

**ADELAIDE HILLS COUNCIL  
MINUTES OF ORDINARY COUNCIL MEETING  
TUESDAY 24 OCTOBER 2023  
63 MT BARKER ROAD STIRLING**

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In Attendance

**Presiding Member:** Mayor Jan-Claire Wisdom

**Members:**

Councillor Kirrilee Boyd
Councillor Nathan Daniell
Councillor Chris Grant
Councillor Malcolm Herrmann
Councillor Lucy Huxter
Councillor Mark Osterstock
Councillor Melanie Selwood

In Attendance:

Natalie Armstrong	Acting Chief Executive Officer
Terry Crackett	Director Corporate Services
Melissa Bright	Acting Director Community and Development
David Waters	Director Environment and Infrastructure
Tracy Riddle (Kelledy Jones)	Governance Support
Gary Lewis	Manager Finance
Kira-Marie Laverty	Corporate Planning and Performance Coordinator
Kylie Hopkins	Minute Secretary

**1. COMMENCEMENT**

The meeting commenced at 6.30pm

**2. OPENING STATEMENT**

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. They are Custodians of this ancient and beautiful land and so we pay our respects to Elders past, present and emerging. We will care for this country together by ensuring the decisions we make will be guided by the principle that we should never decrease our children's ability to live on this land.

**3. APOLOGIES/LEAVE OF ABSENCE**

**3.1 Apology**

Cr Adrian Cheater  
Cr Louise Pascale  
Cr Kirsty Parkin  
Cr Pauline Gill

**ADELAIDE HILLS COUNCIL  
MINUTES OF ORDINARY COUNCIL MEETING  
TUESDAY 24 OCTOBER 2023  
63 MT BARKER ROAD STIRLING**

---

**3.2 Leave of Absence**

Cr Leith Mudge, 22 October 2023 to 27 October 2023, approved at Council 10 October 2023

**3.3 Absent**

Nil

**4. MINUTES OF PREVIOUS MEETINGS****4.1 Council Meeting – Tuesday 10 October 2023**

Moved Cr Chris Grant

S/- Cr Melanie Selwood

266/23

That the minutes of the Ordinary Council meeting held on Tuesday 10 October 2023, as supplied, be confirmed as an accurate record of the proceedings of that meeting.

<b>Carried Unanimously</b>
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**5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL**

Nil

**6. PRESIDING MEMBER'S OPENING REMARKS**

The Mayor acknowledged, with sadness, the impact of the Stirling Village Fire on the businesses and the wider community and expressed her gratitude to the CFS and Emergency Services.

The Mayor also commented on the recent tour of the district undertaken by Council Members.

**7. QUESTIONS ADJOURNED/LYING ON THE TABLE****7.1 Questions Adjourned**

Nil

**7.2 Questions Lying on the Table**

Nil

**ADELAIDE HILLS COUNCIL  
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---

**8. PETITIONS/DEPUTATIONS/PUBLIC FORUM**

**8.1 Petitions**

Nil

**8.2 Deputations**

**8.2.1 Stage 2 – Multi Use Houghton Hub – Mr Matt Thomas & Melanie Keetch**

**8.3 Public Forum**

Nil

**9. PRESENTATIONS**

Nil

**10. QUESTIONS ON NOTICE**

Nil

**11. MOTIONS ON NOTICE**

**11.1 Campbelltown City Council Boundary Change Proposal – Cr Mark Osterstock**

Moved Cr Mark Osterstock

S/- Cr Kirrilee Boyd

267/23

1. That the Chief Executive Officer, on behalf of Council, writes to Rob Donaldson, Chairperson, Local Government Boundaries Commission (the Commission), seeking an update on the status of the Campbelltown City Council (CCC) Boundary Change Proposal (noting that it has been some three and a half years since the proposal was first initiated by CCC), including yet not limited to information on:
  - a. The cost estimate for the inquiry into the proposal, and
  - b. A timeframe for CCC to respond to the cost estimate.
2. That once a response has been received from the Commission that the response is presented to Council for tabling and inclusion in the minutes.

<b>Carried Unanimously</b>
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**ADELAIDE HILLS COUNCIL  
MINUTES OF ORDINARY COUNCIL MEETING  
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---

**12. OFFICER REPORTS – DECISION ITEMS**

**12.1 Annual Financial Statements and End of Year Report 2022-23**

Moved Cr Malcolm Herrmann  
S/- Cr Melanie Selwood

**268/23**

**Council resolves:**

- 1. That the report be received and noted.**
- 2. That, in accordance with Section 127 of the *Local Government Act 1999* and the Local Government (Financial Management) Regulations 1999, Council adopts the General Purpose Financial Statements for the financial year ended 30 June 2023 and notes it meets the three financial sustainability ratios being:
 
  - Operating Surplus
  - Net Financial Liabilities
  - Asset Renewal Expenditure**
- 3. To authorise the Mayor and CEO to sign the General Purpose Financial Statements for the financial year ended 30 June 2023.**

<b>Carried Unanimously</b>
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**12.2 Service Review – Development Services**

Moved Cr Malcolm Herrmann  
S/- Cr Chris Grant

**269/23**

**Council resolves:**

- 1. That the report be received and noted.**
- 2. To receive and note the Service Review 2022-23 – Development Services, as contained in Appendix 3.**
- 3. To receive and note the Management Review and Action Plan in response to the Service Review 2022-23 – Development Services, as contained in Appendix 4.**
- 4. To note that that the implementation status of the agreed actions will be reported to Council on a biannual basis, nominally March and August.**

<b>Carried Unanimously</b>
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**ADELAIDE HILLS COUNCIL  
MINUTES OF ORDINARY COUNCIL MEETING  
TUESDAY 24 OCTOBER 2023  
63 MT BARKER ROAD STIRLING**

---

**12.3 Draft CEO PRP Terms of Reference**

Moved Cr Chris Grant

S/- Cr Nathan Daniell

**270/23**

**Council resolves:**

- 1. That the report be received and noted.**
- 2. That with an effective date of 24 October 2023, to revoke the 1 September 2017 Adelaide Hills Council CEO Performance Review Panel Terms of Reference and to adopt the revised Adelaide Hills Council CEO Performance Review Panel Terms of Reference in Appendix 1.**
- 3. That the Chief Executive Officer be authorised to make any formatting, nomenclature, or other minor changes to the Council Terms of Reference during the period of their life.**

<b>Carried Unanimously</b>
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**13. OFFICER REPORTS - INFORMATION ITEMS**

**13.1 Quarterly Council Performance Report – Q1 2023-24**

Moved Cr Malcolm Herrmann

S/- Cr Melanie Selwood

**271/23**

**Council resolves that the Quarterly Council Performance Report – Q1 2022-23 be received and noted.**

<b>Carried Unanimously</b>
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**ADELAIDE HILLS COUNCIL  
MINUTES OF ORDINARY COUNCIL MEETING  
TUESDAY 24 OCTOBER 2023  
63 MT BARKER ROAD STIRLING**

---

**14. CORRESPONDENCE FOR INFORMATION**

**14.1 Department of Energy and Mining – Hanson Construction Materials Ltd – White Rock Quarry**

**14.2 OmbudsmanSA Annual Report 2022-23**

**14.3 Local Government Membership Renewal**

**Moved Cr Mark Osterstock  
S/- Cr Kirrilee Boyd**

**272/23**

**Council resolves that the correspondence is received and noted.**

<b>Carried Unanimously</b>
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**15. QUESTIONS WITHOUT NOTICE**

Cr Malcolm Herrmann asked questions about:

- Amy Gillett Bike Way
- Junction Road, Balhannah Drainage Project
- Main Street, Oakbank Drainage Project
- Non-Payment of Rates

Cr Mark Osterstock asked a question about removal of signage on the corner of Gould Road & Mt Barker Road.

**16. MOTIONS WITHOUT NOTICE**

Nil

**17. REPORTS****17.1 Council Member Function or Activity on the Business of Council****Mayor Jan-Claire Wisdom**

- 10 October 2023, Council meeting, Stirling
- 11 October 2023, Leadership breakfast, Adelaide
- 13 October 2023, Councillor one-on-one meeting, Stirling
- 15 October 2023, Attended Stirling fire response/liaison with SBA
- 16 October 2023, Media interviews with Channels 7, 9, 10, ABC (TV and radio) and Advertiser regarding the Stirling fire response
- 17 October 2023, Stirling fire onsite briefing with Laytons and Woolworths
- 18 October 2023, Councillor one-on-one meeting, Stirling

**ADELAIDE HILLS COUNCIL  
MINUTES OF ORDINARY COUNCIL MEETING  
TUESDAY 24 OCTOBER 2023  
63 MT BARKER ROAD STIRLING**

---

- 18 October 2023, Council Information or Briefing Session, Woodside
- 19 October 2023, Meeting with Minister Koutsantonis, Adelaide
- 19 October 2023, Safety in Council online forum
- 20 October 2023, Chaired Southern and Hills Local Government Association Board Meeting, Mount Barker
- 21 October 2023, Adelaide Hills Council district-wide bus tour
- 23 October 2023, Councillor one-on-one meeting, Norton Summit

**Cr Malcolm Herrmann**

- 22 October 2023, B2B, Birdwood
- 19 October 2023, Funeral late Wally Rehn, Kersbrook

**17.2 Reports of Members as Council/Committee Representatives on External Organisations**

**Cr Malcolm Herrmann**

- 16 October 2023, Audit Committee, Stirling
- 19 October 2023, GRFMA Board Meeting, Mallala

**17.3 CEO Report**

Natalie Armstrong, Acting CEO, provided Council with a verbal update, including the:

- Council Member District Tour
- Stirling Village Fire
- Recent passing of a Council Employee

**18. REPORTS OF COMMITTEES**

**18.1 Council Assessment Panel**

Nil

**18.2 Audit Committee**

**Moved Cr Melanie Selwood  
S/- Cr Malcolm Herrmann**

**273/23**

**That the minutes of the Audit Committee meeting held on Monday 16 October 2023, as distributed, be received and noted.**

<b>Carried Unanimously</b>
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**18.3 CEO Performance Review Panel**

Nil

**ADELAIDE HILLS COUNCIL  
MINUTES OF ORDINARY COUNCIL MEETING  
TUESDAY 24 OCTOBER 2023  
63 MT BARKER ROAD STIRLING**

---

**18.4 Boundary Change Committee**

Nil

**19. CONFIDENTIAL ITEMS**

Nil

**20. NEXT ORDINARY MEETING**

The next ordinary meeting of the Adelaide Hills Council will be held on Tuesday 14 November 2023 from 6.30pm at 63 Mt Barker Road, Stirling.

**21. CLOSE MEETING**

The meeting closed at 7.58pm.