

**ADELAIDE HILLS COUNCIL
CEO PERFORMANCE REVIEW PANEL COMMITTEE
MINUTES OF SPECIAL MEETING
THURSDAY 12 DECEMBER 2023
63 MT BARKER ROAD STIRLING**

In Attendance

Presiding Member: Cr Chris Grant

Members:

Ms Janet Miller	Independent Member
Mayor Jan-Claire Wisdom	
Cr Nathan Daniell	
Cr Kirsty Parkin	

In Attendance:

Anne Pett	Manager People & Culture
Tracy Riddle	Kelley Jones Lawyers
Lincoln Smith	Norman Waterhouse Lawyers
Mel Blondell	Red Seed Productivity Strategists
Greg Georgopoulos	Chief Executive Officer

1. COMMENCEMENT

The meeting commenced at 5.01pm.

2. OPENING STATEMENT

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land. Together we will care for this country for the generations to come.

3. APOLOGIES/LEAVE OF ABSENCE

3.1 Apology

Nil

3.2 Leave of Absence

Nil

3.3 Absent

Nil

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4. PRESIDING MEMBER'S OPENING COMMENTS

An important decision needs to be made today and I ask that the discussion is done in a fair and respectful manner. Please be reminded to address any comments through the Chair.

5. DELEGATION OF AUTHORITY

The CEO Performance Review Panel operates in accordance with the relevant sections of the *Local Government Act 1999*, and its Terms of Reference.

6. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF THE COMMITTEE

6.1 Conflict of Interest

Nil

7. OFFICER REPORTS – DECISION ITEMS

Nil

8. QUESTIONS WITHOUT NOTICE

Nil

9. CONFIDENTIAL ITEMS

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9.1 CEO Probation Review Process – Exclusion of the Public

PRP25/23

**Moved Mayor Wisdom
S/- Cr Daniell**

Pursuant to section 90(2) of the *Local Government Act 1999* the CEO Performance Review Panel (the Panel) orders that all members of the public, except:

- Mel Blondell, Red Seed Productivity Strategists
- Tracy Riddle, Kelledy Jones (Governance Lawyer)
- Lincoln Smith, Norman Waterhouse (Employment Relations Lawyer)
- Anne Pett, Manager People & Culture (Minute Taker)
- Greg Georgopolous (Chief Executive Officer)

be excluded from attendance at the meeting for Agenda Item 9.2 and 9.3 in confidence save that the Chief Executive Officer is permitted to be in the room during that part of the meeting that he is at the request of the Panel to address the Panel in relation to this matter.

The Panel is satisfied that it is necessary that the public, with the exception of those in attendance as specified in (a) above, be excluded to enable the Panel to consider the report at the meeting on the following grounds:

Section 90(3) (a) and (h) of the Local Government Act, the information to be received, discussed or considered in relation to this Agenda Item is:

- (a) Information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);
- (h) Legal advice.

Accordingly, on this basis the principle that meetings of the Panel should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

Carried

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9.2 Motion Without Notice

PRP26/23

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9.3 CEO Probation Review Process

PRP27/23

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9.4 CEO Probation Review Process – Duration of Confidentiality

PRP28/23

Moved Cr Grant
S/- Cr Daniell

- a) Pursuant to Section 91(7) and (9) of the Local Government Act 1999, having considered Agenda Item 9.2 and 9.3 in confidence under sections 90(2) and 90(3)(a) and (h) of the Local Government Act 1999, the Committee resolves that an order be made to retain the Report and related attachments, including the CEO KPI Report, the 360 Degree Survey and the presentation prepared by Red Seed Productivity Strategists, as well as the Minutes in confidence pursuant to section 91(9)(c) of the Local Government Act 1999, with this order to operate in an ongoing manner, to be reviewed every 12 months as detailed in the Duration of Confidentiality Table below:

Item	Duration of Confidentiality NB: Item to be reviewed every 12 months if not released
Report	Ongoing, Reviewed every 12 months
Related Attachments	Ongoing, Reviewed every 12 months
Minutes	Ongoing, Reviewed every 12 months
Other (presentation, documents, or similar)	Ongoing, Reviewed every 12 months

Carried

10. NEXT MEETING

The next ordinary meeting of the CEO Performance Review Panel will be held on Thursday 22 February 2024 from 6.30pm at 63 Mt Barker Road Stirling.

11. CLOSE MEETING

The meeting closed at 7.45pm