

**ADELAIDE HILLS COUNCIL
SPECIAL CEO PERFORMANCE REVIEW PANEL COMMITTEE
MINUTES OF MEETING
THURSDAY 8 FEBRUARY 2024
63 MT BARKER ROAD STIRLING**

In Attendance

Presiding Member: Cr Chris Grant

Members:

Ms Vanessa Godden	Independent Member
Mayor Jan-Claire Wisdom	
Cr Nathan Daniell	
Cr Kirsty Parkin	

In Attendance:

Mr Greg Georgopoulos	Chief Executive Officer
Ms Collette Ordish	Perks People Solutions
Tracy Riddle	Governance Support, Kelledy Jones Lawyers

1. COMMENCEMENT

The meeting commenced at 6:07pm

2. OPENING STATEMENT

The Committee acknowledges that we meet on the traditional lands and waters of the Peramangk and Kurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land. Together we will care for this country for the generations to come.

3. APOLOGIES/LEAVE OF ABSENCE

Apology

Nil

Leave of Absence

Nil

Absent

Nil

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4. MINUTES OF PREVIOUS MEETINGS

That the minutes of the CEO Performance Review Panel meeting held on Thursday 14 December 2023 as distributed, to be confirmed as an accurate record of the proceedings of that meeting at the next Panel meeting.

Moved Cr Daniell
S /- Cr Parkin

PRP 8/24

CARRIED UNANIMOUSLY

That the minutes of the CEO Performance Review Panel meeting held on Monday 15 January 2024 as distributed, to be confirmed as an accurate record of the proceedings of that meeting at the next Panel meeting.

Moved Mayor Wisdom, with the inclusion of reference to Collette Ordish as being in attendance

S/- Cr Parkin

PRP 9/24

CARRIED UNANIMOUSLY

5. PRESIDING MEMBER'S OPENING COMMENTS

Thanked the CEO and Ms Ordish for preparing draft KPI's for the consideration of the Panel.

Welcomed Ms Vanessa Godden to her first Panel meeting.

6. DELEGATION OF AUTHORITY

The CEO Performance Review Panel operates in accordance with the relevant sections of the *Local Government Act 1999*, and its Terms of Reference.

7. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF THE COMMITTEE

Nil

8. OFFICER REPORTS – DECISION ITEMS

Nil

9. MOTIONS WITHOUT NOTICE

Nil

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10. QUESTIONS WITHOUT NOTICE

Nil

11. CONFIDENTIAL ITEMS

11.1 CEO Performance Review Process – KPI Review – Exclusion of the Public

Moved Cr Parkin
S/- Ms Godden

PRP 10/24

Pursuant to section 90(2) of the Local Government Act 1999 the Council orders that all members of the public, except:

- CEO, Greg Georgopoulos
- Collette Ordish, Perks People Solutions
- Tracy Riddle, Kelledy Jones Lawyers, Governance Support

be excluded from attendance at the meeting for Agenda Item 11.1: CEO Performance Review Process – KPI Review.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3) (a) of the Local Government Act 1999, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

CARRIED UNANIMOUSLY

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11.2 CEO Performance Review Process – KPI Review

At 6:15pm, the Presiding Member, with approval of at least two thirds of members present, suspended the operation of the formal meeting procedures.

Ms Ordish and the CEO were invited to present the draft KPI's and answer questions from members.

General discussion amongst members regarding the draft KPI's

Cr Daniell left the meeting at 7:02pm and was an apology thereafter.

At 7:42pm the Presiding Member determined that the period of suspension should be brought to an end.

**Moved Mayor Wisdom
S/- Ms Godden**

PRP 11/24

The CEO Performance Review Panel resolves:

- 1. That the report be received and noted.**
- 2. Based on consideration and discussion of the draft KPI's by the Panel, the CEO and Ms Collette Ordish from Perks People Solutions will refine the draft KPI's, to be returned to the next CEO Performance Review Panel meeting for the consideration of the Panel, and proposed recommendation to the Council.**
- 3. That a report be returned to the Panel with respect to the proposed CEO Performance Review process, for the consideration of the Panel, and proposed recommendation to the Council.**
- 4. That the CEO will identify support and resources to assist in meeting the KPI's for the consideration of the Panel, and proposed recommendation to the Council.**

CARRIED UNANIMOUSLY

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11.3 CEO Performance Review Panel Independent Member Appointment - Duration of Confidentiality

Moved Cr Parkin
S/- Ms Godden

PRP 12/24

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 11.1 in confidence under sections 90(2) and 90(3) (a) of the Local Government Act 1999, resolves that an order be made under the provisions of sections 91(7) and (9) of the Local Government Act 1999 that the report, related attachments and the minutes of Committee and the discussion and considerations of the subject matter be retained in confidence until further order and be reviewed every twelve months.

CARRIED UNANIMOUSLY

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11.4 NEXT MEETING

The next ordinary meeting of the CEO Performance Review Panel was agreed to be moved from Thursday 22 February 2024 to Thursday 21 March from 6.00pm at 63 Mt Barker Road Stirling.

12. CLOSE MEETING

The meeting closed at 7:55pm