS	(5,21
(202)	NET LENDING/ (BORROWING) RESULT FOR FINANCIAL YEAR	(2,40
(24,015)	Net Financial Liabilities at Beginning of Year	(24,74
	Decrease / (increase) in Other	(3,44)
	Non Cash Equity Movement	(10
(24,746)	Net Financial Liabilities at End of Year	(30,68
	year, the financing transactions identified below are associated with either applying surplus fun lending result or accommodating the funding requirement stemming from a net borrowing result	
	Financing Transactions	
(202)	NET LENDING/ (BORROWING) RESULT FOR FINANCIAL YEAR	(2,40
	Proceeds from Bonds & Aged Care Facilities deposits	(_, _ ,
	Increase/(Decrease) in Short Term Draw Down	(7)
	(Increase)/Decrease in Cash & Investments	(·
-	Estimate of Capital Carry Forwards to be adjusted this year	(3,00
	(Increase)/Decrease in Working Capital	
(271)	Principal Repayments on Borrowings	(56
(429)	Repayment of Lease Liabilities	(44
	Reinstatement/Restoration Provision Payment	(42
	Retirement Village Debenture Payment on Sale	
· · · · · · · · · · · · · · · · · · ·	Non Cash Equity Movement	(10
(100)	Reduction in Borrowings/(New Borrowings) for Financial Year	

	Adelaide Hills Council								
STATEMENT OF COMPREHENSIVE INCOME									
	2023-24 Proposed Budget								
2022-23 Budget		2023-24 Proposed Budget							
\$'000		\$'000							
	INCOME								
44,384	Rates	48,357							
1,378		1,544							
903	5	968							
1,141	Grants, subsidies and contributions - Capital	788							
5,112	Grants, subsidies and contributions - Operating	4,299							
22	Investment income	25							
236	Reimbursements	196							
236	Other income	367							
100	_Net gain - equity accounted Council businesses	100							
53,512	_Total Income	56,644							
	EXPENSES								
20,846	Employee costs	23,172							
20,656	Materials, contracts & other expenses	20,556							
10,446	Depreciation, amortisation & impairment	11,106							
594	Finance costs	582							
-	Net loss - equity accounted Council businesses	-							
52,542	Total Expenses	55,416							
970	OPERATING SURPLUS / (DEFICIT)	1,228							
764	Asset disposal & fair value adjustments	(50)							
5,621	Amounts received specifically for new or upgraded	2,150							
0,021	assets Physical Resources Received Free of Charge	2,100							
7,355	NET SURPLUS / (DEFICIT)	3,328							
7,305	NET SURFLUS / (DEFICIT)	3,320							
5,300	Changes in revaluation surplus - infrastructure, property, plant & equipment	5,687							
-	Other Comprehensive Income	-							
-	Share of Other Comprehensive Income JV	-							
5,300	_ Total Other Comprehensive Income	5,687							
12,655	TOTAL COMPREHENSIVE INCOME	9,015							

	Adelaide Hills Council STATEMENT OF FINANCIAL POSITION	
	2023-24 Proposed Budget	
2022-23 Budget		2023-24 Proposed Budget
\$'000	ASSETS	\$'000
	Current Assets	
	Cash and cash equivalents	515
3,025	Trade & other receivables	3,025
32	Inventories	32
3,572		3,572
-	_Non-current Assets held for Sale	
3,572	_Total Current Assets	3,572
	Non-current Assets	
-	Financial assets	-
2,516	Equity accounted investments in Council businesses	2,616
458,747	_Infrastructure, property, plant & equipment	473,605
461,263	_Total Non-current Assets	476,221
464,835	Total Assets	479,793
	LIABILITIES	
	Current Liabilities	
6,215	Trade & other payables	6,215
8,347	Borrowings - Short Term Draw Down	8,277
936	Borrowings - Other	961
3,669	Provisions	3,242
19,167	Total Current Liabilities	18,695
	Non-current Liabilities	
-	Trade & Other Payables	-
7,368	Borrowings	13,782
1,751	Provisions	1,751
9,119	Total Non-current Liabilities	15,533
28,286	Total Liabilities	34,228
436,549	NET ASSETS	445,565
	EQUITY	
155,319	Accumulated Surplus	158,648
281,131	Asset Revaluation Reserves	286,818
99	Other Reserves	99
436,549	TOTAL EQUITY	445,565
24,746	NET FINANCIAL LIABILITIES	30,688

Adelaide Hills Council

STATEMENT OF CHANGES IN EQUITY 2023-24 Proposed Budget

	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	TOTAL EQUITY
2023-24 Proposed Budget	\$'000	\$'000	\$'000	\$'000
Balance at end of previous reporting period	155,319	281,131	99	436,549
Net Surplus / (Deficit) for Year Other Comprehensive Income	3,328	-	-	3,328
Gain on revaluation of infrastructure, property, plant & equipment	-	5,687	-	5,687
Transfers between reserves Balance at end of period	158,648	- 286,818	99	- 445,565
2022-23 Budget				
Balance at end of previous reporting period Restated opening balance	147,964	275,831	99	423,894
Net Surplus / (Deficit) for Year Other Comprehensive Income	7,355	-	-	7,355 -
Changes in revaluation surplus - infrastructure, property, plant & equipment	-	5,300	-	5,300
Share of Other Comprehensive Income Equity Businesses Other Equity Adjustments - equity accounted Council businesses Transfers between reserves				-
Balance at end of period	155,319	281,131	99	436,549
FINANCIAL INDICATORS				
	_		2023-24 Proposed Budget	
Operating Surplus Ratio Operating Surplus Total Operating Revenue			2.2%	
Operating Surplus Ratio using Underlying Surp <u>Operating Surplus</u> Total Operating Revenue	lus		2.2%	
Net Financial Liabilities Ratio <u>Net Financial Liabilities</u> Total Operating Revenue			54%	
Asset Renewal Funding Ratio Asset Renewals Infrastructure & Asset Management Plan required e	expenditure		100%	

Adelaide Hills Council

CASH FLOW STATEMENT 2023-24 Proposed Budget

2022-23		2023-24 Proposed
Budget		Budget
\$'000	CASH FLOWS FROM OPERATING ACTIVITIES	\$'000
44.20	Receipts	40.257
44,38		48,357
1,37 90		1,544 968
90- 6,25	•	5,087
0,25		5,007
23		196
23		367
20	Payments	507
(20.84)	6) Employee costs	(23,172
	9) Materials, contracts & other expenses	(20,984
	4) Finance payments	(20,304
· · · ·	3 NET CASH USED IN OPERATING ACTIVITIES	11,807
10,01		11,007
	CASH FLOWS FROM FINANCING ACTIVITIES Receipts	
3,00		7,000
5,00	•	7,000
07	Payments	
(27	-	(561
(42)		(440
(1,18		(+++
1,78		5,999
	CASH FLOWS FROM INVESTING ACTIVITIES	
	Receipts	
2,69	9 Grants for new or upgraded assets	2,150
63	I	899
1,49	•	124
	<u>Payments</u>	
N 1	Expenditure on new/ upgraded assets	(9,495
	 Expenditure on renewal/ replacement of assets 	(11,414
(14,54	0) NET CASH USED IN INVESTING ACTIVITIES	(17,736
(1,84	1) NET INCREASE / (DECREASE) IN CASH HELD	70
N 7	1) CASH AT BEGINNING OF YEAR	(7,832
(5,99		
(5,99	2) CASH AT END OF YEAR	(7,762
(5,99 (7,83)	5 Cash & Investments	(7,762 518
(5,99 (7,83)		(7,762 515 (8,277

Annexure B: Statement of Expected Rate Revenue

Statement of Expected Rate Revenue

Please note: These figures represent a considered estimate of Expected Rate Revenue based on the most current information available at the time of preparing the Annual Business Plan and Budget (ABP&B) for Adoption). This information is updated regularly and therefore these figures may be subject to change at the time of actual adoption of the ABP&B.

	Expe	ected Rates Rev		-	•••			
	2022/23	2023/24			Commente			
	(as generated)	(estimated)		Change	Comments			
General Rates Revenue								
General Rates (existing properties)		\$44,709,195	(a)					
General Rates (new properties)		\$200,824	(b)		The proposed rates increase for 2023/24 is			
General Rates (GROSS)	\$41,534,142	\$44,910,019	(c)		6.9% on average.			
Less: Mandatory Rebates	(\$302,875)	(\$323,906)	(d)					
General Rates (NET)	\$41,231,267	\$44,586,113	(e)	8.1%				
(e)=(c)+(d)								
Other Rates (inc. service charges)								
Regional Landscape Levy	\$1,117,410	\$1,642,580	(f)	of the Hills & Fleuri	scape Levy is a state tax collected on behalf eu Regional Landscape Board by the Dept of er & Natural Resources. It is not retained by			
CWMS	\$1,693,900	\$1,716,340	(g)	(\$415) for each vac occupied property.	cant land property and (\$827) for each			
Stirling Business Separate Rate	\$95,000	\$110,000	(h)	out the activity of p	businesses in Stirling will be applied to carry romoting and enhancing business viability, a commerce within the zone.			
Verrall Road Separate Rate	\$5,148	\$5,148	(i)	\$858 per property.				
	\$44,142,725	\$48,060,181	-					
Less: Discretionary Rebates	(\$65,951)	(\$70,554)	(j)					
Total Council Rate Revenue	\$42,959,364	\$46,347,047	(k)	7.9%	Excluding the Regional Landscape Levy			
	(k)=(e)+(g)	+(h)+(i)+(j)						
Es	stimated growth	in number of r	ate	able propertie	es			
Number of rateable properties	18,200	18,288	(1)	0.5%				
'Growth' is defined in the regulations as wh properties to council's ratepayer base. Gro infrastructure, services and programs whic	wth can also increase	the need and expendit			Growth is expected to account for around 0.9% of the estimated increase in general rates to be collected.			
	mated average				perty			
Average per rateable property	\$2,282 (0)=(0	\$ 2,456	(m)	7.6%				
Councils use property valuations to calcula revenue total. Councils do not automaticall may alter how rates are apportioned (or di less rates, this is dependent on the change across the council area). The total General Rates paid by all rateabl	ate each rateable prope ly receive more money vided) across each rate a in value of their prope	rty's contribution to the because property valu payer (ie. some peopl rty relative to the over:	ies i e m all v	ncrease but this ay pay more or aluation changes	These 'averages' are based on the total of all rateable properties and are therefore not necessarily indicative of either the rate or change in rates that all ratepayers will experience.			
Notes (d) Councils are required under the Local Gor	vernment Act to provide	e a rebate to qualifying	pro	perties under a num	ber of categories:			
Health Services - 100 per cent Community Services - 75 per cent	Religious purposes - 1 Public Cemeteries - 1	•		yal Zoological Societ ucational purposes -	ty of SA - 100 per cent 75 per cent			
The rates which are foregone via Mandato contribution for those properties who receiv	•	outed across the ratep	ayer	base (ie. all other r	atepayers are subsidising the rates			
(e) Presented as required by the Local Govern	nment (Financial Mana	gement) Regulations 2	2011	reg 6(1)(ea)				
Please Note: The percentage figure in (e) relates to the change in the total amount of General Rates revenue to be collected from all rateable properties, not from individual rateable properties (ie. individual rates will not necessarily change by this figure).								
 (f) Councils are required under the Landscape South Australia Act 2019 to collect the levy on all rateable properties on behalf of the State Government. The levy helps to fund the operations of regional landscape boards who have responsibility for the management of the State's natural resources. 								
(g) Community Wastewater Management Sys imposes an annual service charge to recor					. To fund the provision of this service, Council astructure.			
(<i>j</i>) A council may grant a rebate of rates or service charges in a number of circumstances. The rates which are foregone via Discretionary Rebates are redistributed across the ratepayer base (ie. all other ratepayers are subsidising the rates contribution for those properties who receive the rebate).								
(k) Expected Total Council Rate Revenue exc	ludes other charges su	ch as penalties for late	e pa	yment and legal and	other costs recovered.			
(<i>I</i>) 'Growth' as defined in the <i>Local Governme</i>	ent (Financial Manager	nent) Regulations 2011	reę	g 6(2)				
L								

Statement on Expected Rate Revenue

Please note: These figures represent a considered estimate of Expected Rate Revenue based on the most current information available at the time preparing the Annual Business Plan and Budget (ABP&B) for Adoption. This information is updated regularly and therefore these figures may be subject to change at the time of actual adoption of the ABP&B.

	Expected Rates Revenue								
	Total expected revenue		No. of rateable properties		Average per rateable propert			roperty	
	2022/23	2023/24	Change	2022/23	2023/24	2022/23	2023/24		Change
Land Use (General Rates - GROSS)									
Residential	\$31,414,116	\$33,845,298	8%	13,658	13,757	\$2,300	\$2,460	(p)	\$160
Commercial - Shop	\$570,487	\$676,313	19%	254	276	\$2,246	\$2,450	(p)	\$204
Commercial - Office	\$92,700	\$117,881	27%	58	60	\$1,598	\$1,965	(p)	\$366
Commercial - Other	\$695,262	\$829,138	19%	322	311	\$2,159	\$2,666	(p)	\$507
Industry - Light	\$50,756	\$58,190	15%	33	33	\$1,538	\$1,763	(p)	\$225
Industry - Other	\$146,565	\$148,534	1%	47	44	\$3,118	\$3,376	(p)	\$257
Primary Production	\$7,290,468	\$7,831,957	7%	3,008	3,008	\$2,424	\$2,604	(p)	\$180
Vacant Land	\$898,114	\$994,892	11%	643	624	\$1,397	\$1,594	(p)	\$198
Other	\$375,674	\$407,816	9%	177	175	\$2,122	\$2,330	(p)	\$208
Total Land Use	\$41,534,142	\$44,910,019	8.1%	18,200	18,288	\$2,282	\$2,456	(p)	\$174
								_	
GRAND TOTAL (GROSS)	\$41,534,142	\$44,910,019	8.1%	18,200	18,288	\$2,282	\$2,456	(p)	\$174
Variance Check (adopted = final rates generated)	\$0	\$0		0	0				

Council uses a differential rating system, using Land Use Codes as the factor to apply such differential rates.

In applying differential general rates, council has considered and is satisfied that the rating system addresses the issue of consistency and comparability across all council areas, particularly as it relates to the various sectors of the business and wider community.

				Fixed Charge				
	Total	Total expected revenue				Charge	e	
	2022/23	2023/24	Change		2022/23	2023/24		Change
Fixed Charge	\$13,103,108	\$14,080,640	7.5%		\$733	\$784	(q)	\$51

A fixed charge ensures all rateable properties pay a base amount towards the cost of administering council activities and maintaining the services and infrastructure that supports each property.

Rates based on capital values are then applied in addition to the fixed charge.

Council cannot raise more than 50% of its general rate revenue from the fixed charge component.

In 2023/24 council proposes to raise 31% of its general rate revenue by way of the fixed charge.

This revenue amount is included in the General Rates GROSS figure at (c).

Adopted valuation method

Capital Value

Council has the option of adopting one of three valuation methodologies to assess the properties in its area for rating purposes:

Capital Value – the value of the land and all improvements on the land;

Site Value – the value of the land and any improvements which predominantly affect the amenity of use of the land, such as drainage works, but excluding the value of buildings and other improvements (Note: Site Value will cease to be an option from 1 Sept 2023); or

Annual Value - a valuation of the rental potential of the property.

Council continues to use Capital Value as the basis for valuing land within the council area. Council considers that this method of valuing land provides the fairest method of distributing the rate burden across all ratepayers on the following basis:

- The equity principle of taxation requires that taxpayers of greater wealth pay more tax than those of lesser wealth.

- Property value is a relatively good indicator of wealth and capital value, which closely approximates the market value of a property and provides the best indicator of overall property value.

Notes

(p) Average per rateable property calculated as General Rates for category, including any fixed charge but excluding any separate rates, *divided* by number of rateable properties within that category in the relevant financial year.

(q) A fixed charge can be levied against the whole of an allotment (including land under a separate lease or licence) and only one fixed charge can be levied against two or more pieces of adjoining land (whether intercepted by a road or not) if they are owned by the same owner and occupied by the same occupier.

If two or more pieces of rateable land within the area of the council constitute a single farm enterprise, only one fixed charge may be imposed against the whole of the land.

Annexure C: Corporate Performance Indicators

ID	Corporate Performance Indicator	Target	Strategic Objective	Reporting Frequency		
Goal 1: A	functional Built Environment					
CPI-B01	Inspections of footpaths in high priority zones	100%	B1	Annually		
CPI-B02	Delivery of capital works program	90%	B1	Quarterly		
CPI-B03	Compliance inspections after development completion notification, completed within 10 business days.	100%	B2	Quarterly		
CPI-B04	Compliance inspections completed within 5 business days of notification of alleged unlawful development	80%	B2	Biannually		
CPI-B05	Comparison of Council's Energy Usage (Kwh) against previous financial year	Less than previous financial year	В3	Annually		
CPI-B06	Tonnes of recycled plastic content in products purchased by Council	25	B3	Annually		
CPI-B07	Operational tasks completed within the Civil Zone Maintenance Program	80%	B4	Quarterly		
Goal 2: Community Wellbeing						
CPI-C01	Positive ageing wellbeing score	7 Average	C2	Quarterly		
CPI-C02	Community Centre participants who feel better connected to others or community	85%	C2	Bi-annual		
CPI-C03	Community centre participants who would use the knowledge/skills gained in the future	80%	C3	Bi-annual		
CPI-C04	Number of volunteer hours contributed to AHC programs each year	4800	C3	Quarterly		
CPI-C05	Library visits per capita compared with Australian Library and Information Association (ALIA) Standards	exceed the enhanced ALIA target	C3	Annually		
CPI-C06	Library loans per capita compared with Australian Library and Information Association (ALIA) Standards	exceed the enhanced ALIA target	C3	Annually		
CPI-C07	Attendance at programs, events and workshops at Fabrik Arts and Heritage Hub	8,000	C6	Annually		
CPI-C08	Percent of available studio spaces occupied	50	C6	Annually		
CPI-C09	Number of events and programs celebrating cultural diversity	8	C6	Annually		

ID	Corporate Performance Indicator	Target	Strategic Objective	Reporting Frequency
Goal 3: A pr	osperous Economy			
CPI-E01	Net Easy Score of respondents who rated ease of getting assistance from Council as Easy or Very Easy v Difficult or Very Difficult	>0	E1	Every 2 Years
CPI-E02	Visitor numbers (visitor domestic day trips)	1.2mil	E1	Annually
CPI-E03	Average number of days for Building Consents	20 business days	E2	Quarterly
CPI-E04	Percentage of new development application decisions upheld in Council/CAPs favour under appeal	85%	E2	Quarterly
CPI-E05	Percentage of Planning Consents completed within statutory timeframes	85%	E2	Quarterly
CPI-E06	Number of local jobs in AHC area compared to previous financial year	Maintain 2019-20 Financial Year = 11200	E3	Annually
Goal 4: A va	lued Natural Environment			
CPI-N01	Number of biodiversity sites monitored using the BushRAT methodology (actual versus planned)	60 NVMS sites (14% of total) per annum and 5 reserves	N2	Annually
CPI-N02	Weed Control in biodiversity sites - no. of sites complete (actual versus planned)	31 sites per annum	N2	Annually
CPI-N03	Percent of nuisance and litter queries resolved	90%	N2	Quarterly
CPI-N04	Percent of private properties inspected prior to bushfire season that comply with fuel load management requirements	At least 90%	N2	Annually
CPI-N05	Tonnes of green organics collected on Green organic days	150	N4	Quarterly
CPI-N06	Percentage change in tonnes of waste disposed to landfill compared to previous financial year	Reduction in waste percentage	N5	Annual
CPI-N07	Number of community education actions delivered (Waste Management Strategy 2016-2021) – Actioned vs Planned	6	N5	Quarterly

ID	Corporate Performance Indicator		Strategic Objective	Reporting Frequency				
Goal 5: A pr	Goal 5: A progressive Organisation							
CPI-001	Number of Lost time injuries	0	01	Quarterly				
CPI-002	Customer Net Ease Score (NES)	50	02	Bi-annual				
CPI-003	Overall customer satisfaction	75%	02	Bi-annual				
CPI-O04	Operating Surplus Ratio	1-5%	03	Annually				
CPI-O05	Net Financial Liabilities Ratio	25-75%	03	Annually				
CPI-O06	Asset Sustainability Ratio	95-105%	03	Annually				
CPI-007	Decisions (Council resolutions) considered in open Ordinary & Special Council meetings during the reporting period	90%	04	Quarterly				
CPI-O08	Council member attendance at Ordinary & Special meetings	90%	04	Quarterly				
CPI-009	Freedom of Information (FOI) requests received, in progress and completed within the legislated timeframe	100%	O6	Quarterly				
CPI-O10	FOI External reviews upholding Council's decisions	100%	O6	Quarterly				
CPI-O11	Employee Turnover	7-15%	01	Quarterly				

Annexure D: Rating Policy

COUNCIL POLICY



RATING

Policy Number:	FIN-02
Responsible Department(s):	Financial Services
Other Relevant Policies:	None
Relevant Procedure(s):	None
Relevant Legislation:	Local Government Act 1999 Valuation of Land Act 1971 Landscape South Australia Act 2019 Aged Care Act 1997 (Commonwealth) Community Housing Providers (National Law) (South Australia) Act 2013 Community Titles Act 1996 Education and Childrens Act 2019 Health Care Act 2008
Policies and Procedures Superseded by this policy on its Adoption:	Rating, 28 June 2016, Item 14.9, 1.11, 122 Rating, 27 June 2017, Item 14.3, 1.11, 130/17 Rating, 26 June 2018, Item 12.3, 1.11, 138/18 Rating, 25 June 2019, Item 12.2, 1.11, 156/19 Rating, 30 June 2020, Item 7.1, 1.11, 124/20 Rating, 22 June 2021, Item 12.6, 1.11, 123/21 Rating 28 June 2022, Item 12.2 1.11 152/22
Adoption Authority:	Council
Date of Adoption:	
Effective From:	1 July 2023
Minute Reference for Adoption:	
Next Review:	June 2024

RATING POLICY

1. INTRODUCTION

Delivering services and facilities relies on the rates collected from ratepayers within a council's boundaries. Council rates are a form of property taxation, and as the main source of funding for councils, rates are essential in enabling council to deliver all the services and facilities that the community relies on.

Rates are administered by each council in line with the *Local Government Act 1999* (the Act) which allows council some flexibility to make decisions that suit its local community.

2. PURPOSE

The purpose of this policy is to outline Council's approach towards rating its community in line with the requirements of the *Local Government Act 1999* (SA) (the Act).

Section 123 of the Act requires Council to have a rating policy that must be prepared and adopted as part of the Annual Business Plan each financial year in conjunction with the declaration of rates.

3. DEFINITIONS

Act refers to the Local Government Act 1999 (SA).

CADR refers to the cash advance debenture rate for that financial year.

Capital value refers to the value of the land including improvements.

Community need refers to those services and activities that are aligned to the achievement of one or more of Council's strategies resulting in a direct benefit to the residents of Adelaide Hills Council and a significant proportion of users are Adelaide Hills residents.

Council refers to the elected Council body.

CWMS refers to the Community Wastewater Management System within the Council area.

Disadvantaged persons refers to persons who are disadvantaged by reason of poverty, illness, frailty, or mental, intellectual or physical disability.

Differential rate refers to a rate that may be applied to a category of land that is different to the rate applied to other land categories.

Disadvantaged persons refers to persons who are disadvantaged by reason of poverty, illness, frailty, or mental, intellectual or physical disability.

Exemption refers to free from an obligation or liability to which others are subject to.

Fixed charge refers to a charge that must apply equally to each separate piece of rateable land in the area under Section 152(1) of the Act.

Prescribed percentage (P) is calculated as $P = \frac{CADR + 3\%}{12}$

Rebate refers to an amount paid by way of reduction, return or refund on what has already been paid or contributed.

Separate rate refers to a charge levied on ratepayers in addition to general rates and used to fund specific activities.

4. POLICY STATEMENT

Council's powers to raise rates are found in Chapter 10 of the Act which provides the framework within which the Council must operate, but also leaves room for the Council to make a range of policy choices.

At all times, the rating policy should be fair and equitable, recognising that all ratepayers have access to core goods and services and should contribute towards the costs.

This Council's policy directions are guided by the theme "A brighter future" and is central to achieving our vision for:

- A prosperous economy
- A functional built environment
- A valued natural environment
- Community wellbeing
- A progressive organisation

5. PRINCIPLES OF TAXATION

Rates are not fees for services. They constitute a system of taxation on the community for Local Government purposes.

This Policy represents the Council's commitment to balancing the five main principles of taxation with the need to raise revenue for the purpose of providing the goods and services the community requires.

Benefits received – ratepayers who receive more benefits (services provided, or resources consumed) should pay a higher share of tax.

Capacity to Pay – a ratepayer who has less capacity to pay should pay less, and ratepayers of similar means should pay similar amounts.

Administrative simplicity – minimal costs are involved in applying and collecting the tax and the tax is difficult to avoid.

Economic efficiency – whether or not the tax distorts economic behaviour.
Policy consistency – the tax should be internally consistent, and based on transparent, predictable rules that are easily understood and accepted by ratepayers.

In applying these principles, any decision with respect to rating should consider:

- the financial effects of the decisions made today on the future generations of tomorrow.
- the achievement of Council's policy outcomes as referenced in Council's adopted policies.

A Council's operating deficit implies that today's ratepayers are paying less than the cost of the services they are consuming, and this is inequitable to the ratepayers of the future.

6. VALUATION OF LAND

Council is permitted to adopt one of three valuation methodologies to value the properties in its area (Section 151 of the Act):

- **Capital Value** the value of land, buildings and other improvements.
- Site Value the value of the land excluding structural improvements.
- **Annual Value** the value of the rental potential of the property.

The Council has adopted the use of capital value as the basis for valuing land. Council considers that this method provides the fairest way to distribute the rates burden across all ratepayers on the following basis:

- the 'capacity to pay' principle of taxation requires that ratepayers of similar wealth pay similar taxes and ratepayers of greater wealth pay more tax than ratepayers of lesser wealth;
- the 'property value' is a relatively good indicator of wealth (when lifetime incomes, including incomes from capital gains, are taken into account). Capital value approximates the market value of a property and provides the best indicator of overall property value.

Council does not determine property valuations but chooses to exercise the right under Section 167 of the Act to adopt the capital valuations as assessed by the Valuer-General through the State Valuation Office.

7. OBJECTIONS TO VALUATION

Ratepayers who wish to dispute the valuation of their property may lodge an objection in writing to the Valuer-General within 60 days after the date of service of the first rates notice.

The Valuer-General may extend the 60 day objection period where it can be shown there is reasonable cause to do so by the person making the objection.

Council plays no role in the objection process. It is important to note that the lodgement of an objection to the valuation does not change the due date for the payment of rates.

8. EXEMPTIONS

Council's practice is to identify and value all land in the council area. Once identified, each separate piece of land is assessed for rateability. Section 147 of the Act specifies those types of property which will be exempt from council rates.

- Crown Land public properties used or held by the Crown for a public purpose,
- University Land properties occupied by a University,
- Recreation Grounds properties satisfying the criteria set out in the *Recreation Grounds Rates and Taxes Exemption Act 1981,*
- Council Land public properties occupied or held by the Council,
- Emergency Services properties satisfying the criteria set out in the *Fire and Emergency Services Act 2005,*
- Another Act properties specifically exempt from council rates by virtue of another Act (either Commonwealth or State).

Council is mindful that wherever properties become exempt from paying council rates, or where a rebate is applied, those rates foregone must be contributed by the rest of the ratepayer community.

The principles of equity dictate that Council remains diligent in only awarding exemptions where they are warranted.

It is Council's practice to adopt valuations for all exempt properties. Where an exempt property becomes rateable part way through the financial year, rates will be calculated and recovered.

9. COMPONENTS OF RATES

Fixed Charge or Minimum Rate

Council has discretion to apply either (but not both):

- a fixed charge (applying equally to all rateable properties); or
- a minimum rate (to lower-value properties)

Adelaide Hills Council will apply a fixed charge this financial year as in previous years.

Council considers a fixed charge to be the most fair and equitable means of ensuring that all ratepayers contribute equally to the administration of council's services and the development and maintenance of the community's infrastructure.

In addition, the fixed charge provides a mechanism to adjust the rates contributions across high and low valued properties. This redresses the balance and equity of the rates system.

Council is unable to raise more than 50% of total rate revenue by the imposition of a fixed charge component of general rates as per Section 151(10) of the Act.

Differential Rating

The largest component of rates levied is calculated by reference to the value of property. Property values reflect, among other things, the relative availability of, and access to council services. This applies to all types of land use, and to land in all locations.

The Act allows Council to 'differentiate' rates based on the use of the land, locality of the land, the use and locality of the land or on some other basis determined by Council.

The Council is proposing that differential rates be applied to all rateable properties based on their <u>predominant</u> land use. This is a change in rating structure from previous years where Council had a separate higher differential rate for Commercial and Industrial that was based on the differential rate for Residential, Primary Production, Vacant Land and Other land uses. This change to differentially rate each land use separately will allow Council to ensure that the proposed average rate increase for existing ratepayers is consistent across all land uses before other factors relating to the cost of services for individual land uses are considered.

In formulating the rating structure, Council has considered issues of consistency and comparability of other Councils and across council areas in the imposition of rates on various sectors of the business and wider community. Currently Council's average residential rate is high by comparison to other Councils whereas the average commercial, industrial and vacant rate is low. As a result Council proposes phasing in higher differential rates in relation to Commercial, Industrial and Vacant Land land use categories across a three year period.

The percentage of total rate revenue required from each land use category will be used to determine the rate in the dollar (differential rate) for each category.

Definitions of the use of the land are prescribed by regulation and are categorised as:

- Residential
- Commercial Shop
- Commercial Office
- Commercial Other
- Industrial Light
- Industrial Other
- Primary Production
- Vacant Land
- Other

In accordance with Section 148 of the Act, Council assesses any piece or section of land subject to separate ownership or separate occupation.

If a ratepayer believes that a particular property has been wrongly classified as to its land use, then an objection may be made with Council.

Commercial and Industrial Light Differential Rate

It is proposed that those properties categorised as commercial or industrial light will pay a higher differential rate in the dollar than residential with the increase of 35% relative to the current differential rate to be phased in over three years.

Council has considered the higher amount payable by the commercial and industrial light sectors with reference to the commercial and industrial light differential rates of other councils, costs of the economic development function as well as the services and activities that the sector does not regularly use.

Industrial Other Differential Rate

It is proposed that those properties categorised as Industrial Other will pay a higher differential rate in the dollar than residential with an increase of 60% relative to the current differential rate to be phased in equally over three years.

Council has considered the higher amount payable by the Industrial Other land use with reference to the industrial differential rates of other councils, costs of the economic development function, increased environmental impact as well as the higher impact on Council infrastructure.

Vacant Land (within townships) Differential Rate

It is proposed that those properties categorised as Vacant Land within township zones as defined by Council will pay a higher differential rate in the dollar than residential with an increase of 30% relative to the current differential rate to be phased in equally over three years.

Council has considered the higher amount payable by Vacant Land within township zones with reference to the vacant land differential rates of other councils and discouraging ratepayers from long-term speculating (seeking future commercial gains) rather than developing the land for the benefit of the whole community.

Separate Rate

Under Section 154 of the Act, a Council may declare a separate rate on rateable land within a part of the area of the council for the purpose of planning, carrying out, making available, supporting, maintaining or improving an activity that is, or is intended to be, of particular benefit to the land, or the occupiers of the land, within that part of the area, or to visitors to that part of the area.

Council has determined that the use of the separate rate provisions of the Act will be limited to the use of a separate rate for:

- Marketing and promoting the Stirling Business Area
- Sealing of Verrall Road, Upper Hermitage
- Recovery of the funding requirements of the Hills Fleurieu Regional Landscape Board

Stirling Business Separate Rate

A separate rate for businesses in Stirling will be applied to carry out the activity of promoting and enhancing business viability, profitability, trade and commerce within the zone.

This rate is levied on all properties within the precinct known as the Stirling Suburban Mainstreet Zone, as defined, <u>excluding</u> land attributed a land use category (residential) and government owned land.

Council also sets a maximum amount ('top') and a minimum amount ('tail') per property each financial year for this separate rate with the top and tail adjusted each year with reference to the Consumer Price Index.

The amount raised is distributed to the Stirling Business Association to promote Stirling as a destination, the 'Gateway to the Hills'.

Verrall Road Separate Rate

A separate rate for Verrall Road, Upper Hermitage at a value of \$858 will be applied for a period of 10 years to 2023-24. As such, this is the last year that the Verrall Separate Rate will be levied.

This rate provides for the sealing of the northern end of the road in 2014-15 and is levied on all properties that use that section of road.

Regional Landscape Levy

On 1 July 2020, the *Landscape South Australia Act 2019* came into effect replacing the former *Natural Resources Management Act 2004*. Natural Resource Management (NRM) levies have been replaced with Regional Landscape (RL) levies.

The levy helps to fund the operations of regional landscape boards that have responsibility for the management of the State's natural resources. These responsibilities include regional landscape planning, water allocation planning, community capacity building, education and compliance activities.

The Regional Landscape (RL) Levy is a state tax paid by all ratepayers and is collected on behalf of the Hills and Fleurieu Regional Landscape Board by the Department for Environment and Water who will invoice council quarterly for the respective share of the levy.

The levy applies to all rateable land in the council area and is fixed and calculated to raise exactly the same amount as the council's share to be contributed.

Community Wastewater Management System

Council provides Community Wastewater Management Systems (CWMS) to some areas within the council district. Under Section 155 of the Act, the treatment or provision of water, is a prescribed service.

To fund the provision of this service Council imposes a service charge to recover the cost to the council of establishing, operating, maintaining, improving and replacing the infrastructure in its area (including future capital works and depreciation of any assets).

Annually, an independent consultant is engaged to provide a review of:

 Council's compliance with the Essential Services Commission' (ESCOSA) Minor to Intermediate Retailers Price Determination and the National Water Initiative (NWI) Pricing Principles, • The pricing model for future CWMS price setting.

This review includes the annual service charge for both occupied and vacant properties.

10. MAXIMUM INCREASE IN GENERAL RATES CHARGES

Council's valuations used for rating purposes are undertaken by the Office of the Valuer-General.

In terms of legislation, Section 153(3) of the Act requires a council to decide each year whether to apply a maximum rate increase to a ratepayer's principal place of residence.

As Council considers that rate relief is required across some land uses and therefore more than a ratepayers principal place of residence, Council will not apply a maximum under Section 153(3) but rather implement a discretionary rate rebate under Section 166 (1) (I) as referenced below.

11. RATE REBATES

The Act provides for ratepayers to apply for a mandatory and/or discretionary rebate on council rates as follows:

Mandatory rebates

A rebate of rates will be granted to ratepayers who satisfy the eligibility criteria for a mandatory rebate under Section 159 to Section 165 of the Act.

A 100% rebate must be applied to land used for:

- Health services
- Religious purposes
- Public cemeteries
- The Royal Zoological Society.

A 75% rebate must be applied to land used by:

- Community services
- Educational purposes.

Where a "community services organisation" is eligible for the mandatory rebate, and Council has declared a distinct residential rate, then the residential rate must be applied to the land to which the rebate applies in accordance with Section 161(2) of the Act.

Where the Council is satisfied from its own records, or from other sources, that a person or body meets the necessary criteria for a mandatory rate rebate, the Council will grant the rebate accordingly.

Where the Council is not satisfied based upon the information in its possession or otherwise does not hold relevant information it will require the person or body to lodge an application

form with such information as stipulated and any other information that the Council may reasonably require.

Applicants who satisfy the criteria for a mandatory rebate will be granted the rebate at any time provided the application is lodged prior to 30 June of the rating year and entitlement to the rebate existed at 1 July of the rating year.

Council will confirm the continuation of a person or body's eligibility for a mandatory rebate on a regular basis (at least biennially) to ensure that rebates are only granted where they are warranted.

This will require the relevant person or body to lodge another application form with such information as stipulated and any other information that the Council may reasonably require to confirm the continuation of eligibility.

Where applications do not meet the eligibility criteria for a mandatory rebate, an applicant may apply for a rebate of rates under the discretionary rebate criteria.

Discretionary rebates

As identified in Section 166 of the Act, Council may grant a discretionary rebate of rates up to and including 100% of the relevant rates under a number of criteria and for a period not exceeding the timeframes.

Having considered this, Council is of the view that except in very specific circumstances outlined below, the maximum discretionary rebate should be 75% to ensure ratepayers contribute an amount towards basic service provision.

Section 166 covers a large number of different rebate categories, referred to as cases in the Act. Council in determining its rates structure has considered the following cases are relevant in setting its policy position.

Assisting or supporting a business in its area.

Council has determined pursuant to Section 166(1)(b) that those primary production properties genuinely in the business of primary production but not benefitting from a notional capital value for their property can apply for a 10% rebate on the differential rate.

Council considers this primary production rebate as part of its Annual Business Plan and Budget process.

As this rebate was implemented in 2008-09 to address the removal of a primary production differential rate, it is considered that this rebate should continue to be made to those ratepayers in the business of primary production who do not have a notional capital value assessment of their property and who have applied for and been granted this rebate in the previous year.

Community Service or Need or Disadvantaged Persons

Section 166(1) identifies a number of discretionary rebates of rates made under Section 166(1)(d) to (j) covering activities linked to community services, need or assistance or relief to disadvantaged persons.

Council has determined that applications in relation to those rebates identified under Section 166(1) should be brought to Council for decision and also that Council would receive a listing of these discretionary rate rebates for the next rating period annually.

Council in accordance with Section 166(1) will take the following matters into account in deciding whether to grant a discretionary rebate for land uses covered by Section 166 (1) (d to \underline{j}):

- (a) the nature and extent of Council services provided in respect of the land for which the rebate is sought in comparison to similar services provided elsewhere in the Council's area; and
- (b) the community need that is being met by activities carried out on the land for which the rebate is sought; and
- (c) the extent to which activities carried out on the land for which the rebate is sought provides assistance or relief to disadvantaged persons and
- (d) specific policy positions considered relevant by Council.

Council's specific policy positions to meet discretionary rate rebates eligibility are as follows:

- An organisation needs to meet one of the criteria listed under Section 166 d) to <u>j).</u>
- An organisation needs to be not-for-profit.
- A rebate of 100% will only be granted where a community organisation seeking a rebate provides a service that would be required to be provided by Council if not undertaken by the organisation.
- A rebate of 75% will be granted if the organisation provides a community service that supports the disadvantaged or sections of the community that require assistance, as defined,
- Where an organisation does not meet the above criteria, it is still eligible for a 75% rebate where it meets <u>all</u> of the following criteria:
 - limited capacity to raise funds;
 - o meets a "community need", as defined; and
 - undertakes services and activities that are not primarily the responsibility of Federal or State Government.

Special Discretionary Rebate

Council can use a discretionary rate rebate to address properties with substantial valuation increases under Section 166 (1)(I) of the Act where the rebate is considered by the Council to be appropriate to provide relief against what would otherwise amount to a substantial change in rates payable by a ratepayer due to:

- (i) a redistribution of the rates burden within the community arising from a change to the basis or structure of the council's rates; or
- (ii) a change to the basis on which land is valued for the purpose of rating, rapid changes in valuations, or anomalies in valuations.

Council has determined that a rebate will be applied to cap any increase in the general rates payable at 15% subject to specific criteria:

- The rebate applies to only residential and primary production land use categories.
- The rebate will be automatically applied to eligible assessments in order to minimise the administrative effort required.
- Adjusting the exclusion of change of ownership properties (excluding family transfers) to those properties sold after 30 June 2022.

The rebate will <u>not apply</u> where the increase in rates payable is the result of:

- An increase in valuation relating to new development, alteration or improvement made to the property since the 2022-23 valuation being those properties with a valuation change as a result of a Revisit Growth, Creation or Cancellation as defined by the Valuer-General (regardless of when the development was undertaken), unless the ratepayer is located within the Cudlee Creek bushfire scar or the January 2021 Cherry Gardens Bushfire scar as determined by Council or,
- Where there has been a change in land use of the property or,
- A change in ownership or licence to occupy during the previous financial year.

A capital improvement includes any addition, alteration or new development on the property.

As per the Act, a rebate may be granted for a period exceeding one year, but not exceeding three years. After three years, the rebate will be removed and the rates payable will reset to levels that would ordinarily apply in the absence of the rebate.

All Discretionary Rate Rebates

Persons who, or bodies which, seek a discretionary rebate will be required to submit an application form to the Council and provide the necessary supporting documentation.

All persons who or bodies which wish to apply to the council for a discretionary rebate of rates must do so on or before 30 April prior to the rating year unless the application is a result of a change in eligibility for a mandatory rebate or rate exemption.

In those circumstances where an application relates to a change in rebate/rate exemption in a relevant rating year, then the application will be applied for the full rating year if received within 2 months of the change in rebate/exemption being advised. The Council reserves the right to refuse to consider applications received after the specified date.

Persons or bodies who previously received a discretionary rebate greater than 75% may apply for a phasing in period (up to 2 years) in circumstances where the above change impacts significantly on the persons or bodies' financial capacity. In these circumstances, an application will be considered if received within 2 months of the change in rebate being advised. The Council reserves the right to refuse to consider applications received after the specified date.

Where there is no maximum timeframe specified for a rebate provided under Section 166, Council will grant a discretionary rebate to the last rating period commencing within a Council term to allow for a regular review of discretionary rate rebates. A summary of all discretionary rebates applied for under Section 166 (1) (d) to (j), including whether they have been successful or not and the associated reasons will be reported to Council on an annual basis.

Each rebate that is granted either reduces the Council's revenue and hence its capacity to provide services, or else it effectively increases the amount that must be collected from other ratepayers. The principles of equity dictate that Council remains diligent in only awarding rebates and exemptions where they are warranted.

If a ratepayer wishes to apply for a discretionary rate rebate, they may apply by contacting the Council's Rate Administrator.

CWMS Service Charges

Council's CWMS service charges are set to recover the cost to the council of establishing, operating, maintaining, improving and replacing infrastructure (taking into account depreciation of any assets and including future capital works). As such, no rebates are provided by Council except for the very limited circumstances where the CWMS service charge relates to toilets used by the general public for Community Halls. In these circumstances a 100% rebate will be granted upon application.

All rebates

If an entitlement to a rebate ceases or no longer applies during the course of a financial year, council will recover rates proportionate to the remaining part of the financial year.

If a person or body has the benefit of a rebate of rates and the grounds on which the rebate has been granted cease to exist, the person or body must immediately inform the Council of that fact and (whether or not the Council is so informed) the entitlement to a rebate ceases. If a person or body fails to do so that person or body is guilty of an offence.

The Council will, in writing, advise an applicant for the rebate of its determination of that application. The advice will state:

- if the application has been granted, the amount of the rebate; or
- if the application has not been granted, the reasons why.

Any person or body who is aggrieved by a determination of the delegated officer in respect of an application for a rebate may seek a review of that decision in accordance with Council's Internal Review of Council Decisions Policy.

Single Farming Enterprise

The Local Government Act 1999 provides that "if two or more pieces of rateable land within the area of the Council constitute a single farm enterprise, only one fixed charge may be imposed against the whole of the land".

A Single Farm Enterprise is defined in the Local Government Act -

"A reference to a single farm enterprise is a reference to two or more pieces of rateable land

(a) which –

- (i) are farm land; and
- (ii) are farmed as a single enterprise; and
- (iii) are occupied by the same person or persons,

whether or not the pieces of land are contiguous; or

(b) which –

- (i) as to all the pieces except one, are farm land farmed as a single enterprise occupied by the same person or persons; and
- (ii) as to one piece contiguous with at least one of the other pieces, is the principal place of residence of that person or one of those persons."

In effect, this means that land can be recognised as a "single farming enterprise" and not attract a fixed charge to each of the assessments, provided:

- that if the occupier of all the land concerned is the same person, (this means that if there is a house being occupied that is not the principal place of residence, it cannot be part of the single farm enterprise)
- all of the land is used to carry on the business of primary production, and
- managed as a single unit for that purpose,

Primary producers can apply to the Council for the 'single farming enterprise' provisions of the Local Government Act.

Ratepayers should also be aware that if the grounds on which they have applied for a single farm enterprise cease to exist, the person or body who have the benefit of the provisions must immediately inform the Council of the fact.

12. RATE RELIEF

Council applies rate remissions and postponement in accordance with the Act.

Senior Postponement

In accordance with Section 182A of the Act, eligible Seniors Card holders can apply to postpone any part or all of their annual council rates in excess of \$500 on a long-term basis. The deferred amount is subject to a monthly interest charge, with the accrued debt being payable on the transfer or sale of the property. In addition, and pursuant to Section 182A(3)(b) of the Act, Council may consider—where financial hardship provisions apply—an applicant's request to include a postponement of the payment of arrears rates if they are eligible for Seniors Postponement.

Postponement is similar to a reverse mortgage by relying on the equity in the property. A ratepayer who has a Seniors Card may apply for a postponement on the property they own if it is their principal place of residence and if no other person, other than their spouse/partner has an interest as owner of the property and there is sufficient equity available.

Where an application for postponement under Section 182A is granted, a presumption of ongoing annual postponement will be assumed. However, some, or all of the debt outstanding may be paid at any time at owner's discretion.

Financial Hardship

Ratepayers who are suffering financial hardship should contact Council's Rates Administrator to discuss the matter. All enquiries are treated confidentially and any application will be considered on its merits. Options to address financial hardship can include:

Flexible payment options

In addition to quarterly instalments, ratepayers can arrange with Council to pay their rates weekly, fortnightly or monthly to provide for a smaller, more regular payment option via BPAY, phone or internet.

Waiving of Fines and Interest

When a ratepayer has committed to a payment plan and adheres to a regular payment, Council may consider the waiving of fines and interest.

Discretionary Postponement of Rates for a Period

A ratepayer may apply to council to postpone the payment of rates in whole, or in part for a period of time. Any such application must be made in writing and outline the reasons why postponement is requested.

Postponement enables ratepayers to defer payment of rates until such time as the property is sold or their circumstances change. Discretionary postponements are only intended to provide temporary, flexible support to those experiencing hardship.

If a postponement is granted, council may consider the waiving of fines and interest for the same period.

As postponement may only delay financial hardship for a period of time, options involving a regular payment plan are more likely to be beneficial for ratepayers to assist in reducing rates balances outstanding over time.

Postponement of Rates on a long term basis

Under Section 182 of the Local Government Act a council may also consider the postponement of rates on a long-term basis with the accrued debt being payable on the transfer or sale of the property or any other conditions as determined by the council. Such a postponement may, if the council thinks fit, be granted on condition that the ratepayer pay interest on the amount affected by the postponement at a rate fixed by the council (but not exceeding the cash advance debenture rate).

As such Council will consider postponement of rates on a long term basis in the rare circumstances where a ratepayer has demonstrated serious and long term hardship and where there is no chance of improvement in the ratepayers' financial circumstances. Any such application must be made in writing and will require the ratepayer to undertake financial counselling as part of the application process. If granted, Council may require regular financial counselling to confirm that the ratepayers' financial circumstances has not changed.

Remission of rates

Council has the discretion to partially or wholly remit (i.e. waive) rates on the basis of hardship.

Council has a charge over the land under Section 177 of the Act and therefore is likely to be able to recover rates outstanding upon sale. The granting of a remission forgoes this right and therefore is only considered as an option in circumstances where the ratepayer has demonstrated serious and long term hardship and where there is no chance of improvement in the ratepayers' financial circumstances.

Consideration must also be given to the tax burden redistribution effect on other rate payers of any remission.

For these reasons, and given the importance of ensuring fairness to other ratepayers, remission will only be considered as a last resort and only where there is no chance of improvement in the ratepayer's financial circumstances. As such, it is likely that postponement of payment of rates due to hardship has been occurred for some period to confirm the permanency of the ratepayer's situation.

13. PAYMENT OF RATES

Rates are declared annually, and may be paid, at your discretion, either in one lump sum, or in quarterly instalments that fall due in September, December, March and June.

14. LATE PAYMENT OF RATES

Council has determined that penalties for late payments will be imposed in accordance with the provisions of \$181(8) of the Act.

Fines and interest for late payment are levied in accordance with the provisions of S181(8) and S181(17) of the Act.

If an instalment of rates is not paid on or before the date on which it falls due:

- the instalment will be regarded as being in arrears
- a fine of 2% of the amount of the instalment is payable
- on the expiration of each full month from that date, interest of the prescribed percentage of the amount in arrears (including the amount of any previous unpaid fine and interest from any previous month) accrues.

Council may take legal action to recover any overdue amounts, fines and interest.

If an amount payable by way of rates in respect of land has been in arrears for three or more years, Council may sell the land in accordance with Section 184 of the Act.

When Council receives a payment in respect of overdue rates Council applies the money received in accordance with the Act as follows:

• First – to satisfy any costs awarded in connection with court proceedings;

- Second to satisfy any interest costs;
- Third in payment of any fines imposed;
- Fourth in payment of rates, in chronological order (starting with the oldest account first).

15. NON- PAYMENT OF RATES

A separate Debt Recovery Policy has been adopted by Council and is available for review on the Adelaide Hills Council website.

It should be noted that under Section 184(1) of the Act, if an amount payable by way of rates has been in arrears for three years or more the council may sell the property.

16. CONTACTING COUNCIL'S RATES ADMINISTRATOR

If you believe that Council has failed to properly apply this policy, you should contact the Council's Rates Administrator to discuss the matter.

If you are still dissatisfied then you should write to the Council's Chief Executive Officer at PO Box 44, Woodside SA 5244.

For further information, queries, or to lodge an application for a rate rebate, rate postponement or remission please contact the Council's Rates Administrator on:

 Phone:
 8408 0400

 E-mail:
 mail@ahc.sa.gov.au

 Post:
 PO Box 44, Woodside SA 5244

17. DELEGATIONS

As highlighted in this policy, Council has determined a policy position in relation to discretionary rates pursuant to Section 166(1) (b) relating to a primary production rebate and a revaluation relief special discretionary rate rebate under Section 166 (1)(I) of the Act to reduce the impact of significant valuation changes for 2022-23.

These policy positions and the application of the relevant rebates will be actioned accordingly by the Administration under delegation as part of the rates generation process where Council considers that the ratepayer meets the eligibility criteria or upon receipt of an application from the ratepayer.

The delegation for discretionary rate rebates as identified in Section 166 (1a) covering a number of discretionary rebates of rates made under Section 166(1)(d) to (j) relating to activities linked to community services or community need or assistance or relief to disadvantaged persons has not been delegated by Council and as such these applications will be brought to Council for decision.

The Chief Executive Officer has the delegation to:

Approve, amend and review any procedures that shall be consistent with this Policy; and

 Make any formatting, nomenclature or other minor changes to the Policy during the period of its currency.

18. AVAILABILITY OF THE POLICY

This Policy will be available for inspection at the Council's Offices during ordinary business hours and via the Council's website <u>www.ahc.sa.gov.au</u>. Copies will also be provided to the public upon request, and upon payment of a fee in accordance with the Council's Schedule of Fees and Charges.

Fixed Charge

Under the *Local Government Act 1999* (the Act), Council has some mechanisms available to enable all ratepayers to contribute more equitably to the administration of Council's services and the development and maintenance of the community's infrastructure. Council considers a fixed charge (applying equally to all rateable properties) to be the most fair and equitable means of achieving this.

The Council is unable to raise more than 50% of total rate revenue by the imposition of a fixed charge component of general rates as per Section 151(10) of the Act.

Council has applied the following fixed charges across recent years as part of the total rate levied against an assessment:

Financial Year	Fixed Charge	Increase from	% of General Rate
		Previous Year	Revenue
2023-24	\$784	6.90%	31.3%
2022-23	\$733	4.90%	31.5%
2021-22	\$699	2.50%	31.5%
2020-21	\$682	2.95%	31.9%
2019-20	\$662	2.8% + \$10	32.0%
2018-19	\$634	3.3%	31.8%
2017-18	\$613.50	2.25%	31.8%
2016-17	\$600		31.8%

Annexure E: ESCOSA Report And Council Response



ESCOSA Report And Council Response

The Essential Services Commission, South Australia's independent economic regulator and advisory body, has been given a role by the State Government to provide advice on material changes proposed by local councils in relation to elements of their strategic management plans and on the proposed revenue sources, including rates, which underpin those plans.

One of the main purposes of the Local Government Advice Scheme (advice or the scheme) is to support councils to make 'financially sustainable' decisions relating to their annual business plans and budgets in the context of their long-term financial plans (LTFPs) and infrastructure and asset management plans.

The first cycle of the scheme extends over four years from 2022-23 to 2025-26, and Council is obliged to publish the findings within each Annual Business Plan that the advice relates to.

The mandatory cost to Adelaide Hills Council to be part of the scheme is \$40,000 (\$10,000 per year of the cycle).

The following pages highlight the advice provided from the Commission and Council's response including planned actions over the next four financial years.

			Implementation Timeline				
Recommendation & Response	Implementation Activities	2023-24	2024-25	2025-26	2026-27		
Recommendation 1 - Continue to review its inflation forecasts in its budget each	year						
Each year, a key part of the development of Council's Long Term Financial Plan is to update all economic forecasts and assumptions including inflation forecasts. Council then uses these forecasts to help model future expense forecasts. This in turn enables Council to project future income needs to meet its financial sustainability targets.	Continue to use most recent and applicable inflation forecasts in Budget and Long Term Financial Plan modelling	٩	0	⊘	~		
Recommendation 2 - Focus on constraining cost growth in its budgeting, where p	ossible, particularly related to employee expe	nses					
As part of the Long Term Financial Plan and Budget processes, Council considers forecasts and calculations showing how expenses and income will change based on existing service levels and cost escalation assumptions. Council then considers how best to remain financially sustainable while balancing the community's expectations against their willingness and ability to pay. Employee numbers, and therefore employee costs, have increased in recent	Continue to consider and adjust human resource levels in response to adopted service level requirements and in light of decisions to undertake new or changed activities and within Council's financial sustainability targets.	٢	?	~			
 years due to: Decisions to embark on new or changed strategic priorities such as economic development, recreation and trails, disability planning and the development of an arts centre. These have all been considered in the 	Negotiate new Enterprise Agreement in 2024-25 FY	0	0				
 context of the Council's Long Term Financial Plan and financial sustainability indicator targets. 2. To undertake work in part or fully funded programs such as the Community (Disaster) Resilience Program. In these cases, additional grant income offsets the additional staff costs. 3. To insource activities previously outsourced as an efficiency initiative, such as tree management work. 	Continue to responsibly manage cost growth for maintaining service levels and meeting community expectations while minimising the financial impact to ratepayers.	٩	0	~	0		
It is also noted that employee salaries are linked to Enterprise Agreements which are normally negotiated on a 3 yearly basis. The current agreement ends in June 2025.							

		Implementation Timeline					
Recommendation & Response	Implementation Activities	2023-24	2024-25	2025-26	2026-27		
Recommendation 3 - Complete the asset management plan for building assets ar (such as sport and recreation facilities), with consideration of desired service level		tly cov	vered	by a p	olan		
Council has completed a full condition audit of it Building Asset stock in March 2023 and is progressing this information as a basis of the Building Asset	Continue to progress the Building Asset Management Plan	0					
Management Plan	Develop a Playgrounds Asset Management Plan	0					
	Develop a Sport and Recreation Facilities Asset Management Plan		0				
Recommendation 4 - Complete its planned Stormwater Asset Management Plan,	with consideration of desired service levels, a	s appr	opria	te.			
Council is currently completing a Stormwater Management Plan for the Aldgate Creek in conjunction with the Stormwater Management Authority and this document will be a key reference for the Council Stormwater Asset Management Plan that will include desired service levels.	Develop a draft plan and incorporate findings from the Stormwater Management Plan of the Aldgate Creek and other stormwater investigations including the Balhannah Drainage Study – Investigations and Proposed Upgrades	0	?				
Recommendation 5 - Finalise its Community Wastewater Management System A 2023-24 Long-term Financial Plan, to include input from the community, including		t chan	ges in	the			
The Community Wastewater Management System Asset Management Plan was presented to Council and endorsed at its meeting of 14 March 2023. Operational costs are reflected in the Draft Long Term Financial Plan and final capital program timing changes will be included for consideration by Council in adopting the 2023/24 LTFP.	No further action – Asset Management Plan has been finalized in 2022-23FY and implemented into LTFP.	٢					

		Implementation Timeline					
Recommendation & Response	Implementation Activities	2023-24	2024-25	2025-26	2026-27		
Recommendation 6 - Report its actual and projected cost savings in its annual bu efficiency across its operations and service delivery.	dget, to provide evidence of constraining cost	growt	h and	achie	ving		
Council endeavours to provide transparency to the community to show where savings are being made and therefore the continued commitment to offset rising costs while minimising rate increases.	Continue to include a savings strategy page within the Annual Business Plan	۲	0	0	0		
 Page 30 of the 2022-23 Annual Business Plan details the saving strategies implemented in the 2022-23 budget with an estimated value of \$650,000 per year ongoing savings. The progress of actual savings realised against this target is reported in the Quarterly Council Performance Report, and published to Council's website. Page 29 of the 2023-24 Annual Business Plan details the savings strategies implemented for the 2023-24 budget with an estimated value of \$830,000, and the results against this target will continue to be reported on in Councils Quarterly Performance reports. 	Continue to report on the progress of actual savings achieved in the Quarterly Performance Reports		⊘				
Recommendation 7 - Review the estimates of asset lives and valuations feeding in plan and asset management plans.	nto the forecast rate of asset consumption in i	ts lon	g-tern	n finar	ncial		
Council undertakes a yearly review of asset lives as part of the revaluation and end of financial year capitalisation.	Continue to review the asset lives and valuations on an annual basis, and as part of standard asset revaluation as needed.	٢	⊘	0	>		

	ecommendation & Response Implementation Activities		Implementation Timeline					
Recommendation & Response			2024-25	2025-26	2026-27			
Recommendation 8 - Review and consider limiting future increases above inflation risk in the community.	on on its residential rates to help reduce any e	mergir	ng affo	ordabi	ility			
Each year, Council updates all economic forecasts and assumptions including inflation forecasts as part of the development of the Long Term Financial Plan and Budget processes. Council then uses these forecasts to help extrapolate future expenses to assess Council's overall financial position and future financial sustainability and determine appropriate income needs. Rate revenue accounts for approximately 80% of Council's operating income, and so Council carefully considers the average rate increase to balance the need to continue to deliver services, meet community expectation and maintain financial sustainability, while keeping the impact to ratepayers to an acceptable level. Page 34 of the <i>2023-24 Annual Business Plan</i> details the rate increases over the past financial years. In the past, the rate revenue target was built with "CPI plus 1%" in order to fund increased capital renewal, maintain financial sustainability, and provide a modest Operating surplus ratio which would help Council's ability to absorb the expenditure impacts from unexpected events such as bushfires, floods, or pandemics. This financial year, the rate increase has been set at 0.5% below the estimated 12-month Local Government Price Index (LGPI) increase to ensure that the increase is below forecast CPI increases.	Continue to responsibly manage cost growth for maintaining service levels and meeting community expectations while minimising the financial impact to ratepayers.							

Legend: 🙂 = Complete 🔗 = Planned / In progress

Recommendation & Response	Implementation Activities		Implementation Timeline				
	implementation Activities	2023- 24	2024- 25	2025- 26	2026- 27		
Recommendation 9 - Review the rationale for the quantum of any maximum rate next annual business plan, with consideration of the community's capacity to pay		/ at 15	perce	ent) ir	its		
Council reviews its rating policy annually as part of the Long Term Financial Plan and Budget process, which includes the consideration of the rating cap and its impact both positive and negative on its ratepayers. This requires a careful assessment as a cap means that the majority of ratepayers will pay more than they would be required in order to subsidise those who are entitled to receive the rate cap. A ratepayer's capacity to pay for their rates is something Council is not easily able to assess. To assist those who don't have the capacity to pay, Council has alternative arrangements that are tailored to the individual's financial situation as covered in Council's <i>Rating Policy</i> (Annexure D of <i>2023-24 Annual Business</i> <i>Plan</i>)	Continue to review the rating cap and Council's rating policy when considering the annual rate increase in the Long Term Financial Plan and Budget process	٩					

Appendix 2

Capital Works Program 2023-24





Capital Works Program 2023-24

Overview

The 2023-24 Capital Budget continues to focus on the renewal of infrastructure whilst at the same time progressing strategic priorities for new and upgraded assets. The Council has in excess of \$600m (Current Replacement Value) of infrastructure assets that it manages, to ensure that our current and future communities have access to the ongoing services these assets provide.

This year our capital works program will include:



Strategic Initiatives (new and upgraded capital)

Within our *Annual Business Plan 2023-24,* we have identified specific Strategic initiatives which are specially funded and prioritised activities, projects and programs of work that are planned over the next three years. These generally relate to investment in upgrading or purchasing new assets and infrastructure.

Capital Renewal

The capital renewal relates to the replacement and/or maintenance works as set out in our *Asset Management Plans*.

Contents

3	Sumr	nary of Capital Expenditure				
4	Detai	Detailed Capital Expenditure by Asset Category				
	4	Bridges	13	Other*		
	5	Buildings	15	Plant and Fleet		
	6	CWMS	16	Road Pavement		
	7	Footpaths	20	Road Seal		
	9	Information, Communication & Technology	27	Shoulders		
	10	Kerbing	28	Sport and Recreation (including Playgrounds)		
	11	Local Roads and Community Infrastructure Program (LRCIP)	29	Stormwater		
	12	Minor Plant & Equipment (including Library fittings)	30	Unsealed Roads		

*Other includes Guardrail, Retaining Walls, Cemeteries, Street Furniture, and Traffic Control

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Renewal Summary

Asset Category	2023-24 Allocation \$'000	LTFP Target Renewal \$'000	Variance to LTFP Fav/(Unfav) \$'000
Bridges	310	313	3
Buildings	360	550	190
CWMS	75	597	522
Footpaths	421	424	3
Kerb & Water	67	68	1
Local Roads & Community Instructure Program			
Other*	226	198	(28)
Road Pavement	2,080	1,618	(462)
Road Seal	1,995	1,992	(3)
Shoulders	284	284	0
Sport and Recreation (including Playgrounds)	240	554	314
Stormwater	115	113	(2)
Unsealed Roads	834	1,302	468
Plant and Fleet	1,844	1,844	0
Information, Communication & Technology	465	505	40
Minor Plant & Equipment (including Library)	60	62	2
Project Delivery Costs	1,048	1,048	0
TOTAL RENEWALS	10,424	11,472	1,048

Strategic initiatives (New & Upgraded Capital) Summary

Asset Category	2023-24 Allocation \$'000
Bridges	0
Buildings	2,243
CWMS	120
Footpaths	544
Kerb & Water	0
Local Roads & Community Instructure Program	
Other*	179
Road Pavement	1,310
Road Seal	1,200
Shoulders	0
Sport and Recreation (including Playgrounds)	236
Stormwater	445
Unsealed Roads	0
Plant and Fleet	405
Information, Communication & Technology	340
Minor Plant & Equipment (including Library)	0
Project Delivery Costs	463
TOTAL NEW & UPGRADED	7,485

*Other includes Guardrail, Retaining Walls, Cemeteries, Street Furniture, and Traffic Control

Bridges

Renewal

Proposed Project Name	Project Description	Suburb	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
Stradbroke Road	Headwall Renewal	ROSTREVOR			
Avenue Road Bridge	Restoration Works - Corrosion protection, Repairs to concrete spalling, crack sealing, Steel Beam Restoration & Headwall/Superstructure Works	STIRLING			
Euston Road	Deck Drainage replacement	ALDGATE			
Kingsland Road	Flow capacity improvement and Waterway Clearance	ALDGATE			
Onkaparinga Road Bridge	Structural Concrete & Steel Repairs	BRIDGEWATER			
Euston Road	Deck Drainage replacement	ALDGATE			
Sires Road East Culvert	Sires Road East Culvert	KERSBROOK			
Checker Hill Road Culvert	Checker Hill Road Culvert	FORRESTON			
Spoehr Road Bridge	Spoehr Road Bridge	BALHANNAH			
	PROGRAM PROPOSED	Totals ('000)	\$310	\$115	\$108

Buildings

Renewal					
Proposed Project Name	Project Description	Suburb	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
Gumeracha Depot Floor	The current workshop concrete floor and main building mezzanine level floor require replacement (Identified in 2022/23 Building Audit)	GUMERACHA			
Uraidla Hall Ceiling	Replacement of Ceiling (Identified in 2022/23 Building Audit)	URAIDLA			
Randells Cottage	Undertake works to sustain building integrity	GUMERACHA			
Building Renewals	Allocations to be made following completion of building asset management plans	REGIONWIDE			
Building Renewals	Allocations to be made following completion of building asset management plans	REGIONWIDE			
	PROGRAM PROPOSED	Totals ('000)	\$360		

New & Upgraded

ID	Project Description		2024-25 Intended ('000)	2025-26 Intended ('000)
B3005	CMP - Energy Upgrades, Battery & Efficiency Actions	50	50	
B4009	Building Upgrades - minor		158	162
B4042	Operational worksite review (including forward planning)	800	-1000	
C6001	Fabrik Activation Capital	1,060		
N2011	New Dog and Cat facility		270	
	Totals ('000)	\$2,243	-\$522	\$162

Renewal

Proposed Project Name	Project Description	Suburb	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
Pump Renewals	Replacement to be reviewed on monitoring and performance	REGIONWIDE			
Control Cabinet (SCADA)	Renewal of control panel at Birdwood treatment plant.	BIRDWOOD			
Pump Renewal	Replacement to be reviewed on monitoring and performance investigation	REGIONWIDE			
Birdwood Gravity System	Gravity Main Upgrades (Lange Cres - Church Street)	BIRDWOOD			
	PROGRAM PROPOSED	Totals ('000)	\$75	\$30	\$300

New & Upgraded

ID1	Project Description	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
B4011	CWMS Capacity Upgrades (Birdwood & Woodside gravity mains)	120	120	250
	Totals ('000)	\$120	\$120	\$250

Footpaths

Renewal

Proposed Project Name	Project Description	Suburb	2023-24 Proposed ('000)	2024-25 Intended ('000)	
Longwood Road	Spencer Street to Willow Road (LHS of Road as heading to Willow Road)	STIRLING			
Cricklewood Road	Longwood Road to Devonshire Road	HEATHFIELD			
School Road	School Road to End of School	LOBETHAL			
Onkaparinga Valley Road	Balhannah Oval to Oakbank Hotel (Stage 2)	OAKBANK			
Braeside Road, Stirling	Pepper Avenue to St Wilfred Ave	STIRLING			
Braeside Road, Stirling	Corner No 2 Braeside Road to No 44 Braeside Road	STIRLING			
Mount Barker Road	Design and renew Section from AM/PM to Garrod Place	STIRLING			
Whitewood	Whitewood to Access Rd & Fence	CRAFERS			
Onkaparinga Valley Road	Smith Street to 100m West	OAKBANK			
Ayers Hill Road	Laurel Road junction area	STIRLING			
Upper Sturt Road, Upper Sturt	No 73 Upper Sturt Road to Whitewood Drive	UPPER STURT			
Kurla Court	Junction Road to Corana Court (Renew with Concrete)	BALHANNAH			
Elizabeth St	Onkaparinga Valley to Pike Street	OAKBANK			
Pike Street	Onkaparinga Valley to Elizabeth Street	OAKBANK			
Mount Barker Road	Stirling to Aldgate Trail Sealed Section - Rejuvenation	ALDGATE			
Scott Creek Road	No 51 to 100m and Access Ramps	HEATHFIELD			
Various	To be allocated after Footpath Condition Audit 2023	REGION WIDE			
Various	To be allocated after Footpath Condition Audit 2023	REGION WIDE			
	PROGRAM PROPOSED	TOTALS ('000)	\$421	\$402	\$403

New & Upgraded

ID	Project Name	Project Description	SUBURB	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-56 Intended ('000)
	New and Upgraded F	ootpaths		404	292	237
	Junction Road	Junction Road Shopping Centre to Kurla - Asphalt	BALHANNAH			
	Junction Road	Onkaparinga Valley Rd to Shopping Centre Carpark	BALHANNAH			
	Ridge Road	Woodside Road to Top of Hill (ongoing wash away)	LOBETHAL			
	Copeland Street	Bartholomew to Shopping Centre Entry	LOBETHAL			
	Bartholomew Ave	Town Hall to Copeland Street	LOBETHAL			
	Reserve Ave	Kindergarten to Copeland Street	LOBETHAL			
	Tolmer Road	Gale Street to Retirement Village	WOODSIDE			
	Leslie Creek Road	Hall to West Terrace (Rubble)	MYLOR			
	Onkaparinga Valley Road	Recreational ground access to Amy Gillett (includes kerb)	WOODSIDE			
	Glover Street	Emma Street to Oval Gates	KERSBROOK			
	Morialta Road	Glen Stuart to Stradbroke Road	WOODFORDE			
		Fielding Road to Onkaparinga	WOODFORDE			
B1004	Shannon Court	Road - Rubble Access	BRIDGEWATER			
	2024-25 Program	Final Program to be set in 2024- 25	REGION WIDE			
	Old Mount Barker Road	Pomona Road to Lesley Crescent	CRAFERS			
	Pike Street	John Street to Onkaparinga Valley Road	OAKBANK			
	Milan Terrace	Druid to Avenue	STIRLING			
	Scott Creek Road	Heathfield Road to existing asphalt.	HEATHFIELD			
	Glen Stuart	Access from Hamilton Hill to Link To Western Boundary with Campbelltown	WOODFORDE			
	Mill Road	Post Office Road to Entrance to Carpark via Pedestrian Bridge	LOBETHAL			
	2025-26 Program	Final Program to be set in 2025- 26	REGION WIDE			
	Wembley Avenue	Charlton Street to Strathalbyn Road	BRIDGEWATER			
	Recreation Trails &	Cycling Routes Framework Implem	entation	140	140	160
	Lobethal Bushland Park	Upgrade all paths in Lobethal Bushland Park	LOBETHAL			
B1007	Signage	Upgrade signage of trails	REGIONWIDE			
	Trail Upgrade Program	Final detailed planning and timing being undertaken for future years	REGIONWIDE			
	Trail Upgrade Program	Final detailed planning and timing being undertaken for future years	REGIONWIDE			
			Totals ('000)	\$544	\$442	\$397

Renewal

Proposed Project Name	Project Description	Suburb	2023-24 Proposed ('000)	2024-25 Intended ('000)	
General ICT Renewals	Corporate System Upgrades, Mobile Devices, Network Switching Devices	REGIONWIDE			
General ICT Renewals	Corporate Systems Upgrades, Digital Hub Program Devices, Microwave Radio Equipment, Mobile Devices	REGIONWIDE			
General ICT Renewals	Corporate System Upgrades, Digital Hub Program Devices, Mobile Devices	REGIONWIDE			
	PROGRAM PROPOSED	Totals ('000)	\$465	\$619	\$451

New & Upgraded

ID	Project Description	2023-24 Proposed ('000)	2024-25 Intended ('000)	
B4006	Asset management - Confirm Web and Connect Licenses and Field Devices	40		
05007	Customer Relationship Management (CRM) System upgrade	300	340	
	Totals ('000)	\$340	\$340	\$0

Kerbing

Renewal

Proposed Project Name	Project Description	Suburb	2023-24 Proposed ('000)	2024-25 Intended ('000)	
Wandilla Drive	Replace Heritage Kerbing	ROSTREVOR			
Avenue Road	Failed section Steamroller Park	STIRLING			
Various	Renewal of Kerb in line with reseal program	REGIONWIDE			
Various	Renewal of Kerb in line with reseal program	REGIONWIDE			
Various	Renewal of Kerb in line with reseal program	REGIONWIDE			
	PROGRAM PROPOSED	Totals ('000)	\$67	\$100	\$100

Local Roads and Community Infrastructure Program (LRCIP)

Renewal

Asset type	Project Description	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
	Totals ('000)			

To be confirmed

New & Upgraded

ID	Project Description	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
	Totals ('000)			

Renewal

Proposed Project Name	Project Description	Suburb	2023-24 Proposed ('000)		2025-26 Intended ('000)
Minor Plant - Small Plant	Minor Plant - Small Plant items				
Minor Plant - Other					
Furniture & Fittings Council	Fixtures and Furniture				
Furniture & Fittings - Library	Fixtures and Furniture				
Minor Plant - Small Plant	Minor Plant - Small Plant items				
Minor Plant - Other					
Furniture & Fittings Council	Fixtures and Furniture				
Furniture & Fittings - Library	Fixtures and Furniture				
Minor Plant - Small Plant	Minor Plant - Small Plant items				
Minor Plant - Other					
Furniture & Fittings Council	Fixtures and Furniture				
Furniture & Fittings - Library	Fixtures and Furniture				
	PROGRAM PROPOSED	Totals ('000)	\$60	\$62	\$63
Other

Renewal

Proposed Project Name	Project Description	Suburb	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
Street Litter Bin Replacement	Ongoing cage replacement	REGIONWIDE			
Bus Shelter Replacement	Replace 3 Shelters - Stradbroke Road, Hooper Rd Mylor, Greenhill Road Stop No. 19B- Renewal	REGIONWIDE			
Retaining Wall	Whitewood Road Upper Sturt Road	STIRLING			
Retaining Wall	Onkaparinga Valley Road (Footpath)	BALHANNAH			
Retaining Wall	Wooribinda Reserve Fence & Retaining Wall - Open Space Support	STIRLING			
Fence Renewal Program	Argyle Court - Renew existing pine wall	ROSTREVOR			
Fence Renewal Program	Upper Sturt Road - Whitewood Road	UPPER STURT			
Cemetery Renewal Program	Renewal cemeteries to meet legislative requirements. Community expectations and safety.	REGIONWIDE			
Safety Barrier Renewal	1231 Montecute Road	MONTACUTE			
Safety Barrier Renewal	Knotts Hill Road	BASKET RANGE			
Safety Barrier Renewal	Bridge Barrier Renewals per AMP	REGIONWIDE			
Corporate Signs	Replacement of Council Reserve Signs	REGIONWIDE			
Street Furniture Renewals	Seats and Benches	REGIONWIDE			
Street Litter Bin Replacement	Ongoing cage replacement	REGIONWIDE			
Bus Shelter Replacement	Greenhill Road/Collins Hill Road - Uraidla	URAIDLA			
Bus Shelter Replacement	Various outdated Shelters identified for renewals	REGIONWIDE			
Retaining Wall	Heathfield & Gumeracha Depots	HEATHFIELD			
Retaining Wall	To be allocated after yearly inspection and investigations undertaken	REGIONWIDE			
Fence Renewal Program	Arkaba Road	UPPER STURT			
Fence Renewal Program	Fencing allocations to be allocation following inspections	REGIONWIDE			
Cemetery Renewal Program	Renewal cemeteries to meet legislative requirements. Community expectations and safety.	REGIONWIDE			
Safety Barrier Renewal	Bridge Barrier Renewals per AMP	REGIONWIDE			
Safety Barrier Renewal	Replacement of Substandard Barrier Ends	REGIONWIDE			
Corporate Signs	Replacement of Council Reserve Signs	REGIONWIDE			
Street Furniture Renewals	Seats and Benches	REGIONWIDE			

Other *Continued...*

Proposed Project Name	Project Description	Suburb	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
Street Litter Bin Replacement	Ongoing cage replacement	REGIONWIDE			
Bus Shelter Replacement	Various outdated Shelters identified for renewals	REGIONWIDE			
Retaining Walls	Retaining Wall allocations to be allocated following inspections	REGIONWIDE			
Fence Renewal Program	Fencing allocations to be allocation following inspections	REGIONWIDE			
Cemetery Renewal Program	Renewal cemeteries to meet legislative requirements. Community expectations and safety.	REGIONWIDE			
Safety Barrier Renewal	Safety Barrier allocations to be allocation following inspections	REGIONWIDE			
Corporate Signs	Replacement of Council Reserve Signs	REGIONWIDE			
Retaining Wall	Heathfield Depot	HEATHFIELD			
Street Furniture Renewals	Seats and Benches	REGIONWIDE			
	PROGRAM PROPOSED	Totals ('000)	\$226	\$242	\$246

New & Upgraded

ID	Project Name	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
B1003	New Bus Shelter Installation Program	20		
B1009	DDA Upgrades Minor access upgrades region wide (compliance)	21	21	21
B4010	Cemetery upgrades	40	41	42
B4050	Merchants Hill Retaining Wall	48		
C1004	Libraries print release and photocopy service		7	7
C5003	Actions from adoption of Aboriginal Place naming Action Plan	5	5	5
E2001	Review and upgrade Council signage and branding	15	5	
N4002	Kerbside bin system collection frequency change and rural FOGO trial	30		
	Totals ('000)	\$179	\$79	\$75

Plant and Fleet

Renewal

Proposed Project Name	Project Description	Suburb	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
Heavy Plant					
P306	Caterpillar 305E2 excavator	HEATHFIELD			
P416	Caterpillar 246D Skid Steer Loader	HEATHFIELD			
P417	Caterpillar 246D Skid Steer Loader	GUMERACHA			
P512	Caterpillar 120M Motor Grader	GUMERACHA			
P704	Dynapac Double Drum Roller	GUMERACHA			
P705	Dynapac Double Drum Roller	HEATHFIELD			
P918	Toro Zmaster 7000 ride on	HEATHFIELD			
P1017	Isuzu NPR 300 Tipper	HEATHFIELD			
P1021	Hino 300 Tipper	HEATHFIELD			
P1615	Hydralada Maxi 640	HEATHFIELD			
T84	Maintenance Trailer	GUMERACHA			
T85	Hydra ladder Trailer	HEATHFIELD			
P7006	Vermeer Mighty Mole V250	HEATHFIELD			
Light Fleet	20 -21 Vehicles	REGIONWIDE			
Heavy Plant					
P415	Liebherr Loader	HEATHFIELD			
P703	Ezi-Roll	WOODSIDE			
P806	Free roll with controller system	GUMERACHA			
P809	Free roll 11 Wheel complete	HEATHFIELD			
P919	John Deere 1570 Front Deck	HEATHFIELD			
P1023	Hino 817 Medium 4x4 Truck	HEATHFIELD			
P1616	Vermeer BC1200XL Wood chipper	HEATHFIELD			
P1714	Mosa GE60 SXEAS Generator	WOODSIDE OFFICES			
P1720	Generator attached to T63 for CWMS	GUMERACHA			
T54	Ingersoll Rand Trailer Gumeracha	GUMERACHA			
Light Fleet	20 -21 Vehicles	REGIONWIDE			
Heavy Plant					
P513	John Deere 670G Earth Moving Grader	WOODSIDE			
P1024	Isuzu NPR 65-190 MBW Tipper	HEATHFIELD			
P1134	Mitsubishi Fuso Fighter 1627 XLWB	HEATHFIELD			
P1719	Generator-Stirling Office	STIRLING			
Light Fleet	20 -21 Vehicles	REGIONWIDE			
	PROGRAM PROPOSED	Totals ('000)	\$1,844	\$1,431	\$1,725

New & Upgraded

ID	Project Description	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-56 Intended ('000)
B4015	Installation of further Electric Vehicle charging stations	125		
B4016	Purchase of Electric Vehicles cars for fleet	240		
B4052	Renew fuel monitoring and delivery system		40	
01005	GPS for Operational Vehicles	40		
	Totals ('000)	\$405	\$40	

*Note: the intended program is subject to change based on asset condition audit currently underway

Proposed Project Name	Project Description	Suburb	2023-24 Proposed		
	· · · · · · · · · · · · · · · · · · ·		('000)	('000)	
Major Patching for Future Res	seal				
Carey Gully Road, Carey Gully	Gum Flat Road to Muller Road	CAREY GULLY			
Carey Gully Road, Carey Gully	Muller Road to Rangeview Drive	CAREY GULLY			
Ebenezer Place, Gumeracha	Albert Street to Ebenezer Place Cul de sac Junction	GUMERACHA			
Ebenezer Place, Gumeracha	Cul de sac to Ivan Drive	GUMERACHA			
Hill Road, Kersbrook	Powell Road to Mewett Road	KERSBROOK			
Ivan Drive, Gumeracha	Ebenezer Place to End of Road	GUMERACHA			
Kenton Terrace, Gumeracha	Victoria Street to John Fisher Avenue	GUMERACHA			
Millar Road, Lower Hermitage	Lower Hermitage Rd to End of Cul-de-sac	LOWER HERMITAGE			
Mount Bold Road, Bradbury	Permanent Survey Mark 662714318 to Permanent Survey Mark 66272596	BRADBURY			
Pound Road, Ashton	Marble Hill Road to Osborne Road	ASHTON			
Salem Court, Gumeracha	John Fisher Avenue to End of Road	GUMERACHA			
Schuberts Road, Lobethal	Mount Torrens Rd to Schocroft Rd	LOBETHAL			
Schuberts Road, Lobethal	Schocroft Road to Kenton Valley Road	LOBETHAL			
Smokes Hill Road, Summertown	Bonython Road to Between 47 & 32 RP Marker	SUMMERTOWN			
Teakles Road, Charleston	Pfeiffer Road to End of Seal	CHARLESTON			
Verrall Road, Upper	Range Road North to Intersection of Verrall	UPPER			
Hermitage	Road (opposite RA 28)	HERMITAGE			
Willow Lane, Stirling	Mount Barker Road to End of Road	STIRLING			
Partial Renewal/Heavy Patch I	Program				
Copeland Street	Reserve Ave to 80m	LOBETHAL			
Hunters Road, Basket Range	Lobethal Road to Knotts Hill Road	BASKET RANGE			
Knotts Hill Road, Basket Range	Rural Property Address 49 to Hunters Road	BASKET RANGE			
Knotts Hill Road, Marble Hill	Pound Road to Rural Property Address 49	MARBLE HILL			
Lower Hermitage Road,	Rural Property Address 278 to Rural	LOWER			
Lower Hermitage	Property Address 38	HERMITAGE			
Marble Hill Road	Lobethal Road to Debneys Road	ASHTON			
Woods Hill Road, Norton	Dideo Tao dato Lokothal Dood	NORTON			
Summit	Ridge Track to Lobethal Road	SUMMIT			
Full Pavement Renewal					
Longwood Road	Willow Close to Hender Road - Heavy Patch & Seal	HEATHFIELD			
Tiers Road	Baldocks to Woodroofe Road (subject to Special Local Roads Funding)	WOODSIDE			
Pavement Investigations					
Region Wide	Various Pavement Investigations	REGIONWIDE			
Fox Creek Road	Pavement Investigation for Pavement &	CUDLEE CREEK			
	Seal Renewal - Various ouncil – Capital Works Program 2023-24				

Lo Adelaide Hills Council – Capital Works Program 2023-24

Road Pavement Continued...

Proposed Project Name	Project Description	Suburb	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
Major Patching for Future	Reseal				
Beadnell Crescent	Towers Rd to Ayr Street	BRIDGEWATER			
Bennetts Road	Onkaparinga Valley Road to End of Road	MOUNT TORRENS			
Gould Road	Mount Barker Road to Garrod Road	STIRLING			
Marble Hill Road	Lobethal Road to Debneys Road	ASHTON			
Nicholls Road	Colonial Drive to Valley View Road	NORTON SUMMIT			
Paratoo Road	Wakefield Court to Braeside Road	ALDGATE			
Paratoo Road	Azalea Place to Wakefield Court	ALDGATE			
Paratoo Road	Snows Road to Azalea Place	ALDGATE			
Suffolk Road	Beverley Road to Rugby Road	ALDGATE			
The Crescent	The Crescent to Piccadilly Road	CRAFERS			
Walker Street	Howe Street to End	PICCIADILY			
Walker Street	Old Mount Barker Road to Howe	PICCIADILY			
Quarry Road	Harrison Road to Woodside Road (S Bend Section)	WOODSIDE			
Partial Renewal/Heavy Pat	ch Program				
Deviation Road	210m before Boundary Drive to Boundary Road	CAREY GULLY			
Kingsland Road	Strathalbyn Road to Edgeware Road	ALDGATE			
Leslie Road	Rural Property Address 90 to Swamp Road	LENSWOOD			
Lower Hermitage Road	Rural Property Address 385 to Rural Property Address 437	LOWER HERMITAGE			
Marble Hill Road, Ashton	Linder Avenue to Debneys Road	ASHTON			
Deviation Road	210m before Boundary Drive to Boundary Road	CAREY GULLY			
Partial / Full Pavement Ren	ewal				
Longwood Road	Hender Road to Heathfield High	HEATHFIELD			
Fox Creek Road	Lobethal Road to RPA 303 Fox Creek Road	CUDLEE CREEK			
Pavement Investigations/ [Design				
Region Wide	Investigate and pavement design for renewal of Beasley Road, Heathfield Road to Sturt Valley Road	REGIONWIDE			
Various	To be allocated after 2023 road condition survey undertaken - partial Renewal and Major Patch	REGIONWIDE			

Proposed Project Name	Project Description	Suburb		2024-25 Intended ('000)	2025-26 Intended ('000)
Major Patching for Future	Reseal				
Allendale Grove	Jacaranda Drive to Cul de sac (likely to required pavement works)	WOODSIDE			
Beasley Road	Wenzel to 200m North of Beasley Int Only	BALHANNAH			
Bradshaw Road	Piccadilly Road to Davidson Avenue	CRAFERS			
Bradshaw Road	Davidson Avenue to Millar Avenue	CRAFERS			
Charlick Road	Wyly Lane to Gulfview Street	CRAFERS WEST			
Emmet Road	Hillcrest Ave to End of Road	CRAFERS WEST			
Grevillea Way	Jacaranda Drive to Banksia Court	WOODSIDE			
Milford Avenue	Twin Street to Pine Street	STIRLING			
Miller Road	Schapel Road to Staffords Road	LOBETHAL			
Quarry Road	Harrison Road to Woodside Road (S Bend Section)	WOODSIDE			
Smiths Road	Lobethal Road to Masons Road	FOREST RANGE			
Suffolk Road	Beverley Road to Rugby Road	CAREY GULLY			
Wenzel Road	Beasley to 200m West of Wenzel - P & R Int Only (Seal 25/26)	BALHANNAH			
Partial Renewal/Heavy Pat	ch Program				
Merrion Terrace	Vista Terrace to Alta Crescent	STIRLING			
Merrion Terrace	Alta Crescent to Mount Barker Road	LOBETHAL			
Miller Road	Schapel Road to Staffords Road	LOBETHAL			
Miller Road	Rural Property Address 140 to Schapel Road				
Jacaranda Drive	Allendale Grove to Sandalwood Drive (likely to require pavement works)	WOODSIDE			
Jacaranda Drive	Onkaparinga Valley Road to Start Pavers (likely to require pavement works)	WOODSIDE			
Milan Terrace	Twin Street to Oakbank Street	STIRLING			
Military Road	Nairne Woodside Road to change of seal	WOODSIDE			
2025-26 Program	Future Allocation following Road Data Condition Audit and AMP Review	REGIONWIDE			
Full Pavement Renewal					
Sturt Valley Road	Sturt Grove to Heather - Change of Seal	LONGWOOD			
Longwood Road	Heathfield Highschool to Heathfield Road	LONGWOOD			
Pavement Investigations/ I	Design				
Region Wide	Investigate and pavement design for renewal of Beasley Road, Heathfield Road to Sturt Valley Road	REGIONWIDE			
	PROGRAM PROPOSED	Totals ('000)	\$2,080	\$1,071	\$1,540

New & Upgraded

ID	Project Name	Project Description	SUBURB	2023-24 Proposed ('000)		
	Fox Creek Rd Blackspot	Road Safety Program including co- contribution to Fox Creek Road Blackspot, including shoulder sealing.	CUDLEE CREEK			
B4014	Jones Rd Blackspot	Road Safety Program including co- contribution to Jones Road Blackspot, including shoulder sealing.	BALHANNAH			
	Safety upgrades	Determined by future annual crash analysis across the road network	REGIONWIDE			
	Safety upgrades	Determined by future annual crash analysis across the road network	REGIONWIDE			
			Totals ('000)	\$1,310	\$158	\$158

Seals

Renewal

*Note: the intended program is subject to change based on asset condition audit currently underway

Proposed Project Name	Project Description	Suburb	2023-24 Proposed ('000)	2024-25	2025-26 Intended ('000)
Anya Crescent, Summertown	Lorikeet Way to Cul de sac	SUMMERTOWN			
Anya Crescent, Summertown	Cummins Drive to Lorikeet Way	SUMMERTOWN			
Bird In Hand Road, Woodside	Rural Property Address 487 to Burnley Road	WOODSIDE			
Bird In Hand Road, Woodside	Hiscocks Road to Rural Property Address 487	WOODSIDE			
Bird In Hand Road, Woodside	Rural Property Address 86 to Reefton Road	WOODSIDE			
Bird In Hand Road, Woodside	Drummond Road to Rural Property Address 86	WOODSIDE			
Bird In Hand Road, Woodside	Reefton Road to Donoghue Road	WOODSIDE			
Bird In Hand Road, Woodside	Burnley Road to Warmington Run	WOODSIDE			
Bird In Hand Road, Woodside	Donoghue Road to Landara Road	WOODSIDE			
Bird In Hand Road, Woodside	Landara Road to Hiscocks Road	WOODSIDE			
Bowden Street, Kersbrook	Kent Road to End of Road	KERSBROOK			
Bridge Street, Bridgewater	Charlton Street to End of Road	BRIDGEWATER			
Carey Gully Road, Carey Gully	Gum Flat Road to Muller Road	CAREY GULLY			
Carey Gully Road, Carey Gully	Muller Road to Rangeview Drive	CAREY GULLY			
Carey Gully Road, Mount George	Fowler Road	MOUNT GEORGE			
Cummins Drive, Summertown	Anya Crescent to End of Road	SUMMERTOWN			
Cummins Drive, Summertown	Greenhill Road to Anya Crescent	SUMMERTOWN			
Dell Road, Stirling	Pepper Avenue to End of Road	STIRLING			
Edwards Hill Road, Lenswood	Coldstore Road to Guy Place	LENSWOOD			
Edwards Hill Road, Lenswood	Guy Place to Mawson Road	LENSWOOD			
Hill Road, Kersbrook	Powell Road to Mewett Road	KERSBROOK			
Hunters Road, Basket Range	Lobethal Road to Knotts Hill Road	BASKET RANGE			

Proposed Project Name	Project Description	Suburb	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
Jamieson Street, Forreston	Forreston Road to End of Road	FORRESTON			
Kenton Terrace, Gumeracha	Victoria Street to John Fisher Avenue	GUMERACHA			
Knotts Hill Road, Basket Range	Rural Property Address 49 to Hunters Road	BASKET RANGE			
Knotts Hill Road, Marble Hill	Pound Road to Rural Property Address 49	MARBLE HILL			
Levett Road, Kersbrook	Smith Road to End of Seal	KERSBROOK			
Lorikeet Way, Summertown	Anya Crescent to End of Road	SUMMERTOWN			
Lower Hermitage Road, Lower Hermitage	Rural Property Address 278 to Rural Property Address 385	LOWER HERMITAGE			
Millar Road, Lower Hermitage	Lower Hermitage Rd to End of Cul-de-sac	LOWER HERMITAGE			
Mount Bold Road, Bradbury	Permanent Survey Mark 662714318 to Permanent Survey Mark 66272596	BRADBURY			
Mount Bold Road, Bradbury	Terrara Lane to Gurrs Road	BRADBURY			
Mount Bold Road, Bradbury	Rural Property Address 252 to Permanent Survey Mark 662714318	BRADBURY			
Mount Bold Road, Bradbury	Gurrs Road to Rural Property Address 252	BRADBURY			
Pike Street, Oakbank Pound Road, Ashton	Elizabeth Street to End Marble Hill Road to Osborne Road	OAKBANK ASHTON			
Raymonds Road, Marble Hill	Sutherland Road to End of Seal	MARBLE HILL			
Smokes Hill Road, Summertown	Bonython Road to Between 47 & 32 RP Marker	SUMMERTOWN			
Verrall Road, Upper Hermitage	Range Road North to Intersection of Verrall Road	UPPER HERMITAGE			
Woods Hill Road, Norton Summit	Ridge Track to Lobethal Road	NORTON SUMMIT			
Worden Road, Mount George	Muller Road to Carey Gully Road	MOUNT GEORGE			
Various	Additional sites to be determined during program delivery.	REGIONWIDE			
Alderley Road, Aldgate	Edgeware Road to Arundel Road	ALDGATE			
Allendale Grove, Woodside	Jacaranda Drive to Cul de sac	WOODSIDE			
Amberdale Road, Houghton	Range Road to End of Road	HOUGHTON			

Seals Continued...

Proposed Project Name	Project Description	Suburb	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
Beadnell Crescent, Bridgewater	Towers Rd to Ayr Street	BRIDGEWATER			
Beadnell Crescent, Bridgewater	Ayr Street to End of Seal	BRIDGEWATER			
Beadnell Crescent, Bridgewater	Towers Rd	BRIDGEWATER			
Bennetts Road, Mount Torrens	Onkaparinga Valley Road to End of Road	MOUNT TORRENS			
Christie Street, Bridgewater	Driffield Road to Wembley Avenue	BRIDGEWATER			
Constance Avenue, Crafers	Campbell Avenue	CRAFERS			
Constance Avenue, Crafers	Campbell Avenue	CRAFERS			
Crescent Drive, Norton Summit	Lobethal Road to Rural Property Address 27	NORTON SUMMIT			
Cricklewood Road, Aldgate	Torode Place to Heathfield Road	ALDGATE			
Cricklewood Road, Heathfield	Longwood Road to Devonshire Road	HEATHFIELD			
Deviation Road, Forest Range	120m North of Boundary Drive to Boundary Road	FOREST RANGE			
Edgeware Road, Aldgate	Alderley Road to Somerset Road	ALDGATE			
Five Lanes Road, Charleston	Teakles Road to Newman Road	CHARLESTON			
	Mount Barker Road to Hocking Place	STIRLING			
Harrison Road, Woodside	Quarry Road to Dump Access	WOODSIDE			
Hawk Hill Road, Crafers West	Hillcrest Avenue to Start 1 Laned Part of Hawk Hill Road	CRAFERS WEST			
Hawk Hill Road, Crafers West	Start 1 Laned Part of Hawk Hill Road to End of Road	CRAFERS WEST			
•	Mewett Road to Norsworthy Road	FORRESTON			
Hill View Road, Bridgewater	Banksia Drive to End of Sealed Road	BRIDGEWATER			
Honeysuckle Grove, Bridgewater	Mount Barker Road to End of Road	BRIDGEWATER			
Howe Street, Crafers	Walker Street to End of Road	CRAFERS			
Kingsland Road, Aldgate	Strathalbyn Road to Edgeware Road	ALDGATE			
Leslie Road, Lenswood	Rural Property Address 90 to Swamp Road	LENSWOOD			
Lower Hermitage Road, Lower Hermitage	Rural Property Address 385 to Rural Property Address 437	LOWER HERMITAGE			

Proposed Project Name	Project Description	Suburb	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
Marble Hill Road, Ashton	Monomeith Road to Linder Avenue	ASHTON			
Marble Hill Road, Ashton	Lobethal Road to Monomeith Road	ASHTON			
Marble Hill Road, Ashton	Linder Avenue to Debneys Road	ASHTON			
Milan Terrace, Aldgate	Pine Street to Branch Road	ALDGATE			
Milford Avenue, Stirling	Twin Street to Pine Street	STIRLING			
Mount Gawler Road, Inglewood	Kersbrook Road to End Seal	INGLEWOOD			
Mount View Road, Charleston	Newman Road to End of Road	CHARLESTON			
Nicholls Road, Norton Summit	Colonial Drive to Valley View Road	NORTON SUMMIT			
Ostigh Road, Balhannah	Greenhill Road to End of Seal	BALHANNAH			
Paratoo Road, Aldgate	Yam Street to Old Mount Barker Road	ALDGATE			
Paratoo Road, Aldgate	Boomerang Crescent to Yam Street	ALDGATE			
Paratoo Road, Aldgate	Azalea Place to Wakefield Court	ALDGATE			
Paratoo Road, Aldgate	Snows Road to Azalea Place	ALDGATE			
Paratoo Road, Aldgate	Braeside Road to Boomerang Crescent	ALDGATE			
Paratoo Road, Aldgate	Wakefield Court to Braeside Road	ALDGATE			
Quarry Road, Charleston	Onkaparinga Valley Road to Ridge Road	CHARLESTON			
Redden Drive, Cudlee Creek	Prairie Road to Banks Road	CUDLEE CREEK			
Rosewarne Crescent, Bridgewater	T-Section to End of Road	BRIDGEWATER			
Rugby Road, Aldgate	Kingsland Road to Suffolk Road	ALDGATE			
Schuberts Road, Lobethal	Mount Torrens Rd to Schocroft Rd	LOBETHAL			
Schuberts Road, Lobethal	Schocroft Road to Kenton Valley Road	LOBETHAL			
Sedum Place, Crafers West	Emmett Road to End of Seal	CRAFERS WEST			
St Barberie Drive, Crafers	Blackburn Drive to Vantage Way	CRAFERS			

Proposed Project Name	Project Description	Suburb	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
Teakles Road, Charleston	Pfeiffer Road to End of Seal	CHARLESTON			
The Crescent, Crafers	The Crescent to Piccadilly Road	CRAFERS			
Towers Road, Bridgewater	Beadnall Crescent to Mount Barker Road	BRIDGEWATER			
Walker Street, Crafers	Howe Street to End of Cul De Sac	CRAFERS			
Walker Street, Crafers	Old Mount Barker Rd to Howe Street	CRAFERS			
William Street, Houghton	Lower North East Road to End of Road at Driveway to No 11	HOUGHTON			
Wycombe Road, Aldgate	Strathalbyn Road to Ludgatehill Road	ALDGATE			
Wycombe Road, Aldgate	Ludgatehill Road to Ashenden Road	ALDGATE			
Yacka Road, Aldgate	Arkaba Road to Coromandel Road	ALDGATE			
Beasley Road, Oakbank	Rural Property Address 51 to Wenzel Road	OAKBANK			
Beasley Road, Oakbank	Rural Property Address 213 to End of Road	OAKBANK			
Bradshaw Avenue, Crafers	Davidson Avenue to Millar Avenue	CRAFERS			
Bradshaw Avenue, Crafers	Piccadilly Road to Davidson Avenue	CRAFERS			
Charlick Road, Crafers West	Hill Crest Avenue to Manna Gum Lane	CRAFERS WEST			
Charlick Road, Crafers West	Wyly Lane to Gulfview Street	CRAFERS WEST			
Charlick Road, Crafers West	Gulfview Street to Hillview Street	CRAFERS WEST			
Charlick Road, Crafers West	Manna Gum Lane to Wyly Lane	CRAFERS WEST			
Charlick Road, Crafers West	Hillview Street to End of Hotmix	CRAFERS WEST			
Emmett Road, Crafers West	Sedum Place to Kerria Place	CRAFERS WEST			
Emmett Road, Crafers West	Hillcrest Avenue to Property No 23 Emmett Road	CRAFERS WEST			
Emmett Road, Crafers West	Property No 23 Emmett Road to Sedum Place	CRAFERS WEST			
Emmett Road, Crafers West	Kerria Place to End of Road	CRAFERS WEST			
Grevillea Way, Woodside	Jacaranda Drive to Banksia Court	WOODSIDE			

Proposed Project Name	Project Description	Suburb	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
Grevillea Way, Woodside	Banksia Court to Gardenia Drive	WOODSIDE			
Grevillea Way, Woodside	End Pavers	WOODSIDE			
Grevillea Way, Woodside	Gardenia Drive to Sandalwood Drive	WOODSIDE			
Jacaranda Drive, Woodside	Allendale Grove to Sandalwood Drive	WOODSIDE			
Jacaranda Drive, Woodside	Onkaparinga Valley Road to Start Pavers	WOODSIDE			
Jacaranda Drive, Woodside	Gardenia Drive to Ridge Road	WOODSIDE			
Jacaranda Drive, Woodside	Sandalwood Drive to Gardenia Drive	WOODSIDE			
Jacaranda Drive, Woodside	End Pavers	WOODSIDE			
Johns Road, Houghton	Blackhill Road to End of Road	HOUGHTON			
Marble Hill Road, Cherryville	Unnamed Road to Moores Road	CHERRYVILLE			
Marble Hill Road, Cherryville	Moores Road to Montacute Road	CHERRYVILLE			
Marble Hill Road, Marble Hill	Debneys Road to Tembys Road	MARBLE HILL			
Marble Hill Road, Marble Hill	Rural Property Address 126 to Unnamed Road	MARBLE HILL			
Marble Hill Road, Marble Hill	Tembys Road to Rural Property Address 126	MARBLE HILL			
Military Road, Woodside	Property Address 221 to Five Bob Road	WOODSIDE			
Military Road, Woodside	Piney Ridge Road to Rural Property Address 221	WOODSIDE			
Military Road, Woodside	Five Bob Road to Moore Road	WOODSIDE			
Military Road, Woodside	Woodside Nairne Road to Piney Ridge Road	WOODSIDE			
Military Road, Woodside	Moore Road to Council Boundary	WOODSIDE			
Miller Road, Lobethal	Schapel Road to Staffords Road	LOBETHAL			
Miller Road, Lobethal	Rural Property Address 140 to Schapel Road	LOBETHAL			
Miller Road, Lobethal	Neudorf Road to Rural Property Address 140	LOBETHAL			

Seals Continued...

Renewal Continued...

Proposed Project Name	Project Description	Suburb	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
Smiths Road, Forest Range	Lobethal Road to Masons Road	FOREST RANGE			
Wenzel Road, Balhannah	Junction Road to Beasley Road	BALHANNAH			
Werona Place, Rostrevor	Baroota Avenue to End of Road	ROSTREVOR			
Western Branch Road, Lobethal	Lobethal Road to Rural Property Address 90	LOBETHAL			
	PROGRAM PROPOSED	Totals ('000)	\$1,995	\$1,891	\$1,345

New & Upgraded

ID	Project Name	Project Description	SUBURB	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
B4051	Croft Road Sealing	Upgrade and Seal Croft Road from Fox Creek Road to Bike Park Car Park.	CUDLEE CREEK	1,200		
			Totals ('000)	\$1,200		

Proposed Project Name	Project Description	Suburb	2023-24 Proposed ('000)		2025-26 Intended ('000)
Bird in Hand Road	Bird in Hand (tied to seal)	WOODSIDE			
Kersbrook Road (Hill Road)	Norsworthy Road to South Para Road	KERSBROOK			
	Forreston Road to Kersbrook Road (Hill				
Norsworthy Road	Road)	FORRESTON			
	Renewal of Shoulders in line with resea				
Various	program	REGIONWIDE			
Oakwood Road	Oakwood Road	OAKBANK			
	Schuberts Road Mount Torrens Road to	MOUNT			
Shuberts Road	Kenton Valley	TORRENS			
	Renewal of Shoulders in line with resea				
Various	program	REGIONWIDE			
	Renewal of Shoulders in line with resea				
Various	program	REGIONWIDE			
	PROGRAM PROPOSED	Totals ('000)	\$284	\$284	\$284

Proposed Project Name	Project Description	Suburb		2024-25 Intended ('000)	2025-26 Intended ('000)
Driveways/ Car Parks and Drainage	In conjunction with Community and Facilities Framework implementation.	REGIONWIDE			
Court Resurfacing	Balhannah and Crafers (in- conjunction with clubs)	REGIONWIDE			
Local Playspace Renewal	Bradbury and Uraidla	REGIONWIDE			
Court Resurfacing	Updated audit to inform further investment and alignment with club capacity and timing under the Sport and Community Facilities Framework.				
Local Playspace Renewal	Specific allocations in year 3 to be considered following review of implementation of framework strategy.	REGIONWIDE			
Court Resurfacing	Updated audit to inform further investment and alignment with club capacity and timing under the Sport and Community Facilities Framework.				
	PROGRAM PROPOSED	Totals ('000)	\$240	\$280	\$280

New & Upgraded

ID	Project Description	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
B2001	Federation Park and Oval masterplan implementation			50
B3002	Implement irrigation systems (renewal / upgrades)	100	100	100
B3003	Investigate and Implement central irrigation control system (region wide)	24	24	24
	Play Space Framework Implementation		270	300
C4006	Playground upgrades – Bradbury and Uraidla			
	Playground upgrades - Tregarthern			
C4021	Community & Recreation Facilities Framework Implementation	72	124	124
N2008	Develop informative and attractive signage in Council reserves/playgrounds	10	10	10
N3002	Resilient community facilities and open space including water fountains		31	32
	Totals ('000)	\$236	\$559	\$640

Proposed Project Name	Project Description	Suburb	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
Towers Road	Towers Road - Replace existing drainage (No.30 -32)	BRIDGEWATER			
Minor Stormwater Renewal	Unspecified allocation for small stormwater issue that arise during the year. Typical value of individual project \$ 5k to \$ 20k)	REGIONWIDE			
Minor Stormwater Renewal	Unspecified allocation for small stormwater issues that arise during the year. Typical value of individual project \$ 5k to \$ 20k)	REGIONWIDE			
Stormwater Renewal	Further information to be included from the outcomes of the Aldgate Creek Stormwater Management Plan and regionwide Asset Management Plan for Stormwater	REGIONWIDE			
AHBTC Culvert Renewal	Replacement of the culvert structure that pass under buildings at AHBTC	LOBETHAL			
Stormwater Renewal	To be determined following adoption of Stormwater Asset Management Plan	REGIONWIDE			
AHBTC Culvert Renewal	Replacement of the culvert structure that pass under buildings at AHBTC	LOBETHAL			
	PROGRAM PROPOSED	Totals ('000)	\$115	\$620	\$700

New & Upgraded

ID	Project Name	Project Description	SUBURB	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
	Stormwater Projects			445	522	544
	Heathfield Oval/ Hender Road	Upgrade drainage form Heathfield Oval to Hender Road	HEATHFIELD			
B4045	Balhannah Township Drainage Study Implementation	Yr 1 Design development of solution for high priority sites and progress West Terrace area and Lutana Grove Detention Basin upgrades	BALHANNAH			
	AHBTC Culvert Replacement	Detailed design and costing options for renewal/ diversion of creek flow under buildings.	LOBETHAL			
			Totals ('000)	\$445	\$552	\$544

Unsealed

Renewal

Proposed Project Name	Project Description	Suburb	2023-24 Proposed ('000)	2024-25 Intended ('000)	2025-26 Intended ('000)
Adelaide Gully Road, Millbrook	Mount Gawler Road to Bagshaw Road (Segment 20 - AD	MILLBROOK			
Adelaide Gully Road, Millbrook	Millbrook Road to Mount Gawler Road (Segment 10 -	MILLBROOK			
Adelaide Gully Road, Millbrook	Bagshaw Road to Bridge (150m before South Para Rd)	MILLBROOK			
Drummond Road, Woodside	End of Sealed Section (Bird in Hand Road) to Nairne	WOODSIDE			
Fox Road, Mount Torrens	Springhead Road to End Of Road	MOUNT TORRENS			
Harben Lane, Balhannah	Altmanns Road to Rural Property Address 30	BALHANNAH			
Kumnick Hill Road, Lenswood	Rural Property Address 145 to Tiers Road	LENSWOOD			
Mawson Road, Forest Range	Blockers Road to Masons Road	FOREST RANGE			
Ostigh Road, Balhannah	Rural Property Address 72 (End of Sealed Section)	BALHANNAH			
Pye Road, Balhannah	End of Sealed Section to Swamp Road	BALHANNAH			
Synbank Road, Kersbrook	Watts Gully Road to Rural Property Address 67	KERSBROOK			
Warmington Run, Woodside	Sandy Waterhole Road to Whimpress Road	WOODSIDE			
Western Branch Road, Woodside	Farnham Road to Burns Road	WOODSIDE			
Whitegum Road, Oakbank	Murray Road to Monkhouse Road	OAKBANK			
Program 2024-25	Unsealed Road Program to be reviewed within 23/24	REGIONWIDE			
Program 2025-26	Unsealed Road Program to be reviewed within 23/24	REGIONWIDE			
	PROGRAM PROPOSED	Totals ('000)	\$834	\$1,213	\$1,214

Appendix 3

2022-23 Budget Review 3 Carry Forwards to 2023-24

Appendix 3 – 2022-23 Budget Review 3 Carry Forwards to 2023-24

Proj #		Project Commentary	Carry Forward Amount \$
#790	Amy Gillett Stage 4 Contribution	As per Confidential Agenda Item 18.1 from 26 April 2023 Council Meeting and per 2023-24 Draft Annual Business Plan this contribution is to be carried forward to 2023-24	\$100,000
#750	Houghton Soldiers Memorial Park: Contribution	Council has determined as part of the 2023-24 Draft Annual Business Plan that this contribution be carried forward to 2023-24	\$40,000
	TOTAL OPERATING INITIATIVES	CARRY FORWARDS	\$140,000

2022-23 Operating Initiatives Carry Forward Expenditure to 2023-24

Proj #	Project Name	Project Description	Carry Forward Amount \$		
Bridges					
4050	Stradbroke Road Rostrevor Bridge	Project deferred to 2023-24 as Council needs to coordinate works with Campbelltown City Council given the bridge is located on the Council boundary	\$35,000		
Buildings					
4037	Woodside Depot Shed Replacement	Project deferred to 2023-24 as awaiting State Government to determine land tenure	\$111,000		
CWMS					
4056 Birdwood Gravity Main Carry forward required due to works required		Carry forward required due to rescoping works required	\$46,000		
ICT	-				
Various	General ICT Renewals	Cemetery Management System integration costs to finalise some of the mapping elements \$19k and completion of Switching, Microwave Radio and technology hardware purchases \$58k	\$77,000		
4031	Information Systems	Continue with Phase 2 of the renewal program of Council's ERP (Enterprise Resource Planning) system including Payroll and Human Resources	\$173,300		
4060	Microsoft O365 – SharePoint & Team Migration	Microsoft O365 SharePoint & Teams cloud migration program	18,000		
Sport & Re	creation				
4017	Gumeracha, Bradwood Park & Mylor Irrigation + Drainage projects	Upgrade of irrigation systems at Gumeracha Oval, Bradwood Park & Mylor Oval	\$320,000		
4021	Court Resurfacing, car Parks, Driveway & Oval	Court Resurfacing at sites to be determined by asset audit.	\$300,000 \$143,300		
4073	4073 Mylor Play Space Upgrade of Play Space at Sherry Park, Mylor.				
	TOTAL RENEW	AL CARRY FORWARDS	\$1,223,600		

Renewals Capital Carry Forward Expenditure to 2023-24

Proj #	Project Name	Project Description	Carry Forward Amount \$				
Buildings							
3742	AHBTC Capital Divestment	Project time frame extended into 2024-25 financial year whilst critical civil infrastructure is upgraded.	\$1,630,000				
4044	Operational Workplace Review	The project has moved into stage 2. This stage requires final design and costing prior to Council approval.	\$1,200,000				
4064	Adelaide Hills War Memorial Swimming Pool - Splash Park Contribution	Tender for project closed in May 2023 with project delivery to be undertaken in 2023-24.	\$195,800				
4078	Mount Torrens Coach House Public Toilets	Additional time required to consult, obtain Heritage approval and then final planning and building approval.	approval and then final planning				
ІСТ			<u> </u>				
3755	Customer Relationship Management (CRM) system	Phase 2 of the Council Website & progressing the Customer Relationship Management (CRM) system implementation components related to integration between the website and CRM.	\$120,000				
3923	Confirm Asset Management Software and Licenses	Deferred to 2023-24 to align to actual demand for expansion into field services teams	59,000				
3956	Equipment to broadcast Council Meetings	Project aligned to refit of Council West Wing meeting room	\$29,000				
Roads							
4041	4041 Warren Road Blackspot Construction phase deferred to 2023-24 due to time required to negotiate with Federal Blackspot for additional funds required.		\$461,000				
Sport & Re	creation						
3743	Woorabinda Trail	Replacement of boardwalks & upgrades to trails in Woorabinda Reserve.	\$208,000				
4018	Bridgewater Oval Drainage	Finalisation of upgrade to drainage at Bridgewater Oval.	\$20,000				
4019	Woodside Recreation Ground - Driveway + Carpark Works	Upgrades to driveways & carparks & associated drainage at Woodside Recreation Ground.	88,600				
4038	Central Irrigation System (LGIPP)	Upgrades to irrigation systems to occur at various sites.	\$261,700				
4051	Community & Recreation Facilities Framework Implementation	Projects at sites to be determined by asset audit.	\$70,000				

New & Upgraded Capital Carry Forward Expenditure to 2023-24

Proj #	Project Name	Project Description	Carry Forward Amount \$				
4072	Protea Play Space	Upgrade of Play Space at Protea Reserve, Crafers.	\$258,200				
Stormwater							
3619	Aldgate, Bridgewater, Crafers and Stirling Stormwater Management Plans	Multi-year project with the amount to be expended in 2023-24	\$45,000				
4074	Junction Rd stormwater	LRCIP Project aligned to State Government Department for Infrastructure and Transport (DIT) works to occur at this location	\$200,000				
	\$4,891,300						

TOTAL CAPITAL EXPENDITURE CARRY FORWARDS TO 2023-24\$6,153,400

ADELAIDE HILLS COUNCIL ORDINARY COUNCIL MEETING Tuesday 27 June 2023 AGENDA BUSINESS ITEM

ltem:	12.4
Responsible Officer:	Mike Carey Manager Financial Services Corporate Services
Subject:	2023-24 Fees and Charges for Adoption
For:	Decision

SUMMARY

Prior to the adoption of the Annual Business Plan each year a review is undertaken of all fees and charges to enable budgeted income to be adjusted if necessary.

As a result of undertaking this process, the recommended schedule of fees and charges to apply from 1 July 2023 is attached **(Appendix 1)**.

Like previous years, the proposed base line increase for all fees and charges has been set in line with the Adelaide All Groups annual change to March 2023 CPI (7.9%), where relevant, and as far as this is practical.

In applying the increase, fees have been rounded to the nearest dollar for ease of application which may have resulted in a movement that varies from CPI.

RECOMMENDATION

Council resolves:

- 1. That the report be received and noted.
- 2. To adopt the 2023-24 Fees and Charges Schedule included at *Appendix 1* to apply on and from 1 July 2023.
- **3.** To authorise the Chief Executive Officer to approve minor changes to the Fees and Charges Schedule during the 2023-24 financial year, as required.

1. BACKGROUND

Council reviews its fees and charges each year in conjunction with the development of the annual budget. As part of this process, a detailed review has been undertaken to ensure that the fees proposed:

- I. reflect (or move progressively toward) the cost of the services provided.
- II. are comparable with market rates, where appropriate.
- III. consider the benefit derived by users of community facilities.
- IV. are consistent with Council directions articulated through Council's Strategic Plan, existing strategies, policies, and plans.
- V. are in accordance with legislative requirements, where relevant.
- VI. are consistent with Council's Long Term Financial Plan assumptions.

As a result of this review, the recommended fees and charges register to apply for the 2023-24 financial year is attached (*Appendix 1*).

The recent 2023-24 Draft Annual Business Plan for community consultation indicated that it was proposed to increase fees and charges with reference to CPI. No feedback was received on this matter and therefore this has been maintained for the purpose of setting the 2023-24 fees and charges structure.

The relevant CPI referenced for fees and charges is 7.9% which is the Adelaide All Groups annual change to March 2023. Where considered appropriate rounding has been applied for ease of payment and therefore may have resulted in a movement that varies from CPI (7.9%).

Council has delegated the powers to set and waive fees and charges to the Chief Executive Officer (CEO) and on this basis, the fees and charges may be amended during the financial year in response to new service offerings or changes to the cost base of providing existing services.

In addition to Fees set and determined by Council, Council also applies a number of fees (Statutory Fees) as set by the State Government under the following Acts.

- Development Act 1993
- Expiation of Offences Act 1996
- Food Act 2001
- Freedom of Information Act 1991
- Land and Business (Sale and Conveyancing) Regulations 2010.
- Local Government Act 1999 pursuant to Section 169(9)(c) Objections to valuations made by Council and Section 187 (3)(e) Certificate of Liabilities
- Private Parking Areas Act 1986 and Private Parking Areas Regulations 2014
- SA Public Health Act 2011 (Wastewater) and (Legionella)
- Valuation of Land Act 1971

These statutory fees and charges are determined by an Act of Parliament or by Local Government Regulations and are normally gazetted in June and July of each year and often after the adoption of the Council set fees and charges.

As they are set by the State Government, Council has no discretion in determining those fees.

However, to make it easier for the Community to be aware of all fees and charges, including those statutory fees set by State Government, it is proposed that statutory fees will be added to the Fees and Charges Register available for public inspection once they have been gazetted. This is anticipated to be in July 2023.

Further, under section 155 of the *Local Government Act 1999* (the "Act"), Council also imposes Community Wastewater Management System (CWMS) annual service charges based on the nature of the service and the level of usage of the service. These service charges are adopted as part of the Annual Business Plan Council Report as they are charges with the character of a rate and therefore are not fees and charges under section 188 of the Act. However, these charges will also be included within the one document including the Fees and Charges Schedule so that a single reference document is available to the Community for all Council charges.

2. ANALYSIS

Strategic Management Plan/Functional Strategy/Council Policy Alignment

Strategic Plan 2020-24 – A brighter future

Goal 5 A Progressive Organisation

	8 8
Objective O3	Our organisation is financially sustainable for both current and future
	generations.
Priority O3.3	Actively pursue alternative funding opportunities to reduce reliance on
	rates income.

An annual review of all fees and charges seeks to contribute to the ongoing financial sustainability through ensuring the organisation operates within its means and assists in keeping rate increases as low as possible.

Fees and charges are generally adjusted in line with market conditions, to make common fees comparable across localities or are in line with the cost to provide the service.

Generally, fees and charges are set at a level to ensure cost recovery, and hence sustainability of those discretionary services provided by Council on a user-pays basis.

This has resulted in proposed fee increases that are in line with the forecast CPI where relevant, as far as this is practical.

Each fee is reviewed by staff responsible for that fee or charge to ensure that users are paying an amount that is fair and reasonable and reflects the consumption of the program or service provided.

Legal Implications

Section 188 of the *Local Government Act 1999* (the "Act") provides for Council to impose fees and charges:

- (a) for the use of any property or facility owned, controlled, managed or maintained by the <u>council;</u>
- (b) for services supplied to a person at his or her request;
- (c) for carrying out work at a person's request;
- (d) for providing information or materials, or copies of, or extracts from, <u>council</u> records;
- (e) in respect of any application to the <u>council;</u>
- (f) in respect of any authorisation, licence or permit granted by the <u>council;</u>
- (g) in respect of any matter for which another Act provides that a fee fixed under this Act is to be payable;
- (h) in relation to any other prescribed matter.

The power to set fees and charges under S188 has been delegated to the CEO and subdelegated to other members of the Administration with functional responsibilities. Nevertheless, it is customary that the proposed fees and charges for the 2023-24 financial year are provided to Council for adoption. These may however be altered under delegation as circumstances demand.

In addition, Council applies a number of fees (Statutory Fees) as set by the State Government under a number of Acts. As they are set by the State Government, Council has no discretion in determining those fees.

These statutory fees and charges are determined by an Act of Parliament or by Local Government Regulations and are normally gazetted in June and July of each year and in some cases after the adoption of the Council set fees and charges.

Fees for dog and cat registrations are determined by Council in accordance with the *Dog and Cat Management Act 1995*.

Risk Management Implications

Undertaking an annual review of Council's fees and charges, and informing the community of the endorsed changes will assist in mitigating the risk of:

Undercharging and misleading service users as to the cost of Council services, resulting in inaccurate budgets, un-forecasted deficits and inadequate resourcing for current and future activities.

Inherent Risk	Residual Risk	Target Risk		
Medium (4D)	Low (2E)	Low (2E)		

Fees and charges are set at a level that reflects current market conditions, or to ensure cost recovery where possible, and hence sustainability of those discretionary services provided by Council.

Financial and Resource Implications

Failing to adopt updated fees and charges could increase the burden on Council's rate income to subsidise services which should be self-funding or attract a reasonable contribution charge from the service users.

Customer Service and Community/Cultural Implications

Customers expect to be able to look up and locate Council's fees and charges and for the information to be current.

Sustainability Implications

Not Applicable

> Engagement/Consultation conducted in the development of the report.

Consultation on the development of this report was as follows:

Council in May 2023.

Council Committees:	Not Applicable
Council Workshops:	Not Applicable
Advisory Groups:	Not Applicable
External Agencies:	Not Applicable
Community:	The community was informed of the proposal to generally increase fees and charges in line with CPI insofar as this is practicable as part of the draft <i>2023-24 Annual Business Plan</i> document endorsed by

Additional Analysis

Fees and charges (including statutory charges) contribute to Council's income stream with approximately \$2 million received annually being in the order of 4% of total operating income).

Specific points of note relevant to the consideration of overall fees and charges are as follows.

Animal Management

Additional fees have been introduced to ensure that dog(s) being registered as working dogs meet the definition under section 4 of the *Dog and Cat Management Act 1995*.

Under the Act, all dogs need to be desexed and microchipped. This clause does not apply to a working dog.

Specifically, a working dog is kept on rural land by a primary producer for the purposes of herding or tending to stock as opposed to a pet or companion dog.

A delegated Council employee is required to approve a dog as a "working dog" for the lower fee to be payable.

Cemetery Fees

Cemetery fees have been indexed by CPI in most instances. However, the following new or amended fees have been introduced following a review of current service requirements:

- A fee of \$3,389 has been introduced for a natural burial plot with 100-year interment right at Kersbrook Cemetery.
- A non-resident fee of \$4,255 has been introduced for the purchase of an interment right for a person who is not a resident of the Adelaide Hills Council area and will be charged at the time the new interment right is purchased. This fee replaces the previous resident & non-resident fee. This fee is non-refundable and is in addition to the fee to be charged for an interment right.
- The memorial only plaque fee has been amended to \$1,185 to include the cost of the plaque and installation.
- An \$806 fee has been introduced for a plaque on a cemetery memorial seat. The fee includes the cost of the plaque and installation.
- A \$370 after hours surcharge has been introduced for attendance at a burial or internment of ashes. Normal hours are Monday to Friday between 9am and 5pm.
- The current fee for a bud vase in a niche wall has been increased to \$120 to allow for the cost of the vase and installation.
- The memorial permit fee has been increased to \$340 as the application and permit fee have now been incorporated into this one fee.

Development Records

A file retrieval fee of \$55 has been introduced to ensure full cost recovery of the storage retrieval costs incurred by council.

Stirling Library Room & Venue Hire

Stirling Library room and venue hiring rates have been reviewed and simplified to better reflect the patterns of hire being experienced. Discounted "day" rates have been replaced with an hourly fee hire rate. This allows for more bookable spaces to be realised supported by a more realistic fee structure to maximise revenue opportunities.

Saving Strategies

The following fees and charges have been increased by CPI plus 20% in line with the proposed sustainability strategies considered as part of recent review of the Long-Term Financial Plan:

- Outdoor dining
- Use of a Public Road for business purposes
- Road rent and Encroachment permits.

3. OPTIONS

Council has the following options:

- I. Adopt the recommended 2023-24 Fees and Charges Register to apply on and from 1 July 2023 (Recommended), or
- II. Defer adopting one or more of the recommended fees and charges to allow further review or consultation to be conducted.
- III. Adjust one or more of the recommended fees and charges noting that there may be revenue implications and therefore an adjustment to the relevant fee income budget.

4. APPENDIX

(1) Draft 2023-24 Fees and Charges Register for Adoption

Appendix 1

Draft 2023-24 Fees and Charges for Adoption



ADELAIDE HILLS COUNCIL FEES AND CHARGES REGISTER 2023-24

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FEES AND CHARGES REGISTER

2023-24

DESCRIPTION	GST TAXABLE	Unit	Adopted Fees & Charges 2022/23 (incl. GST)	ADOPTED Fees & Charges 2023/24 (incl. GST)	% Increase	Comments
TATUTORY RELATED FEES						
1.1 Development Act 1993						
Development Application Fees						
Public Notification Fee for Development Application	YES		\$681.00	\$742.00	9.0%	
Certificate of Title Search Fee	YES		\$45.00	\$49.00	8.9%	
Access to Development Records (Reduction for pensioners and other concession	n card holders	may be applica	ıble)			
Application Fee	YES		\$30.00	\$32.00	6.7%	
Search and processing fee (for each 30 minute block or part there of)	YES		\$25.00	\$27.00	8.0%	
File Retrieval Fee (per file)	YES		\$0.00	\$55.00		New Fee
Development Records Copying A4 / A3 / A1 / A0	YES	per sheet	\$0.50 / \$1.00 / \$1.50 / \$2.00	\$0.50 / \$1.00 / \$1.50 / \$2.00	0.0%	
1.1a Planning, Development and Infrastructure Act 2016						
Development Application Fees						
Sign on Land Fee	YES		\$396.00	\$427.00	7.8%	
Additional sign - A3	YES		\$33.00	\$36.00	9.1%	
Certificate of Title Search Fee	YES		\$45.00	\$49.00	8.9%	
Lodgement by Council of Development Applications on the PlanSA Portal on behalf of Applicants	NO		\$83.00	\$90.00	8.4%	
Amendment of Land Management Agreement (administration charge excludes legal costs)	YES		\$171.00	\$185.00	8.2%	
1.2 Local Government Act 1999						
Rates and Charges Search Fees - Section 188						
Application Fee	YES		\$30.00	\$32.00	6.7%	
Search and processing fee (for each 30 minute block or part there of)	YES		\$25.00	\$27.00	8.0%	
Fee for copying the documents	YES		Refer to Library Services Photocopying	Refer to Library Services Photocopying		
1.3 Dog & Cat Management Act 1995						
Fees are set by Council						
Dangerous dog sign	YES		\$40.00	\$43.00	7.5%	
Dog explation & fine (legislative charge)	TES		As per legislation	As per legislation	7.570	
Dog impounding fee (business hours)	N/A		\$84.00	\$91.00	8.3%	
Dog impounding fee (after hours)	N/A		\$110.00	\$119.00	8.2%	
Daily holding fee	YES		\$47.00	\$51.00	8.5%	
Dog Registration			÷ · · · • •	+		
Standard dog (Desexed AND Microchipped)	Exempt		\$49.00	\$53.00	8.2%	
Non standard dog	Exempt		\$98.00	\$106.00	8.2%	
Concession standard dog (Desexed AND Microchipped)	Exempt		\$24.50	\$26.50	8.2%	
Concession non standard dog	Exempt		\$49.00	\$53.00	8.2%	
Puppy fee (dogs less than 6 months of age that are not yet desexed)	Exempt		\$38.00	\$41.00	7.9%	
Other			· · · · · · · · · · · · · · · · · · ·			
Standard Working Dog (Desexed AND Microchipped)	Exempt		\$0.00	\$53.00		New Fee
Council approved standard working dog	Exempt		\$38.00	\$41.00	7.9%	
Non-standard Working Dog	Exempt		\$0.00	\$106.00		New Fee
Accredited Guide, Hearing or Assistance dog *	Exempt		Nil	Nil	0.0%	
Replacement disc/tag	Exempt		\$10.00	\$11.00	10.0%	



FEES AND CHARGES REGISTER

2023-24

DESCRIPTION	GST TAXABLE	Unit	Adopted Fees & Charges 2022/23 (incl. GST)	ADOPTED Fees & Charges 2023/24 (incl. GST)	% Increase	Comments
Businesses Involving Dogs (per dog)	Exempt		\$98.00	\$106.00	8.2%	
Annual Inspection of Kennels	Exempt		Nil	Nil		
SES, search & rescue, Military dogs	Exempt		Nil	Nil		
* Accredited body includes: the Board, Royal Society for the Blind of SA In	nc, Guide Do	gs Association o	of SA & NT Inc, Lions Hearing Dogs Inc			
Rebate for Partial Year Registration						
Registrations of new dogs to the area after 1 May attract a 50% rebate (this	5					
does not apply where the dog has resided in the area for longer than one month or the dog has been detected as being unregistered.	Exempt	of initial fee	50%	50%		
Registrations of new dogs to the area after 1 June	Exempt		Nil	Nil		
Penalty fee for late registrations	Exempt		\$19.00	\$21.00	10.5%	
Impounding livestock	N/A		As per contractor cost	As per contractor cost		
Cat Registration (amended D&CMA 1995)						
Non-standard Cat	Exempt		\$100.00	\$108.00	8.0%	
Standard Cat	Exempt		\$30.00	\$32.00	6.7%	
Concession Non-standard Cat	Exempt		\$50.00	\$54.00	8.0%	
Concession Standard Cat	Exempt		\$15.00	\$16.00	6.7%	
Cat Trap - Deposit (Refundable)	N/A		\$55.00	\$59.00	7.3%	
Cat Trap - Hire Fee (per week or part thereof)	YES		\$26.00	\$28.00	7.7%	
1.4 By-Laws and Local Government Act 1999						
Explation Fees are set by Council						
By Law No.1 - Permits and Penalties	Exempt		\$60.00	\$65.00	8.3%	
By Law No.2 - Moveable Signs	Exempt		As per legislation	As per legislation	0.370	
By Law No.3 - Local Government Land	Exempt		As per legislation	As per legislation		
By-Law No.4 - Roads	Exempt		As per legislation	As per legislation		
By-Law No.5 - Dogs	Exempt		As per legislation	As per legislation		
By Law No.5 - Cats	Exempt		As per legislation	As per legislation		
by Luw No.0 Cuts	Exempt		As per registration	As per registation		
1.5 South Australian Public Health Act 2011						
Sale of Sharps (needle) containers (2.8L container)	YES		\$9.00	\$10.00	11.1%	
Sale of Sharps (needle) containers (1.4L container)	YES		\$6.00	\$6.00	0.0%	
2. COMMUNITY						
2.1 Library Services						
Computer print out / Photocopying B&W A4	YES	per sheet side	\$0.10	\$0.20	100.0%	
Photocopying / Printing B&W A3	YES	per sheet side	\$0.20	\$0.30	50.0%	
Photocopying / Printing Colour A4 /A3	YES	per sheet side	\$0.50 / \$1.00	\$1.00 / \$2.00	0.0%	
3D printing (per item printed)	YES		\$5.00 plus cost of filament used (by weight)	\$5.00 plus cost of filament used (by weight)		
Replacement library card	YES		\$2.00	\$2.00	0.0%	
Miscellaneous minor items (under \$15)	YES		As determined by staff based on fair value and cost recovery.	As determined by staff based on fair value and cost recovery.		
Second hand books	YES		As determined by staff based on fair value.	As determined by staff based on fair value.		



FEES AND CHARGES REGISTER

2023-24

DESCRIPTION	GST TAXABLE	Unit	Adopted Fees & Charges 2022/23 (incl. GST)	ADOPTED Fees & Charges 2023/24 (incl. GST)	% Increase	Comments
Other fees			2022/25 (incli 051)	2023/24 (IIICI: G31)		
Inter Library fees	YES		as per fee charged	as per fee charged		
Last / damaged library material (anso debt collection notices have been						
Lost / damaged library material (once debt collection notices have been	YES		assessed at replacement cost	assessed at replacement cost		
issued Council will not accept return of lost / damaged material)						
Processing Fee for lost/damaged library material	YES		\$5.00	\$6.00	20.0%	Fee is set by the Public Libraries SA
Exam supervision	YES	per hour	\$17.00	\$18.00	5.9%	
Faxes - First Page	YES		\$1.00	\$1.00	0.0%	
Faxes - Subsequent Page	YES		\$1.00	\$1.00	0.0%	
A4 Laminating	YES		\$5.00	\$5.00	0.0%	
A3 laminating	YES		\$6.00	\$6.00	0.0%	
Coventry Library (Stirling) Meeting Room and Venue Hire						
Community Room (per hour of hire)						
Community Group	YES		\$0.00	Nil		
Not For Profit Group	YES		\$0.00	\$10.00		
Government Agency / Business	YES		\$0.00	\$20.00		
Training Room (per hour of hire)						
Community Group	YES		\$0.00	Nil		
Not For Profit Group	YES		\$0.00	\$10.00		
Government Agency / Business	YES		\$0.00	\$20.00		
Glass Room (per hour of hire)						
Community Group	YES		\$0.00	Nil		
Not For Profit Group	YES		\$0.00	\$5.00		
Government Agency / Business	YES		\$0.00	\$10.00		
Foyer (Not available during library/service centre operating hours)						
Community Member or Group	YES		\$0.00	\$200.00		
Embrasures (Not available during library/service centre operating hours)						
Community Member or Group	YES		\$0.00	\$200.00		
Staff Attendance						
Hourly fee for attendance outside of operating hours	YES	per hour	\$0.00	\$50.00		
Coventry Library Art Wall	N/A		Nil	Nil		
Coventry Library Display Cabinet	N/A		Nil	Nil		
2.2 Halls and Community Centres Hire						
Torrens Valley Community Centre (Rates listed are per session. 1 x session = 4 h	ours)					
Community Room						
Community Groups	YES		\$22.00	\$22.00	0.0%	
Not For Profit Groups	YES		\$40.00	\$40.00	0.0%	
Government Agency / Business	YES		\$87.00	\$94.00	8.0%	
Private hire (functions, etc)	YES		\$200.00	\$216.00	8.0%	
Small Meeting Room			·			
Community Groups	YES		\$15.00	\$15.00	0.0%	
Not For Profit Groups	YES		\$29.00	\$29.00	0.0%	
Government Agency / Business	YES		\$55.00	\$59.00	7.3%	
Kitchen usage (flat fee)	YES		\$22.00	\$24.00	9.1%	
Equipment usage (flat fee) - sound system, retractable screen and	YES		\$63.00	\$68.00	7.9%	
Key Deposit (if applicable & refundable as per T&C's)	N/A		\$60.00	\$65.00	8.3%	
Bond (if applicable & refundable as per T&C's)	Exempt		\$500.00	\$540.00	8.0%	



FEES AND CHARGES REGISTER

2023-24

DESCRIPTION	GST Unit TAXABLE	Adopted Fees & Charges 2022/23 (incl. GST)	ADOPTED Fees & Charges 2023/24 (incl. GST)	% Increase	Comments
The Summit Community Centre (Rates listed are per session. 1 x session = 4 l	nours)				
Community Room					
Community Groups	YES	\$22.00	\$22.00	0.0%	
Not For Profit Groups	YES	\$40.00	\$40.00	0.0%	
Government Agency / Business	YES	\$87.00	\$94.00	8.0%	
Private hire (functions, etc)	YES	\$200.00	\$216.00	8.0%	
Small Meeting Room					
Community Groups	YES	\$15.00	\$15.00	0.0%	
Not For Profit Groups	YES	\$29.00	\$29.00	0.0%	
Government Agency / Business	YES	\$55.00	\$59.00	7.3%	
Kitchen usage (flat fee)	YES	\$22.00	\$24.00	9.1%	
Equipment usage (flat fee) - smart board with overhead projector	YES	\$63.00	\$68.00	7.9%	
Key Deposit (if applicable & refundable as per T&C's)	N/A	\$60.00	\$65.00	8.3%	
Bond (if applicable & refundable as per T&C's)	Exempt	\$500.00	\$540.00	8.0%	
Council owned Community Halls that are managed by Community Association	ns - fees are determined by t	he Association Management Committe	e		
2.3 Retirement Villages					
Bridgewater					
Debenture Loan	N/A	As per annual valuation	As per annual valuation		
Rental per week	N/A	As per annual valuation	As per annual valuation		
Maintenance per week	N/A	\$96.00	\$104.00	8.3%	
Interment Right - Burial Plots (Excluding Lawn Plots) # Stirling Cemetery					
Interment Right - 50 year	YES				
•		\$3,885.00	\$4,192.00	7.9%	
Interment Right - 100 year		\$3,885.00 \$7.770.00	\$4,192.00 \$8.384.00		
Interment Right - 100 year Interment Right - in perpetuity	YES	\$7,770.00	\$8,384.00	7.9%	
Interment Right - in perpetuity					
• •	YES	\$7,770.00	\$8,384.00	7.9%	
Interment Right - in perpetuity All other cemeteries	YES YES	\$7,770.00 \$19,425.00	\$8,384.00 \$20,960.00	7.9% 7.9%	
Interment Right - in perpetuity <i>All other cemeteries</i> Interment Right - 50 year	YES YES	\$7,770.00 \$19,425.00 \$3,141.00	\$8,384.00 \$20,960.00 \$3,389.00	7.9% 7.9% 7.9%	
Interment Right - in perpetuity All other cemeteries Interment Right - 50 year Interment Right - 100 year	YES YES YES YES	\$7,770.00 \$19,425.00 \$3,141.00 \$6,272.00	\$8,384.00 \$20,960.00 \$3,389.00 \$6,767.00	7.9% 7.9% 7.9% 7.9%	
Interment Right - in perpetuity All other cemeteries Interment Right - 50 year Interment Right - 100 year Interment Right - in perpetuity	YES YES YES YES YES	\$7,770.00 \$19,425.00 \$3,141.00 \$6,272.00 \$15,680.00	\$8,384.00 \$20,960.00 \$3,389.00 \$6,767.00 \$16,919.00	7.9% 7.9% 7.9% 7.9% 7.9%	
Interment Right - in perpetuity All other cemeteries Interment Right - 50 year Interment Right - 100 year Interment Right - in perpetuity Interment Right crypt (Summertown)	YES YES YES YES YES	\$7,770.00 \$19,425.00 \$3,141.00 \$6,272.00 \$15,680.00	\$8,384.00 \$20,960.00 \$3,389.00 \$6,767.00 \$16,919.00	7.9% 7.9% 7.9% 7.9% 7.9%	
Interment Right - in perpetuity All other cemeteries Interment Right - 50 year Interment Right - 100 year Interment Right - in perpetuity Interment Right crypt (Summertown) Interment Right - Lawn Burial Plots #	YES YES YES YES YES YES	\$7,770.00 \$19,425.00 \$3,141.00 \$6,272.00 \$15,680.00 \$5,084.00	\$8,384.00 \$20,960.00 \$3,389.00 \$6,767.00 \$16,919.00 \$5,486.00	7.9% 7.9% 7.9% 7.9% 7.9% 7.9%	
Interment Right - in perpetuity All other cemeteries Interment Right - 50 year Interment Right - 100 year Interment Right - in perpetuity Interment Right crypt (Summertown) Interment Right - Lawn Burial Plots # Interment Right - 50 year	YES YES YES YES YES YES YES	\$7,770.00 \$19,425.00 \$3,141.00 \$6,272.00 \$15,680.00 \$5,084.00 \$4,230.00	\$8,384.00 \$20,960.00 \$3,389.00 \$6,767.00 \$16,919.00 \$5,486.00 \$4,564.00	7.9% 7.9% 7.9% 7.9% 7.9% 7.9%	
Interment Right - in perpetuity All other cemeteries Interment Right - 50 year Interment Right - 100 year Interment Right - in perpetuity Interment Right crypt (Summertown) Interment Right - Lawn Burial Plots Interment Right - 50 year Interment Right - 100 year	YES YES YES YES YES YES YES YES	\$7,770.00 \$19,425.00 \$3,141.00 \$6,272.00 \$15,680.00 \$5,084.00 \$4,230.00 \$8,447.00	\$8,384.00 \$20,960.00 \$3,389.00 \$6,767.00 \$16,919.00 \$5,486.00 \$4,564.00 \$9,114.00	7.9% 7.9% 7.9% 7.9% 7.9% 7.9% 7.9% 7.9%	
Interment Right - in perpetuity All other cemeteries Interment Right - 50 year Interment Right - 100 year Interment Right - in perpetuity Interment Right - tawn Burial Plots # Interment Right - 50 year Interment Right - 50 year Interment Right - 100 year Interment Right - 100 year Interment Right - 100 year Interment Right - Natural Burial Plots - Kersbrook Cemetery #	YES YES YES YES YES YES YES YES YES	\$7,770.00 \$19,425.00 \$3,141.00 \$6,272.00 \$15,680.00 \$5,084.00 \$4,230.00 \$8,447.00 \$21,118.00	\$8,384.00 \$20,960.00 \$3,389.00 \$6,767.00 \$16,919.00 \$5,486.00 \$4,564.00 \$9,114.00 \$22,786.00	7.9% 7.9% 7.9% 7.9% 7.9% 7.9% 7.9% 7.9%	New Fee
Interment Right - in perpetuity All other cemeteries Interment Right - 50 year Interment Right - 100 year Interment Right - in perpetuity Interment Right - crypt (Summertown) Interment Right - Lawn Burial Plots # Interment Right - 50 year Interment Right - 100 year Interment Right - in perpetuity Interment Right - 100 year Interment Right - 100 year Interment Right - 100 year	YES YES YES YES YES YES YES YES	\$7,770.00 \$19,425.00 \$3,141.00 \$6,272.00 \$15,680.00 \$5,084.00 \$4,230.00 \$8,447.00	\$8,384.00 \$20,960.00 \$3,389.00 \$6,767.00 \$16,919.00 \$5,486.00 \$4,564.00 \$9,114.00	7.9% 7.9% 7.9% 7.9% 7.9% 7.9% 7.9% 7.9%	New Fee
Interment Right - in perpetuity All other cemeteries Interment Right - 50 year Interment Right - 100 year Interment Right - in perpetuity Interment Right - in perpetuity Interment Right - Lawn Burial Plots # Interment Right - 50 year Interment Right - 100 year Interment Right - 100 year Interment Right - 100 year Interment Right - in perpetuity Interment Right - Natural Burial Plots - Kersbrook Cemetery # Interment Right - 100 year Interment Right - 100 year Interment Right - 100 year	YES YES YES YES YES YES YES YES YES	\$7,770.00 \$19,425.00 \$3,141.00 \$6,272.00 \$15,680.00 \$5,084.00 \$4,230.00 \$8,447.00 \$21,118.00 \$0.00	\$8,384.00 \$20,960.00 \$3,389.00 \$6,767.00 \$16,919.00 \$5,486.00 \$4,564.00 \$9,114.00 \$22,786.00 \$3,389.00	7.9% 7.9% 7.9% 7.9% 7.9% 7.9% 7.9% 7.9%	New Fee
Interment Right - in perpetuity All other cemeteries Interment Right - 50 year Interment Right - 100 year Interment Right - in perpetuity Interment Right - in perpetuity Interment Right crypt (Summertown) Interment Right - Lawn Burial Plots # Interment Right - 100 year Interment Right - 100 year Interment Right - 100 year Interment Right - Natural Burial Plots - Kersbrook Cemetery # Interment Right - Natural Burial Plots - Kersbrook Cemetery # Interment Right - 100 year Interment Right - 100 year Interment Right - 00 year	YES YES YES YES YES YES YES YES YES	\$7,770.00 \$19,425.00 \$3,141.00 \$6,272.00 \$15,680.00 \$5,084.00 \$4,230.00 \$8,447.00 \$21,118.00 \$0.00 \$2,719.00	\$8,384.00 \$20,960.00 \$3,389.00 \$6,767.00 \$16,919.00 \$5,486.00 \$9,114.00 \$22,786.00 \$3,389.00 \$2,934.00	7.9% 7.9% 7.9% 7.9% 7.9% 7.9% 7.9% 7.9%	New Fee
Interment Right - in perpetuity All other cemeteries Interment Right - 50 year Interment Right - 100 year Interment Right - in perpetuity Interment Right - in perpetuity Interment Right - Lawn Burial Plots # Interment Right - 50 year Interment Right - 100 year Interment Right - 100 year Interment Right - 100 year Interment Right - in perpetuity Interment Right - Natural Burial Plots - Kersbrook Cemetery # Interment Right - 100 year Interment Right - 100 year Interment Right - 100 year	YES YES YES YES YES YES YES YES YES YES	\$7,770.00 \$19,425.00 \$3,141.00 \$6,272.00 \$15,680.00 \$5,084.00 \$4,230.00 \$8,447.00 \$21,118.00 \$0.00	\$8,384.00 \$20,960.00 \$3,389.00 \$6,767.00 \$16,919.00 \$5,486.00 \$4,564.00 \$9,114.00 \$22,786.00 \$3,389.00	7.9% 7.9% 7.9% 7.9% 7.9% 7.9% 7.9% 7.9%	New Fee
Interment Right - in perpetuity All other cemeteries Interment Right - 50 year Interment Right - 100 year Interment Right - in perpetuity Interment Right - rope (Summertown) Interment Right - Lawn Burial Plots # Interment Right - 100 year Interment Right - 100 year Interment Right - 100 year Interment Right - Natural Burial Plots - Kersbrook Cemetery # Interment Right - 100 year Interment Right - 100 year Interment Right - 100 year Garden - double - 50 year Garden - double - 50 year	YES YES YES YES YES YES YES YES YES YES	\$7,770.00 \$19,425.00 \$3,141.00 \$6,272.00 \$15,680.00 \$5,084.00 \$4,230.00 \$8,447.00 \$21,118.00 \$0.00 \$2,719.00 \$5,439.00	\$8,384.00 \$20,960.00 \$3,389.00 \$6,767.00 \$16,919.00 \$5,486.00 \$9,114.00 \$22,786.00 \$3,389.00 \$2,934.00 \$5,869.00	7.9% 7.9% 7.9% 7.9% 7.9% 7.9% 7.9% 7.9%	New Fee

Interment Rights will not be charged for new or renewed burial plots in Council owned and managed cemeteries for those people who have received distinguished services medals: the Victoria Cross, Conspicuous Gallantry Cross and the Royal Red Cross.
ADELAIDE HILLS COUNCIL



FEES AND CHARGES REGISTER

DESCRIPTION	GST TAXABLE	Adopted Unit Fees & Charges 2022/23 (incl. GST)	ADOPTED Fees & Charges 2023/24 (incl. GST)	% Increase	Comments
Interment Right - Non Resident Fee (Non-Refundable) *					
Non-resident fee (in addition to cost of interment right above)	YES	\$0.00	\$4,255.00		New Fee
* The Non resident fee applies if the person to be buried is not a resident of the Adel (proof may be requested).	aide Hills Council area.	. If the deceased was a resident of an aged care ho	me outside the area but their previou	us address was in the Adelaid	e Hills Council area, the 'non-resident' fee will not app
Memorial Only (including standard plague & installation)					
Plaque on Stirling Garden Beam - 50 year	YES	\$750.00	\$1,185.00	58.0%	
Memorial Seat (including standard plague & installation)					
Plaque on cemetery memorial seat - 25 years	YES	\$0.00	\$806.00		New Fee
Curator Fees (Curator Fees are waived for interments of children 16yrs and und	er)				
Attendance at burial					
Monday to Friday 9:00am to 5:00pm	YES	\$283.00	\$305.00	7.8%	
After hours surcharge	YES	\$0.00	\$370.00		New Fee
Interment of Ashes (includes Installation of plaque & pedestal)					
Monday to Friday 9:00am to 5:00pm	YES	\$427.00	\$461.00	8.0%	
After hours surcharge	YES	\$0.00	\$370.00		New Fee
Other Fees		T			
Cutting and reinstatement of concrete floor	YES	\$168.00	\$181.00	7.7%	
Installation of plaque and/or pedestal only (no interment)	YES	\$168.00	\$181.00	7.7%	
Pegging of plot for burial or memorial	YES	\$283.00	\$305.00	7.8%	
Memorial Permits (Memorial Fees will not be charged for memorial work unde	rtaken by The Office o				
New memorial & inscription	YES	\$157.00	\$340.00	116.6%	
Additional inscription	YES	\$105.00	\$113.00	7.6%	
Other memorial works	YES	\$105.00	\$113.00	7.6%	
Administration Fees (Administration Fees are waived for interments of children	16vrs and under)				
Application for Interment Right (new or renewal)	YES	\$170.00	\$183.00	7.6%	
Application for Transfer or Surrender of Interment Right	YES	\$170.00	\$183.00	7.6%	
Application for Burial or Interment of Cremated Remains	YES	\$170.00	\$183.00	7.6%	
Historical Search per hour	YES	\$49.00	\$53.00	8.2%	
Other Fees					
Bud Vase (for niche wall)	YES	\$80.00	\$120.00	50.0%	
Plaque & Pedestal	YES	at cost	at cost		
2.5 Reserves and Sporting Facilities					
Hiring of Bushland Park					
Day & a half (9am to 1pm the following day)	YES	\$422.00	\$455.00	7.8%	
Full Day (9am to Midnight)	YES	\$283.00	\$305.00	7.8%	
Half Day (8am to 1pm or 1pm to 6pm)	YES	\$141.00	\$152.00	7.8%	
Bond (refundable)	Exempt	\$500.00	\$540.00	8.0%	
Not for Profit Community Group use (per session)	YES	\$25.00	\$27.00	8.0%	
Hiring of Stirling Oval					
Key Deposit (casual hirer) (refundable)	N/A	\$60.00	\$65.00	8.3%	
Key Deposit (seasonal hirer - per key) (refundable)	N/A	\$60.00	\$65.00	8.3%	
General Oval Hire (per 3 hour session)	YES	\$31.00	\$33.00	6.5%	
Deposit (refundable) for General Oval Hire where vehicles have been approved on Oval (if turf remediation is required after event)	Exempt	\$500.00	\$540.00	8.0%	

ADELAIDE HILLS COUNCIL



FEES AND CHARGES REGISTER

DESCRIPTION	GST TAXABLE	Unit	Adopted Fees & Charges 2022/23 (incl. GST)	ADOPTED Fees & Charges 2023/24 (incl. GST)	% Increase	Comments
Hiring of Gillman Reserve						
Key Deposit (refundable)	N/A		\$60.00	\$65.00	8.3%	
General Hiring (per 3 hour session)	YES		\$33.00	\$36.00	9.1%	
Hiring of Woorabinda						
Note: the Woorabinda Building is managed by The Hut and all booking enquiries	should be di	rected to them				
Toilets Only Per Day	YES		\$17.00	\$18.00	5.9%	
Key Deposit (refundable)	N/A		\$60.00	\$65.00	8.3%	
Toilet Use Bond (refundable)	Exempt		\$157.00	\$169.00	7.6%	
2.6 Outdoor Dining						
Outdoor Café Licence Application Fee	Exempt		\$147.00	\$188.00	27.9%	Increase by CPI plus 20% as per savings strategies
Fee per snack bars/pizza shops etc outdoor seat	Exempt		\$39.00	\$50.00	28.2%	Increase by CPI plus 20% as per savings strategies
Fee per restaurant/café outdoor seat	Exempt		\$50.00	\$64.00	28.0%	Increase by CPI plus 20% as per savings strategies
Fee per hotel outdoor seat	Exempt		\$61.00	\$78.00	27.9%	Increase by CPI plus 20% as per savings strategies
2.7 Lice of Dublic Bood for Business Durness Townships and Lisban Area						
2.7 Use of Public Road for Business Purpose - Townships and Urban Area Display and sale of horse manure adjacent to a residential property						
Small temporary/seasonal from adjacent property			Nil	Nil		
Small temporary/imported			Nil	Nil		
Large temporary/seasonal from adjacent property or imported - annual fee	YES		\$201.00	\$257.00	27.9%	Increase by CPI plus 20% as per savings strategies
Small permanent	120		Nil	Nil	2,10,10	
Large permanent - annual fee	YES		\$201.00	\$257.00	27.9%	Increase by CPI plus 20% as per savings strategies
Display & sale of seasonal goods & produce adjacent to a residential property (fl Small temporary/seasonal from adjacent property	owers, fruit &	vegetables, hay	η, firewood, jams, other). Nil	Nil		
Small temporary/imported - annual fee	YES		\$108.00	\$138.00	27.8%	Increase by CPI plus 20% as per savings strategies
Large temporary/seasonal from adjacent property or imported - annual fee	YES		\$207.00	\$265.00	28.0%	Increase by CPI plus 20% as per savings strategies
Small permanent - annual fee	YES		\$107.00	\$137.00	28.0%	Increase by CPI plus 20% as per savings strategies
Large permanent - annual fee	YES		\$207.00	\$265.00	28.0%	Increase by CPI plus 20% as per savings strategies
Display and sale of manufactured or imported goods, or use of road for promotio	onal purposes	and other simil	ar purposes adjacent to			
commercial premises (includes itinerant traders).						
Day (one day only, maximum five days per annum)	VEC		Nil	Nil	20.00/	transfer by CDL due 2001
Week (up to one week at a time) – weekly fee	YES		\$107.00	\$137.00	28.0%	Increase by CPI plus 20% as per savings strategies
Month (up to one month at a time) – monthly fee	YES		\$207.00	\$265.00	28.0%	Increase by CPI plus 20% as per savings strategies
Year (up to daily) – annual fee Fundraising stalls	YES N/A		\$414.00 Nil	\$530.00 Nil	28.0%	Increase by CPI plus 20% as per savings strategies
	N/A		NII .	INI		
Mobile food vending Business permits						
Monthly Permit Fee	Exempt		\$113.00	\$145.00	28.3%	Increase by CPI plus 20% as per savings strategies
Annual Permit Fee	Exempt		\$1,129.00	\$1,444.00	27.9%	Increase by CPI plus 20% as per savings strategies
2.8 Temporary Road Closures						
Application Fee (commercial applicants only) including 1 day closure						
Local Streets	Exempt		\$917.00	\$989.00	7.9%	
	Exempt		\$1,509.00	\$1,628.00	7.9%	
Maior Roads			+ =,= = 5.00	, 0 - 0 - 0 - 0 - 0 - 0 - 0 - 0 - 0 - 0 -		
Major Roads Daily event fee (commercial applicants only) for additional days	Exempt					
Major Roads Daily event fee (commercial applicants only) for additional days Local Streets	Exempt		\$395.00	\$426.00	7.8%	

ADELAIDE HILLS COUNCIL FEES AND CHARGES REGISTER



DESCRIPTION	GST TAXABLE	Unit	Adopted Fees & Charges 2022/23 (incl. GST)	ADOPTED Fees & Charges 2023/24 (incl. GST)	% Increase	Comments
Set-up, management and removal of traffic control	YES		at cost			
ORPORATE SERVICES						
Annual Report (digital copy of)	Exempt		\$0.00	\$0.00	0.0%	
Annual Report (printed copy of)	Exempt		\$17.00	\$18.00	5.9%	
Community Loan Annual Administration fee	N/A		\$0.00	\$0.00	0.0%	
Credit Card Surcharge (Credit/Debit/Prepaid/EFTPOS)	Yes		0.31% - 0.45%	0.31% - 0.45%	0.0%	
Current Financial Year Rate Notice reprint	N/A		Nil	Nil	0.0%	
Extract from assessment book	YES		\$8.00	\$9.00	12.5%	
Internal Review of Council Decision Application Fee	YES		\$20.00	\$22.00	10.0%	
Previous Year/s Rate Notice reprint	YES		\$8.00	\$9.00	12.5%	
Salaries Register	N/A		\$0.00	\$0.00	0.0%	
Voters Roll	N/A		\$30.00	\$32.00	6.7%	
Photocopying						
Photocopying B&W A4/A3	YES	per sheet side	Refer to Library Services Photocopying	Refer to Library Services Photocopying		
Photocopying Colour A4/A3	YES	per sheet side	Refer to Library Services Photocopying	Refer to Library Services Photocopying		
Hiring of Council Meeting Rooms						
Hire per day	YES		\$141.00	\$152.00	7.8%	
Administration Fee - Block Slashing Properties not complied with Section 105 Notice	YES		\$153.00	\$166.00	8.5%	
Block Slashing Costs - Properties not complied with Section 105 Notice	YES		Cost of works	Cost of works		
4.2 General Inspectors						
Abandoned Vehicles						
Impounding Fee	N/A		\$274.00	\$296.00	8.0%	
Holding Fee (per day)	N/A		\$17.00	\$18.00	5.9%	
Administration and Release Fee	N/A		\$82.00	\$88.00	7.3%	
Rubbish			•	•		
Clearing of Dumped Rubbish - Administration Charge	YES		\$62.00	\$67.00	8.1%	
Clearing of Dumped Rubbish	YES		At Cost	At Cost		
Signs						
Impound moveable signs	YES		\$69.00	\$74.00	7.2%	
Mini Skips/Containers on Council Land			•			
wini skips/containers on council Land				\$71.00	7.6%	
Application Fee (includes permit fee for first week)	YES		\$66.00	J/1.00		
• •	YES YES		\$66.00 \$34.00	\$37.00	8.8%	
Application Fee (includes permit fee for first week)					8.8%	
Application Fee (includes permit fee for first week) Permit Fee for Occupation of Land per week thereafter					8.8%	
Application Fee (includes permit fee for first week) Permit Fee for Occupation of Land per week thereafter European Wasps	YES		\$34.00	\$37.00		
Application Fee (includes permit fee for first week) Permit Fee for Occupation of Land per week thereafter European Wasps Full Fee Eradication Service	YES		\$34.00 \$52.00	\$37.00	7.7%	
Application Fee (includes permit fee for first week) Permit Fee for Occupation of Land per week thereafter European Wasps Full Fee Eradication Service Concession Fee Eradication Service	YES		\$34.00 \$52.00	\$37.00	7.7%	

ADELAIDE HILLS COUNCIL



FEES AND CHARGES REGISTER

DESCRIPTION	GST Unit TAXABLE	Adopted Fees & Charges 2022/23 (incl. GST)	ADOPTED Fees & Charges 2023/24 (incl. GST)	% Increase	Comments
4.4 Road Rent & Encroachment Permits					
Application Fee for Road Rent or Encroachment Permits (S221/222)	YES	\$96.00	\$123.00	28.1%	Increase by CPI plus 20% as per savings strategies
Road Rents (\$ per hectare or part thereof)	YES	\$73.00	\$93.00	27.4%	Increase by CPI plus 20% as per savings strategies
Petaluma - Smokes Hill Road (per annum)	N/A	\$183.00	\$234.00	27.9%	Increase by CPI plus 20% as per savings strategie
Purchasing Application Fee - Road Reserve	YES	\$1,160.00	\$1,484.00	27.9%	Increase by CPI plus 20% as per savings strategie
Purchasing Application Fee - Unmade Public Road	YES	\$1,160.00	\$1,484.00	27.9%	Increase by CPI plus 20% as per savings strategie
Encroachment Permit Residential (annual fee)	Exempt	\$73.00	\$93.00	27.4%	Increase by CPI plus 20% as per savings strategie
Encroachment Permit Business or Commercial (annual fee)	Exempt	\$524.00	\$670.00	27.9%	Increase by CPI plus 20% as per savings strategie
RKS AND INFRASTRUCTURE					
5.1 Private Works					
Alterations to Road Reserves - Section 221 Applications (include the fees below)	YES	\$49.00	\$49.00	0.0%	
Access applications	YES	see above	see above		
Underground electrical/water pipes	YES	see above	see above		
Application to lay water pipes in roads	YES	see above	see above		
Construction of bitumen crossovers	YES	at cost + 20% (inc overheads)	at cost + 20% (inc overheads)		
Construction of concrete crossovers including kerb and water table	YES	at cost + 20% (inc overheads)	at cost + 20% (inc overheads)		
Other works	YES	at cost + 20% (inc overheads)	at cost + 20% (inc overheads)		
5.2 Waste and Resource Recovery					
Hard Waste Collection Service Contribution	N/A	\$47.00	\$51.00	8.5%	
Mattress Collection Service Contribution	N/A	\$25.00	\$27.00	8.0%	
Additional set of Bins (delivery, collection and disposal of any 2 bin combination)	N/A	Nil	Nil	0.0%	
Additional 140 Litre Blue bin collection (per year)	N/A	\$110.00	\$119.00	8.2%	
Additional 240 Litre Yellow bin	N/A	\$68.00	\$73.00	7.4%	
Additional 240 Litre Green bin	N/A	\$55.00	\$59.00	7.3%	
Commercial Premises, green bin, annual fee. Initial bin only	N/A	Nil	Nil	0.0%	
Bin replacement any size/colour	N/A	\$55.00	\$59.00	7.3%	
Kitchen caddy	N/A	Nil	Nil	0.0%	
Compostable bags - 75 bags/roll	YES	\$5.00	\$5.00	0.0%	
Tow Ball Hitches for waste bins	YES	\$52.00	\$56.00	7.7%	

ADELAIDE HILLS COUNCIL ORDINARY COUNCIL MEETING Tuesday 27 June 2023 AGENDA BUSINESS ITEM

Item:	12.5
Responsible Officer:	Karen Cummings Manager Property Services Corporate Services
Subject:	First Nations use of Council land
For:	Decision

SUMMARY

The purpose of this report is to present the outcome of investigations resulting from a Council resolution which sought to consider the feasibility of providing preference to traditional custodians and other Aboriginal and Torres Strait Islanders who have a strong connection to the Adelaide Hills to purchase, lease or use Council owned land or land under Council's care, control and management, which is surplus to the Council's needs.

A workshop was held with Elected Members on 5 June 2023 which outlined matters to be taken into account when considering providing preference to any First Nations community group or individual First Nations community member. These matters are set out in this report and include:

- legal and policy obligations
- reconciliation considerations
- issues to consider when defining "First Nations"
- other associated matters.

Following the investigations and consideration of matters raised workshop, including clarification of the intent behind the proposal, it is considered that Council's current strategies, policies and practices provide appropriate mechanisms to enable achievement of the objectives, without the need for specific changes at this time. There may however be value in better promoting the existing opportunities among First Nations stakeholders.

RECOMMENDATION

Council resolves:

- 1. That the report be received and noted.
- 2. That Council continue to promote opportunities for Council land and facilities to be utilised for programs and cultural activities related to First Nations people and Aboriginal and Torres Strait Islander recognition, consistent with established purposes for which the land is held and in line with any Community Land Management Plan applicable to the site.

1. BACKGROUND

At its meeting held 24 January 2023, Council resolved as follows:

MOTION AS AMENDED

Moved Cr Leith Mudge S/- Cr Kirrilee Boyd

5/23

- That the CEO investigates the feasibility, including yet not limited to the implications for Council, of providing preference to traditional custodians and other Aboriginal and Torres Strait Islander stakeholders who live, work or have a strong connection to the Adelaide Hills, to purchase, lease or use vacant land, at no cost to Council, that is:
 - a. owned by Council; or
 - b. crown land under the care and control of Council, that is surplus to Council's needs.
 - 2. The Adelaide Hills Reconciliation Working Group (AHRWG), traditional custodians and other Aboriginal and Torres Strait Islander stakeholders who live, work or have a strong connection to the Adelaide Hills be consulted as part of this investigation.
 - 3. The outcomes of the investigation be discussed at a workshop and a report including recommended changes to relevant policy be presented to Council for consideration not later than 30 June 2023.

Carried Unanimously

This Report presents the findings from the investigation and highlights matters discussed at the Council workshop on 5 June 2023.

2. ANALYSIS

Strategic Management Plan/Functional Strategy/Council Policy Alignment

Strategic Plan 2020-24 – A brighter future

- Goal 2 Community Wellbeing
- Objective C5 Respect for Aboriginal culture and values
- Priority C5.1 Partner with the Aboriginal and Torres Strait Islander community to develop our second Reconciliation Action Plan (Innovate) and actively participate in Reconciliation Week.

Strategic Plan 2020-24 – A brighter future

- Goal 5 A progressive organisation
- Objective 04 We actively represent our community
- Priority 04.1 Optimise opportunities for the community to access and provide input into the decision-making processes.

Strategic Plan 2020-24 – A brighter future

5	5,
Goal <mark>5</mark>	A progressive organisation
Objective 05	We are accountable, informed, and make decisions in the best interests
	of the whole community.
Priority 05.2	Make evidence-based decisions and prudently assess the risks and
	opportunities to our community before taking action.

Any proposed use of Council land should be consistent with, and take into account all relevant goals within, Council's Strategic Plan.

In line with the above, any action taken by the Council should be respectful of Aboriginal culture and values and be informed, evidence based and in the best interests of the whole community.

In particular, the matter and hand should be considered in the context of the Council's recognition and reconciliation journey.

In addition to Council's reconciliation commitments, any change to existing policies should consider any views of the wider community given that the Council effectively holds land o behalf of the whole community.

Legal Implications

Given there are a number of aspects of the resolution that could have potential legal implications, advice was sought from legal firm Norman Waterhouse prior to the workshop and prior to the preparation of this report.

Key aspects of this advice are outlined below, however fundamentally Council must take into account its obligations under various pieces of legislation and Council policies as part of any proposal to provide preference to any particular party for the use or acquisition of land owned by Council or under Council's care and control.

Local Government Act 1999

The role of Council as defined under *Section 6 of the Local Government Act* include:

- (a) to act as a representative, informed and responsible decision-maker in the interests of its community;
- (b) to provide and coordinate various public services and facilities and to develop its community and resources in a socially just and ecologically sustainable manner; and
- (c) to encourage and develop initiatives within its community for improving the quality of life of the community.

The functions of Council under *Section 7 of the Local Government Act* include:

- (d) to provide for the welfare, well-being and interests of individuals and groups within its community;
- (h) to establish or support organisations or programs that benefit people in its area or local government generally;
- (i) to manage, and if appropriate, develop public areas vested in, or occupied by, the Council; and
- (j) to manage, improve and develop resources available to the Council.

Section 193 of the Local Government Act 1999 requires Council to adopt Community Land Management Plans for land that it owns (and Council must have a Community Land Management Plan for the land if it is to be leased or licensed). Any business use of community land that may be proposed by traditional custodians must also be approved by the Council, and the Council cannot approve a business use that is contrary to a Community Land Management Plan.

Section 201 of the Local Government Act 1999 prevents Council from selling land that it owns until the land has been revoked from its community land classification. Revocation of the Community Land classification is a lengthy process that involves community consultation, support from Council and approval from the Minister for Local Government. It should be noted that not all Council owned land is classified as Community Land (e.g. roads and the Council's principal office).

Given the duration and complexity of the community land revocation process, and the fact that Ministerial consent is required to revoke the classification, it is recommended that the process only be undertaken after a particular parcel of land has been identified of interest by all parties involved in the proposal.

A "pre-emptive" community land revocation is not recommended based solely on the land becoming surplus to requirements due to the complex process and Ministerial approval which would unlikely be granted without a proposal for the future of the land, which could include a development proposal or a plan to put the land on the open market for sale, and use the proceeds for another purpose.

Section 202 of the *Local Government Act 1999* requires Council to undertake public consultation on any proposed lease or license over Community Land unless that lease or license is for a period of five (5) years or less. Any lease or license should also be consistent with any Community Land Management Plan that has been adopted by Council for the use of the land.

Crown Land Management Act 2009 (SA)

Council is not the owner of Crown Land for which it is custodian. Accordingly, it cannot offer Crown Land for sale to any group or individual. Under the Crown Land Management Act, certain Crown Land parcels are dedicated to Council for a specific purpose. Council cannot use the land for any other purpose aside from that for which it is dedicated, unless it obtains consent from the relevant Minister.

Policy Considerations

The Council's resolution seeks to consider possible policy changes to allow for preference for traditional custodians or other First Nations interested parties. This requires consideration of impacts on various existing policies such as Council's Procurement Policy and Sale and Disposal of Assets Policy. In addition, consideration would need to be given to the adoption of an Unsolicited Proposals Policy which Adelaide Hills Council currently does not have. Further discussion on the Policy considerations is outlined below.

Section 49(a1) of the *Local Government Act 1999* requires the Council to develop and maintain procurement policies, practices and procedures directed towards:

- obtaining value in the expenditure of public money
- providing for ethical and fair treatment of participants
- ensuring probity, accountability and transparency in procurement operations.

Section 49 of the *Local Government Act 1999* also requires Council, amongst other things, to prepare and adopt a policy on the sale and disposal of land and other assets.

Council's procurement and sale and disposal of assets policies determine the methods by which the Council may dispose of land. Typically, disposal of assets policies require Council to dispose of land via an open market process such as requests for expressions of interest or request for tenders. Council's existing Policy Framework and in particular its Disposal of Assets Policy does not currently support the proposed approach outlined in the 24 January 2023 Council resolution.

It should be noted that obtaining value from the sale and disposal of land does not necessarily need to be limited to monetary value and in fact other types of value can be taken into account such as the social and economic benefits to the Council area.

If, however, Council wishes to provide avenues for the sale and disposal of land in accordance with the 24 January 2023 resolution, where there is a direct negotiation that is outside of an open process, then Council's would need to have a clear policy position about that which would include:

- Who is eligible to participate in direct negotiations over Council land
- Ensuring fair and ethical treatment of participants in that negotiation and also ensuring probity and accountability of Council's processes
- How proposals would be assessed including how "value" would be determined and how Council would determine the "best value" outcome for the Council
- Clear documentation of Council's reasons when making decisions on the above matters.

It should be noted that (particularly where land is proposed to be disposed of for no monetary consideration), the Council should be able to demonstrate tangible and sufficient benefits to the community from the proposal and it should be able to demonstrate why those benefits/value outweighs any value (financial or non-financial) that may be achieved by other procurement approaches.

Unsolicited proposals

Council does not currently have an Unsolicited Proposals Policy. An Unsolicited Proposals Policy would typically address many of the abovementioned matters in terms of "how" it would deal with an approach made to Council expressing an interest in land, where it was not part of an open market disposal process initiated by Council.

It should be noted that not having an Unsolicited Proposals Policy does not mean Council cannot deal with a proposal that is put forward for use of Council land. It would however provide a robust framework for Council to work with in dealing with an unsolicited proposal should Council receive one.

It should be noted that if Council is unable to demonstrate clear and transparent decision making processes, and tangible evidence in dealing with a proposal, the Council risks third party challenges to Council's decision making, and there are legal and financial impacts that may result from same.

It is therefore recommended that if Council wishes to proceed with any changes to existing Policies in this regard, that any changes be given significant consideration which would also include community consultation about any proposed changes in this regard.

Risk Management Implications

Retaining Council's existing Policy Framework around disposal of land will assist in mitigating the risk of:

Unclear Policies around Council's decision making leading to legal challenges.

Inherent Risk	Residual Risk	Target Risk
High (3B)	High (3B)	Medium (3D)

Unclear Policies around Council's decision making leading to loss of community confidence.

Inherent Risk	Residual Risk	Target Risk
High (3B)	High (3B)	Medium (3D)

This report notes that although changes to Council's existing Policies could be considered, defining eligibility for proposals from First Nations community groups or members is challenging. As it is difficult to define who would gain preference when disposing of land it is considered that changing a policy to try to deal with this issue would increase risks to Council of third parties challenging Council's decision making processes. Unclear decision making by Council can also result in decreased in confidence from the community.

It is suggested that keeping Council's existing Policy Framework where Council is still open to consider any proposal put before it for a specific parcel of land, would mitigate the abovementioned risks.

Financial and Resource Implications

Given the complexity and multi-layered elements within the 24 January 2023 Council resolution, legal advice was sought to assist in preparing a balanced investigation that considers risks and benefits with the proposed approach to the disposal of land. The cost of the legal advice was approximately \$4,000.

The financial implications of any move to provide preference to the use of surplus land to any particular group or person largely depends on the expectations of financial compensation for same. For instance, should Council resolve to gift a piece of surplus land to a group or person, there is an opportunity cost equivalent to what the Council may have received should the land be placed on the open market.

Customer Service and Community/Cultural Implications

The Adelaide Hills Reconciliation Working Group is currently exploring potential options for responding to community interest in accessing space for cultural use and purposes.

It should be noted that to date the Council has not received any representation from First Nations people or representative groups seeking to be given Council land.

It is considered that the identification and exploration of need, model and required "best fit" land or resources for cultural use should be led by the First Nations Community with appropriate Council support. This "bottom up" approach is based on appropriate cultural knowledge and community ownership of the process.

The approach suggested in the 24 January 2023 Council resolution, whereby Council identifies land that is surplus to need and offers preference to the First Nations community, could be perceived as a "top down" model that does not respond to identified need.

A "bottom up" community driven approach in identifying need and resources required, and that facilitates an appropriate partnership with Council in responding to this need, reflects respectful recognition of cultural knowledge.

Sustainability Implications

Not applicable.

> Engagement/Consultation conducted in the development of the report

The investigations into the proposed disposal approach was primarily internal, with legal advice sought on Policy changes that could be considered in dealing with the 24 January 2023 Council resolution. In addition, the matter was tabled with the Adelaide Hills Reconciliation Working Group for information. Whilst it is noted that the January 2023 resolution sought consultation more broadly with Aboriginal and Torres Strait Islander community members, it was considered premature to undertake those discussions or consult with community stakeholders until the legal advice was received and Council's consideration was given to the impacts associated with the proposal.

Consultation on the development of this report was as follows:

Council Committees: Council Workshops:	Not applicable. Workshop held on 5 June, 2023
,	•
Advisory Groups:	The matter was on the Agenda at the Adelaide Hills Reconciliation
	Working Group meeting of 23 March 2023
External Agencies:	Not applicable.
Community:	Not applicable.

Additional Analysis

In addition to the legal considerations outlined earlier in this report, consideration was also given to reconciliation matters, and the definition of "First Nations." Consideration was also given to Council's ongoing obligations with disposing of land to community groups or community members. These matters are discussed further below.

Defining "First Nations"

Defining "First Nations" is complex, as first nations community may include:

- Native Title holders (if any)
- Any other person who may claim Native Title over land that hasn't yet had a Native Title determination.
- Traditional custodians (may differ from Native Title interests)
- Persons of Aboriginal or Torres Strait Islander descent that live or work within the Council area even if they don't have a specific historic or cultural connection to the land
- Incorporated bodies whose membership is comprised of persons fitting the above criteria.
- Aboriginal owned or operated businesses.

Noting the above, it would be difficult to define who would be eligible to participate in a transfer or use of surplus Council land from a Policy perspective. If more than one person or group that met the criteria for "First Nations" for the same parcel of land, this would become more difficult to manage from a transparency and probity perspective.

As outlined earlier, even if Council prepared a Policy that attempted to define "First Nations" for the purposes of surplus land eligibility it is suggested that it could still be challenged by a third party from a legal perspective.

Community Considerations

Community considerations on measures relating to policy change or other measures would need to consider:

Sensitivities regarding Native Title

Considered expert cultural advice would need to be sought regarding use of land by non-Traditional Custodians within any Native Title determination area

The risk of providing a platform for racism

A community perception that there is favour or preference to First Nations business or groups could be divisive or provide a platform for racism.

Summary

Council has a clear commitment to Reconciliation and the recognition and celebration of the Aboriginal history and culture of our area. This is demonstrated through strategic objectives and the current development of an Innovate Reconciliation Action Plan. Council staff regularly work with First Nations stakeholders in delivering cultural content for community. There is a clear willingness through these established relationships to work towards identifying the "best fit" to enable First Nations stakeholders to engage in cultural activities.

Recognising the above, even if all of the relevant considerations in this report are undertaken, and all views are considered, there is still potential for dissatisfaction with how the Council chooses to use community land for reconciliation purposes, including determining eligibility given sensitivities that can exist within and across First Nations communities as well as the broader community.

Best practice for success in establishing cultural use of space is that this be community led by First Nations stakeholders. It is fair to suggest that any approach by First Nations community with regard to use of Council land for cultural purposes would be well received by Council.

In light of the above, it is recommended that Council continue with its current reconciliation activities particularly through its continued participation in the Adelaide Hills Reconciliation Working Group to explore activities for a possible cultural space within the Council region. In doing so, there may be opportunities to better promote the availability of Council land and facilities for cultural purposes and to ensure that Council as a public authority is welcoming and open to approaches from First Nations stakeholders in regard to same. To that end, it is considered appropriate for Council to make an affirmative resolution regarding the existing opportunities and point 2 of the recommendation is provided for that purpose.

3. OPTIONS

Council has the following options:

- I. Council makes no change to current policies and practices as it relates to disposal of land (Recommended).
- II. To further consider Policy changes to provide preference to traditional custodians and other Aboriginal and Torres Strait Islander stakeholders who live, work or have a strong connection to the Adelaide Hills to purchase, lease or use vacant land at no cost to Council for land that is owned by Council or Crown Land under Council's care, control and management (Not Recommended).

4. APPENDIX

Nil

ADELAIDE HILLS COUNCIL ORDINARY COUNCIL MEETING Tuesday 27 June 2023 AGENDA BUSINESS ITEM

Item:	12.6
Responsible Officer:	Melissa Bright Manager Economic Development Community Capacity
Subject:	Stirling Business Association Three Year Funding Agreement
For:	Decision

SUMMARY

A separate rate for businesses in Stirling has been applied since 2005-06 and distributed to the Stirling Business Association (SBA) to carry out the activity of promoting and enhancing business viability, profitability, trade and commerce wihin the village.

To enable longer term planning, certainty for SBA and employment security for the project officers engaged to deliver on SBA's key projects it is proposed that a three year funding agreement be considered (refer to *Appendix 1*) in line with recent practice. The proposed funding would continue to be raised through a separate rate levied on businesses within the Stirling business precinct for each of the next three (3) financial years.

RECOMMENDATION

Council resolves:

- 1. That the report be received and noted.
- 2. That the three year funding agreement, as contained in Appendix 1, with the Stirling Business Association be approved and that the Chief Executive Officer be authorised to make any minor changes or variations to the Agreement before execution by both parties or during the life of the Agreement.
- 3. That the Chief Executive Officer be authorised to execute the Agreement on behalf of Council.
- 4. That the Chief Executive Officer be authorised to appoint a representative, who shall not be a member of the Stirling Business Association management committee, to attend regular meetings of the Association for the purposes of Annexure A of the Funding Agreement.

1. BACKGROUND

A separate rate for businesses in Stirling has been applied since 2005-06 to carry out the activity of promoting and enhancing business viability, profitability, trade and commerce. The separate rate excludes residential and government owned land and is levied on all properties:

- within the precinct known as the Stirling "Suburban Mainstreet Zone" (highlighted blue in the map below) and
- businesses fronting both sides of Mt Barker Road east of the Stirling "Suburban Mainstreet Zone" to Pine Street.



The amount raised is recommended to Council by the SBA (see support letter provided in *Appendix 2*) and traditionally the separate rate is included in the Annual Business Planning community consultation and decision making processes undertaken through the first half of each year, with the final decision made in June when the Council finalises and adopts its Annual Business Plan and Budget. In terms of the rate, Council also sets a maximum amount (top) and a minimum amount (tail) per property each financial year, which is also determined in consultation with SBA. The minimum contribution ensures all properties contribute a nominal amount reflecting a base contribution to the operations of SBA, while the maximum provides a reasonable cap to ensure a few property owners are not contributing an unreasonably higher share in proportion to the benefit they can expect to receive through SBA activities.

	Levy Amount	Minimum	Maximum
2005-06	\$35,000		\$1,500
2006-07	\$35,000		\$1,500
2007-08	\$40,000		\$1,500
2008-09	\$45,000		\$1,500
2009-10	\$45,000		\$1,500
2010-11	\$49,500		\$1,500
2011-12	\$70,000	\$225	\$2,000
2012-13	\$72,500	\$225	\$2,000
2013-14	\$75,250	\$235	\$2,075
2014-15	\$77,800	\$240	\$2,145
2015-16	\$85,000	\$240	\$2,145
2016-17	\$85,000	\$240	\$2,145
2017-18	\$85,000	\$240	\$2,145
2018-19	\$85,000	\$240	\$2,145
2019-20	\$95,000	\$240	\$2,145
2020-21	\$95,000	\$280	\$2,500
2021-22	\$95,000	\$284	\$2,538
2022-23	\$95,000	\$297	\$2,657
2023-24 (proposed)	\$110,000	\$305	\$3,000

A three year funding agreement was first approved at Council meeting 30 June 2020:

7.5 Stirling Business Association 3 year Funding Agreement 2020

Moved Cr Mark Osterstock S/- Cr John Kemp

129/20

Council resolves:

- 1. That the report be received and noted.
- 2. That the three year funding agreement, as contained in Appendix 1, with the Stirling Business Association be approved and that the Chief Executive Officer be authorised to make any minor changes or variations to the Agreement before execution by both parties or during the life of the Agreement.
- 3. That the Chief Executive Officer be authorised to execute the Agreement on behalf of Council.
- 4. That the Chief Executive Officer be authorised to appoint a representative, who shall not be a member of the Stirling Business Association management committee, to attend regular meetings of the association for the purposes of Annexure A of the Funding Agreement.

Carried Unanimously

2. ANALYSIS

Strategic Management Plan/Functional Strategy/Council Policy Alignment

Strategic Plan 2020-24 – A brighter future

Goal Objective E1 Priority E1.1	Economy Support and grow our region's existing and emerging industries Support and encourage a compelling reason for both local and international tourists to visit the Adelaide Hills.
Objective E3	Encourage, attract and retain a creative, talented and skilled workforce in our region.
Priority E3.3	Work with our local communities and businesses to create active, attractive and vibrant places.
Objective E4	Cultivate a clear, unique and consistent regional identity that can be leveraged to attract national and international attention.
Priority E4.2	Work with our communities and businesses to encourage co-ordinated and strategic regional projects that enhance and support the regional identity.
Priority E4.3	Support and encourage events that supports the region's identity and generates social, cultural and economic benefits.

To establish how best to support economic development in the region and to provide a basis for ongoing discussion with the region's business community, the Council adopted an *Economic Development Plan* (the "EDP") in February 2021.

Legal Implications

The Local Government Act 1999, Chapter 2, Section 7, Item (g) specifies one of the functions of a council to include:

(g) To promote its area and to provide an attractive climate and locations for the development of business, commerce, industry and tourism;

The *Local Government Act 1999*, Chapter 10, Part 1, Division 3, Section 154 outlines the conditions under which a separate rate can be levied.

While, strictly speaking, the decision contemplated in this report does not formally set the separate rate (that happens at the adoption of the Annual Business Plan and Budget) the approval of the proposed three year funding agreement effectively commits the Council to that course of action.

Risk Management Implications

Together with the Council's Strategic Plan, the preparation of the EDP recognises the role of Council in economic development. Not effectively implementing the strategies, risks limiting Council's influence in the local economy.

Supporting the SBA through this three year funding agreement will assist in mitigating the risk of:

Business support and development activities within Stirling that are uncoordinated, reactive and short-term focussed leading to suboptimal economic development outcomes.

Inherent Risk	Residual Risk	Target Risk
Medium (3D)	Low (2D)	Low (2D)

The EDP and the employment of the Economic Development team, who acts as a liaison between the Council and the SBA, are existing controls put in place to address the identified risk.

Financial and Resource Implications

Council currently has included a \$110,000 separate rate in its 2023-24 draft budget to be collected and allocated to the SBA. This amount is also included in each year of the *Long Term Financial Plan*. It should be noted that as the contribution is effectively an 'in and out' amount, any fluctuations from year to year do not affect the Council's overall financial position or sustainability.

> Customer Service and Community/Cultural Implications

Many of SBA's key activities are targeted towards improving communication and engagement between the village's businesses, local community, other levels of government and Council.

> Sustainability Implications

By working closely with SBA, Council is able to encourage economic sustainability that supports long-term economic growth without negatively impacting social, environmental, and cultural aspects of the community.

> Engagement/Consultation conducted in the development of the report

Consultation on the development of this report was as follows:

Council Committees:	Not Applicable
Council Workshops:	Annual Business Planning Workshops
Advisory Groups:	Not Applicable
External Agencies:	Kelledy Jones Lawyers
Community:	Stirling Business Association

Additional Analysis

The three year funding agreement is to enable longer term planning, employment security for the Project Officers engaged to deliver on SBA's key projects and to ensure transparent and accountable expenditure of public monies.

Members have recently received a draft Business Plan (see *Appendix 3*). Once finalised, this will be presented to Council by the SBA in the first quarter of 2023-24.

The Stirling Suburban Mainstreet Zone was previously known as the District Centre (Stirling) Zone. The change to the area is in name only. The letter from the SBA (see *Appendix 2*) includes a motion by members to extend the separate rate area to include Milan Tce. The eastern side of Milan Tce has always been included but it was hoped that the western side may be interested in becoming financial members. The Stirling Hospital declined an invitation from the SBA to be included as a member for reasons that have recently become more apparent.

3. OPTIONS

Council has the following options:

- I. To approve the three year funding arrangement (Recommended)
- II. Postpone approval, pending further discussion (Not Recommended), or
- III. To not approve the three year funding arrangement (Not Recommended).

4. APPENDICES

- (1) Draft Three Year Funding Agreement
- (2) Supporting letter from SBA
- (3) Draft SBA Business Plan

Appendix 1

Draft Three Year Funding Agreement





FUNDING AGREEMENT

BETWEEN

STIRLING BUSINESS ASSOCIATION (69 540 077 678)

AND

ADELAIDE HILLS COUNCIL (ABN 23 955 071 393)

1 JULY 2023

PARTIES

ADELAIDE HILLS COUNCIL of 63 Mount Barker Road, Stirling SA 5152 (Council)

STIRLING BUSINESS ASSOCIATION of PO Box 187, Stirling SA 5152 (Recipient)

BACKGROUND

- A. The Recipient operates within the Council's area and since 2005 has applied for the Funding from the Council.
- B. The Council has agreed to provide the Funding to the Recipient on the terms and conditions set out in this Agreement.
- C. The Recipient has agreed to the terms and conditions of this Agreement.

THE PARTIES AGREE AS FOLLOWS:

1 Interpretation

1.1 Introductory

In the Agreement, unless the contrary intention appears:

- 1.1.1 a reference to this Agreement is a reference to this document;
- 1.1.2 words beginning with capital letters are defined in clause Error! Reference source not found.;
- 1.1.3 a reference to a clause, schedule or annexure is a reference to a clause in, or, or schedule or annexure to, this Agreement; and
- 1.1.4 a reference to an Item is a reference to an item in the Schedule.

1.2 Defined Terms

In this Agreement:

- 1.2.1 **Commencement Date** means 1 July 2023.
- 1.2.2 **Funding** means the amount set out in Error! Reference source not found..
- 1.2.3 **Funding Requirements** means the requirements for the Recipient set out in the document contained in **Annexure A**.
- 1.2.4 **Insurances** means those insurances set out in **Item 2**.
- 1.2.5 **Policies** means the policies of the Council as published, and amended from time to time, on the Council's website.
- 1.2.6 **Purpose** means the purpose set out in **Item 3**.

1.2.7 **Term** means the term set out in **Item 4**.

2 Funding

- 2.1 In accordance with the *Local Government Act 1999*, a council may declare a separate rate on rateable land within a part of the area of the council for the purpose of planning, carrying out, making available, supporting, maintaining or improving an activity that is, or is intended to be, of particular benefit to the land, or the occupiers of the land, within that part of the area, or to visitors to that part of the area.
- 2.2 The funding amount payable to the Recipient is equal to the amount raised through the separate rate. Any assistance provided to rate payers through rate remissions will be passed on to the Recipient.
- 2.3 In consideration of the Recipient:
 - 2.3.1 fulfilling the Funding Requirements;
 - 2.3.2 complying with the terms and conditions of this Agreement; and
 - 2.3.3 only using the Funding for the Purpose;

the Council will pay the Funding to the Recipient in the manner set out in Item 5.

3 **Recipient obligations**

- 3.1 The Recipient must render a valid tax invoice to the Council at least 10 Business Days prior to each of the dates set out in **Item 5** for the payment of the Funding.
- 3.2 The Recipient must perform the Funding Requirements competently and promptly and in accordance with timelines and principles set out in this Agreement, as well as any correspondence between the Parties in relation to the Funding.
- 3.3 The Recipient must provide the Council with all information regarding the expenditure of the Funding as and when reasonably required by the Council, and not less than quarterly, including cash flow statements and acquittal reports.
- 3.4 The Recipient must provide its annual report and audited financial statements to the Council within 14 days of being approved by its members, board or management committee (as applicable).
- 3.5 The Recipient must fulfil the Funding Requirements at its own risk.
- 3.6 The Recipient may, on an annual basis, submit amendments to the Funding Requirements which may be accepted or refused at the Council's absolute discretion. Upon acceptance by Council, the amendments will form part of the Funding Requirements. The Council may withhold payment of the Funding until the amendments to the Funding Requirements have been agreed.
- 3.7 If the Funding is not completely expended during the Term, or not expended in accordance with the Funding Requirements or for the Purpose, the unexpended portion of the Funding must (at the Council's absolute discretion):

- 3.7.1 be returned to the Council; or
- 3.7.2 credited in the Council's favour for any future contracts entered into between the parties.
- 3.8 The Recipient must comply with applicable licences, laws and industry standards, as well as the policies and reasonable requests of the Council during the Term.
- 3.9 The Recipient must maintain the Insurances and any other insurances required by law. On request, the Recipient must provide certificates of currency to the Council prior to the Commencement Date and on each anniversary of the Commencement Date during the Term.
- 3.10 The Recipient must indemnify the Council against all claims in respect of loss or damage to property, or death or injury to any person, caused or contributed to by the Recipient (or its employees, contractors or agents). The indemnity is reduced to the extent the Council contributed to the event. This clause 3.10 survives the termination of this Agreement.

4 Goods and Services Tax

- 4.1 In this clause an expression defined in the *A New Tax System (Goods and Service Tax) Act* 1999 has the meaning given to it in that Act.
- 4.2 If a party makes a supply under or in connection with this Agreement in respect of which GST is payable, the consideration for the supply is increased by an amount equal to the GST payable by the supplier on the supply.
- 4.3 A party need not make a payment for a taxable supply under or in connection with this Agreement, until it receives a tax invoice for the supply.

5 Breach

- 5.1 The Council may terminate this Agreement if the Recipient breaches a material term of this Agreement, or if the Recipient, in performing the Purpose, causes reputational damage to the Council (as reasonably determined by the Council).
- 5.2 If the Council requires the Recipient to remedy a breach of this Agreement, and the Recipient does not do so within the time specified by the Council, the Council may suspend all or any payments, remedy the breach at the Recipient's cost using Council employees or other contractors, terminate this Agreement, and/or pursue other legal remedies.
- 5.3 The Council may also terminate this Agreement if the Recipient becomes externally administered, insolvent, or actions are taken to wind up the Recipient.
- 5.4 Upon termination of this Agreement for any breach by the Recipient, the Recipient must return any portion of the Funding which has been expended or otherwise allocated at the date of termination, within 14 days of termination of this Agreement.

6 **Dispute resolution**

6.1 If any dispute or disagreement arises between the parties in connection with this

Agreement, they agree to undertake to use all reasonable endeavours, in good faith, to settle the dispute or disagreement by negotiation between representatives nominated by each party.

- 6.2 In the event that negotiations do not resolve the dispute within one calendar month, a mediator agreeable to both parties may be engaged to seek a resolution. If the parties cannot agree upon a mediator, the mediator will be appointed by the President or Acting President of the Law Society of South Australia. The cost of the mediator will be borne equally by the parties.
- 6.3 Nothing in this Agreement is intended to limit either party's right to seek a legal remedy for any dispute that arises.
- 6.4 The parties agree that matters arising out of any conflict must be kept confidential.
- 6.5 Irrespective of any dispute, each party will continue to perform its obligations under this Agreement.

7 General obligations

- 7.1 The Recipient must keep confidential any information of a confidential nature supplied by the Council to the Recipient in connection with this Agreement.
- 7.2 The Recipient consents to disclosures by the Council to members of the public as required by it in compliance with *the Freedom of Information Act 1991* (SA). For the purposes of that Act, there are no confidential sections.
- 7.3 The Recipient must not sub-contract or assign this Agreement or any right under it, without the expressed consent of the Council.
- 7.4 Each party will bear their own costs in relation to the negotiation, preparation and execution of this Agreement.
- 7.5 A reference to a party includes its executors, administrators, successors and permitted assigns.
- 7.6 If any part of this Agreement is, or becomes, unenforceable or void, or if the Agreement would, if any part were not omitted, be or become unenforceable or void, that part will be severable without affecting the remainder of this Agreement, and the Agreement will be read and interpreted as if the part were not contained in it.
- 7.7 This Agreement is the entire agreement about its subject matter.
- 7.8 Notices and waivers under this Agreement, and amendments of this Agreement, must be in writing.
- 7.9 The Council enters into this Agreement as a council under sections 7 and 36 of the *Local Government Act 1999* and not in any other capacity under that Act or otherwise. This Agreement does not preclude or pre-empt the exercise by the Council of any other regulatory or statutory power or function.
- 7.10 The Recipient acknowledges and agrees that by entering into this Agreement the Recipient will be deemed to be a public authority for the purposes of the *Independent*

Commissioner Against Corruption Act 2012 (ICAC Act).

- 7.11 The Recipient acknowledges the Funding, collected by way of a separate rate in accordance with the Local Government Act 1999, is public money. In which case, it has an obligation to ensure that any decisions made with respect to the acquittal of the Funding is made in a transparent, informed and accountable manner.
- 7.12 The Council does not warrant or otherwise provide any assurance that this Agreement, and any written communication under this Agreement will be kept confidential and nor will such:
 - 7.12.1 qualify as an exempt document under the Freedom of Information Act 1991; or
 - 7.12.2 if recorded in minutes of the Council kept under the *Local Government Act 1999*, can or will be prevented from being made publicly available under that Act.
- 7.13 The Recipient acknowledges and agrees that in entering into this Agreement, its Purpose will be deemed to fall within the jurisdiction of the *Ombudsman Act* 1972 and it is obliged to comply with that Act, and any direction or requirement issued by the Ombudsman.
- 7.14 This Agreement does not create a relationship of employer and employee, agency, joint venture or partnership between the Council and Recipient.
- 7.15 This Agreement is governed by the laws of South Australia and the parties submit to the exclusive jurisdiction of the courts of South Australia and the Adelaide registries of the Australian Federal Courts.

EXECUTION

Executed by the parties as an Agreement:

EXECUTED on behalf of **ADELAIDE HILLS COUNCIL** ABN 23 955 071 393 under delegated authority

by in the presence of:

Signature of Witness

Authorised Delegate

Name of Witness

Position

THE COMMON SEAL OF THE STIRLING BUSINESS

ASSOCIATION INC ABN 69 540 077 678 was affixed in accordance with the Rules of the Association in the presence of:

Signature of Authorised Office Bearer	Signature of Authorised Office Beare
ame of Authorised Office Bearer	Name of Authorised Office Bearer
	Date

SCHEDULE			
Item 1	Funding	That which is raised through the separate rate up to a maximum amount of \$110,000 (GST exclusive) per annum.	
Item 2 Insurances		Public Liability - \$20 million per claim	
		Professional Indemnity - \$0.5 million per claim	
Item 3 Purpose		In accordance with 2.1, the Recipient is funded to provide a well governed representative organisation for business within Stirling.	
		The Funding is to be advanced to the Recipient to support the following objectives:	
		 Represent the views of the Stirling business community; Facilitate a shared vision for the Village and collaborate with key stakeholders to realise the vision; Further the economic development of the Village and encourage further investment in the Village; Oversee key marketing, promotion and communication activities; Build relationships among the Village business community, community groups, Council and other levels of Government; and Apply governance practices that underpin a resilient and representative organisation. 	
Item 4	Term	1 July 2023 to 30 June 2026	
ltem 5 Payment Funds		2023/24 \$110,000 by 30 September 2023, upon receipt of a tax invoice and resolution of the acquittal responsibilities from the preceding financial year.	
		2024/25 \$110,000 by 30 September 2024, upon receipt of a tax invoice and resolution of the acquittal responsibilities from the preceding financial year.	
		2025/26 \$110,000 by 30 September 2025, upon receipt of a tax invoice and resolution of the acquittal responsibilities from the preceding financial year.	

ANNEXURE A – DELIVERABLES

The Council will fund this Funding Agreement through a separate rate levied on all properties within the precinct known as the District Centre (Stirling) Zone and properties fronting both sides of Mt Barker Road east of the District Centre (Stirling) Zone to Pine Street, excluding land attributed a land use category 1 (residential) and government owned land.

SBA will execute and maintain the following documentation:

- Annual report on the performance of SBA in relation to its obligations under this Agreement by reference to the Purpose
- Annual Business Plan outlining the proposed activities for the forthcoming year and the proposed annual budget
- Audited accounts for the previous financial year and proof that it has been circulated to all levy paying businesses (not just AGM attendees)
- Certificates of currency for the insurances required under the agreement
- Organisational documentation and on-going records and reporting in accordance with the requirements of the Associations Incorporation Act 1985 (SA)
- Evidence of governance training undertaken by the Board Executive during the term of the agreement.

The Council will appoint a non-voting representative for regular attendance at meetings, which must be held on at least 8 occasions in any year (commencing on the Commencement Date) during the Term.

In the final year of the Funding Agreement the Recipient will seek endorsement at its AGM for the amount to be raised through the separate rate and advise Council in writing no later than 30 September 2025. A new Funding Agreement will be drafted and Council approval for the proposed amount will be included in the Annual Budget Process.

PERFORMANCE CRITERIA

The Performance Criteria may be updated from time to time to reflect changes in priority areas, in writing, jointly signed by the Chief Executive Officer of the Council and the Chairperson of the Recipient.

The parties currently agree the following performance criteria:

• The Recipient must ensure that its organisational documentation is up-to-date and the activities of the Recipient comply with the requirements of the Associations Incorporation Act 1985 (SA) (the Associations Act)

Target Measure: Providing Council with an updated Constitution and demonstrating on-going compliance with the record-keeping and reporting requirements of the Associations Act as requested by the Council from time to time.

• Annual business planning and annual budgeting.

Target Measure: Presentation to Council on the current status and progress of key strategies and initiatives and proposed plans and projects for the future on or before 1 August 2023, and otherwise within one calendar month of each anniversary of the Commencement Date.

• The Board Executive undergo governance training for not-for-profit associations, and to maintain current governance knowledge relevant to the business of Recipient.

Target Measure: Providing Council with evidence of completed training undertaken within during the Term, or within the two (2) year period immediately before the Commencement Date.

Appendix 2 Supporting letter from SBA



3rd February, 2023

Re: 2023-26 SBA Funding Agreement

Attention: Terry Crackett

Re: Stirling Business Association Levy Increase

The SBA committee would like to advise you that two if the three motions were approved by the Stirling Business Association members at a Special General Meeting held on Wednesday18th January 2023.

In order to progress the endorsed Business Plan for the 23-24 FY and beyond the SBA request that Adelaide Hills Council increase the special levy where the maximum will increase by \$500 per financial year (to (\$3,000) and the minimum by \$25 per financial year (to \$305) with the aim of increasing the annual special levy to \$110,000.

The following extract relates to item 3 of the (included) minutes under the heading of 'Discussion' presented by Simon Jones.

Simon clarified that voting items were to be considered separately and would be voted on individually. \$111.000 for the 2023-2024 year would be achieved by voting item one being passed, increasing the maximum and minimum levy amounts. If item two is passed the total amount will be spread amongst more members, therefore decreasing the amount paid by some members. If item three is passed the levy will increase for 2024-2025 and again for 2025-2026.

Simon Jones put forward the voting items, read out by Kirsten Hawthorn on his behalf. A full copy of minutes is to accompany this letter. A summary of the voting items and outcomes as follows:

Item 4.1

The special levy maximum will increase by \$500 per financial year (to (\$3,000) and the minimum by \$25 per financial year (to \$305) increasing the annual special levy to \$110,000. **9 for, 3 against, 1 abstain. Item passed.**

Item 4.2

The special levy area will expand to include Milan Terrace and will apply to all properties within the District Centre (Stirling) Zone and businesses fronting both side of Mount Barker Road east of the District Centre (Stirling) Zone to Pine Street and Snows Road.

12 for, 1 against, 0 abstain. Item passed.*

Item 4.3

The special levy will increase annually at the same rate as Adelaide Hills Council rate rises. *Grahame presented the proxy form from Laura Goldsmith during this voting item.* **0 for, 14 against, 0 abstain. Item not passed.**

*The SBA continue to engage in discussions with businesses that will be impacted by this decision. The SBA does not currently have endorsement from businesses include in the expanded area. Communication has been provided to all members that voting items require AHC endorsement.

Yours sincerely Simon Jones SBA Chairperson

Appendix 3

Draft SBA Business Plan

Stirling Business Association Business Plan 2023-2024





Vision

A prosperous future for Stirling's businesses and the community,

Mission

We are the voice of the business comptunity and advocate for positive future direction and opportunities.

Goal

o create and foster a vibrant, sustainable and diverse village econcimy.

Purpose

To provide leadership and solutions supporting positive business outcomes.

> We represent the business community through advocacy, networking and information sharing.
Chair's Report



On behalf of the Stirling Business Association Inc. it is my pleasure to present the business plan strategy and budget for 2023-2024.

Although this document outlines the year ahead, I would like to take this opportunity to acknowledge the recent work of the SBA. There has been a considerable effort by the committee and support staff to deliver a more robust association with planning and governance underpinning much of our efforts. You will find these pages reflect the outcomes of this work which will support the SBA delivering for its members in the years to come.

This year will mark the tenth anniversary of our award winning market, Stirling Laneways. Although Laneways has experienced a number of significant setbacks in the past year we are confident it will continue to be a strong economic driver for our Village. This event is operationally cost neutral and is one of the key factors keeping Stirling at the forefront of people's minds as a destination to visit. Stirling Laneways is one of the top searches for Adelaide Hills Tourism and has a whopping 400,000 google map listing searches, it is difficult to attain the exact economic benefit for Stirling however these statistics, the significant crowds we see at each event and the anecdotal feedback from many that return suggest it is paramount to the continued success of our Village.

With the planning mapped out we hope to see more tangible outcomes for our members this year. Some of the highlights we have outlined in this plan included educational and training opportunities, more street lighting, a brand review and a range of activities to engage our community.

While there have been a few businesses closing in the village, including all but two of our banks, we have seen tenants quick to take up new leases with tenancy rates continuing to remain over 95%, we attribute this to the strong sense of confidence businesses have in Stirling as a retail and professional centre.

I would like to thank the Adelaide Hills Council for its ongoing support, its openness to discussions and shared goals for the village. The SBA looks forward to working closely with AHC on further enhancements to the village and its vibrancy.

It goes without saying that challenging economic times are having an impact on our members and we plan to continue to support our community in the best way we possibly can.

Simon Jones SBA Chair

Meet Our Committee



Simon Jones Chairperson



Mark Cambridge Dept. Chair & Secretary



Amanda Prance Treasurer



Nathanael Rowett Committee Member



Sarah Burchell Committee Member



Maura Neeson Committee Member



Marcus Booth-Remmers Committee Member



Brett Matthews Committee Member



Paul Wright Committee Member



Michael French Committee Member



Support Staff



Cassandra Preece Marketing & Projects



Kirsten Hawthorn Admin



Anya McNicol-Windram Stirling Laneways

Stirling Snapshot

Business Types



Get to know Stirling

- Population 3,100
- 52% female
- Children (22%) and elderly (19%)
- 3.3% unemployment rate
- 9.5% renting
- More than 50% visit Stirling every day or every second day
- 65% food shopping first reason for visiting
- 46% retail second reason for visiting
- 25% hospitality OR services
 third reason for visiting
- 47% eat out in Stirling rather than elsewhere
- Convenient access to Adelaide
- Highly skilled workforce
- Enviable lifestyle
- Friendly local people



Membership & Funding

Membership of the SBA is automatic for all landowners and traders within the Stirling District Centre.

Governed by the Local Government Act 1999 (the Act) and at the direct request of the Stirling business community, the Adelaide Hills Council commenced a valuationbased charge on all landowners and traders within the Stirling District Centre in the 2005-06 FY. Excluding residential and government owned land the separate rate is now levied on all properties:

- within the District Centre (Stirling) Zone and
- businesses fronting both sides of Mount Barker Road east of the District Centre (Stirling) Zone to Pine Street.

The amount raised is recommended to Council every three years by the SBA and, as legislatively required, is included in the Annual Business Planning for community consultation and decision making processes undertaken through the first half of each calendar year. The final decision is made every June when the Council finalises and approves its Annual Business Plan and Budget.



Membership & Funding

	Levy Amount	Minimum	Maximum
2005-06	\$35,000		\$1,500
2006-07	\$35,000		\$1,500
2007-08	\$40,000		\$1,500
2008-09	\$45,000		\$1,500
2009-10	\$45,000	128	\$1,500
2010-11	\$49,500		\$1,500
2011-12	\$70,000	\$225	\$2,000
20 <mark>12-13</mark>	\$72,500	\$225	\$2,000
201 <mark>3-14</mark>	\$75,250	\$235	\$2,075
2014-15	\$77,800	\$240	\$2,145
2015-16	\$85, <mark>000</mark>	\$240	\$2,145
2016-17	\$85,000	\$240	\$2,145
2017-18	\$85,000	\$240	\$2,145
2018-19	\$85,000	\$240	\$2,145
2019-20	\$95,000	\$240	\$2,145
2020-21	\$95,000	\$280	\$2,500
2021-22	\$95,000	\$284	\$2,538
2022-23	\$95,000	\$297	\$2,657
2023-24	\$110,000	\$305	\$3,000

Our Association is representative of our members

Concept 1. An	effective	Association
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Outcomes	Actions	Measures
1.1 Best practice performance and governance	1.1.1 Our governance policies and processes are robust	Reviewed regularly and updated. Committee members are informed.
1.2 Focussed Annual Plan	1.2.1 Our annual plan is developed and reviewed in consultation with our membership.	Our plan aligns with the agreed direction of our members.
1.3 A broad based representative Committee	1.3.1 Our committee roles are open to all business sectors.	All members encouraged to become involved.
	1.3.2 We engage with our members and other stakeholders through various forms of digital, door to door, meetings and events.	Communication strategies including digital, printed format, meetings and events implemented.
	1.3.3 We proactively seek engagement with all levels of government, their agencies and other identified organisations.	We provide feedback to our members on a regular basis of engagements and outcomes.
1.4 A healthy, growing association	1.4.1 Growing our membership locally	Membership numbers increasing.

We are building capacity and capability



Our Village is a desired location to visit, live and work



Our Village is a desired location to visit, live and work. Continued....



Our Village is a desired location to visit, live and work.





Our Village is a desired location to visit, live and work.





Budget

Anticipated Income

2023-24 Income	\$
AHC Levy	\$110,000
Voluntary Membership (Friends of the SBA)	\$2,000
StirliIng Laneways	\$47,832
Stirling Laneways Sponsorship	\$7,000
TOTAL	\$166,832

Financial Outlook - Operating Expenses

Account	Expenditure	\$Bank
Accounting & Bookkeeping	\$1,000	
Placemaking (Art & Culture)	\$5,000	
Bank Fees	\$144	
Collaterai	\$10,000	
Administrator (Consultant)	\$3,000	
Marketing & Projects (Consultant)	\$27,000	
Laneways Operational (Consultants)	\$44,196	
Entertainment	\$21,600	
Member Event - Activations	\$12,000	
Member Event – End of Year Celebration	\$7,000	
Gifts (outgoing staff + Memorial Wreaths)	\$500	
Advertising	\$19,200	
Committee Meeting	\$2,000	
Sub-Committee Meetings	\$1,100	
Office Expenses	\$500	
Sponsorship Christmas Pageant	\$2,500	
Mainstreet Tree Lighting	\$30,000	
Subscriptions	\$2,000	
Training & Education	\$5,000	
Trailer Expenses	\$5,000	
Insurance	\$3,000	
Total Expenses	\$201,740	\$70,000
Net Profit/ Loss	-\$34,908	\$35,092



ADELAIDE HILLS COUNCIL ORDINARY COUNCIL MEETING Tuesday 27 June 2023 AGENDA BUSINESS ITEM

Item:	12.7
Responsible Officer:	Natalie Armstrong Director Development and Regulatory Services Development and Regulatory Services
Subject:	Dog & Cat Holding Facility
For:	Decision

SUMMARY

Each year, the Council sets CEO Performance Targets. For the 2022-23 Financial Year, the Council resolved on 26 July 2022 to adopt the following CEO Performance Targets:

12.9	Pro	posed CEO Performance Targets 2022-2023	
	Mo	ved Cr Chris Grant	
	S/- (Cr Mark Osterstock 191/22	2
	Cou	incil resolves:	
	1.	That the report be received and noted	
	2.	To adopt the 2022-23 CEO Performance Targets as per <i>Appendix</i> 1 and summarised below.	d
		Target 1 – Fabrik Redevelopment	
		Target 2 – User Pays Bin Collection Study	
		Target 3 – Savings Strategies	
		Target 4 – Gumeracha Library Upgrade	
		Target 5 – New Dog and Cat Facility	
		Target 6 – Central Irrigation System	
		Target 7 – Unformed Roads Review	
	3	Carried unanimously	1

The detail for Target 5 – New Dog and Cat Facility is below:

New Dog and Cat Facility

Complete Scoping Study and present options to Council Members for impounding dogs and cats, including the option of upgrading the current holding facility at Heathfield.

Outcomes from the studies are to inform November 2022 LTFP and subsequent budget considerations.

In the 2022-23 Financial Year, Council staff commenced a process to scope options to improve the Council's facilities to hold both dogs and cats who are seized or found roaming at large. As the Council's *Animal Management Plan* was due for review, broad community consultation was undertaken to obtain feeback from our community on both the *Animal Management Plan* and expections on the holding of dogs and cats.

Due to the recent advice from both the RSPCA and Animal Welfare League (AWL) that they are highly unlikely to be able to take animals from Adelaide Hills Council as they are at capacity, there is a more immediate need to address Council's existing facility to create capacity to hold dogs for longer if they are unable to be returned home and are unable to be taken by either the RSPCA or AWL for rehoming, and to hold cats.

This report addresses an overview of the complex issues and provides some recommendations to deal with the immediate need as well as future planning.

RECOMMENDATION

Council resolves:

- 1. That the report be received and noted.
- To commit a portion of the capital funding included in the 2023-24 Annual Business Plan for a New Dog and Cat Facility, to make upgrades to the current facilities at Heathfield to provide immediate additional capacity to hold dogs and cats whilst medium to long term options are further explored.
- 3. To delegate to the CEO and Mayor to write to both the Local Government Association and the Dog & Cat Management Board advocating for their leadership to develop a solution to the current issues impacting the whole of the Local Government sector in relation to the housing and rehoming of dogs and cats.
- 4. To delegate to the CEO (or his delegate) to commence formal discussions with Council's immediate adjoining Councils, or other Councils or stakeholders, to investigate options for a regional solution should there be no solution put forward by either the Local Government Association or the Dog & Cat Management Board.

1. BACKGROUND

Each year, the Council sets CEO Performance Targets. For the 2022-23 Financial Year, the Council resolved on 26 July 2022 to adopt the following CEO Performance Targets:

12.9 Proposed CEO Performance Targets 2022-2023

Moved Cr Chris Grant S/- Cr Mark Osterstock

191/22

Carried unanimously

Council resolves:

- 1. That the report be received and noted
- 2. To adopt the 2022-23 CEO Performance Targets as per *Appendix* 1 and summarised below.

Target 1 – Fabrik Redevelopment Target 2 – User Pays Bin Collection Study Target 3 – Savings Strategies Target 4 – Gumeracha Library Upgrade Target 5 – New Dog and Cat Facility Target 6 – Central Irrigation System Target 7 – Unformed Roads Review

The detail for Target 5 – New Dog and Cat Facility is below:

New Dog and Cat Facility

Complete Scoping Study and present options to Council Members for impounding dogs and cats, including the option of upgrading the current holding facility at Heathfield.

Outcomes from the studies are to inform November 2022 LTFP and subsequent budget considerations.

In the 2022-23 Financial Year, Council staff commenced a review of the Council's *Animal Management Plan* which has included broad community consultation, including seeking information on what our communities expectations are for holding roaming dogs and cats.

Under the *Dog and Cat Management Act 1995* ("Act"), councils have a responsibility and obligation for seizing or impounding dogs, with the animals to be held in an approved holding facility for a minimum of 72 hours. Following that 72 hour period, traditionally dogs that have not been returned to their owners are sent to either the RSPCA or AWL for assessement for rehoming. There is a cost associated with Council providing a dog to these rehoming facilities.

Whilst not yet legislatively required, Council also collects cats that have been caught roaming at large. With no facility of its own, Council staff place the cats with a third party provider to hold for the mandatory 72 hour period and then assess for rehoming. A cat at this facility costs Council \$25 per day.

Council currently has a small holding facility at the Heathfield Depot which can house a maximum 4 dogs at a time. There is no cat holding facility at this time. (*Appendix 1*)

The RSPCA has advised that they are no longer able to take dogs from AHC as they are at capacity. They continue to take dogs from 3 councils that they have particular arrangments with.

AWL advised in early June that they are also no longer taking dogs from AHC as they are at capacity. They continue to take dogs from some councils that they have particular arrangements with.

In the 2022-23 financial year, Council staff commenced a process to scope options to either improve and upgrade the Council's facilities to hold both dogs and cats who are seized or who are found roaming at large. This process has considered options to upgrade the existing facility at Heathfield and also to consider a new facility which may, or may not, be located at Heathfield.

Due to the recent advice from both the RSPCA and AWL that they are highly unlikely to be able to take animals from Council as they are at capacity, there is a more immediate need to address Council's existing facility to create capacity to hold dogs for longer (if they are unable to be returned home and are unable to be taken by either the RSPCA or AWL for rehoming) and also accommodate the holding of cats.

2. ANALYSIS

Strategic Management Plan/Functional Strategy/Council Policy Alignment

Strategic Plan 2020-24 – A brighter future

othategie han 2020		
Goal 1	A functional Built Enviroment	
Objective B4	Sustainable management of our built assets ensures a safe, functional and well serviced community.	
Priority B4.3	Ensure Counci owned or managed assets, including staff accommodation, are functional and adaptive to meet service requirements.	
Goal 5	A progressive Organisation	
Objective O5	We are accountable, informed, and make decisions in the best interests of the whole community.	
Priority O5.2	Make evidence based decisions and prudently assess the risks and opportunites to our community before taking action.	

Legal Implications

Pursuant to section 26 of the *Dog and Cat Management Act 1995*, the Council has certain responsibilities in relation to seizing and holding animals as set out below:

26-Council responsibility for management of dogs and cats

- (1) Subject to this Act, each council is required to administer and enforce the provisions of this Act relating to dogs and cats within its area and for that purpose must—
 - (a) maintain a register of dogs containing the information required by the Board (which may be kept in the form of a computer record); and
 - (ab) ensure that the Board is provided with information contained in the register as required by the Board from time to time; and
 - (ac) maintain such other registers as may be required by the Board; and
 - (ad) make the registers kept under the Act available for inspection by members of the public in accordance with any guidelines issued by the Board; and
 - (ae) if guidelines issued by the Board so require, limit inspection of a register, or part of a register, kept under the Act by members of the public; and
 - (b) appoint a suitable person to be Registrar; and
 - make satisfactory arrangements for issuing and replacing certificates of registration and registration discs; and
 - (d) appoint at least 1 full-time authorised person or make other satisfactory arrangements for the exercise of the functions and powers of authorised persons; and
 - (e) make satisfactory arrangements for the detention of dogs seized under this Act (and may, but need not, make such arrangements for cats seized under this Act); and
 - (f) make satisfactory arrangements for fulfilling other obligations under this Act.
- (1a) Without limiting subsection (2), the arrangements referred to in subsection (1)(e) may consist of nominating a facility approved by the Board at which dogs or cats may be detained.
- (2) The arrangements made by a council under this section must be satisfactory to the Board.
- (3) Money received by a council under this Act must be expended in the administration or enforcement of the provisions of this Act relating to dogs and cats.
- (4) Each council must keep separate accounts of money received under this Act and of money expended in the administration and enforcement of the provisions of this Act relating to dogs and cats.
- (5) A council must pay into the Fund the percentage fixed by regulation of the dog registration fees received by the council.
- (6) Councils may charge-
 - (a) fees for the provision of extracts from registers kept under this Act; and
 - (ab) fees for the receipt and management of information relating to a register contemplated by subsection (1)(ac); and

The Council is required to hold an impounded animal for a minimum of 72 hours at an approved holding facility before options can be considered for assessment for rehoming.

The Dog and Cat Management Board has released a *Guideline for Council facilities for the detention of dogs and cats under the Dog and Cat Management Act 1995*.

Risk Management Implications

The immediate upgrade to expand facilities at the Heathfield Depot will assist in mitigating the risk of:

Inability to hold dogs due to no capacity at the Council facility leading to breach of legislative obligation.

Inherent Risk	Residual Risk	Target Risk
Extreme	Extreme	Medium

Inabaility to move dogs onto a third party provider after the 72 hour hold period leading to capacity and animal welfare concerns.

Inherent Risk	Residual Risk	Target Risk
High	High	Medium

Insufficient facility to hold dogs longer than 72 hours leading to poor animal welfare.

Inherent Risk	Residual Risk	Target Risk
Extreme	Extreme	Medium

No facility to hold cats on-site leading to reliance on third party provider to hold cats.

Inherent Risk	Residual Risk	Target Risk
Medium	Medium	Medium

The exploration and advocacy for an alternate region and sector wide approach or facility will assist in mitigating the risk of:

No longer term plan to hold and rehome animals leading to inability to meet legislative obligations, poor animal and staff welfare.

Inherent Risk	Residual Risk	Target Risk
Extreme	Extreme	Low

The identified risks and proposed mitigation actions are new actions specific to this issue with some urgency to resolve the immediate risks to legislative obligations and animal welfare.

Financial and Resource Implications

The Council has made provision in the Long Term Financial Plan over the next 2 years of a total of \$461,000 with \$200,000 of that proposed in the 2023-24 Annual Business Plan.

Immediate works to create capacity at the Heathfield Depot to meet the short term needs will be in the vicinity of \$50,000 - \$80,000 and can be accommodated in the proposed 2023-24 FY budget.

A scope design of a new larger holding facility at Heathfield (or elsewhere) was undertaken in mid 2020 with a estimated cost of \$310,650 to build a new building with capacity for 4 dogs (future capacity for an additional 6 dogs), 10 cats (future capacity for an additional 5

cats) plus 2 outdoor runs, food preparation, storage and staff workspace (*Appendix 2*). With the increases in the construction market since 2020, the estimated build cost is more likely to be closer to \$600,000. It is proposed to progress discussions with immediate neighbouring councils to explore options for a region holding facility prior to any decisions being made to progress this option.

It is noted that under the current arrangements with the Council's third party provider for cat boarding, a cost of \$25 per day per cat is charged. The Council currently has 4 cats being held with this provider at \$100 per day.

Costs charged by the RSPCA to take a dog has previously been \$368.50 but is now \$1050.00 if they are in a position to take the dog.

Costs charged by AWL to take a dog is \$282.44 if they are in a position to take a dog.

These operational costs are included in the Council's operating budget for these services.

Customer Service and Community/Cultural Implications

A summary review of the feedback obtained from the community consultation in relation to the Animal Management Plan confirms the importance the community places on the welfare of dogs and cats and their desire for well kept animal facilities such as dog parks and the pound. A workshop will be held with full details of the community feedback received in conjunction with the draft review of the Council's Animal Management Plan. A total of 546 responses were received in this consultation. A summary of the feedback in relation to pound facilities is attached in *Appendix 3*.

The clear expectation of our community is that lost dogs and cats are held in facilities that ensure the wellbeing and welfare of the animal and are close to the community for ease of return to their homes. There are somewhat mixed views about whether that should be a Council owned/run facility or some other arrangement.

In our Council area, the majority of impounded dogs are returned to their homes however the majority of cats are not claimed and remain with the third party provider for assessment for rehoming.

Sustainability Implications

The recent position of the RSPCA and AWL demonstrates that the current model is unsustainable for local government.

The current situation leaves the Council, along with many other councils, at risk of being unable to meet their legislative obligations and unable to provide appropriate animal welfare outomes.

> Engagement/Consultation conducted in the development of the report

Management Plan review.

Consultation on the development of this report was as follows:

Council Committees: Council Workshops: Advisory Groups:	Not Applicable Not Applicable Not Applicable
External Agencies:	Advice has been sought from both the LGA and DCMB in respect to this issue, with neither providing a response that provides any certainty as to how the sector will be supported to find a solution. Current engagement directly with the sector is occurring at the time of writing this report.
Community:	Community consultation was undertaken as part of the Animal

Additional Analysis

This financial year, Council has picked up 75 dogs, with 30 of those needing to be impounded, with only 4 dogs needing to be taken to the RSPCA for assessment for rehoming. The Council picked up 35 - 40 cats, with 26 of those impounded cats referred on to a third party for assessment for rehoming and only 2 returning to their original homes.

Serious consideration has been given to solutions to provide greater capacity and facility at the Heathfield site to meet the immediate need. This solution includes using portable structures, such as shipping containers, to provide capacity to hold cats and additional dogs. Fenced space can be created to enable dogs to leave their pens to have time in a run yard. This assists to manage the welfare change witnessed in dogs held in confined pens for greater than 72 hours.

The City of Tea Tree Gully and the City of Salisbury have recently partnered to build a joint holding facility at Pooraka. This facility, to which both councils contributed, recently opened. The facility has capacity to hold up to 26 dogs at one time, however no cat holding facilities have been included as yet. The cost of the facility was approximately \$1.5M. Rehoming is not undertaken at this facility.

There have been 2 relatively recent feasibility studies undertaken, one in 2020 by the Cities of Charles Sturt, West Torrens and Port Adelaide-Enfield, and more recently in 2022 by the Dog and Cat Management Board.

The study undertaken by URPS on behalf of the Cities of Charles Sturt, West Torrens and Port Adelaide-Enfield was funded through the Local Government Research and Development Scheme and recommends continued arrangements with AWL whilst exploring options for a new larger facility that would cater for those three councils and perhaps more broadly through Greater Adelaide Regional Organisation of Councils. The Administration has indicated to these three councils that we are an interested party to a region/sector wide solution and would welcome the opportunity to engage with them as they progress their thinking. The study undertaken by BRM Advisory on behalf of the Dog and Cat Management Board explored more broadly issues being faced by the Board and Local Government. In relation to facilities, the recommendation of the report was "encourage and incentivise councils to develop business cases for the joint ownership/operation of animal detention services to reduce the current reliance on the major external providers".

With the recent decisions by the RSPCA and AWL, there has been a greater focus in the last few weeks on seeking a broader Local Government Solution. A whole of sector meeting has been convened by the City of Port Adelaide Enfield for Wednesday 28 June 2023 to discuss the issues at hand further and look to form a direction for the sector.

Given the changing nature of this issue at this time, it is not proposed to recommend a path to Council at this time other than to commit to making some immediate changes to our facility at Heathfield to increase the number of dogs that can be held, provide an outdoor area for the dogs to improve their welfare, and provide facilities for Council to hold cats thus limiting use of a third party provider.

3. OPTIONS

Council has the following options:

- I. Resolve to undertake immediate works to increase the capacity of the Heathfield holding facility (Recommended).
- II. Resolve to advocate to the LGA and DCMB and commence formal discussions with other Councils about a region or sector wide solution (Recommended).
- III. Resolve to commence a full upgrade to the Heathfield Holding facility prior to the outcome of the above (Not Recommended).
- IV. Resolve not to take any action at this time (Not Recommended).

4. APPENDICES

- (1) Current Heathfield holding facility
- (2) Design of new holding facility for Heathfield or elsewhere
- (3) Summary of Community Consultation feeback in relation to holding of animals

Appendix 1

Current Heathfield holding facility



Copyright(© Adelaide Hills Council Verify dimensions and levels on site before setting out Do not scale, refer to figured dimensions

110270 issued for **Tender** job no. 1:100@A3 ARB **02** Ning no. date 06/12/12 revision

Floor Plan & Elevations

Adelaide Hills Council

Proposed New Dog Pound At Heathfield Depot Heathfield



Appendix 2

Design of new holding facility for Heathfield or elsewhere







Proposed Dog & Cat Temporary Accomodation at Heathfield Depot for

Adelaide Hills Council

SITE PLAN





01 - PROPOSED FLOOR PLAN

SCALE 1:100

TRANSLUCENT ROOF

PRELIMINARY

Proposed Dog & Cat **Temporary Accomodation** at Heathfield Depot for

Adelaide Hills Council

FLOOR PLAN





SCALE 1:100

PRELIMINARY

Proposed Dog & Cat **Temporary Accomodation** at Heathfield Depot

Adelaide Hills Council

ELEVATIONS



Appendix 3

Summary of Community Consultation feedback in relation to holding of animals

Consultation Feedback regarding pound/holding facility

Summary detail

THEMES (those similar have been merged)	No. of Respondents
Upgrade facility	109
Council owned is better	39
most cost effective/economical solution	26
Need more information	24
service meets community and animal welfare/humaneness	22
needs	
Council to provide/manage/responsibility	21
Keep close/local	14
Provide same facility and management for cats	14
either Council owned or external provider	13
Support external provider	12
best animal care / most humane option	6
External provider would need to ensure quality service (overseen by Council)	5
mixture of both Council owned and external provider	4
Ensure comfort of animals (clean/sheltered)	4
Do not support euthanasia	4
Hahndorf Pound inadequate	3
Consider user pays (offenders)	3
Unaware of pound facility	3
Consider partnership with other council	3
Trust council including elected members and Rangers	3
upgrade to improve welfare of animals	2
Communications from pound	2
Fit for purpose for cats and dogs	2
process and management for quick return of lost pets	2
do not support upgrade	2
Pound important	2
long term solution	1
micro chipped animals held	1
non-microchipped animals handed to rspca or awl	1
alternative hills facility	1
Out sourcing responsibilities	1
Enforce responsible pet ownership	1
Cat issues	1
Include additional staff	1
Euthanasia for non compliance and owner i.d. absence	1
Look at all options	1
Tougher restrictions for wandering and undesexed dogs	1
Volunteer support and management	1

support existing dog and cat kennels in area	1
provide a good service	1
Current provisions adequate	1
High quality faciility and care	1
dont support pound for cats	1
rates	1
external facility if local	1
Don't feel pound or upgrades are needed	1
Happy Council provides service	1
no to upgrade if external provider has better facilities	1
not sure for service provider	1
publicise location of pound	1
hahndorf pound referenced	1
Feral cat control	1
keep pound functional	1

Raw data feedback

Choose the most cost effective long term solution.

Dogs should be kept in clean sheltered housing while they are waiting to be re united with their families

If the animal is microchipped and owners details are up to date (provide the ranger with the facility to check this on the spot) then council should hold the animal and contact the owner for collection - if the animal is not microchipped then I believe it should be handed over to RSPCA or AWLSA right away. All comes down to the owners being a responsible owner had having their pet microchipped as per the legislation.

It may be cheaper and better for the animals to use other private and NFP facilities in the Hills?

Yes, you absolutely should be upgrading the pound facilties. We pay rates, we pay registration fees.

As with human care homes I feel that outsourcing is only as good if audited and checked strictly

Use the most economical and effective solution

Upgrade the pound. External service providers are frequently full these days

no opinion

Upgrade

Think would be better to have council keep direct control of pound

the area needs a local pound either supplied by the council or an external provider. Whichever is cost effective

Council should be enforcing more responsible pet ownership so that pound facilities are not required.

I think upkeep is important for the safety and comfort of the animals.

Council should upgrade

Hill's council to provide

Outsource it. Focus on other community needs.

depends on how much it's used and how long animals are there

Either, but investing in one that is Council run may be more reliably managed and budgeted for in the future. Third parties may not uphold the same standards and could put prices up.

Without knowing the facility how can we comment, ahc should maintain facilities with smart budgeting in mind. Upgrade if required not a whish list.

Do it in house in AHC, as you are in control, no one is profiting from the residents & amp; council. It will be run according to your requirements.

Support an external provider charity. Why spend thousands, possibly millions of dollars on a pound upgrade when you could partner with a rescue service and provide partial funding to housing 'at large' dogs and cats.

Whatever us more cost effective ie less hiking of council rates.

Use an external service provider

Keep it local. Don't out source

Unable to comment without further information, cost/benefit analysis etc.

The council should upgrade and continue to provide this service as well as providing the same service for cats. No one seems to want to take any responsibility for cats, not the RSPCA, AWL or council, everyone passes the buck to the other and it needs to stop.

Have to take the most cost effective path whilst ensuring appropriate levels of care.

I think it would be worth upgrading. Most people don't expect their pets to escape and having somewhere not too far away is best. I would feel more comfortable knowing my dog has been taken in by a ranger from the council as I pay the council for this service & amp; feel like I could trust them.

I much prefer government services. As long as the quality of the external service provider is properly enforced im not against it per se.

yes AHC should look at the most cost effective option based on the best available evidence.

Animal welfare is important whether the animal is registered or not. I haven't visited the pound facility but if upgrading improves the treatment or welfare of animals whilst in the Council's care I would approve of an upgrade of the facility.

Council should only consider using an external provider who employs a vet or an accredited animal welfare specialist to oversee the facility. In fact if Council doesn't currently employ a vet or similar I would like to see this happen and would like to see my rates used for this purpose. A rise in rates to cover the cost of appropriate animal welfare should also be considered.

hahndorf pound is aweful... inadequate care

Upgrade unless there is an external service close by.

You should upgrade and manage it by the council

No

The council should provide this service so that animals are quickly returned to their owners

An upgrade to the current pound is a good idea. This will be beneficial to Adelaide Hills residents who are looking to rescue.

Council should continue to upgrade or outsource holding facilities for dogs and cats

Same facilities should be established for cats. I dont believe people should have to trap and relocate/ surrender cats found on theor property. They should be managed like dogs, where someone can come and pick up cats found on someone else's property

Upgrade council resources

That needs financial analysis. A council-owned facility would provide theoretically a quicker response time.

I would be in favour of an upgrade to the council facilities unless usage was overwhelming.

No opinion, I have no knowledge of the pound or its use.

If it is more cost-effective to outsource, then I would support that over upgrading a facility under Council control

Council should invest in upgrade and reflect this in the charges against offenders.

I would like to see more detailed information on the costs more easily available and clear to understand.

As long as the service is responsive, suitable, safe and clean.

I don't know enough about the way the facility is run or the cost of it to comment.

Upgrade existing to continue providing this valuable service.

Upgrade the local facility. Using an external provider adds complications in terms of monitoring compliance by the contracted organisation (I.e. animal welfare issues)

A council pound facility is better than an external contractor.

Registration fees collected can help fund improvements. I think council should do this.

I am not aware of the number of animals picked up by the AHC Is it feasible to work with RSPCA for mutual spaces for animals to go to rather than upgrade existing ?

Either as long as high quality

The pound should be upgraded as there are instances where lost dogs can't be moved on to the RSPCA immediately

Both should be done with similar provisions for dogs and cats

Whatever is the cheapest option whilst meeting the expected requirements for humaneness.

Cats in my yard at night are a nuisance. They are meant to kept indoors by their owners.

Whichever provides better care to animals and value to residents

Upgrade local pound facilities

Upgrade

We in the AHC pay quite a reasonable fee to register our pets for the purpose of keeping them safe. It is my understanding that this yearly fee is to provide for the premises and employment of the persons who will collect and keep our pet safe in the unlikely event that they get out or released from our land. We have done our end of the due diligence by vaccination, microchip and home infrastructure for both dogs and cats. Should the council come to an agreement with Vets or another service for housing rather than a Pound for the care of pets until owners get to them, that too would be reasonable if cost effective, but surely at no further cost to the owner, who has already paid for registration.

Upgrade the existing facilities and run this yourself.

What about cats?! You should be collecting them and putting them in a pound too.

No feedback on this matter

Do not use an external provider. If anything happens to a hapless dog or cat caught in a once off situation, I would not trust an external provider to provide adequate facilities and handling for precious family fur members. Upgrading existing facilities would always be preferable. I actually had no idea there were pound facilities and where they would be located. Ideally they would be humane facilities that would not see animals in cold, windy concrete cages. One would assume that they would have a bed with adequate warmth in the winter and shade in the summer.

Cost effective external service.

No to upgraging

Whichever is safest and provides the best welfare to the animal

Whichever is the most cost effective for the quantity

No comment

Had no idea the council had one

Upgrade

In my opinion Council should maintain ownership and control of this service ie don't outsource

Whatever is most cost-effective, humane and efficient.

Council should determine what works best for them.

I don't know what the local pound is like but I do believe in a no kill policy.

An upgrade of the pound may be needed, including employing extra staff. I have seen several dogs roaming on the streets and not just after thunder storms. If an external provider is to be used, they need to be responsive.

No opinion, don't know enough about this

no

Either way, excellent use of rates we pay. Recommend short fuse to euthanasia in the absence of owner identification and/or compliance with desexing/ microchipping requirement.

I think a pound facility for dogs and cats should be opgraded to be fit for purpose. Both public and private sector managament options are acceptable to me for this particular service.

An external provider - someone who will care for the animals adequately.

I would prefer the pound be maintained by the council or a well established service such as RSPCA or Guide Dogs (if they are interested)

Yes. I think an animal pound is highly necessary in a high animal husbandry area.

No opinion

Definitely ungrade the pound

I think the council should retain its pound.

Outsourcing is an expensive alternative.

I guess we should look at all options raising awareness

Upgrade the pound.

No

No comment

External provider

I think if it's a possibility to upgrade then it should be done. Why not continue to have an area that has provided jobs instead of taking that away. And having upgraded facilities and properly trained staff then proper animal welfare can be provided as it should be.

Upgrade the existing pound.

Yes a feasibility study should be undertaken to determine whether this should stay in house (preferably) or outsourced.

Im happy for upgraded so it is better conditions for dogs. But this isn't the solution, I think tougher restrictions on wandering dogs and non desexed dogs.

Manage it internally. Outsourcing of services means they become forprofit and invariably end up costing the ratepayers/taxpayers more.

Upgrading the pound would be preferential to using an external service

Neutral but I would prefer upgrading animal pound. I'm parochial!

I would be happy to pay more to register my dog to improve Pound facilities run by the council

I think those facilities should be upgraded.

Not sure

If all animals are microchipped, why is this necessary?

Yes - provides an excellent and invaluable service - love the rangers !

They should upgrade and make animals a priority in their care

Best if Council runs it, no privatisation please as it usually ends up costing more

Best if Council runs it, no privatisation please as it usually ends up costing more

I am not familiar with the existing facilities.

Either upgrade or provide funding for an experienced external provider

I would prefer that the current pound be upgraded.

No comment as I don't know what the current pound is like

Upgrade

Upgrade local pound service

I think having a local pound facility is important. There should be a website and a Facebook page with a photo every impounded animal for full transparency

No

Don't have an opinion

I think the local facility should be upgraded

Not aware of the pound

Upgrade now

Only for cats.

Upgrade the current services

Definitely do not use an external service provider

No strong preference

We should remove the Adelaide Hills Council
I'm not informed enough to comment regarding the potential cost of a pound upgrade, as renovations aren't always the best use of funds. Perhaps building from scratch a dedicated pound to house both cats and dogs would be more cost effective. I don't think that burdening providers such as the RSPCA, or Animal Welfare would work, as they are already above capacity and also due to the logistics of transporting animals there. It would also make it much more difficult for dog and cat owners to retrieve their pets. Whatever path the Council chooses to take on this issue, my own preference would be for a locally based facility. I would add a caution that if the Council is considering employing a Hills based kennel, or cattery, that they are thoroughly vetted for best practice, as I have previously heard disturbing accounts of substandard pet care in our area.

A huge upgrade is needed at the Hahndorf Animal Shelter. Provide more financial & amp; administrative support e.g. update their website & amp; contact details, elevate the running of this ideal location & amp; acknowledge the volunteers efforts in caring for these homeless animals.

Upgrade existing

Please do not use external providers.

Dogs and cats in pound listed with photos on council web sight and Facebook.

Upgrade local facilities and provide local employment and volunteer opportunities.

Upgrade existing pound

There are dog and cat kennels in the area could the council support these businesses by paying them to house strays?

Use whatever option is most cost effective to rate payers , as long as animals are cared for correctly.

Upgrade council property, we pay a motza in rates and we have no lighting, no mains water, no footpaths etc

Depends on the quality of humane care and interaction with rescue organisations. I have no respect for RSPCA not AWL on these issues... they are more of a production line. BTW I belong to a rescue/ rehoming organisation for dogs and speak from experience.

No comment

Hahndorf animal shelter is not run professionally and its grounds are not up to standard. The Council needs to stop relying on volunteers and put experienced paid staff in there.

An external service would probably mean euthanasia which i do not agree with

Why do add on cats as well, cats are biggest killers of native wildlife. I am sick of prowling cats that I can only trap and give to the council. That return to their owners.

Upgrade the pound.

No but ensure no kill.

Keep it local and council continue to run and upgrade

The focus needs to be on providing a good service. Do a cost-benefit analysis and work it out yourselves, but ensure that whatever you do, it is in the best interests of serving the community, not just on cutting costs.

Upgrade the pound. You cannot control the management and treatment of animals from afar.

No

Current provisions appear to be adequate

Depends on how many animals are getting through and what the costs are.

Either option is ok

Just generally feel strongly that animals deserve a wonderful level of care and facilities.

Would need to know the number of cases / animals to comment

Yes, all animals deserve a nice and comfortable facility or registered local carers that will do short term care when an older or anxious dog is impounded as it causes terrible stress for the animals..

I believe the animal pound should be well run and effective to support the dog and cat Council regulations.

Yes upgrade, but please take into account owners present living conditions ie financial situations, time, because they may have to work two jobs to survive and not to be able to give there dog the time required to say plenty of exercise/attention, seperation anxiety. Life is very hard these days for both owners and pets, we need each other more than ever, we need to HELP those that need help, not take the option of removing there beloved pet. We have two Border Collies trained up to 5A (agility level) but foremost they're pets.

Local is best for thr ratepayers

I think that it should always be of high quality and locally managed. Most of these animals are much loved pets

All dogs/cats not claimed should b offered to rescue services. Not shot.

I would expect my rates to be reduced if the pound service is no longer provided by the Adelaide Hills council. This would factor into my forming an opinion on whether this service should be outsourced.

Have not got issues with cats, only dogs. The public should be able to report streets not safe to walk down. Some sort of monitoring and reporting by council to ensure everyone's safety.

No opinion

Up grade please

I think it's critically important for the Adelaide Hills Council to keep and maintain the pound facilities. If required, it will enable Community Safety Officers the chance to monitor any animal that is not being looked after properly by a resident.

If the pound requires an upgrade. Please upgrade it.

Either option, as long as it remains and is well maintained

Adelaide Hills Council should continue to provide this service. Even responsible dog & amp; cat owners could unintentionally have their dog or cat go missing. We are rate payers and it is in the interests of all that these pets are reunited with their owners as swiftly as possible.

Upgrade - don't outsource- like the trains you will regret it - keep it in council hands - that's why we pay rates

No

Rather than upgrading current facilities or using an external service provider. Another option could be to join with adjoining councils that have these facilities and enter into a pay as you use arrangement.

Whilst a no-kill animal pound is great, funding non-profit rescues would be preferable. These rescues can provide foster homes for animals to live in whilst finding permanent homes.

External service provider shouldn't be used.

I am sick of owners allowing their dogs to urinate on my shop/home in the Main Street of Woodside! and dog poo left on the footpath in the front of my shop/ house. . It happens nearly every day! A couple of years ago I slipped and fell on dog poo left in front of my shop door when the shop was open. I was injured, concussion, bruising and soreness of upper body and back!

No I don't think a pound for cats is necessary

We already pay thr highest council rates in South Australia. If any of these options include a rise in rates, you need to come up with a better solution.

If AHC require residents to register dogs and cats, and charge for the registration then you should be obliged to provide adequate pound facilities. No brainer really. You could use a external facility but it would need to be in the council area

The pounds should be maintained whether by council or external orovider

No particular opinion

Support council upgrades to facility for cats and dogs

Unsure

Upgrading existing pound would be preferable given my observations of how overcrowded some external service providers are/have been.

Upgrade

Dog owners in my area are all responsible and AHC has responded quickly on odd occasion that was a stray dog

Upgrade

Upgrade
Kneed to stick to rules b strick
Contacting the owners first
B 4 going ahead with anythink
The council should definitely upgrade
Upgrade and stay local
I believe pounds should remain a local government responsibility and should not be run for profit by private companies.
It depends on cost benefit. Unless a private provider can provide the same service at less cost, there is no reason to outsource. If they can, there is no reason for the council to insource.
Not sure. Given the number of dogs in Aldgate I'd probably choose the cheapest rate payer option. The cat problem seems to have reduced recently so I'm not sure how much of an issue it is.
Need a decent dog park in/around Teringie area.
Cat pound should also be provided - facility to be upgraded to accommodate
Adelaide hills council should definitely upgrade the pound. It would be seen to working with community members to get the message across.
It would be good to have dog obedience classes closer to home we have to travel to St Agnes for classes
Don't use an external provider an upgrade would be good so locally found pets can hopefully be reunited with local owners asap
No specific thoughts but I think it would be good to have the required
work done on the existing pound.
Don't want dog park in Gumeracha just want dog walkers to pick up after their dogs
Whichever is cheaper in the long term
Upgrade the existing pound to keep it local
NA
Happy for the upgrade
No opinion as long as it is safe and the unfortunate pets are cared for as I have the utmost confidence in the council rangers
User pays service to fund the upgrade, keeping it in Council's hands.
No
No comment. I haven't seen it.
Whichever offers the best care for the dogs/vets Irresponsible owners should be fined sufficiently to cover costs of this
I don't mind either way as long as the service is continued and continues to be the same or better.
No external providers. No more privatisation or outsourcing. Its bad. Lool at the correctional services. They just have the profit motive as their underlying modus operandi. NO.

Probably would prefer Adelaide Hills council to run their own pound to ensure humane and caring treatment of dogs and cats.

Whatever the best option is for the comfort and well-being for the animals.

No

Would prefer to keep with AHC and not outsource unless external operation heavily monitored by contract owners, external providers need to make profit and generally this comes at the cost of animal care.

Upgrade if you can. You provide a good and fair service, I would hate to see that go external

Prefer council to retain ownership.

I will not be acquiring anymore pets once the ones I have RIP.

n/a

depends on the economic benefit of each option

They should use an external service provider

I don't know enough about it. Our dogs are primarily kept on our property which is fully fenced to 1.8 m (specifically for the dogs) and they have a further fully fenced (heavy duty) large enclosure they go in if being left on the property alone for the day.

Upgrade

Should consider upgrading

I think that Adelaide hills should continue to provide the service.

Upgrade pound. We often have dogs who have escaped from a neighbours house running loose in our street or garden!

Keep it within the council or if external then pay RSPCA to do it. I wouldn't trust anyone else.

Feel like most people would want their dogs returned as soon as possible and are usually actively looking for them so would only be impounded for a short period of time so not sure what the purpose of an upgraded or outsourced service would provide.

Whatever is more cost efficient and suitable for animal welfare and reuniting pets with owners.

I have no information or insight upon which to give an opinion.

Would prefer if it was upgraded

No opinion. Whatever is the best solution

I think ot would be excellent keep this activity within the local area for both dogs and cats and an affordable price. It may keep things simple by council overseeing this roll, however understand if it is contracted out like man6 other specialised services.

It should be managed by the council. The council try to locate owners before impounding a dog wheras an external provider would be more motivated to impound in order to obtain fees from fines. If the facilities need upgraded they should be upgraded. Is there a fee to collect animals that have been picked up? Who pays for the facility? All rate payers or is it part of dog registration?

I think it could be appropriate to keep a small lock-up for aggressive dogs only. All other stray dogs could possibly go to the AWL (at a fee - if they have the space) as most people who have lost a dog or cat refer to them in the first instance.

External service providers do not always provide value for money and usually end up costing rate payers more for a worse service. My preference would be to upgrade the Council's facilities.

In house is preferable as quality can be controlled better than if outsourced.

Please add a pound facility for cats so ratepayers do not have to take cats to the RSPCA in Lonsdale.

The ponds should stay owned by Adelaide hills council and be upgraded

Upgrade, worried about the animal welfare and privacy issues with an external provider

Upgrading the pound to accommodate cats

More details need to be provided before we can comment. The facility needs to be manned 7 days.

No. I'm glad there is a service provided by the council

Depends on the cost and volume - we should see a business case outlining the costs and benefits (risks) not a simple question on a or b....

Creating quality management plans, then following up on these plans with adequate resources is the responsibility of the council. Keep management of the pound.

stray lost or abandoned pets need to be looked after, I though it was RSPCA's role, may be it needs to be discussed between the council and RSPCA who does what and what is required but these animals cannot be left without care if their owners have stopped providing this.

An upgrade to existing facility is preferable. It is in Ratepayers interest to ensure unsupervised animals are able to be quickly and safely removed from roads etc.

No

upgrade

Upgrade

Whichever gives the best service and value for money

Stop barking dogs

A council run facility should be cheaper as it doesn't need to earn a profit.

I think they should upgrade it

Probably have a preference to keep the Adelaide Hills Pound, even if it means upgrading.

No option

I think if it's necessary so that animals are kept in a humane and confofortable setting until owners can collect or be rehomed. External. I would have thought outsourcing would be more expensive in the long run and harder for locals to collect their animals.

Council responsibility

I think that the council should maintain their own facility.

A quality animal pound is an important service of local councils. I agree to necessary upgrades and funding.

We need to provide areas for dogs playing off leash safely

They could look at a partnership with Mount Barker Council and make upgrades but under no circumstance contract it out to an external service because of non compliance.

Hills dogs should be held in their own 'home area'. Up grade our facilities.

No as long as external provider has better facilities

Pounds should be upgraded inline with community expectations. Unsure as to whom should provide the service.

I feel it would be more convenient if the pound remained local

It could be publicised / I don't know where it is.

Upgrade. We pay rates! Apart from the serial offenders, most dogs are rarely off their own property unless by accident (eg visitor leaves a gate open) I think more effort could go to returning the dog rather than impounding it.

My only experience with a pound situation was my last elderly dog who wandered out the back gate and was picked up less than 50m away. She was taken to Lonsdale. I wasnt notified until it was too late to pick her up... which then cost me an unreasonable fine, incredible distress to the animal and 2 hours the next day to retrieve her.

The pound should be upgraded to provide a humane resource for managing stray animals & amp; returning them to their owners as effectively & amp; efficiently as possible.

Perhaps an external provider if that was cheaper

Maybe upgrade the council-owned one

Either would be appropriate. External may become full and not have space for council strays where as council facilitates should only be occupied by and animal for a short time and clear a space for another animal

No strong opinion other than with steadily increasing dog ownership and greater awareness of benefits of pet ownership, evaluation of longer term cost of external services likely needed. As I am sure you are already doing!

take the option that will ensure the best animal welfare

Upgrading the pound

No comment

No opinion

As long as a high standard of care was maintained then I do not care who owns or runs it.

no opinion sorry!!

Look into upgrading pound.

Don't know anything about the pound but animals should be treated humanely in clean safe surroundings.

No

No

If the pound requires updating it should be done.

External providers.

I understood that you already use the Hahndorf animal shelter.

Keeping the pound local helps people with collecting their dogs in a shorter timeframe

Upgrade - animals should be housed in appropriate conditions, no matter why they are there

Having not seen or used the facility

I am unable to comment

Hopefully will never need this service

Have found dogs wandering our area and returned to owners

Facilities should always be upgraded to ensure the highest of animal welfare standards is maintained.

AHC should continue to provide this service to ensure a humane and appropriately monitored facility

The care and respectful treatment of animals has to be the priority regardless of who does this. Council has to be able to properly monitor and ensure this if service is outsourced

Happy to use council money to upgrade animal pound in council area. We need a nice area for when dogs get out by accident and are picked up on the road to keep them until they are picked up by their owners

a pound for cats should be included

no

Upgrade existing, third party standards and controls could be inadequate.

Further information is required here. What are the costs and benefits of both. How would we know about the pound if we never see it? This is not transparent. Perhaps you should ask the RSPCA for a report which is released to the public.

Keep it within the council to ensure the safety of animals. External parties will be as cheap as possible and it may not be in the pets interests.

Animal control to eliminate feral cats

Upgrade the pound and keep it within the AHC. Outside provider is more expensive

Adelaide council should be responsible for this

council should allowing cats to be housed their so owners don't need to drive down to the city to collect

Wasn't aware despite lots of research on animal laws

Think it would be good to keep pound facility local for easy access for owners to collect animal.

The owners of dogs that are being housed in the pound should be fined such that they pay for ongoing maintenance of the pound. I have in the past been a dog owner and do not appreciate people that can't control or keep their pets in their own yard. Then there are the owners who buy a dog to tick a box, like I have the dog and they never take it out for a walk. Clearly do not understand the needs of the animal, ergo probably should not be a dog ower and unlikely to know any of the rules associated with dog ownership.

I do not know enough about the topic to have an opinion

Would Upgrading the existing pound be the most cost effective and best long term option.

Unsure.

Upgrade

Keep t with council, for profit/privatisation will result in poor animal welfare

Pound should be upgraded by council.

Yes , very much so , the amounts of lost dogs around on the lost and found sites.

I think the facility should be upgraded .

External Service, money should spent on additional dog parks, improving existing dog parks & amp; walking trails. The current condition of all of these is poor. Try walking from Bridgewater oval to the waterhole. Dangerous!!

Absolutely necessary to keep the pound functional.

No

I trust the elected members to make a sensible decision based on staff advice regarding short and long term budget, provision of local employment opportunities and relevant legislation and standards

I support whatever the cheapest option is. That said, ratepayers should given more details on both options - including on number of animals captured - before a decision is made.

If the animal shelter needs upgrading then this should be a top priority

No idea! How many dogs are in the pound at any time ?

I believe the AHC should look at upgrading this service

No

Adelaide Hills Council should do needed upgrades and continue to run the pound in my opinion.

Hills def need own pound as there are so many dogs in the area.

We are massively overpopulated by surrendered animals, as well as menace animals, something NEEDS to be done.

Any pound facility used or operated by Council must be a NO KILL facility. Facilities should be of an appropriate high standard to ensure appropriate care for the animals. Outsourcing to an external service provider is NOT supported if the facility is not regularly inspected and monitored.

A suggestion is maybe share facilities / resources with other local councils ?

The problem with an external provider is when they incorrectly guess the breed of the dog - anything with a wirey coat is usually labelled as an Irish Wolfhound mix - even if it's a medium sized dog. The owner rings the RSPCA, perhaps saying that they have lost their German Wirehaired Poiinter and the staff can't see that breed and say no - when, in reality the dog is in their care but they have identified it as being an Irish Wolfhound mix. I have heard of this happening. It's a lot easier if Council holds the dog first.

I'm not sure what the existing facilities are like, or how many animals can be catered for at a time. I assume council charges an owner to retrieve their escaped pet. Outsourcing this could and probably would eventually cost council more and less control of the animals. In my opinion outsourcing gives them a licence to print money.

Keep upgrading animal pound & amp; make it a happy place for lost animals.

Walking my dogs has become more difficult due to off lead and loose dogs

I deifintely think that it is worthwhile upgrading the facility, especially to include cats. We are trying our hardest to make our property a haven for local wildlife and right now it is home to possums, koalas, bats and many native species of birds where they will shelter and feed off of the native plants we have planted. Our neighbours cats will be in our yard EVERY night and day. We do our best to keep them off of the property but unfortunately they continue to come day/night to attack the wildlife. We have had many possums (and their babies), bats and native birds become badly injured and more even die. We have birds missing legs, wings and unable to fly because of these cats and it breaks my heart. We have a cat. He is an indoor cat and he is perfectly happy, stimulated and enriched inside. I don't know why everyone else can't keep their cats inside because so much wildlife is dying :(

Also, the dogs. So many wander the streets! We do our best to find the owners but sometimes it is impossible to contact them. We cannot look after these dogs as we do not have an adequate yard (because we have dogs and don't want them mingling) so it would be wonderfulif the council had a service we could call and they come and collect the dogs and notify the owners. I worry that these dogs are going to get stolen or hit by a car because as I said they are wandering the roads for hours. I am not familiar with the pound facility

lost dogs should be kept and contained for a period of 3 days. After that they should go to an external service provider. This shows that council cares about their constituents and their pets. I assume the council receives revenue from dog and cat registration so money raised by dog and cat registration should be used to upgrade temporary holding facilities for lost registered cats and dogs. Also, why is this question relevant if all dogs and cats are microchipped and registered? surely owners can be contacted by council if a dog or cat is lost simply by cross checking with council records.

Council should look into upgrading and maintaining the animal pound.

not sure if pound needs upgrading

would be good for cat owners to have same service for cats

upgrade - when animal is lost or detained its easier for owners to retrieve animal if it is up in the hills. I am older so that would suit me.

Either

Upgrade it & amp; start catching cats

Council should upgrade their facilities

The care of the dog should be the best possible

ADELAIDE HILLS COUNCIL ORDINARY COUNCIL MEETING Tuesday 27 June 2023 AGENDA BUSINESS ITEM

ltem:	12.8
Responsible Officer:	Lachlan Miller Executive Manager Governance and Performance Office of the Chief Executive
Subject:	Council Resolutions Update including 2 year update to outstanding resolutions
For:	Decision

SUMMARY

The Action List is updated each month by the responsible officer and outlines actions taken on resolutions passed at Council meetings. In some cases actions can take months or years to be completed due to the complexity and/or the level of influence Council has in the matter.

In March 2015, Council resolved that outstanding resolutions passed before 31 March 2013 would be the subject of a report outlining the reasons why the resolutions have not been completed, detailing what actions have been taken and an estimated date of completion.

While the above resolution referred to a date, the duration was two (2) years and the intent of the Council's resolution has been carried forward as a prudent accountability mechanism.

RECOMMENDATION

Council resolves:

- 1. That the report be received and noted
- 2. The following completed items be removed from the Action List:

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI
23/05/2023	Ordinary Council	130/23	Budget Review 3	Nil
23/05/2023	Ordinary Council	132/23	GRFMA Rescission of Resolution 14 February 2023	Nil
23/05/2023	Ordinary Council	134/23	Boundary Change Committee meetings venue	General - Cr Louise Pascale
13/06/2023	Ordinary Council	162/23	Condolence Motion Mr Frank Baldasso Gumeracha	Nil

1. GOVERNANCE

Strategic Management Plan/Functional Strategy/Council Policy Alignment

Strategic Plan 2020-24 – A brighter futureGoal 5A Progressive Organisation

Objective O5	We are accountable, informed, and make decisions in the best interests
	of the whole community

Priority O5.3 Demonstrate accountability through robust corporate planning and reporting that enhances performance, is relevant and easily accessible by the community

The timely completion of Council resolutions assists in meeting legislative and good governance responsibilities and obligations.

Legal Implications

Not applicable

Risk Management Implications

Regular reporting on outstanding action items will assist in mitigating the risk of:

Actions arising from Council resolutions may not be completed in a timely manner

Inherent Risk	Residual Risk	Target Risk
High (4C)	Medium (4E)	Medium (4E)

Financial and Resource Implications

Not applicable

> Customer Service and Community/Cultural Implications

Not applicable

> Sustainability Implications

Not applicable

> Engagement/Consultation conducted in the development of the report

Not applicable

2. BACKGROUND

At its meeting of 24 March 2015 Council resolved:

That the CEO provides a report to the 28 April 2015 Council meeting in relation to outstanding resolutions passed before 31 March 2013 outlining the reasons why the resolutions have not been completed, detailing what actions have been taken and an estimated date of completion.

The contents of this report formed a workshop discussion with Council Members on 3 May 2017.

While the above resolution referred to a date, the duration was two (2) years and the intent of the Council's resolution has been carried forward as a prudent accountability mechanism.

3. ANALYSIS

The Action list has been updated to provide Council with information regarding outstanding actions. Completed resolutions are identified in the recommendation for removal from the Action List.

4. OPTIONS

Council has the following options:

- I. Note the status of the outstanding items and the proposed actions
- II. Resolve that other actions are required.

5. APPENDIX

(1) Action List

Appendix 1

Action List

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
24/01/2017	Ordinary Council	7/17	Cromer Cemetery Revocation of Community Land	None declared	a report be prepared and submitted to the Minister for Local Government seeking approval for the revocation of the community land classification of a portion of the land contained in Certificate of Title Volume 5880 Folio 219 identified in red on the plan attached as Appendix 1.	Terry Crackett	In Progress	June 23 - The division survey for the Cromer Cemetery land has been carried out and the final plan of division/boundary realignment by the Crown Solicitor's Office. Council's Surveyor will now submit the Plan to the Lands Titles Office (LTO) for their final approval. Once finalised by the LTO, Crown Lands will then finalise the revised dedications of the new parcel.	FALSE
28/08/2018	Ordinary Council	200/18	Proposal to enter 11 AHC Reserves into Heritage Agreements 2018	None declared	 That the report be received and noted. That the Biodiversity Officer be authorised to enter:Doris Coulls Reserve, 152 Old Mt Barker Road, AldgateHeathfield Waste Facility, 32 Scott Creed Road, HeathfieldKiley Reserve, 15 Kiley Road, AldgateShanks Reserve, 1 Shanks Road, AldgateStock Reserve, Stock Road, MylortLeslie Creek Reserve, Leslie Creek Road, MylorAldgate Valley 2 Reserve, 114 Aldgate Valley Road, MylorAldgate Valley 2 Reserve, 114 Aldgate Valley Road, MylorKyle Road Nature Reserve, Kyle Road, MylorCarey Gully Water Reserve, Deviation Road, Carey Gully Water Reserve, Deviation Road, Carey GullyHeathfield Stone Reserve, 215 Longwood Road, HeathfieldMylor Parklands, Mylor all being of significant biodiversity value, into Heritage Agreements. That the Heritage Agreements retain the existing dog access arrangements in place for each of those reserves. 	Peter Bice	In Progress	The Heritage Applications were phased over the years in order to be accommodated within available resourcing. All applications have been loged by June 30 2022 as per 2018 Council resolution. Heritage Agreements have been registered over: Kliep Read Mature Reserve, Kyle Road Mature Reserve, Leslie Creek Reserve Daris Coulis Reserve Daris Coulis Reserve Daris Coulis Reserve Daris Coulis Reserve Oditionally approved: 1. Reserve 26 - "Stock Rd 1". Closed Road Title Certificate to issue a new Certificate of Title for closef roads A1 and B1 in Road Plan 572 has been signed by the Surveyor General and Growarded to Land Services SA. Process can be tracked on SALUS with dealing number 1399126. 2. Carey Gully. Rededication from recreation to conservation purposes required. Paperwork to amend a decilation submitted to Crown Lands. Awaiting outcome. NOTES: Heathfield Stone Reserve and Heritage MI MI Reserve Applications have been accepted and signed by tice O, to be countersigned by DEV. Carey Gully an intally rejected that zeedication from recreation to conservation Reserve. Heathfield Stone Reserve was successfully rededicated for conservation purposes with Lands Title Office, and is now referred to as Heathfield Conservation Reserve. Heathfield Conservation Reserve and Heritage MI MI Reserve Applications have been accepted and signed by CEO, to be countersigned by DEV. Carey Gully as initially rejected that zededication from recreation to conservation purposes is required. Paperwork to amend a decilication from recreation to conservation from the serve and Heritage MI MI Reserve Applications have been accepted and signed by CEO, to be countersigned by DEV. Carey Gully as initially rejected that zedecidation from recreation to conservation purposes is required. Paperwork to amend a dedication has been submitted to Crown Lands.	FALSE

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
11/09/2018	Special Council	229/18	Road Exchange McBeath Drive, Skye Horsnell Gully	None declared	In accordance with sections 12 and 15 of the Roads (Opening and Closing) Act 1991, as regards the land within the Adelaide Hills Council area, enter into an Agreement for Exchange with Broal Resources (SA) Ltd and sizes Road Process Order to open as road portions of Section 906 Hundred of Adelaide numbered "1", "2" and "3" on Preliminary Plan No. 17/0066 (Appendix 1) and in exchange to close portions of McBeath Drive marked "A", "3", "C" and "0" on Preliminary Plan No. 17/0066, subject to the following:Boral Resources (SA) Ltd agreeing to pay all costs associated with the crade exchange process including but not limited to all survey, valuation and reasonable legal costs; Boral Resources (SA) Ltd agreeing to pay all costs associated with a Council boundary adjustment between Adelaide Hills Council and the City of Burnside to rectify the resulting Council boundary anomaly from the road exchange process The closed road is excluded as Community Land pursuant to the Local <i>Government Act 1999</i> . Council approves the sale of the differential between the total area of closed road and the total area of opened road of approximately 1,942m 2 to Boral Resources (SA) Ltd for the amount of 56,210 as determined by an independent valuation. Subject to the successful completion of the road exchange process, Council undertakes a process in conjunction with the City of Burnside to realign the local government boundary along the new location of McBeath Drive to the south side of pieces 42,52 and 62 of the proposed residential allotments in accordance with the provisions of the Local Government (Boundary Adjustment) Amendment Act 2017 (to commence on 1 January 2019) and/or Part 2 of Chapter 3 of the Local Government Act 1999. The Mayor and Chief Executive Officer be authorised to sign all documents necessary, including affixation of the common seal, to give effect to this resolution.	Terry Crackett	In Progress	June 23 - An extension of time has been received from the boundaries commission and Boral and now working to this timeline.	FALSE
23/07/2019	Ordinary Council	188/19	LED Street Lighting Upgrade	None declared	That the report be received and noted. To approve an increase of \$365k in Council's 2019/20 capital budget to commence the transition of 900 P – category public streetlights to LED with the funding source to be recommended to Council at its next budget review. That Council engage SAPN to commence the changeover of P-Category lights to LED public lighting on Council roads and that authority is given to the CEO to finalise a contract with SAPN and sign that agreement. That Council enter into a PLC tariff agreement for public lighting with SAPN until 30 June 2020 and subsequently move to the tariff set by the Australian Energy Regulator from July 2020. That Council continues to liaise with SAPN and DPTI on the changeover of Council public lighting on roads under the care and control of the State Government. That a further report be provided to Council on the outcome of the continued discussions with SAPN and DPTI.	Peter Bice	In Progress	Item 1 - 4 of the resolution have been complete for some time. Items 5 regarding the change over of Council held public lighting on DIT roads is on-going. The Minister has requested that the Department to establish a working group with LGA representatives to investigate options for long term ownership of Council lighting on DIT maintained roads. Adelaide Hills Council will be represented on this working group with the group starting in June 2023. Note that there are only about 100 Council public lights on DIT roads across the Council area and hence the benefits of having this as a priority are minimal in the overall scheme of investment options for energy use reduction. The current status of LED lighting as it relates to items 1 - 4 • 767 LED 17 were rolled out as a bulk rollout program with a \$ 355k investment. Council has entered into PLC tariffs for these lights, that is Council funds the capital investment and receives a lower tariff fee and associated reduce electricity use that provides long term operational costs for providing this service. • A further 29 lights have been upgraded to LED – Located in Aldgate Main Street, Summertown, and Uraidla. • 280 have been changed over by SAPN as part of routine maintenance operations – SAPN policy to change public lights with LED equivalents when existing stocks are depleted. • 324 remain to be converted – cost	r i i

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
28/01/2020	Ordinary Council	11/20	Revocation of Community Land - Bridgewater Retirement Village	None declared	That the report be received and notedSubject to the Supreme Court issuing an order granting approval for a trust variation scheme, a report be prepared and submitted to the Minister for Planning seeking approval to revoke the community land classification of Allotment 220 in Filed Plan No. 8131 known as 511 Mount Barker Road Bridgewater.The Mayor and CEO be authorised to sign all necessary documentation to give effect to this resolution.	Terry Crackett	In Progress	June 23 - Community land classification was revoked in May 2023 and can now be removed from Action Tracker	FALSE
15/12/2020	Ordinary Council	300/20	Road Exchange Pomona Road Stirling	None declared	 That the report be received and noted2. In accordance with sections 12 and 15 of the Roads Opening and Closing) Act 1991, enter into an Agreement for Exchange with the owner of the land of 21 Pomona Road Stirling and issue a Road Process Order to open as public road the area identified as "Road to be opened 1" on the Preliminary Plan No 20/0038 and in exchange to close a portion of Pomona Road as identified on the Preliminary Plan No 20/0038 as "Public Road A", subject to the owner of the land at 21 Pomona Road Stirling agreeing to pay all costs associated with the road exchange process including but not limited to all survey, valuation and reasonable legal costs The closed road be excluded as Community Land pursuant to the Local Government Act 1999. The Mayor and Chief Executive Officer be authorised to sign all documents necessary, including affixation of the common seal, to give effect to this resolution 		In Progress	May 23 - sent follow up email to surveyor on 17/04/2023 seeking an updaate on the lodgement of documents with the surveyor general June 23 - no further update	
27/01/2021	Ordinary Council	22/21	CWMS Review	None declared	that the report, related attachments and the discussion and considerations of the subject matter be retained in confidence until 30 July 2021.	Peter Bice	In Progress	Still to be retained in confidence	FALSE

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
23/03/2021	Ordinary Council	52/21	Crown Land Revocation	None declared	 That the report be received and noted That the consultation report (<i>Appendix 1</i>) be received and noted To apply to the Minister for Planning to revoke the Community Land classification of the following parcels of land:- CR 5752/186, Lot 32 Fullgrabe Road, Crafers CR 5753/725, Section 1609 Illert Road, Mylor CR 5753/741, Sections 53 and 54 Sandy Waterhole Road, Woodside CR 5753/742, Section 547 Schuberts Road, Lobethal vi. CR 5753/744, Section 553 Pedare Park Road, Woodside CR 5753/746, Section 556 Tiers Road, Woodside CR 5753/746, Section 565 Old Carey Gully Road, Stirling CR 5753/754, Section 511 North East Road, Inglewood CR 5753/758, Section 71 Magarey Road, Bridgewater xii. CR 5763/633, Section 72 Magarey Road, Mount 		In Progress	May 23 - to be discussed at Council workshop on 5 June 2023 June 23 - meeting held with Crown Lands in early June who will be requesting Council's formal support for the Crown Land revocations under the Crown Land Management Act - report to come to Council late June/early July 2023.	FALSE
27/07/2021	Ordinary Council	158/21	Revocation of Community Land Classification - Closed Roads R2142AA & R1573AB	Perceived - Cr Linda Green	 That the report be received and noted To commence a revocation of community land process for the land described as "AA" in Road Plan No. 2142 ("Closed Road"), off Lenger Road, Mount Torrens including consultation in accordance with Council's Public Consultation Policy and the <i>Local Government Act 1999</i> with the intention of selling the Closed Road to the adjoining owners. To commence a revocation of community land process for the land described as "A" and "B" in Road Plan No. 1573 ("Closed Road") adjacent to 105 Nicholls Road, Norton Summit including consultation in accordance with Council's Public Consultation Policy and the <i>Local Government Act 1999</i> with the intention of selling the Closed Road to the adjoining owners. That a further report be presented to Council at the completion of the consultation. 	Terry Crackett	In Progress	June 2023 - new roads officer has commenced and report will be submitted to Council shortly.	t FALSE

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
24/08/2021	Ordinary Council	170/21	Road Exchange Aldi Devleopment Pomor Road Stirling		That the report be received and notedIn accordance with sections 12 and 15 of the <i>Roads</i> (<i>Opening and Closing</i>) Act 1991, enter into an Agreement for Exchange with the owner of the land of 3-5 Pomona Road Stirling and issue a Road Process Order to open as public road the area identified as "Road to be opened 1" on the Preliminary Plan No 21/0011 and in exchange to close a portion of Pomona Road as identified on the Preliminary Plan No 21/0011 as "Public Road A", subject to the owner of the land at 3-5 Pomona Road Stirling and Council agreeing to share all costs associated with the road exchange process including but not limited to all survey, valuation and reasonable legal costs. The closed road be excluded as Community Land pursuant to the <i>Local Government Act 1999</i> . The Mayor and Chief Executive Officer be authorised to sign all documents necessary, including affixation of the common seal, to give effect to this resolution.	Terry Crackett	In Progress	June 23 - awaiting further advice from Developer's surveyor regarding the status of this matter	FALSE
24/08/2021	Ordinary Council	178/21	Operational Workplace Review	None declared	 That the report be received and noted That Council take up commercial lease space in Stirling at 85 Mount Barker Road Stirling, and the associated costs for the leasehold premises detailed in <i>Appendix 1</i> be adjusted in the 2021-22 financial year at Budget Review 1 Further detailed scoping be undertaken on the proposed renewal and energy efficiency upgrades to the Stirling Office, Heathfield Depot, Gumeracha Depot and Woodside Offices (current Development and Building Team offices) and presented to Council for consideration where appropriate within the 2021-22 Budget Review 1 and the next review of the Long Term Financial Plan Subject to endorsement of the detailed scoping identified in 3 above, the Development and Building Team be relocated from Woodside to Stirling To include budget provision in the draft Annual Business Plan for the 2022-23 financial year to undertake a feasibility study on the medium to long term needs for community and operational sites and where greater efficiencies may be obtained through consolidation of sites. 	Terry Crackett	In Progress	June 2023 - remains under internal review	FALSE

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
26/10/2021	Ordinary Council	220/21	Charleston Cemetery Compulsory Acquisition	None declared	 That the report be received and noted. To revoke the resolution of Council of 22 May 2001, B129. To commence a process to compulsorily acquire, under the <i>Land Acquisition Act 1969</i>, the Charleston Cemetery being the land contained in Certificate of Title Volume 5066 Folio 740 located at 36 Newman Road Charleston from The Charleston Cemetery Trust Inc.To continue to manage the Charleston Cemetery on behalf of The Charleston Cemetery Trust Inc in the interim from the date of this resolution until the completion of the land acquisition process. To authorise the Mayor and Chief Executive Officer to undertake all necessary actions, including execution of documents, including under the common seal of Council, to give effect to this resolution. 	Terry Crackett	In Progress	June 2023 - no response recevied from Minister as yet	FALSE
26/10/2021	Ordinary Council	235/21	Ashton Landfill - Confidential Item	None declared	As per Confidential minute	Peter Bice	In Progress	Matter continues to be progressed. Further updates will be provided when a material change occurs.	TRUE
26/10/2021	Ordinary Council	238/21	Electricity Procurement Legal Matter - Confidential Item	None declared	As per confidential minute	Peter Bice	In Progress	Still to be retained in confidence	TRUE
14/12/2021	Ordinary Council	274/21	Woodside Recreation Ground Reuse further information	Perceived - Cr Stratford	 The report be received and noted. That a report be prepared for Council's information on the costs associated with bore water saving initiatives that could be implemented in respect to Council-owned recreational assets that are currently irrigated by bore water. 	Peter Bice	In Progress	An audit of the site was undertaken on Wednesday 4th January 2023, along with other key areas. Report has been received and currently being reviewed.	FALSE

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
22/03/2022	Ordinary Council	52/22	Response to MON Bore Use	Nil	 That the report be received and noted To negotiate an agreement with the Summertown Village Water Company for access to the Council bore located on Anya Crescent Reserve at Summertown for a defined period, being not more than 3 years, on terms and conditions to be agreed whereby by the end of the agreement term, the Summertown Village Water Company has established an independent water supply for its shareholders and current use of the Council bore ceases To negotiate an in principle agreement with the Summertown Community Centre Inc. for a land exchange at Tregarthen Reserve Summertown that would see the public infrastructure located on land owned by the Council and the sport and recreation infrastructure on land owned by the Summertown Community Centre Inc. with the Council being responsible for the provision of water to Tregarthen Reserve 4. To negotiate an agreement with the owner of 30 Stonehenge Avenue Stirling, for access to and use of the bore located on Council land t 28 Stonehenge Avenue Stirling, tor a defined reasonable period of time, say 18 – 24 months, on terms and conditions to be agreed whereby by the end of the agreement, the landowner has established an independent water supply for its land and use of the Council bore ceases To undertake further investigations in relation to the Mylor bore and tanks and to which properties it supplies water 6. The CEO further reports to Council on an annual basis of progress being made on points 2-5. 		In Progress	June 2023 - application to purchase land on which bore sits received from owner of Stonehenge property. This request is under consideration.	FALSE
22/03/2022	Ordinary Council	53/22	Removal of Remoteness Sculpture, Stirlin	ıg Nil	 That the report be received and noted. That the sculpture known as <i>The Remoteness</i>, be removed from the area in front of the Coventry Library, Stirling. That best endeavours should be made to retain suitable elements of the sculpture for placement in the surrounding landscape in a manner appropriate to the setting, such as for informal seating. That the Council works with the Stirling Business Association and stakeholders from the former Adelaide Hills International Sculpture Symposium Inc to identify and implement appropriate means of recognising the sculpture and ensuring its legacy is not lost to the precinct in which it is presently situated and the overall Hills Sculpture Trail. 		In Progress	June 2023 - sculpture has now been removed. Community services team to Action Item 4 - this part of the resolution/action to be transferred to Community Services team.	FALSE

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
26/04/2022	Ordinary Council	86/22	MON Property Lobethal Road Lenswood	Nil	1. Council notes the long history of compliance action taken by the Council under both the <i>Development Act</i> <i>1993</i> , and the <i>Local Nuisance and Litter Control Act</i> 2016, in relation to: continuing unauthorised use of the land as a junkyard/scrap storage facility/builder's storage facility,the continuing unsightly condition of the land when viewed from the public realm; andongoing nuisance caused by wandering livestock and animals which issues continue to bring about adverse impacts within the locality. The Council instructs the Chief Executive Officer to take such further action/s as he may be advised to take under (including but not limited to) the <i>Local Nuisance and Litter Control Act</i> 2016, and/or the <i>Planning, Development and Infrastructure Act</i> 2016, (which action/s may involve the commencement legal proceedings and/or the exercise of step-in rights) to address the above issues on an ongoing basis. Wherever possible, such action should seek to recover the Council's costs associated with the relevant action/s.	Natalie Armstrong	In Progress	Continued monitoring is being undertaken by Council staff and action if appropriate.	FALSE
26/04/2022	Ordinary Council	87/22	Property Lobethal Road Lenswood - Duration of Confidentiality	Nil	Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not releasedReportTwo year termRelated AttachmentsTwo year termMinutesNILOther (presentation, documents, or similar)NIL	Natalie Armstrong	In Progress		FALSE
24/05/2022	Ordinary Council	122/22	Purchase of Land 8 St John Road Norton Summit	Perceived - Cr Leith Mudge	I move that the matter of the purchase of land at 8 St John Road Norton Summit be brought to a workshop to ensure all members are fully aware of the situation which includes issues that have to be resolved, e.g. Council's encroachment onto Church land of the septic system and part of the CFS shed.	Terry Crackett	In Progress	June 2023 - report for septic system has now been received, and discussions underway with Church regarding land required for transfer to Council. Draft land division plan to be prepared for discussion with Church shortly.	FALSE
28/06/2022	Ordinary Council	157/22	Revocation of Community Land Classification - Closed Roads Mt Torrens & Norton Summit	Perceived - Cr Linda Green		Terry Crackett	In Progress	June 2023 - new Property Officer (responsibe for roads) commenced in early June - for discussion/handover with new officer.	FALSE
28/06/2022	Ordinary Council	166/22	Warren Road Birdwood Blackspot - Confidential Item	Nil	See Confidential Minute	Peter Bice	In Progress	In Progress	TRUE

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
28/06/2022	Ordinary Council	167/22	Warren Road Birdwood Blackspot - Duration of Confidentiality	Nil	Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.1 in confidence under sections 90(2) and 90(3)(d) of the <i>Local</i> <i>Government Act 1999</i> , resolves that an order be made under the provisions of sections 91(7) and (9) of the <i>Local</i> <i>Government Act 1999</i> to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not releasedReportUntil all resolutions are executed, but not longer than 28 June 2023Related AttachmentsUntil all resolutions are executed, but not longer than 28 June 2023MinutesUntil all resolutions are executed, but not longer than 28 June 2023		In Progress	Period of confidentiality has been extended in line with project extension of time.	FALSE
28/06/2022	Ordinary Council	172/22	Ashton Landfill - Confidential	Nil	See Confidential Minute	Peter Bice	In Progress	Matter continues to be progressed. Further updates will be provided when a material change occurs.	TRUE
28/06/2022	Ordinary Council	173/22	Ashton Landfill - Duration of Confidentiality	Nil	Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.3 in confidence under sections 90(2) and 90(3)(i) of the <i>Local Government</i> <i>Act 1999</i> , resolves that an order be made under the provisions of sections 91(7) and (9) of the <i>Local</i> <i>Government Act 1999</i> to retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not releasedReport28 June 2024Related Attachments28 June 2024Minutes28 June 2024OtherNIL		In Progress	Matter continues to be progressed.	FALSE
28/06/2022	Ordinary Council	175/22	Fabrik Tender & Contract - Confidential Item	Nil	See Confidential Item	Terry Crackett	In Progress	June 23 - awaiting signing of external works contract	TRUE

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
26/07/2022	Ordinary Council	182/22	Policy Review - Festivals and Events	Nil	That the report be received and noted. To undertake public consultation on the Draft July 2022 <i>Festivals and Events Policy</i> and the CEO prepares a report for Council.	Rebecca Shepherd	In Progress	We have commenced phase 1 of consultation on the Festival & Events Policy with a general invitation to our community and event attendees to provide feedback on events they run or attend. We will then run a workshop session with Council in the second half of the year to provide details regarding the variety of ways we currently support events and seek input into how we should be supporting them in the future. That feedback will then inform the development of our new policy to come to Council around November 2023. https://engage.ahc.sa.gov.au/festivals-and-events-in-the- adelaide-hills	FALSE
23/08/2022	Ordinary Council	230/22	East Waste Recycling Contract – Duration of Confidentiality	Nil	to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not releasedReport23 August 2024Related Attachments23 August 2024Minutes23 August 2024Other23 August 2024 Pursuant to section 91(9)(c) of the <i>Local Government Act</i> <i>1999</i> , the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.	Peter Bice	In Progress	Confidential material remains sensitive and could reasonably be expected to prejudice the commercial position of the person who supplied the information.	FALSE
23/08/2022	Ordinary Council	234/22	Revised East Waste 2022-23 Annual Plan & Budget – Duration of Confidentiality	Nil	to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not releasedReportNil Related Attachments Appendix 1 Appendix 2 23 August 2024 NilMinutesNilOtherNil Pursuant to section 91(9)(c) of the <i>Local Government Act</i> <i>1999</i> , the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.	Peter Bice	In Progress	Confidential material remains sensitive and could reasonably be expected to prejudice the commercial position of the business who supplied the information.	FALSE

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
23/08/2022	Ordinary Council	237/22	Ministerial Exemption - Duration of Confidentiality	Nil	to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not releasedReport23 August 2024Related Attachments23 August 2024Minutes23 August 2024Other23 August 2024 Pursuant to section 91(9)(c) of the <i>Local Government Act</i> <i>1999</i> , the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.	Peter Bice	In Progress		FALSE
20/12/2022	Ordinary Council	303/22	Surplus Government Land Notification	Nil	See Confidential Minute	Terry Crackett	In Progress		FALSE
20/12/2022	Ordinary Council	304/22	Surplus Government Land Notification	Nil	to retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not releasedReportUntil the land has been placed on the open market by the State Government or until the State Government authorises release of the information, whichever event occurs first.Related Attachments Until the land has been placed on the open market by the State Government or until the State Government authorises release of the information, whichever event occurs first.Minutes Until the land has been placed on the open market by the State Government or until the State Government authorises release of the information, whichever event occurs first.Other (presentation, documents, or similar)NIL		In Progress		FALSE
24/01/2023	Ordinary Council	3/23	Questions adjourned - Options to reduce traffic congestion and improve child safet adjacent to Bridgewater Primary School		 That the report be received and noted. That following the completion of the Child Care development, and in liaison with the Department for Education, Council Staff undertake a Traffic Monitoring Study of the local road network in the vicinity of Bridgewater Primary School including Lezayre Avenue, Morella Grove, Trenouth Street and Shannon Road. That a report be brought back to Council within 6 months of the opening of the Childcare Centre. 	Peter Bice	In Progress	Report to be brought back to Council within 6 months of the opening of the Childcare Centre. Staff will progress at the appropriate time once child car centre has been in operation for six months.	

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
24/01/2023	Ordinary Council	5/23	MON First Nations use of Surplus Land	Material - Cr Adrian Cheater	That the CEO investigates the feasibility, including yet not limited to the implications for Council, of providing preference to traditional custodians and other Aboriginal and Torres Strait Islander stakeholders who live, work or have a strong connection to the Adelaide Hills, to purchase, lease or use vacant land, at no cost to Council, that is: a. owned by Council; or b. crown land under the care and control of Council, that is surplus to Council's needs. 1. The Adelaide Hills Reconciliation Working Group (AHRWG), traditional custodians and other Aboriginal and Torres Strait Islander stakeholders who live, work or have a strong connection to the Adelaide Hills be consulted as part of this investigation. 2. The outcomes of the investigation be discussed at a workshop and a report including recommended changes to relevant policy be presented to Council for consideration not later than 30 June 2023.	Terry Crackett	In Progress	June 23 - Council workshop held on 5 June 2023. Council report scheduled for 27 June 2023.	FALSE
24/01/2023	Ordinary Council	7/23	First Nations and Australia Day	Nil	 Reaffirms its commitment to being an inclusive council that respects First Nations culture and values Acknowledges the 26th of January is a day of mourning for many First Nations people Requests the Chief Executive Officer prepares a report for Council's consideration on the proposal to move citizenship ceremonies, award ceremonies and related events to a date other than 26 January from 2024 onwards. 	Rebecca Shepherd	In Progress	Initial discussions regarding stakeholder engagement have occurred. A consultation plan has been developed and appointments are being made with stakeholders. Meetings have been held with the Reconciliation Working Group and two stakeholder groups. 4/4 All stakehol;der meeting have been undetaken and results are to be workshopped with Council members. Workshop with Council members is currently scheduled for $5/6/23$ and report tentatively scheduled to go to Council on 13/6/23 pending the workshop progress.	FALSE
24/01/2023	Ordinary Council	14/23	37 Yanagin Road Greenhill Revocation of Community Land Classification and Land Swap with Yanagin Reserve	Nil	 That the report be received and noted. That Council commences a revocation of community land process for the land identified in Appendix 2 including consultation in accordance with Council's Public Consultation Policy and the <i>Local</i> <i>Government Act 1999</i> with the intention of undertaking a land swap with the owners of 37 Yanagin Road, Greenhill, together with varying the existing Heritage Agreement over Yanagin Reserve. That a report be brought back to Council following completion of the Community Consultation process. 	Terry Crackett	In Progress	June 2023 - revocation supported by Council end of May 2023 - rport to now be submitted to Minister	FALSE

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
14/02/2023	Ordinary Council	26/23	Preserving Randell's Workers Cottages 1 Beavis Ct Gumeracha		 That the report be received and noted. That the amount of \$20,000 be considered as part of the 2023/24 budget preparation process to prevent further deterioration of Randell's Cottages at 1 Beavis Court, Gumeracha. That Council explores another submission to the State Government in an attempt to excise this parcel of land from the Environmental Food Production Zone. 	Natalie Armstrong	In Progress	Funds have been allocated in the draft 23/24FY budget for this project. The State Government reviews the EFPA every 4 years, with the last review being undertaken in 2022. The next review will be due in 2026. A request for review will not be considered until the next review in 2026.	FALSE
14/02/2023	Ordinary Council	29/23	Policy Review Meeting Procedures	Nil	That the report be received and noted. That in relation to the Code of Practice for Council Meeting Procedures: This Code of Practice be brought to the Elected Body in a Workshop so the newly Elected Body has the opportunity to fully explore and understand both the Code in its current form and the implications of the proposed changes.	David Waters	In Progress	Council Member consultation has been completed and a workshop will be convened at the next available opportunity prior to a report to Council.	FALSE
14/02/2023	Ordinary Council	30/23	Policy Review Access to Council, Committee, Information or Briefing Sessions	Nil	 That the report be received and noted. That in relation to the Code of Practice for Access to Council and Council Committee and Information or Briefing Session Meetings & Documents: This Code of Practice be brought to the Elected Body in a Workshop so the newly Elected Body has the opportunity to fully explore and understand both the Code in its current form and the implications of the proposed changes. 	David Waters	In Progress	Council Member consultation has been completed and a workshop will be convened at the next available opportunity prior to a report to Council.	FALSE
28/02/2023	Ordinary Council	40/23	MON Violence Against Women	Nil	Notes the National Plan to End Violence Against Women and Children 2022-2032 (Appendix 1);Recognises that violence against women and children is one of the most widespread violations of human rights in our community;Is committed, where possible, to helping its community end violence against women and children in the Adelaide Hills Council region;Requests that the CEO implement the Our Watch's Prevention Toolkit for Local Government by 31 October 2023 so that they may be able to inform Council on how best to assist in helping its community end violence against women and children within our region.	Rebecca Shepherd	In Progress	The A/CEO has communicated the Council's resolution to the Council's workforce. A proposed Statement of Commitment and Toolkit Implementation Plan is being prepared for Council feedback at the 20/6 workshop, as well as a guest presentation by Prof Sarah Wendt (Flinders University). The proposed Statement of Commitment and Toolkit Implementation Plan is scheduled for Council endorsement at the 11/7 meeting.	FALSE

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28/02/2023	Ordinary Council	41/23	MON Hanson Construction Materials Ltd - White Rock Quarry		 That the Chief Executive Officer, on behalf of Council, writes to the Chief Executive Officer of the Department for Energy and Mining (Dr Paul Heithersay), requesting: Details on the current status of Hanson Construction Materials Ltd (Hanson) White Rock Quarry (expansion) revised Mine Operations Plan (MOP) that was originally submitted on or about 23 December 2020.Details and outcomes of any and all compliance order(s) that have been issued to Hanson since the subject MOP was submitted on or about 23 December 2020.Details and outcomes of any and all compliance actions that the Environment Protection Authority has undertaken in respect to Hanson since the subject MOP was submitted on or about 23 December 2020.Confirmation that the ultimate decision maker as to whether Hanson's MOP obtains approval is the Minister for Energy and Mining (the Honourable Tom Koutsantonis MP). That once a response is received from the Chief Executive Officer of the Department for Energy and Mining, that response will be tabled at the next scheduled Ordinary meeting of Council. 	Natalie Armstrong	In Progress	Letter has been sent and receipt acknowledged. Response received and will be tabled at the 27 June 2023 meeting	FALSE
28/02/2023	Ordinary Council	45/23	Parking and Road Safety Wattle Tree Road Bridgewater	1 Nil	That the report be received and notedTo implement the recommended signage addition and vegetation management outlined in the reportIn addition to the recommended signage, to investigate and implement advisory speed signage in the vicinity of the crest, or other appropriate traffic control mechanisms aimed at reducing vehicle speeds That Council ensure the road siding of section 2 is maintained through the regular application of appropriate fillThat parking, access and safety considerations on Wattle Tree Road be monitored again once current residential development on the street is complete.	Peter Bice	In Progress	New signage and line marking has been ordered. Required maintenance works, including shoulder and verge works, are currently being scheduled.	FALSE
28/02/2023	Ordinary Council	46/23	Coach Parking in Stirling	Nil	The report be received and notedThe merit of coach parking in Stirling be further explored by the administration and the development of costings be consideredThe Stirling Business Association and Adelaide Hills Tourism be consulted as part of this processA report be brought back to Council by December 2023.	Rebecca Shepherd	In Progress	SRA Minutes 10 March 2023 Bus discussion - Amanda read out email on behalf of Maura 'I would like to ask about the courier article with Simon acting on behalf of the SRA or so it appeared regarding the advocacy proposal from SRA with coach parking. Please forgive me if I have missed the proposal from SRA with coach ocuroil but when was it discussed at the committee meeting? Can you let me know the minutes it was documented in just for my own record.' Mel provided an update of the process that was undertaken by Council and why they didn't recommend the inclusion of coach parking at this time. Simon suggested both Laneways and conference would benefit. The general view of the committee was in agreement with Mel's position that it was not necessary to pursue at this time. SRA Minutes 14 April 2023 Coach parking report – Mel has been asked to prepare a report in response to coach parking. SRA March minutes indicate that the SBA Committee do not want this discussion to progress any further. Committee do not want this discussion to progress any further. Committee do not want this discussion to progress any further. Committee do not want this discussion to progress any further.	FALSE

Meeting Date	Meeting	Res No.	item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
14/03/2023	Ordinary Council	52/23	Heritage Agreements	Nii	That the report be received and noted. That the Chief Executive Officer further investigate and where feasible and eligible, be authorised to enter: Bridgewater Recreation Reserve, 2arke Reserve, Bridle Path & Walking trails at Care Ave, Ayr Street, Anzac Ridge Road, BridgewaterRAA Tower Reserve at 21 Hillcrest Avenue Crafers WestHeron Reserve at 21 Harrison Road, Charleston The Deanery, Old Mount Barker Rd, BridgewaterGrashy Reserve at Pye Road, BahannahHallday Reserve at Wright Rd, StirlingRudall Reserve at 7-9 Rudall Ave, CrafersSmith Rd/Stone Quarry Reserve at South Para Rd, KersbrookHampton Reserve at Hampton Rd, MylorCooper's Reserve at Silver Lake Rd, MylorGurr Rd Rd, MylorCooper's Reserve at Silver Lake Rd, MylorGurr Rd Reserve parcel at Gurr Rd North, BradburyHeathfieldAldgate Tennis Courts at 180 Mt Barker Rd, AldgateChapman Water Reserve at Chapman Road, InglewoodAldgate Valley Wildlife Corridor, aka "Bandicoot Lane" Stock Road to Stevens Rd, MylorSilver Rd Reserve at 34 Silver Rd BridgewaterPitt Road Reserve at Pitt Rd, ParacombeHead Rd Reserve at Head Road North, HoughtonFernwood Reserve at 34 Silver Rd AldgateAldgate Valley Wildlife Corridor, aka "Bandicoot Lane" Stock Road to Stevens, Rd, MylorSilver Rd Reserve at 34 Silver Rd AldgateAldgate Valley Reserve, 95 Aldgate Valley Rd, AldgateWindmill Reserve, 151 Norton Summit Rd, Woodfordebeing of significant or high potential biodiversity value, into Heritage Agreements. That the Heritage Agreement applications seek to apply to those portions of the abovementioned reserves which are of significant or high potential biodiversity value, while retaining any existing dog access and established recreational use arrangements in place for each of those reserves.	Peter Bice	In Progress	Initial feedback from Native Vegetation Council's Heritage Agreement Officer received and included in summary developed for internal consultation with key Council staff. Staff workshop occurred June 15 to determine which sites may be appropriate to be the first ones to enter into HA, and follow up session scheduled July 14.	FALSE
28/03/2023	Ordinary Council	64/23	Fire Water Tank Upper Hermitage	General - Cr Pauline Gill General - Cr Malcolm Herrmann General - Cr Adrian Cheater	 the report be received and noted. Council acknowledges the fundraising efforts by Ms Jan Verrall and Ms Denise Elland. in view of advice by letter dated 21 February 2023 received from the CFS Regional Commander Region 2, summarised as follows:the whole of the land is needed for CFS volunteers to exercise and train;the tank would not be used or maintained by the CFS, andthe Upper Hermitage site is a dangerous location to place a community water tank for use during a time of fire; Council respectfully declines the offer for the donation and placement of a fire water tank at the corner of Range Road North and Warner Road Upper Hermitage. That Council staff continue to work with the CFS across the Regions to support firefighting, fire prevention and fire educational efforts. That the CEO or his delegate formalises the use of the land described as allotment 5 in Filed Plan 218343 and contained in Certificate of Title 5854 Folio 841, commonly known as the Upper Hermitage tennis courts and CFS land, to the SA Country Fire Service (CFS) for its purposes. 	Terry Crackett	In Progress	June 2023 - progressing	FALSE

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
18/03/2023	Ordinary Council	66/23	MON - Community Event Electrical Certificates of Compliance Subsidies	Material - Cr Malcolm Herrmann Material - Cr Adrian Cheater	 That in relation to Anzac Day 2023, NAIDOC Week and National Reconciliation Week 2023, Council subsidies the cost of obtaining licenced electricians to review and certify electrical installations in respect to community groups holding dawn services and other commemorative events on Council land (including roads) to a limit of \$150 per event. That as part of the current review of the Council's Festivals and Events Policy, consideration be given to the feasibility (including costings) of: Financial subsidies for the attainment of a Certificate of Compliance (CoC) for community groups conducting activities on council lands and utilising council electrical outlets. That subsidies only apply for community events held on prominent national or local commemoration days including, but not limited to, ANZAC Day, NAIDOC Week and Remembrance Day, noting that the Council's position on events normally held on Australia Day (26 January) is currently under review. The report be made available for Council's consideration by 22 August 2023. 		In Progress	Three community groups took up the subsidy for ceremonies at Stirling, Houghton and Norton Summit CoCs.	FALSE
28/03/2023	Ordinary Council	67/23	Adelaide Hills Subzone Code Amendment	Nathan Daniell	That the report be received and noted. That the CEO progress preliminary investigations including pre- engagement with affected residents and landowners, to inform Council's position on whether a formal Code Amendment process for the Adelaide Hills Subzone will be initiated, with the CEO to table a report for Council's consideration on the matter by 23 May 2023. To instruct the CEO to inform the State Planning Commission and the Minister of Planning of Council's intention to progress preliminary investigations in preparation for a Code Amendment process for the Adelaide Hills Subzone, including the rationale.	Natalie Armstrong	In Progress	Preliminary Engagement has commenced with 84 survey responses already returned. The delay in going live was to accommodate other planning and engagement priorities which has pushed the project schedule back. The report including a Code Amendment proposal and an engagement summary and proposal will be brought back to Council in July rather than as first scheduled for May.	

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
11/04/2023	Ordinary Council	76/23	Bike Lockers for Personal Use	Nil	the CEO prepare a report for Council's consideration examining installation of bike lockers or cages for public use including:key locations on council land where bike lockers or bike cages could strategically be placed, taking into consideration public transport stops and cycleways, including but not limited to;Verdun JunctionWoodside Main StreetBalhannah Main StreetKayannie Corner (intersection of Woodside Road and Onkaparinga Valley Road)Aldgate Bus Depot and/or Main StreetBridgewater OvalSteamroller Park, StirlingUraidla Main Streetthe initial installation cost and ongoing maintenance costs of bike lockers and cagesany other implications for Council resourcesThe report be presented to Council no later than September 2023.	Peter Bice	In Progress	Information gathering and preliminary investigation commenced.	FALSE
11/04/2023	Ordinary Council	77/23	Uluru Statement from the Heart and Void Referendum	e Nil	 Acknowledges the Uluru Statement from the Heart and acknowledges that the Statement seeks to have, amongst other things, a First Nations Voice to Parliament enshrined in the Australian Constitution. Notes the passage of the First Nations Voice Bill 2023 through State Parliament and assent by Her Excellency the Governor of SA. Is supportive of the upcoming Federal referendum, proposing a law; "to alter the Australian Constitution to recognise the First Peoples of Australia by establishing an Aboriginal and Torres Strait Islander Voice". Acknowledges and accepts that such a decision to approve this proposed law to alter the Australian Constitution is a matter for the Australian people. Resolves to submit an item of business for the Greater Adelaide Region of Council's consideration for the Local Government Association to support the positions set out in points 1 – 4 of this resolution. Requests that the Mayor write to the Federal Member for Mayo, Rebekha Sharkie MP, the Hon. Peter Malinauskas MP, Premier of South Australia, the Hon. David Speirs MP, Leader of the State Opposition, and the Co-Parliamentary Leaders of The Greens SA, informing them of this resolution. 	David Waters	In Progress	Letters to MPs sent 20/4/23 Lachlan Miller drafting GAROC item of business . 230518 response received from Hon Kyam Maher acknowledging Council response and advising to view the Attorney- General's Dept website for information. Currently delayed due to other priorities and resource contraints.	FALSE

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
11/04/2023	Ordinary Council	78/23	Illegal Native Vegetation Clearance	Nii	 Condemns the unapproved and excessive clearance of remnant native vegetation at 104 Mount Lofty Road, Crafers. Reaffirms its unwavering commitment to protecting and restoring the Adelaide Hills natural environment. Requests the Mayor write to the Minister for Climate, Environment and Water, Hon Dr Susan Close MP to request: The Advice Vegetation Act 1991 be amended to increase penalties associated with the illegal clearance of native vegetation; The Under Vegetation Act 1991 be amended to increase penalties associated with the illegal clearance of native vegetation; The Under Vegetation Council be increased to enable appropriate resources to be allocated to compliance and enforcement Requests the CEO review legislative options available to strengthen Council's compliance and enforcement efforts in preventing and addressing illegal clearance of native vegetation. That as part of this review: A workshop be conducted with elected members. A report be provided to Council by 30 June 2023 including options that would improve Council's ability to ensure prevention, compliance, and enforcement, associated with the illegal clearance of native vegetation. Requests the CEO investigate any scope for the inclusion of additional Council owned properties to be assessed for suitability to be encumbered by a Heritage Agreement for the additional protection of native vegetation on that land. That as part of this investigation:		In Progress	Letter has been sent to Minister Close. Workshop and Council report are on schedule	FALSE
26/04/2023	Ordinary Council	91/23	MON Western Border Suburbs of Council	General - Cr Louise Pascale	 That the Adelaide Hills Council undertake a safety audit with footpath study for Heather Ave connecting Kintyre Road and Morialta Road, Woodforde, with the outcome informing future capital works budget proposals. That the Adelaide Hills Council audit the suburb signage for Woodforde, Rostrevor and Teringie and the CEO report to Council costs and logistics for increasing signage along the western border of Adelaide Hills Council. That Adelaide Hills Council invite Managing Director Damon Nagel from Kite Property to present to Council the planning and design of Hamilton Hill at a Councillors Workshop held at the Norton Summit Community Centre prior to the Regional Planning briefing Workshop. 	Peter Bice	In Progress	Actions now In progress.	FALSE
26/04/2023	Ordinary Council	91/23	MON Western Border Suburbs of Council	General - Cr Louise Pascale	4. That the Chief Executive Officer form an internal working group to explore opportunities to establish and support connections between the residents of the newly developed part (Hamilton Hill) and established part of Woodforde by July 2023 and report back to Council in a workshop on the outcome.	Rebecca Shepherd	In Progress	Met with Councillor Pascale to discuss ideas. Internal working group members identified.	FALSE

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
26/04/2023	Ordinary Council	93/23	PLEC and Main Street Projects	Nil	 The report be received and noted. Strategic Prioritisation criteria for Main Street upgrades and activation to support placemaking outcomes be workshopped with Council Members to guide implementation priorities moving forward. Council staff submit an application for undergrounding of power lines for Lobethal Stage 3 for construction following 2024-25, as well as requesting Mount Torrens and Woodside Stages to be considered for future rounds. The refurbishment of the southern side of Aldgate Main Street and the roundabout at the intersection of Mount Barker Road and Strathalbyn Road, be undertaken in 2023-24 in a style consistent with paving and landscaping on the northern side, with funding obtained from Local Roads and Community Infrastructure Program Phase 4 supplemented by operational budgets where appropriate. 	Peter Bice	In Progress	Actions to address each part of the resolution are now underway.	FALSE
26/04/2023	Ordinary Council	94/23	Development of Behavioural Support Policy	Nil	 That the report be received and noted. To determine not to develop a Behavioural Support Policy at this point in time. To request the Chief Executive Officer to prepare a report on the operation of the Behavioural Management Framework, specifically as it relates to the Adelaide Hills Council, for its April 2024 meeting. That the Chief Executive Officer (or another person delegated by them) may make public comment and/or statements to the media on behalf of the Council relating to the policy of Council, its position on particular issues, and operational matters. 	David Waters	In Progress	Parts 1 and 2 - completed Part 3 - item will stay open on the action list until report provided to Council in April 2024. Part 4 - process to be put in place regarding delegations to officers.	FALSE
26/04/2023	Ordinary Council	98/23	Coronation of King Charles III	Nil	That, from existing tree planting resources and with support from local community groups, the A/CEO arranges for the planting of a suitable native tree in Federation Park Gumeracha to commemorate the coronation of King Charles III.		In Progress	Tree has been planted and plaque being sourced	FALSE
26/04/2023	Ordinary Council	102/23	Confidential Item - Amy Gillett Bikeway Stage 4 Agreement	General - Cr Melanie Selwood	Refer to Confidential Minute	Peter Bice	In Progress	As per confidential minute	FALSE

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
26/04/2023	Ordinary Council	104/23	Confidential - Amy Gillett Bikeway Stage 4 Agreement	General - Cr	retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not releasedReportUntil execution of necessary funding deeds and a public announcement of the project by the State Government (whichever is the later), but no later than 26 April 2024.Related AttachmentsNilWinutesUntil execution of necessary funding deeds and a public announcement of the project by the State Government (whichever is the later), but no later than 26 April 2024.Other (presentation, documents, or similar)Nil		Not Started	As per confidential minute	FALSE
9/05/2023	Ordinary Council	108/23	Burning on Private (Council) Lands Program	Nil	That the report be received and noted. To endorse the investigation of additional Council sites under the DEW Burning on Private Lands Program: Bradwood Park (Heritage Agreement #1266)Red Hill Road, Bradbury (Heritage Agreement #1594)Sedum Place Reserve, Crafers WestMylor Parklands (Heritage Agreement #1264)Camp Gooden (Heritage Agreement #1232)Stock Road, Mylor (Blue Marker Site NVMS52)	Peter Bice	Not Started	Investigation ongoing	FALSE
9/05/2023	Ordinary Council	109/23	Library Opening Hours	Nil	That the report be received and noted. With an effective date of 1 July 2023, to adopt the <i>Final</i> <i>Proposal – Libraries Opening Hours</i> , as contained in <i>Appendix 1</i> , with the alteration that the Woodside Library be open from 11am to 7pm on Thursdays, to provide the following opening hours: (table inserted)That the Chief Executive Officer be authorised to make any (minor) changes to library opening hours provided they do not increase or decrease the total weekly staffed opening hours at each library branch. That nothing in this resolution derogates from the Chief Executive Officer's ability to change library opening hours from time to time for operational reasons.	Rebecca Shepherd	In Progress	Staff are currently completing necessary actions for the new opening hours to commence from 1 July, including staffing changes and communication to the community via a range of channels.	FALSE

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
9/05/2023	Ordinary Council	110/23	Building Upgrade Finance	Nil	 That the report be received and noted. To undertake a two year pilot program of Environmental Upgrade Agreements, nominally commencing 1 July 2023. To appoint Sustainable Australia Fund, trading as Better Building Finance, to work collaboratively with Council to establish, administer and support the delivery of Environmental Upgrade Agreements. To delegate the power to the Chief Executive Officer to:finalise the commencement date for the pilot programenter into an Environmental Upgrade Agreement on behalf of Council anddeclare and levy an environmental upgrade charge. To report back to Council on the outcomes of the two year pilot by 30 June 2025. 	I	In Progress	Service agreement currently receiving legal review.	FALSE
9/05/2023	Ordinary Council	111/23	Revocation of Community Land - Bridgewater Retirement Village	Nİ	That the report be received and noted. That the Community Land classification over the land comprised in Certificate of Title Volume 5488 Folio 788 being Allotment 220 in filed plan 8131, known as the Bridgewater Retirement Village, be revoked.	Terry Crackett	Not Started	June 2023 - not yet progressed	FALSE
					That a report be provided to Council which:a. Includes the outcomes of the 2021 consultation process regarding the Proposed upgrades for Caripook Park b. Provides options for the upgrade of Caripook Park or another Park in Bridgewater.	¢			
9/05/2023	Ordinary Council	114/23	Strategic Plan Engagement Strategy	Nil	That the report be received and noted. To endorse the draft <i>Strategic Plan – engagement</i> <i>strategy</i> , as contained in Appendix 1 to guide the development of the Strategic Plan.	David Waters	In Progress	Phase 1 of the Engagement Strategy has commenced.	FALSE
9/05/2023	Ordinary Council	119/23	Bridgewater Retirement Village	Nil	Refer to confidential minute	Terry Crackett	Not Started		FALSE
9/05/2023	Ordinary Council	120/23	Bridgewater Retirement Village duration of confidentiality	Nil	retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not releasedReportUntil the sale has been finalised, but not longer than 12 months from the date of this report being 9 May 2024.Related AttachmentsUntil the sale has been finalised, but not longer than 12 months from the date of this report being 9 May 2024.MinutesUntil the sale has been finalised, but not longer than 12 months from the date of this report being 9 May 2024.OtherNIL Pursuant to section 91(9)(c) of the <i>Local Government Act</i> <i>1999</i> , the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.	Terry Crackett	Not Started		FALSE
Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
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23/05/2023	Ordinary Council	129/23	12.3Yanagin Road Consultation Outcomes & Revocation of Community Land Classification	Nil	That the report be received and noted. To apply to the Minister for Local Government to revoke the Community Land Classification over portion of allotment 7 in File Plan 129661 as hatched in purple, in land division dated 14/10/2022 and as shown in <i>Appendix</i> 1 of this Report. Following a response from the Minister a report be submitted back to Council outlining the outcome of the Minister's decision.	Terry Crackett	Not Started		FALSE
23/05/2023	Ordinary Council	130/23	Budget Review 3	Nil	 That the report be received and noted. To adopt the proposed budget adjustments presented in Budget Review 3 for the 2022-23 financial year which result in:An increase in the Operating Surplus from \$830k to \$970k for the 2022-23 financial year. No overall change to the Capital Works capital expenditure budget for 2022-23 thus maintaining a budget of \$19.369m which takes into account estimated carry forwards of \$8m in capital expenditure. A change in Council's current Net Borrowing Result from \$342k to \$202k for the 2022-23 financial year as a result of the proposed operating adjustments. Financial sustainability indicators within Council's agreed targets as follows: Operating Surplus Ratio 1.8% (Target 1% to 5%)Net Financial Liabilities Ratio 46% (Target 25% to 75%)Asset Renewal Funding Ratio 104% (Target 95% to 105%) 	Terry Crackett	Completed	Council's 2022-23 Operating & Capital Budget has been updated for Budget Review 3 in accordance with Council resolution.	FALSE
23/05/2023	Ordinary Council	131/23	Delegations Review - Local Government Act	Nil	That the matter be deferred until a further Workshop on 5 June 2023 and post Workshop a report be brought to the 13 June 2023 Council meeting.	David Waters	In Progress	Workshop held on 5 June and report for consideration at 13 June 2023 meeting	FALSE
23/05/2023	Ordinary Council	132/23	GRFMA Rescission of Resolution 14 February 2023	Nil	 That the report be received and noted. To rescind the resolution made on 14 February 2023 and numbered 28/23. Decline the request to provide funding of \$100,000 to the Gawler River Floodplain Management Authority in support of a Business Case, but instead offer a contribution of \$10,380 in line with the Council's percentage share of capital works costs as per the adopted GRFMA charter, on the proviso that the subject business case proceeds, prior to any funds being paid to the GRFMA. 	Peter Bice	Completed		FALSE
23/05/2023	Ordinary Council	134/23	Boundary Change Committee meetings venue	General - Cr Louise Pascale	That from its next meeting and until its dissolution all Boundary Change Committee meetings be held at either the Norton Summit Community Centre or a venue in the affected area, when available.	David Waters	Completed	Arrangement in place.	FALSE
23/05/2023	Ordinary Council	137/23	18.1Event Opportunity – Santos Tour Down Under 2024 - Confidential Item	Nil	Refer to Confidential Minute	Rebecca Shepherd	Not Started	This item remains in confidence.	FALSE

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
23/05/2023	Ordinary Council	138/23	18.1Event Opportunity – Santos Tour Down Under 2024 - duration of confidentiality	Nil	retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not releasedReportUntil Council receives written confirmation from the South Australian Tourism Commission that the event information is no longer confidential, but not longer than 30 June 2024.Related AttachmentSNot ApplicableMinutesUntil Council receives written confirmation from the South Australian Tourism Commission that the event information is no longer confidential, but not longer than 30 June 2024.Other (discussion and considerations of the subject matter)Until Council receives written confirmation from the South Australian Tourism Commission that the event information is no longer confidential, but not longer than 30 June 2024.	Rebecca Shepherd	Not Started	The item remains in confidence.	FALSE
23/05/2023	Ordinary Council	141/23	Electricity Tenders Post 30 June 2023 – Confidential Item	Nil	Refer to Confidential Minute	Terry Crackett	In Progress	Council has been advised that it is expected that the Electricity contracts Post 30 June 2023 will be sent out to Councils to execute by mid June 2023.	FALSE
23/05/2023	Ordinary Council	142/23	Electricity Tenders Post 30 June 2023 - Duration of Confidentiality	Nil	retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not releasedReportUntil the contracts are signed, but not longer than 30 June 2023Related AttachmentsNILMinutesUntil the contracts are signed, but not longer than 30 June 2023Other (presentation, documents, or similar)Until the contracts are signed, but not longer than 30 June 2023 Pursuant to section 91(9)(c) of the <i>Local Government Act</i> <i>1999</i> , the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.		In Progress	Confidential Item is to be released upon either the signing of the contract, or on 30 June 2023. Council has been advised that it is expected that Electricity contracts will be sent out to Councils by mid June 2023.	FALSE
13/06/2023	Ordinary Council	145/23	Gawler Rive Floodplain Management Authority 2023-24 Annual Business Plan & Budget	Nil	That the report be received and noted. To advise the Board of the Gawler River Floodplain Management Authority that it has reviewed its 2023-24 Annual Business Plan and approves the Adelaide Hills Council's contribution of \$27,356 as set out in the draft 2023-24 Budget.	David Waters	Not Started		FALSE

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
13/06/2023	Ordinary Council	146/23	MON Establishing a Tree Strategy	Nil	That Council develop and implement a Tree Strategy.The Tree Strategy should include actions which help Council positively impact on the environment, for example, actions may be established for the following:Plantings to replace trees removed by Council to ensure a net-positive impact is achieved (i.e. more trees planted than removed);Increasing the quality and quantity of tree canopy within Council townships and major tourist thoroughfaresIncreased species diversity which complements nearby remnant vegetation;Strategies to save existing trees, particularly regulated and significant trees;A strategic and data driven tree planting program.Consideration be given for endemic species to be a priority where appropriate.That a Council workshop be held with elected members to seek their input into the preparation of the draft Tree Strategy.That a draft Tree Strategy be put out to public consultation prior to the final version being endorsed by Council.		Not Started		FALSE
13/06/2023	Ordinary Council	147/23	MON Traffic Issues Woodforde & Teringie	General - Cr Pascale	 Mayor Wisdom writes to the Minister for Transport and Infrastructure, Hon Tom Koutsantonis MP, concerning traffic congestion at the intersection of Magill Road and Norton Summit Road and lack of public transport in Woodforde and Teringie areas. In the letter Council requests;the Department of Infrastructure and Transport explore the roundabout option as outlined in the Woodforde Land Development Part B: Traffic Management Plan of 2017 and detail its findings back to Council. That the Department revise its traffic modelling to include the additional traffic generated by the Morialta High School. prioritise an investigation in to extending bus routes down Glen Stuart Road, Woodforde and into Teringie and detail its findings back to Council.2. Council investigate implementing parking restrictions on Glen Stuart Road between Grant Street and Kintyre Road on the western side to limited parking of no standing zones between 8am to 4pm, Monday to Friday and 9am to 12pm on Saturdays. That Council write to Campbelltown City Council and request they investigate implementing parking restrictions on Glen Stuart Road between Olive Street and Koongarra Ave, and Koongarra Ave and Moules Road on the eastern side to limited parking of no standing zones between 8am to 4pm, Monday to Friday and 9am to 12pm on Saturdays. 		Not Started		FALSE

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
13/06/2023	Ordinary Council	148/23	Kerbside Bin System Option & Trial	Nil	 That the report be received and noted. To endorse Option 1 and Option 3 contained in the Kerbside Bin System Options report and as summarised below as the options to proceed to a 12 month trial of changes to the kerbside bin system over 2023-24 and 2024-25. Option 1: Rural properties provided with a Food Organics Garden Organics service Fortnightly collection of comingled recycling and general waste for township and rural properties Weekly collection of Food Organics Garden Organics for township and rural properties provided with a Food Organics Garden Organics service Fortnightly collection of comingled recycling and general waste for township and rural properties Rural properties provided with a Food Organics Garden Organics service Fortnightly collection of Food Organics Garden Organics for township properties Fortnightly collection of Food Organics Garden Organics for rural properties To reaffirm the allocation of \$120,000 in the 2023-24 budget and \$30,000 earmarked for the 2024-25 budget to undertake the trial, noting that this is above the usual waste management budget and that some of the usual waste management budget will be expended on the trial. To authorise the Chief Executive Officer, or delegate, to finalise the details of the trial (including trial areas), enter into the necessary agreements and undertake the necessary actions to implement the trial over the 2023-2025 period within the abovementioned funding limits. 	Peter Bice	In Progress	Trial planning has commenced in conjunction with East Waste for a trial start date in October 2023.	FALSE
13/06/2023	Ordinary Council	149/23	12.22023 – 24 Draft Annual Business Plan and Rating Structure Change – Consultation Results	Nil	 That the report be received and noted. To adopt the outcomes of the <i>draft Annual Business Plan 2023-24</i> public consultation undertaken from 12 May - 2 June 2023 as contained in the <i>Annual Business Plan 2022-23 Community Engagement Outcomes Report</i> in Appendix 1. To adopt the outcomes of the <i>Proposed Rating Structure Change</i> public consultation undertaken from 12 May - 2 June 2023 as contained in the <i>Change in Rating Structure Proposal Communication Engagement Outcomes Report</i> in Appendix 3. To endorse the following recommended changes to the draft Annual Business Plan 2023-24: Adjustments to budget/financial figures to account for:Alignment of Budget to the new post 30 June 2023 Electricity contracts requiring an increase in costs of 557kSolid Waste Levy Budget adjustment: \$23k increaseWaste Management User Charges increases for Additional Bins and Hard Waste: \$11k increase 	Terry Crackett	Not Started		FALSE
13/06/2023	Ordinary Council	150/23	Adelaide Hills Tourism One Year Funding Agreement	Nil	That the report be received and noted. That the one year funding agreement, as contained in Appendix 1 including a contribution of \$110,900, with the Adelaide Hills Tourism be approved and that the Chief Executive Officer be authorised to make any minor changes or variations to the Agreement before execution by both parties or during the life of the Agreement. That the Chief Executive Officer be authorised to execute the Agreement on behalf of Council.	Rebecca Shepherd	Not Started		FALSE

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
13/06/2023	Ordinary Council	151/23	Confidential Items Review	Nil	1 - 8: refer to Minutes	David Waters	Not Started		FALSE
13/06/2023	Ordinary Council	159/23	Delegations Review	Nil	That the report be received and noted 2. That, having considered a review of Council's Delegations as presented, the Council hereby revokes its previous delegations to the Chief Executive Officer of those powers and functions under the following Acts: Instrument of Delegation <i>Local Government Act</i> <i>1999</i> 3. That, having considered a review of Council's Delegations as presented, in exercise of the power contained in Section 44 of the <i>Local Government</i> <i>Act 1999</i> the powers and functions under the following Acts and statutory instruments made thereunder contained in the proposed Instrument of Delegation attached to the Report dated 13 June 2023 and entitled as detailed in the table below are hereby delegated this 13th Day of June 2023 to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation. Instrument of Delegation. Instrument Act <i>1999</i> Appendix 1	David Waters	Not Started		FALSE
13/06/2023	Ordinary Council	162/23	Condolence Motion Mr Frank Baldasso Gumeracha	Nil	 Notes with sadness the passing of Frank Baldasse of Gumeracha Conveys our sincere condolences to the family and friends of Frank Baldasso Recognises the significant contribution of Frank Baldasso in:Establishing the much-loved Green Shed in Gumeracha which opened in 2006, providing fresh produce to the local community/Producing organic and biodynamic apples and pearsProviding some of the best winemakers with grapes from his property; Acknowledges the value the Green Shed held for the community Notes the closure of the Green Shed following Frank Baldasso's passing and Requests the Mayor to convey our condolences to the family of Frank Baldasso. 		Completed	Letter sent to family	FALSE

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Status (for Council reporting)	Confidential
13/06/2023	Ordinary Council	164/23	Boundary Change Committee Recommendations to Council	General - Cr Pascale	1. That the report be received and noted.2. That the CEO engage a suitably qualified person to forensically examine the Campbelltown City Council (CCC) boundary change proposal that was submitted to the Boundary Change Commission [and CCC's subsequent submissions], with a view to identifying the proposal's weaknesses (critical flaws), errors, omissions, and factual inaccuracies. That the examination also identifies areas of focus for Council to make its own case against the proposal, should the opportunity arise through a Stage 3 Inquiry.3. That the CEO develop a communication and engagement strategy, which targets the affected communities of Woodforde and Rostrevor, the subject of the Boundary Change Proposal, with a view to building a powerful community narrative, including yet not limited to:regularly informing these communities of the status of the proposal (wirting, social media, AHC website, Hills Voice newsletter, media)reinforcing with the communities the outcomes of the two community surveys that have been previously conducted (AHC and CCC) rejecting the proposal inputing the Adelaide Hills Council informing the communities of the services available to them that the Adelaide Hills Council has to offer and provides (community stakeholders	David Waters	Not Started		FALSE
13/06/2023	Ordinary Council	166/23	Confidential Item - Sale of Land for non payment of Rates	Material - Cr Mudge	Refer to Confidential Minute	Terry Crackett	Not Started		FALSE
13/06/2023	Ordinary Council	167/23	Confidential - Sale of Land for non payment of Rates	Material - Cr Mudge	Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.1 in confidence under sections 90(2) and 90(3)(k) of the Local Government Act 1999, resolves that an order be made under the provisions of sections 91(7) and (9) of the Local Government Act 1999, resolves that an order be made under the provisions of sections 91(7) and (9) of the Local Government Act 1999 to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not releasedReportUntil either the negotiations for sale are completed or a settlement reached or until legal proceedings have concluded, but no longer than 12 months. Other (presentation, documents, or similar)Nii Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delgates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.	Terry Crackett	Not Started		FALSE

Item 17 Minutes of Committees

[Please Note: These minutes are unconfirmed until 12 July 2023]

In Attendance

Presiding Member Geoff Parsons

Members

Ross Bateup Paul Mickan Myles Somers Leith Mudge

In Attendance

Assessment Manager
Team Leader Statutory Planning
Statutory Planner
Systems Analyst, Information Systems
Minute Secretary

1. Commencement

The meeting commenced at 6.30pm

2. Opening Statement

"Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land".

3. Apologies/Leave of Absence

- 3.1 Apologies Nil
- 3.2 Leave of Absence Nil

[Please Note: These minutes are unconfirmed until 12 July 2023]

4. **Previous Minutes**

4.1 Meeting held 12 April 2023

The minutes were adopted by consensus of all members

That the minutes of the meeting held on 12 April 2023 be confirmed as an accurate record of the proceedings of that meeting.

- 5. Presiding Member's Report Nil
- 6. Declaration of Interest by Members of Panel Nil
- 7. Matters Lying on the Table/Matters Deferred
- 7.1 Matters Lying on the Table Nil
- 7.2 Matters Deferred Nil
- 8. Development Assessment Applications Planning, Development and Infrastructure Act

8.1 Development Application 23002469 by Stanley Bridge Freehold Pty Ltd for alterations & additions to hotel at 41 Onkaparinga Valley Road, Verdun

8.1.1 Representations

Name of Representor	Address of Representor	Nominated Speaker
Elle (Eileen) Regel	45 Onkaparinga Valley Road, Verdun	Elle (Eileen) Regel

The representor, Elle (Eileen) Regel, addressed the Panel, and answered questions from the Panel.

(6)

[Please Note: These minutes are unconfirmed until 12 July 2023]

The applicant's representatives, Frank Hannon-Tan and Carlos Panozzo (Folland Panozzo Architects), addressed the Panel, and answered questions from the Panel.

8.1.2 Decision of Panel

The following was adopted by consensus of all members

(7)

The Council Assessment Panel resolved that:

- 1) Pursuant to Section 107(2)(c) of the Planning, Development and Infrastructure Act 2016, and having undertaken an assessment of the application against the Planning and Design Code, the application is NOT seriously at variance with the provisions of the Planning and Design Code; and
- 2) Development Application Number 23002469 by Stanley Bridge Freehold Pty Ltd for alterations & additions to hotel at 41 Onkaparinga Valley Road, Verdun is granted Planning Consent subject to the following conditions:

CONDITIONS

Planning Consent

- 1) The development granted shall be undertaken and completed in accordance with the stamped plans and documentation, except where varied by conditions below.
- 2) External finishes shall be of materials and colours to match or complement those of the existing hotel building to the reasonable satisfaction of Council.
- 3) All roof run-off generated by the development hereby approved shall be directed to the stone lined swale within the site within one month of the roof cladding being installed to the reasonable satisfaction of Council.
- 4) Disposal of bottles and cans into the waste storage bins on the eastern side of the hotel shall only occur between 10:00am and 8:00pm.

[Please Note: These minutes are unconfirmed until 12 July 2023]

Conditions imposed by Minister responsible for the administration of the Heritage Places Act 1993 under Section 122 of the Act

5) Any masonry facework to the original exterior of the Keg Room/Scullery to be maintained and repointed, following best practice conservation methods, where exposed in redevelopment works. Any new concrete floor slab abutting this wall should also be isolated via an impervious barrier, to minimise future rising damp to the wall.

ADVISORY NOTES

Planning Consent

- 1) No work can commence on this development unless a Development Approval has been obtained. If one or more consents have been granted on this Decision Notification Form, you must not start any site works or building work or change of use of the land until you have received notification that Development Approval has been granted.
- 2) Appeal rights General rights of review and appeal exist in relation to any assessment, request, direction or act of a relevant authority in relation to the determination of this application, including conditions.
- 3) This Planning Consent is valid for a period of twenty-four (24) months commencing from the date of the decision, subject to the below or subject to an extension having been granted by the relevant authority. If applicable, Building Consent must be obtained prior to expiration of the Planning Consent.
- 4) Where an approved development has been substantially commenced within 2 years from the operative date of approval, the approval will then lapse 3 years from the operative date of the approval (unless the development has been substantially or fully completed within those 3 years, in which case the approval will not lapse).
- 5) The onus of ensuring that the proposed boundary wall is located in the approved position on the correct allotment is the responsibility of the landowner/applicant. This will necessitate a boundary survey being undertaken by a licensed surveyor prior to the work commencing and when the wall is complete.

[Please Note: These minutes are unconfirmed until 12 July 2023]

Advisory Notes imposed by Minister responsible for the administration of the Heritage Places Act 1993 under Section 122 of the Act

- 6) Please note the following requirements of the Aboriginal Heritage Act 1988:
 - a) If Aboriginal sites, objects or remains are discovered during excavation works, the Aboriginal Heritage Branch of the Aboriginal Affairs and Reconciliation Division of the Department of the Premier and Cabinet (as delegate of the Minister) is to be notified under Section 20 of the *Aboriginal Heritage Act 1988*.
- 7) Please note the following requirements of the *Heritage Places Act 1993*:
 - a) If an archaeological artefact believed to be of heritage significance is encountered during excavation works, disturbance in the vicinity must cease and the SA Heritage Council must be notified.
 - b) Where it is known in advance (or there is reasonable cause to suspect) that significant archaeological artefacts may be encountered, a permit is required prior to commencing excavation works. For further information, contact the Department for Environment and Water.
- 9. Development Assessment Applications Development Act Nil
- 10. Development Assessment Applications Review of Decisions of Assessment Manager Nil

11. ERD Court Appeals

The Assessment Manager provided the Panel with a verbal update on current ERD Court Appeals.

12. Policy Issues for Advice to Council Nil

[Please Note: These minutes are unconfirmed until 12 July 2023]

13. Other Business

- 13.1 The Assessment Manager foreshadowed the need for a Special meeting in July, and a placeholder for Wednesday 26 July 2023 was agreed by the Panel.
- 14. Order for Exclusion of the Public from the Meeting to debate Confidential Matters Nil
- 15. Confidential Item Nil

16. Next Meeting

The next ordinary Council Assessment Panel meeting will be held on Wednesday 12 July 2023.

17. Close meeting

The meeting closed at 7.33pm.

ADELAIDE HILLS COUNCIL AUDIT COMMITTEE MINUTES OF SPECIAL MEETING MONDAY 19 JUNE 2023 **63 MT BARKER ROAD STIRLING**

In Attendance

Members:

Cr Malcolm Herrmann	Presiding Member
Peter Brass	Independent Member
David Moffatt	Independent Member
Pamela Lee	Independent Member
Cr Melanie Selwood	Council Member

In Attendance:

David Waters	Chief Executive Officer
Terry Crackett	Director Corporate Services
Natalie Armstrong	Director Development & Regulatory Services
Lachlan Miller	Executive Manager Governance & Performance
Mike Carey	Manager Financial Services

Guests in Attendance:

Adam Villani	Beesquared Consultants
Linh Dao	BDO Audit Pty Ltd
Mitchell Bremner	BDO Audit Pty Ltd

1. COMMENCEMENT

The meeting commenced at 6.00pm.

1.1 Acknowledgement of Country

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land. Together we will care for this country for the generations to come.

2. **APOLOGIES/LEAVE OF ABSENCE**

2.1 Apology

Nil

2.2 Leave of Absence

Nil

2.3 Absent

Nil

3. MINUTES OF PREVIOUS MEETINGS

3.1 Audit Committee Meeting – 15 May 2023

Moved Peter Brass S/- Pamela Lee

AC24/23

That the minutes of the Audit Committee meeting held on 15 May 2023 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

Carried Unanimously

4. PRESIDING MEMBER'S OPENING REMARKS

- No changes were made to the Draft Annual Business Plan as a result of the public consultation. There were some administrative changes which were based on the latest figures available: additional costs for power \$57k, Solid Waste Levy \$23k and Bins and Hard Waste \$11k. The changes do not affect the Financial Stability of the Council.
- The Manager Financial Services, Mike Carey, has tendered his resignation effective in July and the Governance and Risk Coordinator, Steven Watson, resigned and left on 16 June 2023. The Presiding Member, on behalf of the Audit Committee, thanked Mike and Steven for their long and dedicated service to the Council.

5. DELEGATION OF AUTHORITY

In accordance with the Audit Committee Terms of Reference, the Committee has no delegated decision-making powers.

6. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF AUDIT COMMITTEE

Nil

ADELAIDE HILLS COUNCIL AUDIT COMMITTEE MINUTES OF SPECIAL MEETING MONDAY 19 JUNE 2023 63 MT BARKER ROAD STIRLING

Leave of the meeting was granted to bring Item 8.2 forward in the agenda.

8.2 Interim Audit Management Letter

Moved: Pamela Lee S/- David Moffatt

AC25/23

The Audit Committee resolves:

- 1. That the report be received and noted
- 2. To note the communication received from BDO Audit dated 14 June 2023 as Attachment 1: Interim Report on the FY2023 External Audit from their Interim visit in May 2023 relating to the 2022-23 Annual Financial Statement and Internal Financial Control Audits and the Management Responses to their findings.
- **3.** To note that BDO Audit have advised that, based on the interim audit work performed to date, they have not noted any material exceptions that would lead to a qualification to the audit report on internal controls.

Carried Unanimously

7. PRESENTATIONS, ACTION REPORT & WORKPLAN

- 7.1 Corporate Services Directorate Risk Presentation deferred to August 2023
- 7.2 Development & Regulatory Services Directorate Risk Presentation
- 7.3 Action Report and Work Plan Update

Moved Cr Melanie Selwood S/- Peter Brass

AC26/23

- 1. That the report be received and noted.
- 2. That the status of the Action Report and Work Plan be noted.

Carried Unanimously

8. OFFICER REPORTS – DECISION ITEMS

Cr Malcolm Herrmann vacated the chair and left the meeting at 6.56pm. With the leave of the meeting David Moffatt assumed the chair.

8.1 Development Services – Service Review

The Presiding Member welcomed Adam Villani to the meeting. Adam delivered the presentation contained in Appendix 3 of the report.

Moved Peter Brass

S/- Cr Melanie Selwood

AC27/23

The Audit Committee resolves:

- 1. That the report be received and noted.
- 2. To receive and note the Service Review 2022-23 Development Services, as contained in Appendix 3.
- 3. To note that that the Management Review and Implementation Plan of agreed actions will be reported to Audit Committee and subsequently Council within 4 months of the date of this report.

Carried Unanimously

9. NEXT MEETING

The next ordinary meeting of the Audit Committee will be held on Monday 21 August 2023 at 6.00pm at 63 Mt Barker Road, Stirling.

10. CLOSE MEETING

The meeting closed at 7.39pm.

ADELAIDE HILLS COUNCIL ORDINARY COUNCIL MEETING Tuesday 27 June 2023 CONFIDENTIAL AGENDA BUSINESS ITEM

Item:	18.1
Responsible Officer:	Lachlan Miller Executive Manager Governance & Performance Office of the Chief Executive
Subject:	Appointment of Gawler River Floodplain Management Authority Chairperson
For:	Decision

1. Appointment of Gawler River Floodplain Management Authority Chairperson – Exclusion of the Public

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:

- Acting Chief Executive Officer, David Waters
- Acting Director Community Capacity, Rebecca Shepherd
- Director Corporate Services, Terry Crackett
- Director Development & Regulatory Services, Natalie Armstrong
- Director Infrastructure & Operations, Peter Bice
- Executive Manager Governance & Performance, Lachlan Miller
- Governance Consultant, Melissa Grimes
- Minute Secretary, Tara Moyes

be excluded from attendance at the meeting for Agenda Item 18.1: Appointment of Gawler River Floodplain Management Authority Chairperson in confidence.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3)(a) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential. **3.** Appointment of Gawler River Floodplain Management Authority Chairperson – Duration of Confidentiality

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.1 in confidence under sections 90(2) and 90(3)(a) of the *Local Government Act 1999*, resolves that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:

Item	Duration of Confidentiality NB: Item to be reviewed every 12 months if not released
Report	until the appointment has been confirmed, but not longer than 30 September 2023
Related Attachments	until the appointment has been confirmed, but not longer than 30 September 2023
Minutes	until the appointment has been confirmed, but not longer than 30 September 2023
Other (presentation, documents, or similar)	N/A

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.