



## ORDINARY COUNCIL MEETING

### NOTICE OF MEETING

To: Mayor Jan-Claire Wisdom

Councillor Kirrilee Boyd
Councillor Adrian Cheater
Councillor Nathan Daniell
Councillor Pauline Gill
Councillor Chris Grant
Councillor Malcolm Herrmann
Councillor Lucy Huxter
Councillor Leith Mudge
Councillor Mark Osterstock
Councillor Kirsty Parkin
Councillor Louise Pascale
Councillor Melanie Selwood

Notice is given pursuant to the provisions under Section 83 of the *Local Government Act 1999* that the next meeting of the Council will be held on:

**Tuesday 14 November 2023**

**6.30pm**

**63 Mt Barker Road Stirling**

A copy of the agenda for this meeting is supplied under Section 83 of the Act.

Meetings of the Council are open to the public and members of the community are welcome to attend. Public notice of the agenda for this meeting is supplied under Section 84 of the Act.

**Greg Georgopoulos**  
Chief Executive Officer



## ORDINARY COUNCIL MEETING

**AGENDA FOR MEETING**  
**Tuesday 14 November 2023**  
**6.30pm**  
**63 Mt Barker Road Stirling**

### ORDER OF BUSINESS

**1. COMMENCEMENT**

**2. OPENING STATEMENT**

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kurna people. They are Custodians of this ancient and beautiful land and so we pay our respects to Elders past, present and emerging. We will care for this country together by ensuring the decisions we make will be guided by the principle that we should never decrease our children's ability to live on this land.

**3. APOLOGIES/LEAVE OF ABSENCE**

- 3.1. Apology
- 3.2. Leave of Absence
- 3.3. Absent

**4. MINUTES OF PREVIOUS MEETINGS**

Council Meeting Tuesday 24 October 2023

*That the minutes of the ordinary meeting held on Tuesday 24 October 2023 as supplied, be confirmed as an accurate record of the proceedings of that meeting.*

Special Council Meeting 31 October 2023

*That the minutes of the ordinary meeting held on Tuesday 31 October 2023 as supplied, be confirmed as an accurate record of the proceedings of that meeting.*

Special Council Meeting 6 November 2023

*That the minutes of the ordinary meeting held on Monday 6 November 2023 as supplied, be confirmed as an accurate record of the proceedings of that meeting.*

**5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL**

**6. MAYOR'S OPENING REMARKS**

**7. QUESTIONS ADJOURNED/LYING ON THE TABLE**

- 7.1. Questions Adjourned  
Nil

- 7.2. Questions Lying on the Table  
Nil

**8. PETITIONS / DEPUTATIONS / PUBLIC FORUM**

- 8.1. Petitions  
8.2. Deputations  
Nil  
8.3. Public Forum

**9. PRESENTATIONS (by exception)**

- 9.1. Stirling Oval Pavilion Presentation - Stirling Oval Pavilion Committee

**10. QUESTIONS ON NOTICE**

Nil

**11. MOTIONS ON NOTICE**

- 11.1. Council position on Pyrotechnics - Fireworks (Cr Adrian Cheater)
1. *The CEO prepare a Guideline for Pyrotechnics as an Appendix to the AHC Festivals and Events Policy.*
  2. *The Guideline includes and addresses relevant community concern and the following requirements:*
    - a. *Pyrotechnic activities initiated on Council property do not exceed the duration of six minutes limited to no more than 4 per calendar year and no more than 1 per township area per calendar year.*
    - b. *The event organising body provide a minimum of three months' notice to Council and notice must be provided to residents and businesses within 3km of the ignition point in accordance with the Guideline position. The notice to be delivered via at least one of, but not limited to:*
      1. *A local media printed publication*
      2. *The organising body's social media, if established*
      3. *Delivered mail/notice, within the affected township boundary*
      4. *A community notice board within the affected township.*
    - c. *The notice include:*
      1. *Date of proposed activity*
      2. *Time of proposed activity*
      3. *Location of proposed activity*
      4. *The chemical composition of the materials used*
      5. *Total estimated mass in kilograms of the materials intended to be used*

6. *A contact email and/or phone number for enquiries.*
- d. *In the event of a cancelled or postponed event the organising body provide notice by:*
  1. *The same social media platform as designated by point b1*
  2. *The community notice board of the affected township as designated by point b4*
  3. *The Adelaide Hills Council Communications Team for distribution through their social media, website and civic centre (if applicable for the affected township).*
- e. *The notice of cancellation or postponement to include the details as outlined in point c and be published at the earliest practical opportunity or in accordance with the Guideline position.*
3. *The Guideline be prepared for Council consideration no later than 30 April 2024.*

11.2. Integrated Strategy - Electric Vehicles (Cr Adrian Cheater)

1. *The CEO develop an integrated Electric Vehicle Strategy to support the rollout of electric vehicles (EV) and EV charging infrastructure for Adelaide Hills Council including, but not limited to, the following:*
  - i. *Detailed analysis of the current and future vehicle fleet, including types of vehicles, usage patterns, and energy requirements;*
  - ii. *The development of Net Present Value analysis to quantify the financial and environmental impact of the transition to electric vehicles;*
  - iii. *Assessment of current solar panel infrastructure and its capacity to support the EV fleet considering capacity, efficiency, and potential upgrades;*
  - iv. *Assessment of battery storage solutions to optimise energy utilisation and charging capabilities, including current market opportunities for such infrastructure outside of the councils existing LGAP energy agreement; and*
  - v. *Exploration of government and private sector incentives, grants, and subsidies available for transitioning to EVs and renewable energy integration.*
  - vi. *The required charging infrastructure for a fleet transition to EV, with consideration for a public access initiative.*
  - vii. *Assessment of potential vehicle manufacturers fleet management, serviceability and availability performance.*
2. *An immediate cessation of internal combustion vehicle acquisition for light fleet vehicles that are primarily used to transport passengers (noting this does not include light commercial vehicles at this time)*
3. *That key outcomes captured within the Electric Vehicle Strategy be presented to a workshop of Council concurrently with the Carbon Management Plan.*
4. *That funding of \$20,000 be included as part of 2023/24 Budget Review 1 to undertake the development of the Integrated Electric Vehicle Strategy.*

**12. ADMINISTRATION REPORTS – DECISION ITEMS**

- 12.1. Audit Committee – Council Member and Presiding Member Appointments  
*Refer to Agenda*
- 12.2. CEO PRP Council Member, Independent Member and Presiding Member Appointments  
*Refer to Agenda*
- 12.3. Boundary Change Committee – Presiding Member Appointment  
*Refer to Agenda*
- 12.4. East Waste Independent Chair Appointment
1. *That the report on the East Waste Independent Chair Appointment be received and noted*
  2. *That Council approves Mr Fraser Bell being appointed as Independent Chairperson of East Waste for a term of two years commencing 1 January 2024*
  3. *That the Chief Executive Officer inform East Waste of Council's decision.*
- 12.5. Emergency Management Policy
1. *That the report be received and noted.*
  2. *With an effective date of 28 November 2023, adopt the 14 November 2023 Emergency Management Policy as contained in Appendix 1.*
  3. *That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the 14 November 2023 Emergency Management Policy as per Appendix 1 prior to the date of effect.*
- 12.6. 2023-2024 Australian Government Black Spot Program
1. *That the report be received and noted.*
  2. *To execute the Funding Deed for the 2023-24 South Australia Black Spot Program – Jones Road, Balhannah Safety Improvements (\$242,000 GST Inclusive)*
  3. *The Chief Executive Officer and Mayor are authorised to affix the seal of the Adelaide Hills Council to the respective Funding Deed under the State Blackspot Program.*
  4. *That Council notes that in signing the Deed, that \$242,000 (GST Inclusive) will be available to Council in the 2023-24 financial year to complete the shoulder sealing and delineation improvements at Jones Road, Balhannah.*
- 12.7. Status Report – Council Resolutions Update
1. *That the Council Resolutions Update report dated 14 November 2023 be received and noted.*
  2. *The following completed items be removed from the Action List.*

**13. ADMINISTRATION REPORTS – INFORMATION ITEMS**

*Nil*

**14. CORRESPONDENCE FOR INFORMATION**

- 14.1. Landscape Board SA – Hills and Fleurieu Business Plan 2023-24
- 14.2. Landscape Board SA – Hills and Fleurieu Achievements Reports 2023-24
- 14.3. Hon Geoff Brock MP – Local Government Advice Scheme

**15. QUESTIONS WITHOUT NOTICE**

**16. MOTIONS WITHOUT NOTICE**

**17. REPORTS**

- 17.1. Council Member Function or Activity on the Business of Council
- 17.2. Reports of Members/Officers as Council Representatives on External Organisations
- 17.3. CEO Report

**18. REPORTS OF COMMITTEES**

- 18.1. Council Assessment Panel – 8 November 2023.  
*That the minutes of the CAP meeting held on Wednesday 8 November 2023, as supplied, be received and noted.*
- 18.2. Audit Committee  
*Nil*
- 18.3. CEO Performance Review Panel  
*Nil*
- 18.4. Boundary Change Committee  
*Nil*

**19. CONFIDENTIAL ITEMS**

- 19.1. Provision of Spray Sealed Services Contract

**Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:**

- **Chief Executive Officer, Greg Georgopoulos**
- **Director Environment & Infrastructure, David Waters**
- **Director Corporate Services, Terry Crackett**
- **Director Community & Development, Natalie Armstrong**

- Manager Civil Services, Ashley Curtis
- Governance Support, Tracey Riddle (Kelledy Jones)
- Minute Secretary, Kylie Hopkins

be excluded from attendance at the meeting for Agenda Item 19.1: (Contract for the Provision of Spray Seal Services) in confidence.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3)(k) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this Agenda Item is tenders for the supply of goods, the provision of services or the carrying out of works the disclosure of which could reasonably be expected to prejudice the commercial position of the business who supplied the information by disclosing specific quotes and modelling by the tenderer.

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

**20. NEXT MEETING**

Tuesday 28 November 2023, 6.30pm, 63 Mt Barker Road, Stirling

**21. CLOSE MEETING**

## Council Meeting & Workshops 2023

DATE	TYPE	LOCATION	MINUTE TAKER
<b>NOVEMBER 2023</b>			
Mon 6 November	Workshop	Woodside	N/A
Wed 8 November	CAP	Stirling	Karen Savage
Tues 14 November	Council	Stirling	Kylie Hopkins
Mon 20 November	Audit Committee	Stirling	Jody Atkins
Tues 21 November	Workshop	Stirling	N/A
Tues 28 November	Council	Stirling	Kylie Hopkins
<b>DECEMBER 2023</b>			
Mon 4 December	Workshop	Woodside	N/A
Tues 12 December	Workshop	Stirling	Kylie Hopkins
Wed 13 December	CAP	Stirling	Karen Savage
Thur 14 December	CEOPRP	Stirling	Jody Atkins
Tues 19 December	Council	Stirling	Kylie Hopkins

*Meetings are subject to change, please check agendas for times and venues. All meetings (except Council Member Professional Development) are open to the public.*



# Conflict of Interest Disclosure Form

**CONFLICTS MUST BE DECLARED VERBALLY DURING MEETINGS**

Date: \_\_\_\_\_

**Meeting Name (please tick one)**

- |                              |                          |                           |                          |
|------------------------------|--------------------------|---------------------------|--------------------------|
| Ordinary Council             | <input type="checkbox"/> | Audit Committee           | <input type="checkbox"/> |
| Special Council              | <input type="checkbox"/> | Boundary Change Committee | <input type="checkbox"/> |
| CEO Performance Review Panel | <input type="checkbox"/> | Other: _____              | <input type="checkbox"/> |

**Item No**                      **Item Name:**  
 \_\_\_\_\_

(Only one conflict of interest entry per form)

I, Mayor / Cr \_\_\_\_\_ have identified a conflict of interest as:

**GENERAL**

**MATERIAL**

**GENERAL**

In considering a General Conflict of Interest (COI), an impartial, fair-minded person might consider that the Council Member’s private interests might result in the Member acting in a manner that is contrary to their public duty.

**MATERIAL**

In considering a Material Conflict of Interest (COI), a member of a council has a material conflict of interest in a matter to be discussed at a meeting of the council if a class of persons as defined in s75(1)(a-l) in the Act would gain a benefit, or suffer a loss, (whether directly or indirectly and whether of a personal or pecuniary nature) depending on the outcome of the consideration of the matter at the meeting.

**The nature of my conflict of interest is as follows:**

(Describe the nature of the interest, including whether the interest is direct or indirect and personal or pecuniary)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**I intend to deal with my conflict of interest in the following transparent and accountable way:**

- I intend to **stay** in the meeting (please complete details below)
- I intend to **stay** in the meeting as exempt under s75A (please complete details below)
- I intend to **leave** the meeting (*mandatory if you intend to declare a Material conflict of interest*)

**The reason I intend to stay in the meeting and consider this matter is as follows:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

(This section must be completed and ensure sufficient detail is recorded of the specific circumstances of your interest.)

**Office use only: Council Member voted FOR / AGAINST the motion.**

## 8. DEPUTATIONS

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*For full details, see Code of Practice for Meeting Procedures on [www.ahc.sa.gov.au](http://www.ahc.sa.gov.au)*

1. A request to make a deputation should be made by submitting a Deputation Request Form, (available on Council's website and at Service and Community Centres) to the CEO seven clear days prior to the Council meeting for inclusion in the agenda.
2. Each deputation is to be no longer than ten (10) minutes, excluding questions from Members.
3. Deputations will be limited to a maximum of two per meeting.
4. In determining whether a deputation is allowed, the following considerations will be taken into account:
  - the number of deputations that have already been granted for the meeting
  - the subject matter of the proposed deputation
  - relevance to the Council agenda nominated – and if not, relevance to the Council's powers or purpose
  - the integrity of the request (i.e. whether it is considered to be frivolous and/or vexatious)
  - the size and extent of the agenda for the particular meeting and
  - the number of times the deputee has addressed Council (either in a deputation or public forum) on the subject matter or a similar subject matter.

### 8.3 PUBLIC FORUM

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*For full details, see Code of Practice for Meeting Procedures on [www.ahc.sa.gov.au](http://www.ahc.sa.gov.au)*

1. The public may be permitted to address or ask questions of the Council on a relevant and/or timely topic.
2. The Presiding Member will determine if an answer is to be provided.
3. People wishing to speak in the public forum must advise the Presiding Member of their intention at the beginning of this section of the meeting.
4. Each presentation in the Public Forum is to be no longer than five (5) minutes (including questions), except with leave from the Council.
5. The total time allocation for the Public Forum will be ten (10) minutes, except with leave from the Council.
6. If a large number of presentations have been requested, with leave from the Council, the time allocation of five (5) minutes may be reduced.
7. Any comments that may amount to a criticism of individual Council Members or staff must not be made. As identified in the Deputation Conduct section above, the normal laws of defamation will apply to statements made during the Public Forum.
8. Members may ask questions of all persons appearing relating to the subject of their presentation.