



NOTICE OF SPECIAL COUNCIL MEETING

To: A/Mayor Nathan Daniell

Councillor Kirrilee Boyd
Councillor Adrian Cheater
Councillor Pauline Gill
Councillor Chris Grant
Councillor Malcolm Herrmann
Councillor Lucy Huxter
Councillor Leith Mudge
Councillor Mark Osterstock
Councillor Kirsty Parkin
Councillor Louise Pascale
Councillor Melanie Selwood

Notice is hereby given pursuant to the provisions under Section 82 of the *Local Government Act 1999* that a Special meeting of the Council will be held on:

Tuesday 20 February 2024
63 Mount Barker Road Stirling
6.30pm

Business of the meeting:

1. Southern and Hills Local Government Association Strategy Day and Board Meeting Representation – Nomination Determination

A copy of the Agenda for this meeting is supplied under Section 83 of the Act.

Meetings of the Council are open to the public and members of the community are welcome to attend. Public notice of the Agenda for this meeting is supplied under Section 84 of the Act.

Greg Georgopoulos
Chief Executive Officer



AGENDA FOR SPECIAL COUNCIL MEETING

Tuesday 20 February 2024.
63 Mt Barker Road Stirling
6.30pm

ORDER OF BUSINESS

1. **COMMENCEMENT**

2. **OPENING STATEMENT**

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kurna people. They are Custodians of this ancient and beautiful land and so we pay our respects to Elders past, present and emerging. We will care for this country together by ensuring the decisions we make will be guided by the principle that we should never decrease our children's ability to live on this land.

3. **APOLOGIES/LEAVE OF ABSENCE**

3.1. Apology

3.2. Leave of Absence

Mayor Jan-Claire Wisdom, 13 February 2024 to 14 May 2024, approved by Council
13 February 2024

Moved ...

S/- ...

.../24

Council Resolves:

1. **That a Leave of Absence from all duties of office be granted to Cr Pauline Gill for Tuesday 27 February 2024.**
2. **That any committee or panel membership currently held by Cr Pauline Gill be undertaken by the Deputy during the leave of absence**

3.3 Absent

4. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL

5. PRESIDING MEMBER'S OPENING REMARKS

6. PUBLIC FORUM

7. BUSINESS OF THE MEETING

- 7.1. Southern and Hills Local Government Association Strategy Day and Board Meeting Representation – Nomination Determination

That Council resolves:

1. *That the meeting is adjourned for a ballot process.*

That Council resolves:

1. *That the report be received and noted.*
2. *That Councillor Mudge/Cheater [delete appropriate name] represent Council at the SHLGA Strategic Day and Board Meeting on 22-23 February 2024 at Kingscote, Kangaroo Island.*

8. CONFIDENTIAL ITEM

Nil

9. CLOSE SPECIAL COUNCIL MEETING

**ADELAIDE HILLS COUNCIL
SPECIAL COUNCIL MEETING
Tuesday 20 February 2024
AGENDA BUSINESS ITEM**

Item:	7.1
Responsible Officer:	Jody Atkins A/Governance and Risk Coordinator Office of the Chief Executive
Subject:	Southern and Hills Local Government Association Strategy Day and Board Meeting Representation – Nomination Determination
For:	Decision

SUMMARY

The Southern and Hills Local Government Association (SHLGA) are holding a Strategy Day and Board Meeting on Thursday 22 and Friday 23 February 2024 at Kingscote, Kangaroo Island.

The Chief Executive, Greg Georgopolous and the Mayor, Jan-Claire Wisdom are both Board Members who attend these meetings. However, due to the Mayor being on Leave of Absence she will not be able to attend.

The Mayor's SHLGA proxy is Cr Kirsty Parkin, who is also unable to attend.

A request for expressions of interest to represent at the SHLGA went to all elected members on 14 February 2024. Two nominations were received (Cr Leith Mudge and Cr Adrian Cheater) and the final determination for one attendee is to be resolved.

RECOMMENDATION

Council resolves:

- 1. That the report be received and noted.**
 - 2. That Councillor Mudge/Cheater [delete appropriate name] represent Council at the SHLGA Strategic Day and Board Meeting on 22-23 February 2024 at Kingscote, Kangaroo Island.**
-

1. BACKGROUND

The Southern and Hills Local Government Association (SHLGA) are holding a Strategy Day and Board Meeting on Thursday 22 and Friday 23 February 2024 at Kingscote, Kangaroo Island.

The Chief Executive, Greg Georgopolous and the Mayor, Jan-Claire Wisdom are both Board Members who attend these meetings. However, due to the Mayor being on Leave of Absence she will not be able to attend.

The Mayor's SHLGA proxy is Cr Kirsty Parkin, who is also unable to attend.

A request for expressions of interest to represent at the SHLGA went to all elected members on 14 February 2024.

2. ANALYSIS

➤ **Strategic Management Plan/Functional Strategy/Council Policy Alignment**

Not Applicable

➤ **Legal Implications**

Not Applicable

➤ **Risk Management Implications**

Not Applicable

➤ **Financial and Resource Implications**

Not Applicable

➤ **Customer Service and Community/Cultural Implications**

Not Applicable

➤ **Sustainability Implications**

Not Applicable

➤ **Engagement/Consultation conducted in the development of the report**

Consultation on the development of this report was as follows:

Council Committees: Not Applicable

Council Workshops: Not Applicable

Advisory Groups: Not Applicable

External Agencies: Not Applicable

Community: Not Applicable

➤ **Additional Analysis**

Nil

3. OPTIONS

Council has the following options:

- I. To discuss the two nominations received and resolve one elected member to represent Council at the SHLGA Strategic Day and Board Meeting. (Recommended)
- II. Do not resolve one elected member to attend the SHLGA Strategy Day and Board Meeting (Not Recommended)

4. APPENDICES

- (1) SHLGA Agendas

Appendix 1

SHLGA Agendas



Southern & Hills Local Government Association

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Email: graeme@shlga.sa.gov.au | www.shlga.sa.gov.au |

Adelaide Hills Council | Alexandrina Council | Mount Barker District Council | Kangaroo Island Council
| City of Victor Harbor | District Council of Yankalilla |

AGENDA - FORUM

Title: Southern & Hills Local Government Association – Strategy Forum
Venu: Kangaroo Island Council, Kingscote
Date: Thursday 22 Feb 2024
Duration: 3.00 pm – 5.00 pm

1. WELCOME

Facilitator- Victoria McKirdy

Part 1

Overview of other regional bodies: - RDA, Tourism (FPT, AHT), Landscape Board, ZEMC, Waste Authorities

Part 2

Programs Managed by S&HLGA (each is ongoing with a S&HLGA Committee)

- Transport Study/Plan
- Public Health Plan
- Resilient Hills & Coast (Climate)

Part 3

S&HLGA – Committee Participation as Partners

- RDA – Economic Development Managers Forums
- CWMS User Group (largely dormant)
- Regional LGA Executive Officers meetings – (enable input into SAROC)

Part 4

S&HLGA Projects (2024 current & pending)

- Bushfire & Biodiversity Plan (completed July 2023)
- New Regional Climate Plan (\$93k commencing February 2024- Nov 2024)
- ILC Communications, Signage & Wayfinding Accessibility Project (\$369k estimated commencement April 2024 – Dec 2025)
- Drought resilience Plan – (RDA lead project – estimate July 2024)

Part 5

- Roles and Responsibilities of the Executive Officer
- Role and Responsibilities of the Board

2. OUTCOMES FROM STRATEGIC SESSION

Key Priorities – for next Strategic Plan

Style of future meetings, Governance and Themes for each Board Meeting

Attachments:

1. EO role and responsibilities
2. Summary of S&HLGA Committees
3. Regional comparison



Southern & Hills Local Government Association

AGENDA FOR MEETING

Date: 23 Feb 2024

Time: 10.30 am

Location: Kangaroo Island Council

ORDER OF BUSINESS

1. COMMENCEMENT

2. WELCOME

- 2.1. Chair elect Mayor Darryl Houston (incl Acknowledgement of Country)
- 2.2. Visitors
- 2.3. Apologies
- 2.4. Conflict of Interest
- 2.5. Welcome by Host Council

3. GUEST SPEAKER(S)

Robyn Daly, JLT National Program Manager Resilience – Managing Disaster Risk

4. STAKEHOLDER UPDATES

- 4.1. Local Government Australia, South Australia
- 4.2. PIRSA
- 4.3. RDA AHFKI
- 4.4. Landscapes Board(s)
- 4.5. SACCA
- 4.6. SAPOL

5. MINUTES OF PREVIOUS MEETING

5.1. SHLGA Meeting

That the minutes of the previous Southern & Hills Local Government Association Board Meeting held on 8 December 2023 be adopted as a true and correct record of that meeting

6. MOTION AND ACTION STATUS REPORT

6.1. Recommendation:

That the motion and action status report be received and noted

7. REPORT FOR DECISION ITEMS

7.1. EO Reports for Decision

Recommendation:

That the S&HLGA Board

- a) note the report and**
- b) Delegate S&HLGA Advisory Committee develop a policy and plan for the CEO Annual Leave**
- c) That the S&HLGA Board approve up to 50% cash out of CEO accumulated Annual Leave**

Moved:

Second:

Recommendation:

That the S&HLGA Board

- a) note the report**
- b) delegate the S&HLGA Advisory Committee to negotiate an agreed Administration fee and service agreement with the RH&C**

8. REPORT FOR INFORMATION

- 8.1. EO reports for Information.**
- 8.2. Annual Key Action Plan update.**
- 8.3. LGA Topical - link**
- 8.4. SACCA Update**
- 8.5. RDA Update**

Recommendation:

That the Reports for Information be accepted and noted by the S&HLGA Board.

9. FINANCES

- 9.1. Bank Reconciliation Nov 2023**
- 9.2. Bank Reconciliation Dec 2023**
- 9.3. Bank Reconciliation Jan 2024**
- 9.4. Profit and Loss Actual V Budget YTD 31 Dec 2023**
- 9.5. Profit and Loss Actual v Budget 30 Jan 2024**
- 9.6. Balance Sheet 30 Jan 2024**
- 9.7. Cashflow projection 2023-2024**
- 9.8. 2023 – 2024 Budget review**

Recommendation:

That the financial reports for the S&HLGA as at 30 Jan 2024 showing a balance of total funds available of \$269,774-65 and a balance of uncommitted funds of \$215,187-65 be received.

Recommendation:

That the S&HLGA Board

- a) note the report and
- b) the Board adopts and endorses the 2023-2024 Budget revision

- 10. URGENT BUSINESS WITHOUT NOTICE
- 11. NEXT MEETINGS
- 12. CLOSE MEETING

ITEM 5 MINUTES OF PREVIOUS MEETING

ITEM: 5.1

ORIGINATION FROM: MINUTE SECRETARY

SUBJECT: MINUTES OF PREVIOUS MEETING

FOR: DECISION

1. RECOMMENDATION:

That the minutes of the previous Southern & Hills Local Government Association Board Meeting held on 8 December 2023 be adopted as a true and correct record of that meeting.

Moved:

Second:

2. BACKGROUND:

The minutes of the S&HLGA held on 8 December 2023 have been distributed the Board.



Southern & Hills Local Government Association

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| City of Victor Harbor | District Council of Yankalilla |

MINUTES

Committee: Southern & Hills Local Government Association
To be held: Friday 8 December 2023
Location: City of Victor Harbor Council

PRESENT: <i>(Members)</i>	Executive Officer, Graeme Martin		
	President, Mayor Moira Jenkins (City of Victor Harbor)	Cr Rebecca Hewett (Mount Barker District Council)	CEO Nathan Cunningham (District Council of Yankalilla)
	Mayor Darryl Houston (District Council of Yankalilla)	CEO Victoria MacKirdy (City of Victor Harbor)	CEO Darryl Buckingham (Kangaroo Island Council)
	Deputy Mayor David Kemp (Proxy, City of Victor Harbor)	Mayor Keith Parkes (Alexandrina Council)	CEO Nigel Morris (Alexandrina Council)
	A/CEO Alison Hancock (Mount Barker District Council)	Mayor Michael Pengilly (Kangaroo Island Council)	
APOLOGIES	Mayor Jan Claire Wisdom (Adelaide Hills Council)	CEO Greg Georgopoulos (Adelaide Hills Council)	Mayor David Leach (Mount Barker District Council)
IN ATTENDANCE <i>(Stakeholders, Guests)</i>	Adam Gray (SACCA), Damien Cooke (AHFKI RDA on line), Andrew Lamb (LGA), Trevor Bennett (PIRSA)		

1. **COMMENCEMENT:**

10.30 a.m

2. **WELCOME**

- 2.1 Deputy President Mayor Moira Jenkins - Acknowledgement of Country
- 2.2 Visitors
- 2.3 Apologies
- 2.4 Conflict of interest

2.6 Welcome by host council – Mayor Moira Jenkins CVH

3. GUEST SPEAKER(S)

3.1 Nil

4. STAKEHOLDER UPDATES

- 4.1 Local Government Australia (SA) – Andrew Lamb
- 4.2 RDA AHFKI - Damien Cooke (on line)
- 4.3 SACCA – Adam Gray
- 4.4 Landscape Boards – Apology
- 4.5 PIRSA – Trevor Bennett
- 4.6 SAPOL- Apology

D/M David Kemp left the meeting at 10.53 am
EO Graeme Martin left the meeting at 11.15 am
EO Graeme Martin returned to the meeting at 11.20 am
EO Graeme Martin left the meeting at 11.26 am
EO Graeme Martin returned to the meeting at 11.31 am
CEO Nathan Cunningham left the meeting at 11.30 am
CEO Nathan Cunningham returned to the meeting at 11.36 am
Mayor Darryl Houston left the meeting at 12.55 am
Mayor Darryl Houston return to the meeting at 12.02 pm
A/CEO Alison Hancock left the meeting at 12.30 pm
A/CEO Alison Hancock returned to the meeting at 12.33 pm

5. MINUTES OF THE PREVIOUS MEETING

**REPORT TITLE: CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING 20
October 2023**

DATE OF MEETING: 8 December 2023

RECOMMENDATION: 5.1/08122023

Moved Mayor Darryl Houston that the minutes of the previous Southern & Hills Local Government Association Board Meeting held on 20 October 2023 be adopted as a true and correct record of that meeting.

Seconded Mayor Michael Pengilly

CARRIED UNANIMOUSLY

6. MOTION AND ACTION STATUS REPORT

REPORT TITLE: MOTION AND ACTION STATUS REPORT

DATE OF MEETING: 8 December 2023

INFORMATION ONLY

Moved CEO Nathan Cunningham that the motion and action status report be received and noted.

Seconded Mayor Darryl Houston

CARRIED UNANIMOUSLY

7. REPORTS FOR DECISION ITEMS

REPORT TITLE: S&HLGA-RDA AHFKI MoU

DATE OF MEETING: 8 December 2023

RECOMMENDATION: 7.1/08122023

Moved A/CEO Alison Hancock that the S&HLGA Board

- a) note the report and
- b) approves and endorses the S&HLGA-RDA AHFKI MoU

Seconded CEO Nathan Cunningham

CARRIED UNANIMOUSLY

8. REPORT – INFORMATION

- 8.1 EO reports for Information
- 8.2 Annual Key Action Plan update
- 8.3 LGA Topical update Sept-Oct 2023
- 8.4 SACCA update
- 8.5 AH&F Landscapes Board achievements 2022-2023

REPORT TITLE: REPORT FOR INFORMATION

DATE OF MEETING: 8 December 2023

RECOMMENDATION: 8/08122023

Moved Mayor Michael Pengilly that the Reports for Information be accepted and noted by the S&HLGA Board.

Seconded CEO Victoria MacKirdy

CARRIED UNANIMOUSLY

9. FINANCES

- 9.1 Bank Reconciliation October 2023
- 9.2 Bank Reconciliation November 2023
- 9.3 Profit and Loss Actual V Budget YTD 30 Nov 2023
- 9.5 Balance Sheet 30 Nov 2023
- 9.6 Cash Flow projection 2023-2024

REPORT TITLE: FINANCES

DATE OF MEETING 8 December 2023

RECOMMENDATION: 9/08122023

Moved CEO Victoria MacKirdy that the financial reports for the S&HLGA as at 30 Nov 2023 showing a balance of total funds available of \$289,285-16 and a balance of uncommitted funds of \$221,957-16 be received

Seconded CEO Nigel Morris

CARRIED UNANIMOUSLY

10. URGENT BUSINESS WITHOUT NOTICE

11. NEXT MEETING(s)

Friday 23 February 2024
location

Kangaroo Island Council (Kingscote) NB: change of

12. CLOSURE

MEETING DECLARED CLOSED AT 12.35 pm

Signed:

Mayor Moira Jenkins.....
Chair

Date:.....

ITEM 6 MOTION AND ACTION STATUS REPORT

ITEM: 6.1
ORIGINATION FROM: EXECUTIVE OFFICER, GRAEME MARTIN
SUBJECT: MOTION AND ACTION STATUS REPORT
FOR: INFORMATION ONLY

MOTION AND ACTION STATUS REPORT

Recommendation:

That the Motion & Action Status Report for Information be accepted and noted by the S&HLGA Board.

Moved:

Second:



Southern & Hills Local Government Association

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 | City of Victor Harbor | District Council of Yankalilla |

6.1 MOTION AND ACTION STATUS REPORT

Meeting Date	Item	Item Num.	Action	Status
08/12/2023	S&HLGA-RDA AHFKI MoU	7.1/08122023	Moved A/CEO Alison Hancock that the S&HLGA Board a) note the report and b) approves and endorses the S&HLGA-RDA AHFKI MoU Seconded CEO Nathan Cunningham CARRIED UNANIMOUSLY	1. Signed by RDA and S&HLGA Feb 2024
20/10/2023	DISRUPTIVE ACTIVISM	Action	EO Graeme Martin to email CEO LGA requesting more information sessions and education programs as well as preparation of a toolkit to assist Councils with activist disruption	1. Completed
20/10/2023	BUS ROUTE 1258	Action	Member Councils CVH, Yankalilla and Alexandrina to contact LinkSA concerning Bus Route 1258	1.
20/10/2023	S&HLGA-RDA AHFKI MoU	7.1/20102023	Moved CEO Nigel Morris that the S&HLGA Board invite RDA CEO to present to the Board at the next scheduled S&HLGA Board meeting Seconded CEO Greg Georgopoulos CARRIED UNANIMOUSLY	1. Completed

Meeting Date	Item	Item Num.	Action	Status
12/09/2023 (out of session)	S&HLGA 2022-2023 ANNUAL REPORT	7.1/12092023	Moved Mayor Moira Jenkins that the S&HLGA Board endorses and adopts the S&HLGA 2022-2023 Annual Report Seconded Mayor Michael Pengilly CARRIED	1. Completed
25/08/2023	2022/2023 EXECUTIVE OFFICER-PERFORMANCE REVIEW & REMUNERATION REVIEW	7.1/25082023	Moved CEO Nathan Cunningham that S&HLGA Board go into confidence. Seconded Mayor Keith Parkes CARRIED UNANIMOUSLY	1. Completed
25/08/2023	2022/2023 EXECUTIVE OFFICER-PERFORMANCE REVIEW & REMUNERATION REVIEW	7.1.1/25082023	Moved CEO Andrew Stuart That the Board notes the report and 1. That the Board acknowledge and thank the Executive Officer on his performance and delivery of the Key Performance Indicators for the 2022/23 period as set out in Attachment A to this report. 2. That in recognition of the Executive Officers performance for the past review period an increase of 5.75% be provided to his base salary effective from 1 July 2023, as detailed in Attachment C. 3. That the Board offer Mr Graeme Martin a 12-month extension to his current Employment Agreement, under the same terms and conditions expiring on the 30 September 2024. 4. That a comprehensive review of the administration and governance arrangements of the Southern and Hill Subsidiary be undertaken by the Advisory Group in consultation with the Executive Officer, considering the outcomes and recommendations contained within the Review of 2021-2025 Business Plan – July 2023 by March 2024 5. That the outcomes of the administration and governance arrangements review be presented back to the S&HLGA Board on or before April 2024 for consideration.	1. Completed Items 1,2 & 3

Meeting Date	Item	Item Num.	Action	Status
			Seconded CEO Nathan Cunningham CARRIED UNANIMOUSLY	
25/08/2023	SAROC ANNUAL BUSINESS PLAN 2023-2024	7.2/25082023	<p>Moved A/CEO Jon Heron that the S&HLGA Board</p> <ol style="list-style-type: none"> 1. note the SAROC ANNUAL BUSINESS PLAN 2023-2024 and 2. endorses the S&HLGA SAROC delegates to provide further feedback at the next scheduled SAROC meeting 3. The feedback consists of recommending SAROC adopt the JT Advocacy Framework <p>Seconded Mayor Darryl Houston CARRIED UNANIMOUSLY</p>	<ol style="list-style-type: none"> 1. Email copy of Framework 27/8/2023 to S&HLGA SAROC Delegates
25/08/2023	SOVEREIGN CITIZEN/ACTIVIST DISRUPTION	Action	S&HLGA contact LGA to request working with SAPOL Preventative Crime Unit to develop a LGA toolkit for Councils to deal with disruptive and sometimes threatening Council meeting agitators.	<ol style="list-style-type: none"> 1. EO liaised with LGA. Future Forum being developed. Legal Pro-forma letter available. 2. Issue taken up by LGA

ITEM 7 REPORT - DECISION ITEMS

ITEM: 7.1
ORIGINATION FROM: EXECUTIVE OFFICER, GRAEME MARTIN
SUBJECT: S&HLGA CEO ANNUAL LEAVE
FOR: DECISION

Recommendation:

That the S&HLGA Board

- a) note the report and
- b) Delegate S&HLGA Advisory Committee to develop a policy and plan for the CEO Annual Leave
- c) That the S&HLGA Board approve up to 50% cash out of CEO accumulated Annual Leave

Moved:

Second:

Strategic Plan objective:

1. Good Governance

S&HLGA Business Plan 2021-2025

Strategy 5- Good governance, Provide sound financial management. Continually review, evaluate and mitigate risks

S&HLGA Key Action Plan 2023-2024

1. Good governance, to provide sound financial management.

Background:

The S&HLGA CEO was appointed as an employee in February 2019. This change from Contractor to Employee has meant statutory leave entitlements have been accumulating from that date. The estimated accumulated Annual Leave for the CEO will be some 545 hours as at 30 June 2024

Discussion:

The S&HLGA is effectively a “one man band” in the sense of resources available to the organization.

The current CEO has duties and responsibilities on all matters pertaining to governance and administration (including bookkeeping) as well as report writing, Agenda setting, Minute taking, Committee memberships, project management, research and developing stakeholder relationships.

The S&HLGA Board has previously discussed ways and means of assisting the CEO via Council resources however this has not been achievable to date.

The CEO has therefore found it difficult to find suitable times during the year to take any Annual Leave and yet still have the S&HLGA continue uninterrupted with the myriad of duties and key tasks.

CEO employment contract

Annual Leave is covered by Clause 19 (current contract expires 30 Sept 2024)

19.1 Annual Leave

19.1.1 The EO is entitled to 20 working days annual leave per completed year of service, which may be taken at any time approved by the Employer.

The EO is not entitled to any leave loading payment, it having been included in the EO's annual base salary.

19.1.2 Any entitlement to annual leave standing to the credit of the EO at the time of cessation of employment shall be discharged by the Employer by payment based on the EO's TEC Package.

Regional LGAs

Most of the other Regional LGAs are in a similar position and do not have a policy or formal plan in respect of CEO leave. Those that have managed to allow CEO annual leave have either staff resources or there has been a turnover of CEOs and the issue of accumulation has yet to arise.

Financial/Budget Impact:

The estimated EOFY cashflow net of current liabilities (if accepted) puts S&HLGA below the agreed net bank threshold of \$50,000.

Risk:

If this were to continue the liabilities could at some stage exceed the cash holding. This would mean any windup and exit would require additional member funding.

There is a risk that the CEO underperforms due to workload with no respite.

ITEM: 7.2

ORIGINATION FROM: EXECUTIVE OFFICER, GRAEME MARTIN

SUBJECT: RESILIENT HILLS & COAST (RHC) ADMINISTRATION

FOR: DECISION

Recommendation:

That the S&HLGA Board

- b) a) note the report and
- b) delegate the S&HLGA Advisory Committee to negotiate an agreed Administration fee and service agreement with the RH&C

Moved:

Second:

Strategic Plan objective:

1. Good Governance

S&HLGA Business Plan 2021-2025

Strategy 5- Good governance, Provide sound financial management. Continually review, evaluate and mitigate risks

S&HLGA Key Action Plan 2023-2024

2. Good governance, to provide sound financial management.

Background:

S&H member councils have been involved in the Resilient Hills & Coasts (RH&C) project since 2013. The Climate Change Adaptation Plan for the Adelaide Hills, Fleurieu Peninsula and Kangaroo Island Region was launched in December 2016. In June 2017, all RH&C project partners:

- The six (6) Councils of S&HLGA
- State Government of SA
- Adelaide and Mt Lofty Natural Resource Management Board
- Kangaroo Island Natural Resources Management Board
- S&HLGA

entered into a Sector Agreement with the State Government pursuant to the *Climate Change and Greenhouse Emissions Reduction Act 2007* agreeing to implement, as resources allow, a climate change adaptation program in a cooperative and coordinated manner across the region. This Sector Agreement was renewed in 2021 with the following partners:

- The six (6) Councils of S&HLGA
- State Government of SA

- Hills & Fleurieu Landscapes Board
- Kangaroo Island Landscapes Board
- RDA (Adelaide Hills, Fleurieu and Kangaroo Island)
- S&HLGA

The RH&C project has employed a part-time Regional Coordinator since February 2015. Wages costs for the Regional Coordinator were originally provided for via a SAFECOM grant from the National Disaster Resilience Program. Since 1 July 2016, wages costs for the Regional Coordinator have been shared between S&H member councils and the Adelaide & Mount Lofty Ranges NRM Board. For the past two years, each of the six S&H member councils has contributed a proportional amount based on the S&H funding formula. Throughout this period the Regional Coordinator was hosted by Alexandrina Council. This was transferred to S&HLGA in 2020 under certain conditions.

S&HLGA CEO has administered the contract for the RH&C as well as manage the finances within S&HLGA since 2020

Discussion:

In July 2020 S&HLGA took over the management of RH&C with the following conditions

The purpose of this letter is to confirm our mutual understanding that Southern & Hills Local Government Association (S&HLGA) will assume responsibility for auspicing the Resilient Hills & Coasts (RH&C) project in the 2020-21 financial year.

Alexandrina Council currently holds \$20,500 of unallocated project funds on behalf of RH&C. On receipt of an invoice from S&HLGA referencing Purchase Order Number #10477, Alexandrina Council will transfer those funds to S&HLGA subject to acceptance of the following conditions:

- That the monies be quarantined for RH&C purposes and that this be expressly recognised in S&GLHA bank reconciliations and financial reports to the Board; and
- That the monies only be expended with express permission and agreement of the RH&C Steering Committee.

\$18,636-36 (excl GST) was transferred into the S&HLGA Bank in July 2020. This amount was a carryover from the funding mix of previous contributions from the 6 member Councils, NRM, State Government via DEWNR and a last minute contribution from the RDA.

Normally Committee administration would fall within the responsibility of the S&HLGA CEO however the RH&C is the only committee that has a much broader and diverse membership beyond the Council members of S&HLGA. It has become increasingly complex and resource intensive with the RH&C co-ordinator contract punctuated by maternity leave interruption and temporary replacement and a number of programs and projects.

The S&HLGA has advised RH&C that it is seeking an appropriate general administration fee as well as a project management fee (minimum 5%) per project.

The alternative option is for RH&C to contract a different administrator or stand alone and do it in house.

The RH&C has proposed the following to address this issue.

It is recommended that:

1. **5% admin fee is paid on S&HLGA auspiced projects**, and worked into grant requests / funding agreements, starting from approval of this recommendation (including ReCAP grant funded project).
2. **\$2K annual admin fee is paid to S&HLGA for auspicing operational budget**, starting 2023/24. This amount will be paid from the total operational budget. For 2023/24 and 2024/25 this will come from rolled over surplus.

3. **Decision on annual increases to member contributions be deferred to next the RSA** (ie. no 3% increase in 2024/25). Total member contributions, who pays what, annual increases etc. should be negotiated on a multi-year basis, and agreed arrangements minuted.
4. **Annual financial report be provided by S&HLGA to RH&C SC**, minuted, and summarised in our Annual Report.
5. **Annual budgets are to be endorsed by the RH&C SC** (in same meeting as annual financial report if possible), and minuted for records.
6. **The following changes be made to the RH&C Steering Committee Terms of Reference**

This negotiation is still a work in progress.

Review:

See below a history of the income and expenses for the RH& C co-ordinator role. The S&HLGA CEO supports the following response from the S&HLGA Board.

1. The RH&C Budget has an operational item of circa \$5,000 p.a. If this has not been spent in the Budget year it should not automatically have right of rollover and accumulation. This would mean the \$6,500 unspent in 2022-2023 plus any unspent for 2023-2024 should be discounted from the accumulated liability.
2. While \$2,000 p.a flat administration fee is light on but this is an acceptable transition. However it should be retrospective for the previous periods 2021-2022 and 2022-2023.
3. A minimum of 5% project fee should apply to all projects already commenced/approved for 2023-2024.
4. Note the vast majority of the current accumulation since handover in 2020 (79%) is from the S&HLGA Member Councils and acknowledged it can and should returned to them when necessary.

Financial year	Income	Expense	Comment	
2020-2021				
Date				
3/07/2020	\$ 18,636.36			Transfer from Alexandrina
7/07/2020				
Total	\$ 18,636.36	\$ -		
2021-2022				
Date				
26/11/2021	\$ 15,610.94		Mt Barker	for 12 months Dec 21 to Dec 22
26/11/2021	\$ 6,800.00		Victor Harbor	for 12 months Dec 21 to Dec 22
26/11/2021	\$ 17,818.96		Adelaide Hills	for 12 months Dec 21 to Dec 22
26/11/2021	\$ 14,723.65		Alexandrina	for 12 months Dec 21 to Dec 22
7/03/2022	\$ 15,000.00		Landscape Board AHF	for 12 months Dec 21 to Dec 22
25/01/2022		\$ 5,500.00	Rh&C co-ordinator	
23/02/2022		\$ 5,500.00	Rh&C co-ordinator	
22/03/2022		\$ 5,500.00	Rh&C co-ordinator	
1/04/2022		\$ 5,500.00	Rh&C co-ordinator	
6/05/2022		\$ 5,500.00	Rh&C co-ordinator	
15/06/2022		\$ 5,500.00	Rh&C co-ordinator	
Total	\$ 69,953.55	\$ 33,000.00		
2022-2023				
Date				
11/07/2022	\$ 16,168.69		Mt Barker	for 12 months Dec 22 to Dec 23
11/07/2022	\$ 11,837.88		Victor Harbor	for 12 months Dec 22 to Dec 23
11/07/2022	\$ 14,611.33		Alexandrina	for 12 months Dec 22 to Dec 23
11/07/2022	\$ 17,382.10		Adelaide hills	for 12 months Dec 22 to Dec 23
5/07/2022		\$ 5,500.00	Rh&C co-ordinator	
18/08/2022		\$ 5,500.00	Rh&C co-ordinator	
19/09/2022		\$ 5,500.00	Rh&C co-ordinator	
31/10/2022		\$ 5,500.00	Rh&C co-ordinator	
11/11/2022		\$ 5,500.00	Rh&C co-ordinator	
21/12/2023		\$ 5,500.00	Rh&C co-ordinator	
21/12/2022		\$ 5,500.00	Rh&C co-ordinator	
15/12/2022	\$ 5,000.00			Landscape Board 6 months Jan - June 2023
2/02/2023		\$ 5,500.00	Rh&C co-ordinator	
3/03/2023		\$ 5,500.00	Rh&C co-ordinator	
7/04/2023		\$ 5,500.00	Rh&C co-ordinator	
9/05/2023		\$ 5,500.00	Rh&C co-ordinator	
?/06/2023		\$ 5,500.00	Rh&C co-ordinator	
?/07/2023		\$ 5,500.00	Rh&C co-ordinator	
Total	\$ 65,000.00	\$ 71,500.00		
2023-2024				
Date				
11/07/2022	\$ 16,977.13		Mt Barker	
11/07/2022	\$ 12,429.77		Victor Harbor	
11/07/2022	\$ 15,341.90		Alexandrina	
11/07/2022	\$ 18,251.20		Adelaide hills	
11/07/2023	\$ 10,000.00		Landscape Board	
29/09/2023		\$ 5,665.00	Rh&C co-ordinator	
29/09/2023		\$ 5,665.00	Rh&C co-ordinator	
17/10/2023		\$ 5,665.00	Rh&C co-ordinator	
3/11/2023		\$ 5,665.00	Rh&C co-ordinator	
4/12/2023		\$ 5,665.00	Rh&C co-ordinator	
2/01/2024		\$ 5,665.00	Rh&C co-ordinator	
2/02/2024		\$ 5,665.00	Rh&C co-ordinator	
2/03/2024		\$ 5,665.00	Rh&C co-ordinator	
2/04/2024		\$ 5,665.00	Rh&C co-ordinator	
2/05/2024		\$ 5,665.00	Rh&C co-ordinator	
2/06/2024		\$ 5,665.00	Rh&C co-ordinator	
1/11/2023		\$ 938.00	KI Bus	
Total	\$ 73,000.00	\$ 63,253.00		
Grand Total	\$ 226,589.91	\$ 167,753.00		
Bank	\$ 58,836.91			June 30 2024
Totals	\$ 226,589.91	%		
Alexandrina	\$ 44,676.88	20%		
AHC	\$ 53,452.26	24%		
KI	\$ -	0%		
Mt Barker	\$ 48,756.76	22%		
CVH	\$ 31,067.65	14%		
Yankalilla	\$ -	0%		
Landscapes	\$ 30,000.00	13%		
Other	\$ 18,636.36	8%		
	\$ 226,589.91	100%		

Financial/Budget Impact:

The S&HLGA Board has imposed a minimum cash reserve threshold of approx. \$50,000. The CEO Annual Leave accumulation and the RH&C “liability” have put the S&HLGA below this safety cash reserve threshold.

Risk:

The RH&C administration is complex and takes up the CEO time that could be focussed elsewhere with greater benefits and returns to S&HLGA. The dip into the cash reserve threshold might mean member Councils would have to contribute further to a windup/exit.

ITEM 8 REPORT - INFORMATION

ITEM: 8.1
ORIGINATION FROM: EXECUTIVE OFFICER, GRAEME MARTIN
SUBJECT: PROJECTS AND PROGRAMS UPDATE
FOR: INFORMATION

Recommendation:

That the Reports for Information be accepted and noted by the S&HLGA Board.

Moved: **Second:**

Strategic Plan objective:

Capacity and Capability

S&HLGA Business Plan 2021-2025 objective:

Strategy 4 - Capacity and Capability

Action 4.8 To provide regional information.

S&HLGA Annual Key Action 2023-2024:

Keep the S&HLGA Board fully informed via EO reports.

1. PROGRAMS & KEY PROJECT STATUS UPDATE

1.1 Regional Health Plan.

The S&HLGA Regional Public Health Committee last met on 14 February.

Work continues in the background to populate our region's Community Wellbeing Indicators.

We are still awaiting notification of success or otherwise of our ILC application for "Supporting people with communication disability to participate in parks, trails and bikeways across the Southern and Hills region". The application to ILC – Social and Community Stream 2023-2024 for funding is for a total of \$368,998.

The LGA has completed a draft Hoarding and Squalor report.

Key Agenda items

Plan	1. General discussion and update on how we are tracking with the Regional Public Health Plan
	2. Update from LGA wellbeing officer Charlie Sheridan
	3. Update from Wellbeing SA Merindah Ward

Key Outcomes:

1. Member Committee updated on the progress of Key Projects
2. Noted recent Mt Barker award win.

1.2 2030 Regional Transport Plan

HDS and the RWP committee are next due to meet on 27 February 2024

Key Agenda items

1. To update Council road action plans and build critical roads database
2. To update on SLRP progress and discuss 2024-2025 applications
3. To provide a forum for other issues to be raised relating to heavy vehicles on the Fleurieu-KI Road network (such as Native Vegetation reform and Tree interference issues from the freight forum)

Project	Transport Budget	Funds expended (as 31 Jan 2024)	Estimated expenditure total 30 June 2024
S&HLGA 2030 Regional Transport Plan – 2023-2024 Work Program	\$12,750-00	\$2,445-45-00	\$12,750-00

1.3 RDA Regional Economic Development Network and Infrastructure Plan

The RDA Regional Roadmap and Regional Infrastructure Plan Technical Reference Group consisting of each of the member Councils Economic Development Officers (or equivalent) met on 29 January 2024.

Key Agenda items

1. RDA wins
2. Progress on key priorities (strengthening industry sectors, connecting regions and government, enhancing innovation & preparedness and growing productivity)
3. Opportunities for RDA Board presentations

Key Outcomes:

1. Member Committee updated on the progress of RDA Key Projects.
2. Discussion on member Council wins and alignment with RDA regional priorities

1.4 Regional Climate Change Adaptation Study (RH&C committee)

The RH&C Committee met on 8 February at Alexandrina

Key Agenda items

1. Review RH&C finances and administration arrangements
2. Update next Regional Climate Plan
3. Update Major Projects and priority actions
4. Partner updates

Key Outcomes:

1. Project Carbon Outreach Program-Presentation Jo Sullivan, KI Landscape Board
2. Proposed Project- Now Future, How program-Presentation Anna Schmidt, Alexandrina Council
3. Partner updates

Project	Project Budget (Funds received) Excl GST	Funds expended (as 31 Jan 2024 Excl GST)
Climate Change Plan V2	\$18,031-00	\$4,103-00

Project	Project Budget (Funds received) Excl GST	Funds expended (as 31 Jan 2024 Excl GST)
Carbon Farming Project	\$12,000-00	\$8,200-00

Project	Project Budget (Funds received) Excl GST	Funds expended (as 31 Jan 2024 Excl GST)
Website & Branding	\$13,050-00	\$7,630-00

Program	Program Budget (Adj for Fin Year)	Funds expended (as 31 Jan 2024 Excl GST)	Estimated Program expenditure total 30 June 2024
RH&C Co-ordinator	\$73,000-00	\$39,490-00	\$73,000-00

1.5 S&HLGA Advisory Group

SAG met on Friday 16 February to consider a comprehensive review of the administration and governance arrangements of the Southern and Hill Subsidiary. This was undertaken by the Advisory Group in consultation with the Executive Officer, considering, the Mid Year Budget review.

A report to the S&HLGA is due by March 2024.

Key Agenda items

1.	Consider the outcomes and recommendations contained within the Review of 2021-2025 Business Plan – July 2023
2.	Consider Mid year Budget review
3.	Plan topics and Agenda for 22 Feb forum
4.	Consider future meeting format and frequency

Key Outcomes:

1.	CEO Victoria McKirdy to facilitate 22 Feb forum and develop Agenda for same
2.	Report and Recommendations to be drafted regarding S&HLGA cash flow and liabilities

1.6 Regional LGA EO Management Group

The Regional LGA EO group met on 8 February 2024

Key Agenda items

1.	Consider review of cost and nature of Audits and Insurances for Regional LGAs
2.	Update on SAROC ways of working together
3.	Guest speaker- Sarah Wozniak, Senior Policy Adviser (LGA) Native Vegetation Reform
4.	Consider future meeting format and frequency
5.	LGA Governance and constitutional review

Key Outcomes:

1. Project – Native Vegetation Discussion paper
 - Sarah Wozniak presented on the scope of the study and the issues, challenges and opportunities.
2. Noted LGA have appointed Integrity Governance to oversee and run the Constitutional Review
3. Peter Scott (CEO EPLGA) appointed Chair to succeed Carron McLeod for 2024
4. CMcL and GM to collect data for a review of Audit costs and format of accounts and PI and PL insurance premiums for Regional LG Associations (much lower risk than Councils)

*****A reminder all the S&HLGA Committee agendas and minutes are accessible via the S&HLGA website under the Committees tab.

2. LOCAL GOVERNMENT LIABILITY/RISK TREES

The recent tragic accident in the Adelaide Parklands whereby a tree break has crushed an international student has prompted a reminder of the risk and liability for Councils in respect of trees.

244—Liability for injury, damage or loss on community land

(1) A council is only liable as occupier of community land for injury, damage or loss that is a direct consequence of a wrongful act on the part of the council.

Roadside Trees:

The Local Government Act Section 245 states,

- (1) A Council is not liable for any damage to property which results from (a) the planting of a tree in a road; or (b) the existence of a tree growing in a road (whether planted by the Council or not)
- (2) However, if (a) the landowner or occupier of a property adjacent to the road has made a written request to the council to take reasonable action to avert a risk of damage to property of the owner or occupier from the tree; and (b) the council has failed to take reasonable action in response to the request, the council may be liable for any damage to property that would have been averted if the council had taken reasonable action in response to the request.

3. RH&C ADMINISTRATION

See separate report

4. EO ANNUAL LEAVE

See separate report

ITEM: 8.2

ORIGINATION FROM: EXECUTIVE OFFICER, GRAEME MARTIN

SUBJECT: ANNUAL KEY ACTION PLAN UPDATE (FEB 2024)

FOR: INFORMATION



SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION

Constituent Councils Adelaide Hills Council
 Alexandrina Council
 Kangaroo Island Council
 Mount Barker District Council
 City of Victor Harbor
 District Council of Yankalilla

S&HLGA KEY ACTION PLAN

2023 - 2024

Address: 13 Ringmer Dr. Burnside, South Australia 5066
Telephone: 0418 502 311
Email: graeme@shlga.sa.gov.au
Web Site: www.shlga.sa.gov.au

CONTEXT

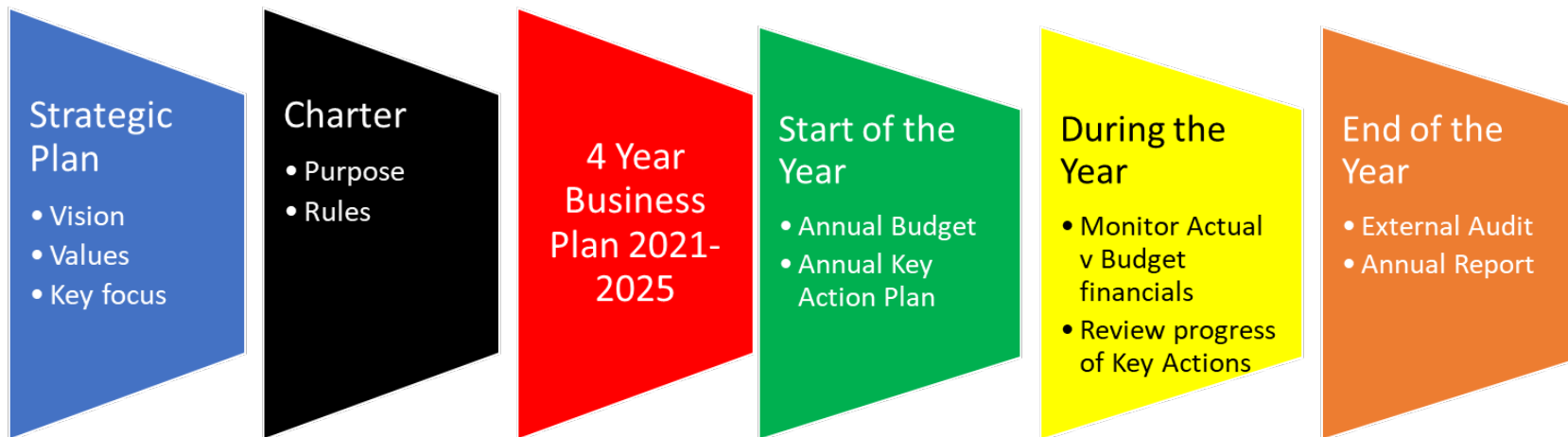
The Business Plan 2021 – 2025 has been prepared in accordance with Clause 8.2 of the Charter, and to comply with Clause 24 of Schedule 2 of the Local Government Act 1999 and was adopted on 10 December 2021.

The Business Plan should be read in conjunction with the **Budget** of each of the Financial Years covered by the plan. These provide the resources for the Plan.

An Annual Key Action Plan is prepared based on a framework of the Business Plan that incorporates the Key Issues identified by the Councils and the Executive Officer in various Board meetings and forums during the preceding period.

EO duties and responsibilities:

- 1.1 *Undertake in consultation with the Board the preparation of the Business Plan together with the development and implementation of the Action Plans for the Association.*





2023-2024 ANNUAL KEY ACTION SUMMARY AND MONITORING REPORT

THE 2021-2025 S&HLGA BUSINESS PLAN

Key Strategic Themes

Funding & Sustainability	Natural Environment	Built Environment	Healthy Communities	Profile & Relationships
<ul style="list-style-type: none"> • Sustainability of rate revenue dependent Councils and the continuing work with the LGA and other key stakeholders focusing on improving Local Government long term sustainability • Seek to influence Grant Commission funding methodology to ensure adequate resource allocation • Maximising the regional opportunities in Regional Planning and Boundary reform • Seek external funding and grants for identified key projects as they arise 	<ul style="list-style-type: none"> • Consider Climate change effects and risks on the region and continue to implement the Resilient Hills & Coasts 2020-25 Regional Action Plan and review and monitor the regional Climate change adaptation plan 	<ul style="list-style-type: none"> • Develop the regional 2030 Transport Plan and continue advocating for the key recommendations around freight routes, The Hills Rail corridor and regional public transport • Continue the progress on the development of the S&HLGA regional infrastructure plan with the RDA • Research and Evaluate opportunities in regional CWMS efficiencies and Procurement opportunities 	<ul style="list-style-type: none"> • Reviewing and implementing and monitoring the S&HLGA regional Health Plan in accordance with the State Health Plan 	<ul style="list-style-type: none"> • Continue to foster relationships with the regions MPs • Continue to foster relations with the regions key stakeholders (RDA, Landscapes Boards, PIRSA, LGA, SAPOL, SACCA)

KEY STRATEGIC OBJECTIVES - TOOLS

1. **Advocate and Assist** – Provide leadership and advocacy for its member Councils on regional and state issues
2. **Promote and Partner** - To market & promote the Southern & Hills Local Government Association as a credible and capable advocate on behalf of its member Councils. Partner with relevant organisations and regional drivers
3. **Research and Recommend** - To conduct research and communicate on important or emerging issues for Councils and their communities
4. **Capacity and Capability** – Build the capacity of its member Councils. Provide valuable information. Explore opportunities both external and internal to build capacity and capability in our region
5. **Good Governance** - Provide sound financial management. Ensure compliance with all regulatory obligations. Continually review, evaluate and mitigate risks

Role

Role	Description
<i>Leader</i>	<i>Development of strategies, policies, programs that respond to relevant trends</i>
<i>Owner /custodian</i>	<i>Management of assets under direct control</i>
<i>Information provider</i>	<i>Provision of general information to stakeholders</i>
<i>Advocate</i>	<i>Advocacy to relevant bodies in relation to issues/opportunities that impact the region</i>
<i>Facilitator /Initiator</i>	<i>Bringing together and/or engaging with stakeholders to address issues impacting the region</i>
<i>Agent</i>	<i>Managing the provision of services to the region on behalf of a third party</i>
<i>Partner/part funder</i>	<i>Project or service in which the organisation works with another organisation to deliver/fund an outcome</i>
<i>Direct provider</i>	<i>Delivery of a service or project on its own</i>

Level of influence





Level	Description
<i>Control</i>	<i>Core business, statutory responsibilities, direct decision making</i>
<i>Influence</i>	<i>Shared or partial responsibility or influence – advocacy, communication</i>
<i>Concern</i>	<i>Issues of importance or impact – awareness, understanding</i>








2023-2024 Annual Key Action Plan - Key Strategic Themes

Funding & Sustainability	Natural Environment	Built Environment	Healthy Communities	Profile & Relationships	Corporate Performance
<ul style="list-style-type: none"> • Have input into LG reform via the LGA/SAROC • continually seek External Funding for projects and programs • Review priority decision making and establish a hierarchy of Board priorities and a methodology for determining matters for S&HLGA to pursue 	<ul style="list-style-type: none"> • Continue to implement Resilient Hills & Coast Climate adaptation Plan and 2020-2025 Priority Action Plan • Prepare for new Regional Climate Change Plan as per the RH&C Brief & Funding Strategy document. • Research and seek solutions for Overabundant species (Little Corella) Have input into the Strategy and Management of regional overabundant species 	<ul style="list-style-type: none"> • Advocate new 2030 S&HLGA Transport Plan and SLRP applications, • Advocate South Coast Freight Corridor • Develop South Coast Freight Corridor Business case • Input into the DIT regional Freight & Connectivity review • continue development of a Regional Infrastructure Plan and Public Transport in the region (with RDA) • Highlight and advocate for complete regional coverage of mobileTelecommunications and/or 5G 	<ul style="list-style-type: none"> • Implement and monitor the S&HLGA 2022-2027 Regional Public Health Plan • Collect and collate regional data for a Community Wellbeing Indicators report • Continue to advocate and have input into the LG sector wide Hoarding & Squalor strategy 	<ul style="list-style-type: none"> • Continue relationship building with Government MPs • Up to date Website information & maintenance • Define and formalise the relationship between S&HLGA and LGA, SAROC and RDA • Develop adopt and implement an Advocacy framework. 	<ul style="list-style-type: none"> • Complete and comply with all statutory and LG sector/Corporate requirements. • Continue with sound financial and administration management of S&HLGA • Lay the foundations and prepare a timeline during 2023-2024 for developing a new 10 year Strategic Plan and new 2025-2029 Business Plan

THE 2023-2024 S&HLGA ANNUAL KEY ACTION PLAN

Role	Items & Actions
General Administration (sound financial and compliance management, Good governance)	Budget, Board meetings, Subscriptions and Levies, Key Actions, Audit, Annual Report, Grant reporting & acquittals.
Projects and support (capacity and capability, research and recommend)	Implement S&HLGA 2022-2027 Regional Public Health Plan, Resilient Hills & Coast Climate adaptation Plan and 2020-2025 Priority Action Plan, Advocate new 2030 S&HLGA Transport Plan and SLRP applications, South Coast Freight Corridor Business case, Input into the DIT regional Freight and Connectivity review.
Leadership, advocacy and marketing	LG reform, Continue relationship building with Government MPs, Website information & maintenance, Overabundant species (Little Corella) Strategy and Management, Hoarding & Squalor management
Opportunities (capacity and capability, promote and partner)	Regional Infrastructure Plan, Membership and External Funding, Telecommunications and 5G

Key		Not on track/overdue / yet to commence
		Past due date but some minor action commenced
		Past due date / action commenced and on track
		completed / no further action required

Theme	Items & Actions	Item	Status	Comment
General Administration (sound financial and compliance management, Good Governance)	Budget, Board meetings, Committee meetings, Subscriptions and Levies, Key Actions, Audit, Annual Report, Grant reporting & acquittals,	Budget		Adopted June 2023
		Subscriptions & levies		Invoiced July 2023
		Audit		2022-2023 Audit completed
		Annual Report		Completed Sept 2023
		LGA Grants		2022-23 LGA capacity grant acquitted 2023-24 application submitted July 2023 and received Sept 2023
		Website		Updated regularly
		Regional Public Health Plan		Committee meeting regularly

Projects, Programs and support (Capacity and Capability, Research and Recommend)	Regional Public Health Plan, Resilient Hills & Coast Climate adaptation Plan, Regional Transport Plan	Resilient Hills & Coast Climate adaptation Plan		Regional Climate Plan 2.0 planned. Website and brand refresh underway
		Regional Transport Plan		2023-24 SLRP applications on track. Success advised by Minister. Committee meeting regularly
Leadership, advocacy and marketing	New Government Policies and LG Reform, Relationship building with State Government MPs and Key stakeholders, Overabundant species management	Formalise relationships with Key Stakeholders		RDA MoU signed off
		LG/State Govt key issues		
		Relationship with MPs		Meeting completed 12 September
		Overabundant species(Little Corellas) Management		No further action
Opportunities (Capacity and Capability, Research and Recommend, Promote and Partner)	Regional Infrastructure Plan, External Funding, Digital Connectivity and telecommunications, RDA lead regional Public Transport update	Public Transport		RDA scorecard
		Infrastructure Plan		EDN meeting regularly to update
		External funding		LGA Capacity Grant application submitted July 2023. Paid Sept ILC Grant submitted. Safecom grant successful
		Telecommunications		Fed Govt mapping exercise announced
		SA Coastal Councils Alliance		Invoiced for 2023-24. Draft Strategic Plan review underway

Category	S&HLGA Role	Item	Comment/Description
Administration	Active/Lead/Control	EO KPIs	
	Active/Lead/Control	Budget 2023-2024	Adopted June 2023
	Active/Lead/Control	Key Action 2023-2024	Adopted June 2023
	Active/Lead/Control	Regional Capacity grant acquittal 2022-2023	Acquital July 2023, received Sept 2023
	Active/Lead/Control	Audit 2022-2023	Completed Aug 2023
	Active/Lead/Control	Annual Report 2022-2023	Completed Sep 2023
	Active/Lead/Control	Website maintenance	Ongoing
Programs – Lead/S&HLGA Committee	Active/Lead/Control	S&HLGA 2022-2027 Regional Public Health Plan/Committee	CWI data and Hoarding & Squalor as priorities. LGA Hoarding and Squalor report completed
	Active/Lead/Control	Resilient Hills & Coast	Develop RH&C standalone website & new Climate Plan Strategy. Safecom Grant funding \$93k successful
	Active/Lead/Control	S&HLGA Advisory Group	Review JT recommendations during 2023-2024
	Active/Lead/Control	2030 Transport Plan/ Road Works Party	Review Roads database, SLRP applications. Heavy Vehicle Forum Nov 2023

Category	S&HLGA Role	Item	Comment/Description
Projects – Lead	Lead/Partner/Influence	Regional LGA Management Group	Regular meeting of the Regional LGA EOs and development of priority projects, key issues as identified by the S&HLGA Board
Projects - Partner	Partner/Influence	SA Coastal Councils Alliance	Maintaining relationship and support for Strategic and Business Plans
	Partner/Advocate	Telecommunications	Advocating for regional black spot funding and ready for 5G. Partner with RDA
	Partner/Influence	Economic Development Network Forum	RDA lead with focus on Regional Infrastructure and investment plan, Federal Grant opportunities and Public Transport.
	Partner/Advocate	Northern Freight Bypass	Continue to advocate road upgrades with MRLGA
	Facilitator/Advocate	South Coast Freight Corridor	Finalise route. Develop Business Case. Advocate with State and Federal Govt. Seek funding. Forum completed 10 Nov
	Partner/Influence	Overabundant Species	S&HLGA/LGA/Landscapes Board working on collaborative project for managing Little Corellas and LB input into the RH&C Climate Plan.
Relationships	Active/Lead/Influence	State MPs/Federal MP	Continue regular catch ups during 2023-2024. Meeting completed Sept 2023
	Active/Lead/Influence	Key Stakeholder Agencies	Articulate and Formalise relationships via MoUs with Key Stakeholder Agencies (RDA, LGA, SAROC and Landscape Board)

ITEM: 8.3
ORINATION FROM: LGA
SUBJECT: LGA Topical update
FOR: INFORMATION

[Member services updates | LGA South Australia](#)

ITEM: 8.4
ORINATION FROM: SACCA
SUBJECT: UPDATE
FOR: INFORMATION

From: [Adam Gray](#)
To: [CEO John Banks \(USG\)](#); [Cr Sharon Bland \(S&HLGA\)](#); [Dep Mayor David Kemp \(S&HLGA\)](#); [Mayor Darren Braund](#); [Mayor Dean Johnson \(LGA Pres\)](#); [Mayor Des Noll \(LCLGA\)](#); [Mayor Dianna Mislov \(EPLGA\)](#); [Mayor Geoff Churchett \(EPLGA\)](#); [Mayor Jo-Anne Quigley \(EPLGA\)](#); [Mayor Keith Parkes](#); [Mayor Kylie Boston \(LCLGA\)](#); [Mayor Mark Wasley](#); [Mayor Phill Stone \(USG\)](#); [Mayor Robert Walsh \(EPLGA\)](#)
Cc: [Adrian Maywald \(LCLGA\)](#); [CEO M&RLGA \(ceomrlga@outlook.com\)](#); [CEO Upper Spencer Gulf Cities \(ceo@upperpenncerculf.com.au\)](#); [Graeme Martin](#); [Peter Scott \(pscott@eplga.com.au\)](#); [Simon Millcock](#)
Subject: SACCA Committee Update
Date: Thursday, 1 February 2024 3:49:13 PM
Attachments: [image001.png](#)

Dear SACCA Committee

Happy new year (where did January go??) I hope you all had a great summer break and are refreshed ready for a jam packed 2024!

Below is just a quick update from me....hopefully many of you are available to attend our first committee meeting (tba).

1. I am meeting with SACCA Chair, Mayor Keith Parkes next week to establish a SACCA Committee meeting schedule for this year. Meetings are likely to be quarterly with 1-2 as F2F in Adelaide. If you have any preferences for time/days etc please let me know. We will also establish an agenda for the first meeting which you will receive asap.
2. Jetties continue to be a pressing issue and I am in regular contact with various council CEOs around the state to offer advice and provide support where appropriate. The LGA is also supporting with its LGAR&DS jetties value proposition project and media. The immediate challenge is for the sector to assess the proposed State Gov't jetties lease arrangements – legal advice will be sought. This will be a significant issue for discussion at our first meeting.
3. The 2023 SACCA Coastal Forum in Dec last year was a huge success and I am preparing all of the presentations for publication on our website – keep an eye out [here!](#) If you are interested in any of the speaker presentations. The Climate Change projections presentation from Dr Jacqui Balston was a very sobering start to the day, and was an alarming call to arms that set the context for the rest of the day. For discussion – what should SACCA host in 2024?
4. The Australian Coastal Councils Association is hosting its 2024 National Conference in McLaren Vale this May and SACCA has offered its support in organising. I will distribute more details as they become available.
5. SACCA is a founding partner of the [LGA Climate Ready Coasts](#) project and I sit on the Project Management Committee – this project is a significant commitment from SACCA, which will deliver on a number of our strategic objectives.
6. Our application to the Coast Protection Board for funding (approx.. \$80k) to support councils with integrating coastal assets into long term AMPs and FMPs was not endorsed however I am convinced this is a highly valuable initiative and will continue to investigate funding options.
7. SACCA (via the LGA) has applied to the DEW Citizen Science Program for funding to install 20+ Coastsnap posts (more info [here!](#)) in every Council area along the Southern SA coast from DC Grant through to Yankalilla (incl. KI Council). The Metropolitan coastal Councils have also applied as part of this bid which will continue the installations through Onkaparinga to Port Adelaide. If successful we will look for further funding in future years to continue installations from metro Adelaide north and west to eventually have a continuous Coastsnap initiative along the entire SA Coastline. The initiative will gather both scientific data as well as provide Council with an opportunity to engage locals and visitors with additional information relevant to the site, Council, the region or our State.
8. While I am aware DEW have started to investigate options for reforms in coastal access arrangements they are being very cautious with any engagement – I can't seem to get any definitive details from the DEW Director responsible. This is an issue that is likely to build momentum this year so please let me know if anything comes up in your Council, or region.
9. Increased funding, and reforms in delivery of funding for coastal councils continues to be represented by SACCA – most recently this has come up as part of the abovementioned CRC project. This project provides another opportunity for SACCA (with the State Gov't and LGA) to reiterate the funding challenges identified as part of our SACCA 'Funding the Future' project. We have a compelling argument however change in the status-quo is most always challenging!

Feel free to get in contact if you have any queries.

Regards
Adam

www.sacoastalcouncils.com.au



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COORDINATION • COLLABORATION • ADVOCACY

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ITEM: 8.5
ORINATION FROM: RDA
SUBJECT: UPDATE OCT-DEC 2023
FOR: INFORMATION



An Australian Government Initiative



Regional
Development
Australia

ADELAIDE HILLS, FLEURIEU & KANGAROO ISLAND

Quarterly Report

OCT- DEC 2023



About

RDA Adelaide Hills Fleurieu and Kangaroo Island

Regional Development Australia (RDA) is a national network of committees, made up of local leaders who work with all levels of government, business, and community groups to support the economic development of their regions.

RDA committees have an active and facilitative role in their communities, with a clear focus on growing strong and confident regional economies that harness their competitive advantages, seize economic opportunities, and attract investment.

Our Funding Partners



An Australian Government Initiative



Supported by
**Government of
South Australia**



Acknowledgement

of Country

We acknowledge and respect the traditional custodians of this region in which we live and work, the Kaurna, Peramangk, Ngarrindjeri and Ramindjeri.

We recognise their continuing connection to the lands, waters and communities, and pay our respects to their Elders past, present and emerging.

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Director's Highlights

Our team hit some great runs in the last quarter of the calendar year.

Graduates of our **Inspired Leadership 2023 program** had a final chance to celebrate and reflect on their year at the **Newday Leadership Summit** which was held at the Adelaide Convention Centre on 2nd November.

The full-day summit delivered leadership development, advanced awareness and understanding of cultural awareness, and the opportunity to connect with leaders from across the state. In addition to our Inspired Leadership cohort, it was terrific to also see a large number of attendees from across our region's communities in attendance.



The **South Coast Freight Forum**, an initiative of Yankalilla Council and sponsored by RDA AHFKI, was held at Links Lady Bay, Normanville on the 10th of November. The forum brought together industry operators and drivers, ag groups, freight organisations, planners, councils, state departments, Southern & Hills LGA, and RDA AHFKI to discuss the proposed South Coast Freight Route between Cape Jervis and Callington. Operators came away with a better understanding of the proposed route and planners left with a much deeper understanding of the freight task, associated issues and needs. Intel from this forum was also shared with consultants undertaking a regional transport plan on behalf of DIT for the Fleurieu and Kangaroo Island.

We made a joint media release on the 4th of December with **SA Power Networks** about a new project to connect Kangaroo Island with fibre-optic cable for the first time. The \$7m project comes after years of advocacy by RDA AHFKI for a fibre connection to enable greater mobile phone coverage, faster and more reliable internet, and access to cloud services. It will also improve SAPN's ability to monitor and manage electricity services.

If you don't currently receive our weekly newsletter or follow our socials, check out the last page of this report where you'll also find our contact details.

Steve Shotton

Director of Regional Development

Economic Dashboard

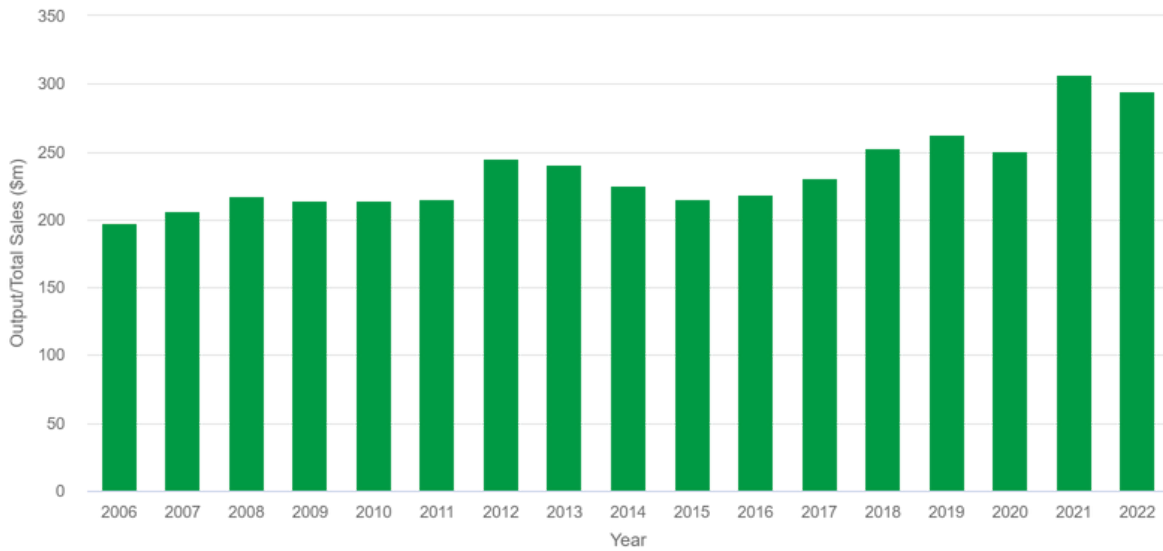
Industry Analysis - Food & Beverage Services

For the region as a whole, this graph show the growth and decline in total sales of the Food & Beverage Sector since 2005/2006.

The impacts of Covid-19 saw a four-year run of growth come to an end in 2020 (-4.3%) however 2021 broke records (>\$294m) before moderating somewhat in 2022.

Time series - Output/Total Sales (\$m)

RDA Adelaide Hills, Fleurieu and Kangaroo Island - Food and Beverage Services



Source: National Institute of Economic and Industry Research (NIEIR) ©2023

.id informed decisions

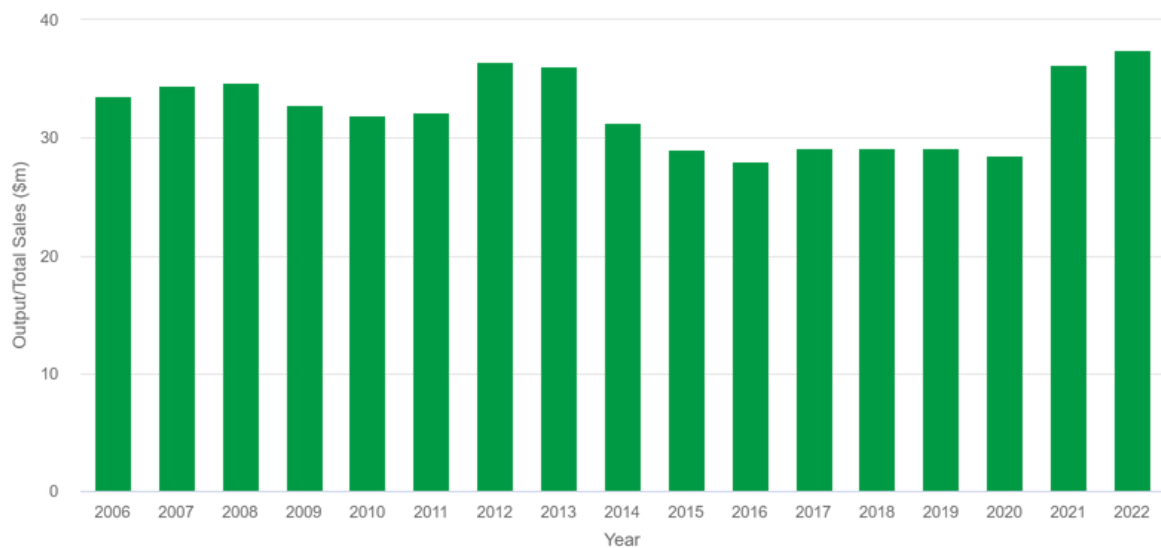
Industry Analysis - Food & Beverage Services

At individual LGA level the same pattern was seen in all councils except Victor Harbor. Here, growth in the Food & Beverage sector had been flat prior to Covid-19, and post-Covid the 2020 decrease was smaller (-2.2%).

This didn't prevent super-charged growth (27%) in 2021 (in fact all coastal LGA's experience very similar growth). Interestingly for City of Victor Harbor, the sector didn't see a decline like the other LGA's in the region in 2022.

Time series - Output/Total Sales (\$m)

City of Victor Harbor - Food and Beverage Services



Source: National Institute of Economic and Industry Research (NIEIR) ©2023

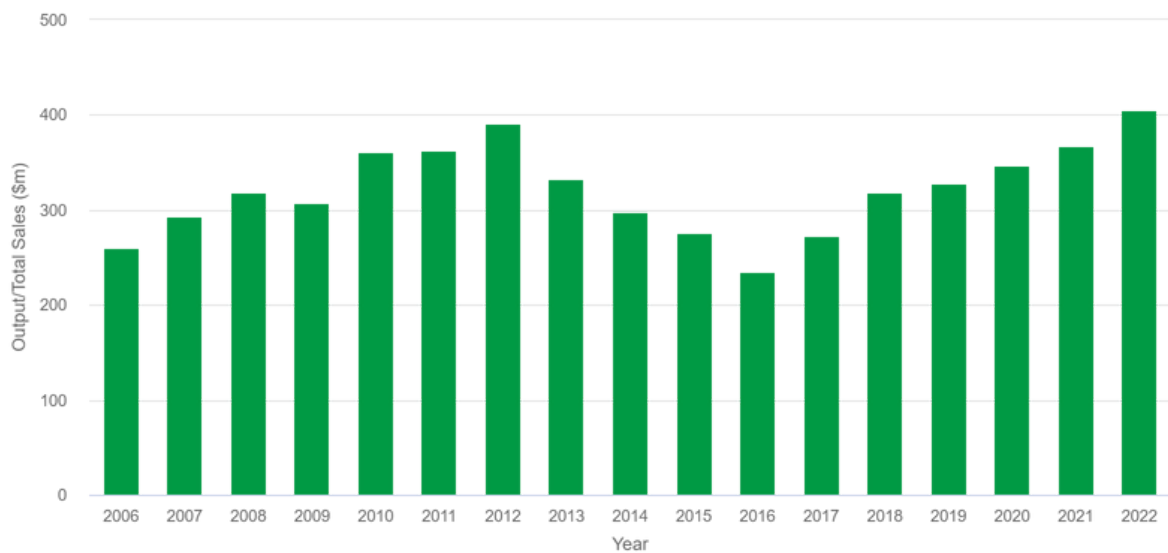
.id informed decisions

Industry Analysis - Food Product Manufacturing

This graph shows the growth and decline of the Food Product Manufacturing sector for the region. After dipping to a low point in the value of production in 2016, the sector has experienced steady growth year-on-year.

Time series - Output/Total Sales (\$m)

RDA Adelaide Hills, Fleurieu and Kangaroo Island - Food Product Manufacturing



Source: National Institute of Economic and Industry Research (NIEIR) ©2023

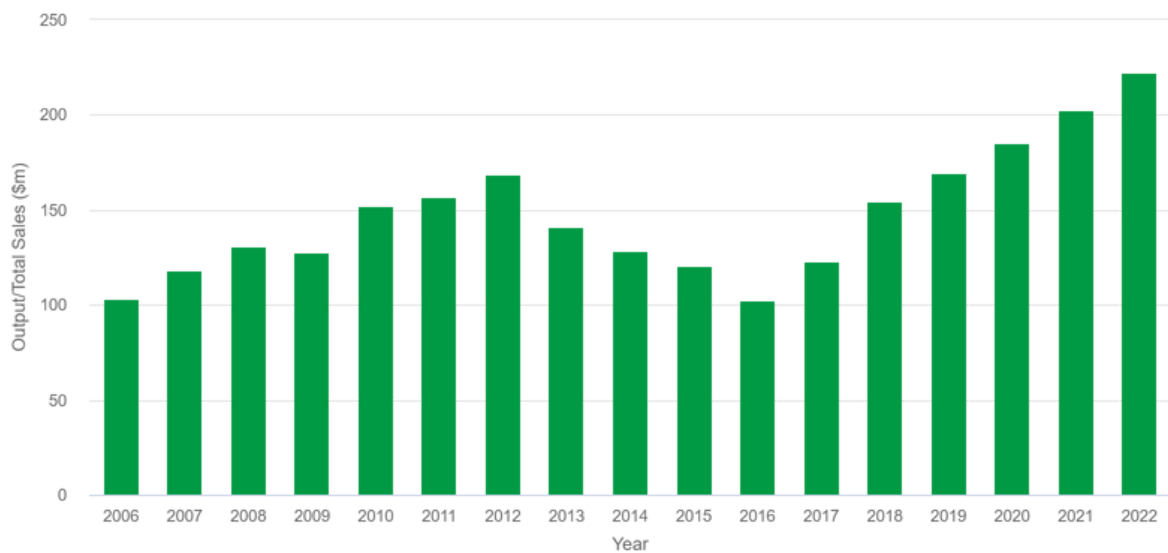
.id informed decisions

Industry Analysis - Food Product Manufacturing

Not all LGA's are contributing to that growth. Over the same period, Alexandrina and Victor Harbor have been flat, and Kangaroo Island has been in decline. Apart from an uptick in 2022, Mt Barker has also been flat. So that leaves Adelaide Hills which is demonstrating solid growth since 2016, increasing from \$102.5m to \$222.2m in 2022 – making up more than half the region's food manufacturing output.

Time series - Output/Total Sales (\$m)

Adelaide Hills Council - Food Product Manufacturing



Source: National Institute of Economic and Industry Research (NIEIR) ©2023

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For more data and analysis please consult these key resources:

[RDA AHFKI_Regional Economic Health Update, April 2022](#)

[Economic Profile | RDA Adelaide Hills, Fleurieu and Kangaroo Island](#)

[Community Profile | RDA Adelaide Hills, Fleurieu and Kangaroo Island](#)

Achievements

Growing Regional Productivity

Public Transport

In this quarter, WSP Australia commenced their undertaking of the **Fleurieu and KI Transport Plan**, on behalf of DIT.

We have provided WSP with regional intel on public transport and other transport matters through interviews and also provision of our public transport work.

Additionally, we met with DIT to better understand their programs around planning and implementation of improvements for public transport in our region. While we are impressed with announcements for the Hills region, the Fleurieu remains wanting for investment.

During our meeting, we raised an issue with the **'823 - Crafers to Cleland Wildlife Park'** bus timetable, which doesn't align with closing times at Cleland Wildlife Park and Mt Lofty Summit. As a result, visitors to these iconic tourism destinations are often left stranded at the end of the day.

This concern has now been raised with **SAPTA**, and we are monitoring their response.



Housing

RDA AHFKI continue to work with stakeholders to bed down agreements for the development of the Parndana housing development (~40 allotments) and the related Kangaroo Island Community Club's workers housing project.

We continue to keep tabs on progress of the subdivision funding agreement, and also the extension of KICC's Black Summer Bushfire Funding.



Freight

RDA AHFKI were both sponsors and participants in the South Coast Freight Forum at Lady Bay. Stakeholders including councils, industry and DIT reviewed and discussed a range of topics including the South Coast Freight Route, truck washdown facilities, overtaking lanes and other freight related priorities.

RDA were consulted for the Transport study addressing the needs of Kangaroo Island and Fleurieu Peninsula.

The study aims to shape future transport planning and investment in the region by addressing critical issues and identifying opportunities for improvement. This includes enhancing road safety and efficiency, while also ensuring that the transportation system contributes to the overall liveability of the area and supports both population and economic growth.

Road infrastructure priorities have been outlined in a list of 10 key projects submitted to the state RDA body (RDSA).

We consulted with **Infrastructure SA** to inform the State and Federal Government, and private sector, about the potential impact of these projects and the necessary steps to set them in motion. The 2023 assessment follows similar exercises in 2013 and 2018.

The 2018 priorities were effective in shaping investments across South Australia as can be seen by their reflection in Infrastructure SA's 2018 priorities, and **Infrastructure Australia's 2022 Regional Strengths and Infrastructure Gaps analysis**.

14 of the top 20 priorities identified in the 2018 list have either been completed, are under construction, or funded.

Enhancing Regional Innovation & Preparedness

Climate Change

RDA AHFKI continues to support and work with **Resilient Hills & Coasts** across its project suite.

Unfortunate news arrived in December about the cessation of the **Building Better Finance service**, which has been a gamechanger for councils considering the Building Upgrade Finance program.

This decision was made due to a range of factors, most notably the closure of the Sustainable Australia Fund's (SAF) \$100M facility that supported Building Upgrade Finance.

Unfortunately for Adelaide Hills Council, who were starting a trial of the program, we currently don't have any news of alternative service offerings.

RDA will share any updates as they come to our attention.



Demographic Change

No updates to report this quarter.

Digitisation

Sales Driven Social, a Digital Solutions workshop delivered in Birdwood in October was a sellout! Its focus was guiding businesses to unlock the power of social media to drive sales and bolster customer conversion.

We continue to facilitate additional Digital Solutions sessions as the opportunities arise. Stay tuned for Cyber Security workshops in the new year.

RDA, in collaboration with our council partners, was pleased to bring the **Business Fundamentals workshop** to Stirling in December.

The workshop provided by **Polaris Business Centre** was also sold out! The next workshop is to be held in Mount Barker in February, Kingscote in March, then progressively to all other councils in our region through 2024.

It was also great to see the initiative of AHC to organise retail-specific workshops for the Hills region in the first half of 2024.

RDA is sponsoring these sessions with marketing support and catering for participants.

Skilled Workforce

In this quarter we prepared another funding submission for the **Regional University Hubs program**. With Mt Barker assigned to a separate urban round of funding (we await opening of that round), an application was submitted for Victor Harbor only.

Feedback from the last unsuccessful round was used to update our submission proposal in several key areas. In particular a wing of the TAFE site building was secured and will be dedicated to the hub should the submission be successful.

The governance model for operation of the hub was also updated, reflecting the opportunity to combine forces with the **Murray River Study Hub**, with a view for the same administration to operate the Victor Harbor site.

This will ensure economies of scale as well as a fast turnaround to opening. Advice on funding is expected by the end of February.

Our very own Inspired Leadership program came to a close in this quarter with the final session held at Woodhouse Activity Centre in the Adelaide Hills and a Summit at Adelaide Convention Centre in November.

We are hopeful of continued funding for this great program.

RDA continues to participate as a member of the **Adelaide South Local Jobs and Skills Taskforce**, which is part of the federal Local Jobs Program.

The committee informs place-based solutions in support of development of the labour market. The Taskforce plays a central role to connect, coordinate, and leverage existing programs, while aligning efforts on the ground to ensure collaboration is maximised, duplication is minimised, and outcomes are achieved.

RDA's **Community Upskill program** was delivered by The Leaders Institute in October/November across two full day events:

Working Together:

driving change with effective group management, partnerships and purposeful meetings.

Gaining Resources:

securing funding with winning applications.

Unfortunately, a lack of registrations meant the "Getting Things Done: turning vision into action" workshop was cancelled.

The budget for Community Upskill necessitated a central delivery model this year in Strathalbyn. To optimise uptake and impact we will review scope and delivery of this program for 2024.

We welcome any feedback or ideas to continue to drive upskilling of volunteers in our all-important community organisations.

Strengthening Our Most Competitive Sectors

Tourism

RDA AHFKI sit on the boards of Adelaide Hills Tourism and Fleurieu Peninsula Tourism and works closely with Kangaroo Island Tourism.

In this quarter we provided support for a funding submission for the **Langhorne Creek Wine Trail**, which will be a terrific piece of infrastructure that connects key visitor destinations close to the township.

We continued to develop opportunities for tourism accommodation at Deep Creek and Langhorne Creek, meeting with the Department of Trade and Investment and SA Tourism Commission (SATC). A meeting with council planners has been scheduled for the new year.



Manufacturing

Discussions have started with stakeholders on a food manufacturing hub for the Fleurieu. Detail will be provided as the concept develops.

On the back of industry need, that was shared with RDA, we organised and supported Food Safety Standards workshops across the region (McLaren Vale, Mt Barker, and online) to help food manufacturers and hospitality providers meet new safety standards.

The new Standard builds on Standard 3.2.2, and introduces new requirements for food service, catering, and some retail businesses that handle unpackaged, ready-to-eat, potentially hazardous foods.

Depending on their category, businesses may be required to implement three new tools, including:

- food handler training
- food safety supervisor
- demonstrating food is safe

Agriculture

In this quarter RDA AHFKI:

- confirmed support for the second **Small Farm Field Days** to be held in November 2024
- continue to support the **Hills & Fleurieu Local Food Future group**.



General Industry Support

RDA AHFKI provided a huge amount of support to businesses applying for the **Economic Recovery Fund** being administered by Treasury, and targeted at tourism and manufacturing businesses.

Around 40 businesses were assisted with grant advice, letters of support and all-important economic modelling.

Connecting Region and Government

Regional Economic Advice

RDA AHFKI provided advice, regional intelligence and support across many channels in the quarter:

We initiated a **bi-annual economic development meeting** with council CEO's and economic development teams.

Forum with **The Hon Kristy McBain MP, Minister** for Regional Development, Local Government and Territories.

Met with a member council to discuss regional opportunities for **collaboration on water treatment**.

Shared the **Australian Government Aviation Green Paper** with regional stakeholders.

Attended the **Angas Mill open day** in Strathalbyn, an exciting tourism product under development.

Attended the combined **Fleurieu Peninsula Tourism and Fleurieu Food** networking event.

Attended **Mt Barker District Council** agriculture sector event at Aston Hills.

Attended the **EDA Investment Attraction Community** of Practice.

A review of our shared **regional data platform** was largely completed.



Program Promotion & Delivery

RDA AHFKI promote government and other stakeholder's programs through our own weekly e-News and social channels.



REGIONAL UPDATES

Subscribe to the RDA Business Weekly e-newsletter.



EVENTS

Find the latest Events listing in your region: rdahc.com.au/events



CONNECT WITH US

Find us at: rdahc.com.au



SHARE WITH US

Submit your news or event for promotion:

<https://rdahc.com.au/news-and-events/submit>



CLICK TO CONNECT ON SOCIALS

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ITEM 9 FINANCES

ITEM: 9
ORIGINATION FROM: EXECUTIVE OFFICER, GRAEME MARTIN
SUBJECT: FINANCES
FOR: DECISION

RECOMMENDATION:

That the financial reports for the S&HLGA as at 30 Jan 2024 showing a balance of total funds available of \$269,774-65 and a balance of uncommitted funds of \$215,187-65 be received.

Moved:

Second:

SUMMARY:

- 9.1 Bank Reconciliation Nov 2023
- 9.2 Bank Reconciliation Dec 2023
- 9.3 Bank Reconciliation Jan 2024
- 9.4 Profit and Loss Actual V Budget YTD 31 Dec 2023
- 9.5 Profit and Loss Actual v Budget 30 Jan 2024
- 9.6 Balance Sheet 30 Jan 2024
- 9.7 Cashflow projection 2023-2024
- 9.8 2023-2024 Budget Review

**Southern & Hills Local Government Association
Bank Reconciliation Statement as at 30th November 2023**

Bank SA

Balance as per bank Statement \$8,722.08

Less unrepresented cheques #

\$0.00

Plus

Total Bank SA funds **\$8,722.08**

Local Government Finance Authority

Opening balance 1st Nov 2023 \$329,084.46

Plus Investment interest 1-Nov \$1,200.62

\$1,200.62

less redeemed 6-Nov \$20,000.00

20-Nov \$30,000.00

\$50,000.00

Total LGFA Funds **\$280,285.08**

Total funds available **\$289,007.16**

less Committed funds 1 RH&C Co-ord \$ 43,902.00

2 RH&C Regional Climate Plan V2 \$ 13,928.00

3 RH&C Carbon Project \$ 3,800.00

4 RH&C Website/Brand refresh \$ 5,420.00

Total **\$ 67,050.00**

Total UNCOMMITTED funds available **\$221,957.16**

Notes 1 Landscapes Co-ord \$10k contribution for 2023-2024 +

+ S&HLGA contributions 2023-2024

2 Landscapes Board contribution

3 Landscapes Board Carbon Project

4 Website/Brand refresh project

**Southern & Hills Local Government Association
Bank Reconciliation Statement as at 31st December 2023**

Bank SA

Balance as per bank Statement \$12,687.36

Less unrepresented cheques #

\$0.00

Plus

Total Bank SA funds **\$12,687.36**

Local Government Finance Authority

Opening balance 1st Dec 2023 \$280,285.08

Plus Investment interest 1-Dec \$1,116.15

\$1,116.15

less redeemed 15-Dec \$15,000.00

29-Dec \$15,000.00

\$30,000.00

Total LGFA Funds **\$251,401.23**

Total funds available **\$264,088.59**

less Committed funds 1 RH&C Co-ord \$ 37,670.50

2 RH&C Regional Climate Plan V2 \$ 13,928.00

3 RH&C Carbon Project \$ 3,800.00

4 RH&C Website/Brand refresh \$ 5,420.00

Total **\$ 60,818.50**

Total UNCOMMITTED funds available **\$203,270.09**

Notes 1 Landscapes Co-ord \$10k contribution for 2023-2024 +

+ S&HLGA contributions 2023-2024

2 Landscapes Board contribution

3 Landscapes Board Carbon Project

4 Website/Brand refresh project

**Southern & Hills Local Government Association
Bank Reconciliation Statement as at 31st January 2024**

Bank SA

Balance as per bank Statement \$17,323.35

Less unrepresented cheques #

\$0.00

Plus

Total Bank SA funds **\$17,323.35**

Local Government Finance Authority

Opening balance 1st July 2022 \$251,401.23

Plus Investment interest 2-Jan \$1,050.07

\$1,050.07

less redeemed 20-Jul \$0.00

\$0.00

Total LGFA Funds **\$252,451.30**

Total funds available **\$269,774.65**

less Committed funds 1 RH&C Co-ord \$ 31,439.00

2 RH&C Regional Climate Plan V2 \$ 13,928.00

3 RH&C Carbon Project \$ 3,800.00

4 RH&C Website/Brand refresh \$ 5,420.00

Total **\$ 54,587.00**

Total UNCOMMITTED funds available **\$215,187.65**

Budget Variance

Southern & Hills Local Government Association For the 6 months ended 31 December 2023

	JUL-DEC 2023	JUL-DEC 2023 OVERALL BUDGET	VARIANCE	VARIANCE %	JUL-DEC 2023	JUL-DEC 2023 OVERALL BUDGET	VARIANCE	VARIANCE %
Income								
Annual Levy	9,680.30	9,680.00	0.30 ↑	0.00% ↑	9,680.30	9,680.00	0.30 ↑	0.00% ↑
Annual Subscriptions	130,200.00	130,200.00	- —	- —	130,200.00	130,200.00	- —	- —
Grants - LGA	40,000.00	40,000.00	- —	- —	40,000.00	40,000.00	- —	- —
Interest Income	4,984.68	4,250.00	734.68 ↑	17.29% ↑	4,984.68	4,250.00	734.68 ↑	17.29% ↑
Misc Revenue	6,380.42	500.00	5,880.42 ↑	1,176.08% ↑	6,380.42	500.00	5,880.42 ↑	1,176.08% ↑
Project 2 Levies (Transport)	22,000.00	22,000.00	- —	- —	22,000.00	22,000.00	- —	- —
Project 4 Bushfire & Diversity	733.00	9,000.00	(8,267.00) ↓	-91.86% ↓	733.00	9,000.00	(8,267.00) ↓	-91.86% ↓
Project 7 Income Coastal Alliance	8,860.00	8,860.00	- —	- —	8,860.00	8,860.00	- —	- —
Project 8 Income (Resilient regions co-ordinator)	(10,000.00)	-	(10,000.00) ↓	- —	(10,000.00)	-	(10,000.00) ↓	- —
RH&C Co-ordinator	73,000.00	63,000.00	10,000.00 ↑	15.87% ↑	73,000.00	63,000.00	10,000.00 ↑	15.87% ↑
RH&C Misc income	27,000.00	-	27,000.00 ↑	- —	27,000.00	-	27,000.00 ↑	- —
Total Income	312,838.40	287,490.00	25,348.40	8.82%	312,838.40	287,490.00	25,348.40	8.82%
Gross Profit	312,838.40	287,490.00	25,348.40	8.82%	312,838.40	287,490.00	25,348.40	8.82%
Plus Other Income								
Grants in Advance	(27,000.00)	-	(27,000.00) ↓	- —	(27,000.00)	-	(27,000.00) ↓	- —
Total Plus Other Income	(27,000.00)	-	(27,000.00)	-	(27,000.00)	-	(27,000.00)	-
Less Operating Expenses								

Budget Variance

	JUL-DEC 2023	JUL-DEC 2023 OVERALL BUDGET	VARIANCE	VARIANCE %	JUL-DEC 2023	JUL-DEC 2023 OVERALL BUDGET	VARIANCE	VARIANCE %
Accounting	341.78	360.00	(18.22) ↓	-5.06% ↓	341.78	360.00	(18.22) ↓	-5.06% ↓
Audit	3,450.00	6,000.00	(2,550.00) ↓	-42.50% ↓	3,450.00	6,000.00	(2,550.00) ↓	-42.50% ↓
Bank Fees	-	25.00	(25.00) ↓	-100.00% ↓	-	25.00	(25.00) ↓	-100.00% ↓
Board & Meeting Expenses	480.07	1,252.00	(771.93) ↓	-61.66% ↓	480.07	1,252.00	(771.93) ↓	-61.66% ↓
Computer Expenses	-	750.00	(750.00) ↓	-100.00% ↓	-	750.00	(750.00) ↓	-100.00% ↓
General Expenses	-	378.00	(378.00) ↓	-100.00% ↓	-	378.00	(378.00) ↓	-100.00% ↓
Insurance	5,431.38	3,500.00	1,931.38 ↑	55.18% ↑	5,431.38	3,500.00	1,931.38 ↑	55.18% ↑
Marketing - Website Maintenance	4,541.65	4,300.00	241.65 ↑	5.62% ↑	4,541.65	4,300.00	241.65 ↑	5.62% ↑
Motor Vehicle Expenses	1,969.12	2,982.00	(1,012.88) ↓	-33.97% ↓	1,969.12	2,982.00	(1,012.88) ↓	-33.97% ↓
Office Expenses	-	150.00	(150.00) ↓	-100.00% ↓	-	150.00	(150.00) ↓	-100.00% ↓
Postage, Printing & Stationery	246.15	750.00	(503.85) ↓	-67.18% ↓	246.15	750.00	(503.85) ↓	-67.18% ↓
Project 1 Expenses (Regional Public Health)	-	500.00	(500.00) ↓	-100.00% ↓	-	500.00	(500.00) ↓	-100.00% ↓
Project 2 Expenses (Transport)	2,445.45	7,000.00	(4,554.55) ↓	-65.07% ↓	2,445.45	7,000.00	(4,554.55) ↓	-65.07% ↓
Project 7 Coastal Alliance	8,860.00	8,860.00	- —	- —	8,860.00	8,860.00	- —	- —
RH&C								
Project 3 Expenses (RH&C co-ordinator)	33,825.00	33,830.00	(5.00) ↓	-0.01% ↓	33,825.00	33,830.00	(5.00) ↓	-0.01% ↓
RH&C activities	5,388.18	5,550.00	(161.82) ↓	-2.92% ↓	5,388.18	5,550.00	(161.82) ↓	-2.92% ↓
RH&C Carbon Farming	7,000.00	-	7,000.00 ↑	- —	7,000.00	-	7,000.00 ↑	- —
RH&C Regional Climate Plan V2	-	6,000.00	(6,000.00) ↓	-100.00% ↓	-	6,000.00	(6,000.00) ↓	-100.00% ↓
Total RH&C	46,213.18	45,380.00	833.18	1.84%	46,213.18	45,380.00	833.18	1.84%

Budget Variance

	JUL-DEC 2023	JUL-DEC 2023 OVERALL BUDGET	VARIANCE	VARIANCE %	JUL-DEC 2023	JUL-DEC 2023 OVERALL BUDGET	VARIANCE	VARIANCE %
Subscriptions	-	240.00	(240.00) ↓	-100.00% ↓	-	240.00	(240.00) ↓	-100.00% ↓
Telephone & Internet	1,372.25	1,748.00	(375.75) ↓	-21.50% ↓	1,372.25	1,748.00	(375.75) ↓	-21.50% ↓
Training & Development - Seminars & Conferences	4,200.00	500.00	3,700.00 ↑	740.00% ↑	4,200.00	500.00	3,700.00 ↑	740.00% ↑
Travel - Accommodation	-	350.00	(350.00) ↓	-100.00% ↓	-	350.00	(350.00) ↓	-100.00% ↓
Travel - Other	113.81	345.00	(231.19) ↓	-67.01% ↓	113.81	345.00	(231.19) ↓	-67.01% ↓
Employee								
Superannuation	7,218.81	7,676.00	(457.19) ↓	-5.96% ↓	7,218.81	7,676.00	(457.19) ↓	-5.96% ↓
Wages and Salaries	65,625.29	62,934.00	2,691.29 ↑	4.28% ↑	65,625.29	62,934.00	2,691.29 ↑	4.28% ↑
Vehicle allowance	7,207.57	6,816.00	391.57 ↑	5.74% ↑	7,207.57	6,816.00	391.57 ↑	5.74% ↑
Workers compensation	1,023.00	860.00	163.00 ↑	18.95% ↑	1,023.00	860.00	163.00 ↑	18.95% ↑
Total Employee	81,074.67	78,286.00	2,788.67	3.56%	81,074.67	78,286.00	2,788.67	3.56%
RH&C Website & Brand	3,180.00	-	3,180.00 ↑	- —	3,180.00	-	3,180.00 ↑	- —
Total Less Operating Expenses	163,919.51	163,656.00	263.51	0.16%	163,919.51	163,656.00	263.51	0.16%
Operating Profit	121,918.89	123,834.00	(1,915.11)	-1.55%	121,918.89	123,834.00	(1,915.11)	-1.55%
Net Profit	121,918.89	123,834.00	(1,915.11)	-1.55%	121,918.89	123,834.00	(1,915.11)	-1.55%

Budget Variance

Southern & Hills Local Government Association For the 2 months ended 31 January 2024

	DEC 2023-JAN 2024	DEC 2023-JAN 2024 OVERALL BUDGET	VARIANCE	VARIANCE %	JUL 2023-JAN 2024	JUL 2023-JAN 2024 OVERALL BUDGET	VARIANCE	VARIANCE %
Income								
Annual Levy	-	-	-	-	9,680.30	9,680.00	0.30	0.00%
Annual Subscriptions	-	-	-	-	130,200.00	130,200.00	-	-
Grants - LGA	-	-	-	-	40,000.00	40,000.00	-	-
Interest Income	2,166.22	1,500.00	666.22	44.41%	6,034.75	5,000.00	1,034.75	20.70%
Misc Revenue	-	250.00	(250.00)	-100.00%	6,380.42	500.00	5,880.42	1,176.08%
Project 2 Levies (Transport)	-	-	-	-	22,000.00	22,000.00	-	-
Project 4 Bushfire & Diversity	-	-	-	-	733.00	9,000.00	(8,267.00)	-91.86%
Project 7 Income Coastal Alliance	-	-	-	-	8,860.00	8,860.00	-	-
Project 8 Income (Resilient regions co-ordinator)	-	-	-	-	(10,000.00)	-	(10,000.00)	-
RH&C Co-ordinator	-	-	-	-	73,000.00	73,000.00	-	-
RH&C Misc income	-	-	-	-	27,000.00	17,000.00	10,000.00	58.82%
Total Income	2,166.22	1,750.00	416.22	23.78%	313,888.47	315,240.00	(1,351.53)	-0.43%
Gross Profit	2,166.22	1,750.00	416.22	23.78%	313,888.47	315,240.00	(1,351.53)	-0.43%
Plus Other Income								
Grants in Advance	-	-	-	-	(27,000.00)	-	(27,000.00)	-
Total Plus Other Income	-	-	-	-	(27,000.00)	-	(27,000.00)	-

	DEC 2023-JAN 2024	DEC 2023-JAN 2024 OVERALL BUDGET	VARIANCE	VARIANCE %	JUL 2023-JAN 2024	JUL 2023-JAN 2024 OVERALL BUDGET	VARIANCE	VARIANCE %
Less Operating Expenses								
Accounting	118.18	120.00	(1.82) ↓	-1.52% ↓	400.87	420.00	(19.13) ↓	-4.55% ↓
Audit	-	-	- —	- —	3,450.00	6,000.00	(2,550.00) ↓	-42.50% ↓
Bank Fees	-	-	- —	- —	-	25.00	(25.00) ↓	-100.00% ↓
Board & Meeting Expenses	185.50	420.00	(234.50) ↓	-55.83% ↓	609.23	1,460.00	(850.77) ↓	-58.27% ↓
Computer Expenses	-	250.00	(250.00) ↓	-100.00% ↓	-	875.00	(875.00) ↓	-100.00% ↓
General Expenses	-	126.00	(126.00) ↓	-100.00% ↓	-	441.00	(441.00) ↓	-100.00% ↓
Insurance	1,810.46	1,750.00	60.46 ↑	3.45% ↑	5,431.38	5,250.00	181.38 ↑	3.45% ↑
Marketing - Website Maintenance	-	-	- —	- —	4,541.65	4,300.00	241.65 ↑	5.62% ↑
Motor Vehicle Expenses	2,146.33	994.00	1,152.33 ↑	115.93% ↑	3,855.15	3,479.00	376.15 ↑	10.81% ↑
Office Expenses	-	50.00	(50.00) ↓	-100.00% ↓	-	175.00	(175.00) ↓	-100.00% ↓
Postage, Printing & Stationery	108.83	250.00	(141.17) ↓	-56.47% ↓	354.98	875.00	(520.02) ↓	-59.43% ↓
Project 1 Expenses (Regional Public Health)	-	-	- —	- —	-	500.00	(500.00) ↓	-100.00% ↓
Project 2 Expenses (Transport)	545.45	3,000.00	(2,454.55) ↓	-81.82% ↓	2,445.45	7,000.00	(4,554.55) ↓	-65.07% ↓
Project 7 Coastal Alliance	-	-	- —	- —	8,860.00	8,860.00	- —	- —
RH&C								
Project 3 Expenses (RH&C co-ordinator)	11,330.00	11,332.00	(2.00) ↓	-0.02% ↓	39,490.00	39,496.00	(6.00) ↓	-0.02% ↓
RH&C activities	-	1,800.00	(1,800.00) ↓	-100.00% ↓	5,388.18	5,950.00	(561.82) ↓	-9.44% ↓
RH&C Carbon Farming	-	-	- —	- —	7,000.00	-	7,000.00 ↑	- —

Budget Variance

	DEC 2023-JAN 2024	DEC 2023-JAN 2024 OVERALL BUDGET	VARIANCE	VARIANCE %	JUL 2023-JAN 2024	JUL 2023-JAN 2024 OVERALL BUDGET	VARIANCE	VARIANCE %
RH&C Regional Climate Plan V2	-	2,000.00	(2,000.00) ↓	-100.00% ↓	-	7,000.00	(7,000.00) ↓	-100.00% ↓
Total RH&C	11,330.00	15,132.00	(3,802.00)	-25.13%	51,878.18	52,446.00	(567.82)	-1.08%
Subscriptions	-	80.00	(80.00) ↓	-100.00% ↓	-	280.00	(280.00) ↓	-100.00% ↓
Telephone & Internet	365.30	584.00	(218.70) ↓	-37.45% ↓	1,556.46	2,040.00	(483.54) ↓	-23.70% ↓
Training & Development - Seminars & Conferences	-	-	- —	- —	4,200.00	500.00	3,700.00 ↑	740.00% ↑
Travel - Accommodation	-	140.00	(140.00) ↓	-100.00% ↓	-	420.00	(420.00) ↓	-100.00% ↓
Travel - Other	48.36	138.00	(89.64) ↓	-64.96% ↓	113.81	414.00	(300.19) ↓	-72.51% ↓
Employee								
Superannuation	2,773.90	2,556.00	217.90 ↑	8.53% ↑	8,328.37	8,954.00	(625.63) ↓	-6.99% ↓
Wages and Salaries	25,217.32	20,978.00	4,239.32 ↑	20.21% ↑	75,712.22	73,423.00	2,289.22 ↑	3.12% ↑
Vehicle allowance	2,772.15	2,272.00	500.15 ↑	22.01% ↑	8,316.43	7,952.00	364.43 ↑	4.58% ↑
Workers compensation	341.00	430.00	(89.00) ↓	-20.70% ↓	1,023.00	1,290.00	(267.00) ↓	-20.70% ↓
Total Employee	31,104.37	26,236.00	4,868.37	18.56%	93,380.02	91,619.00	1,761.02	1.92%
RH&C Website & Brand	-	-	- —	- —	3,180.00	-	3,180.00 ↑	- —
Total Less Operating Expenses	47,762.78	49,270.00	(1,507.22)	-3.06%	184,257.18	187,379.00	(3,121.82)	-1.67%
Operating Profit	(45,596.56)	(47,520.00)	1,923.44	4.05%	102,631.29	127,861.00	(25,229.71)	-19.73%
Net Profit	(45,596.56)	(47,520.00)	1,923.44	4.05%	102,631.29	127,861.00	(25,229.71)	-19.73%

Balance Sheet

Southern & Hills Local Government Association As at 31 January 2024

31 JAN 2024

Assets

Bank

Southern & Hills Local Governm	17,323.35
Total Bank	17,323.35

Current Assets

LGFA	252,451.30
Total Current Assets	252,451.30

Total Assets	269,774.65
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Liabilities

Current Liabilities

Annual Leave provision	36,168.96
Grants advance	27,000.00
GST	(22,291.58)
PAYG Withholdings Payable	12,880.00
Rounding	(14.91)
Superannuation Payable	3,439.32
Wages Payable	1,258.65
Total Current Liabilities	58,440.44

Total Liabilities	58,440.44
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Net Assets	211,334.21
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Equity

Current Year Earnings	102,631.29
Retained Earnings	108,702.92
Total Equity	211,334.21

Cashflow Projections

	Jul-23 Actual	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24 Budget	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total
Inflows													
Income	\$8,031.00	\$146,462.10	\$96,641.30	\$16,279.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$267,413.64
Interest	\$457.59	\$480.15	\$792.83	\$408.42	\$1,200.62	\$1,116.15	\$1,100.00	\$1,000.00	\$1,000.00	\$750.00	\$695.00	\$0.00	\$9,000.76
Add backs (depreciation etc)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
GST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Inflow	\$8,488.59	\$146,942.25	\$97,434.13	\$16,687.66	\$1,200.62	\$1,116.15	\$1,100.00	\$1,000.00	\$1,000.00	\$750.00	\$695.00	\$0.00	\$276,414.40
Outflows													
General Expenses	\$19,499.33	\$17,723.38	\$31,370.83	\$21,628.08	\$25,332.78	\$26,879.66	\$22,723.00	\$21,167.00	\$22,543.00	\$22,723.00	\$22,163.00	\$20,712.00	\$274,465.06
Project Expenses	\$1,900.00	\$0.00	\$15,860.00	\$3,180.00		\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$6,750.00	\$1,000.00	\$1,000.00	\$32,690.00
GST													\$0.00
Total Outflow	\$21,399.33	\$17,723.38	\$47,230.83	\$24,808.08	\$25,332.78	\$26,879.66	\$23,723.00	\$22,167.00	\$23,543.00	\$29,473.00	\$23,163.00	\$21,712.00	\$307,155.06
Net Increase(decrease) in cash held	-\$12,910.74	\$129,218.87	\$50,203.30	-\$8,120.42	-\$24,132.16	-\$25,763.51	-\$22,623.00	-\$21,167.00	-\$22,543.00	-\$28,723.00	-\$22,468.00	-\$21,712.00	
Opening Cash	\$155,290.60	\$142,379.86	\$271,598.73	\$321,802.03	\$313,681.61	\$289,549.45	\$263,785.94	\$241,162.94	\$219,995.94	\$197,452.94	\$168,729.94	\$146,261.94	
Forecast Closing Cash	\$142,379.86	\$271,598.73	\$321,802.03	\$313,681.61	\$289,549.45	\$263,785.94	\$241,162.94	\$219,995.94	\$197,452.94	\$168,729.94	\$146,261.94	\$124,549.94	

Note Liabilities

1 RH&C carry forward	\$	53,836.91	30/06/2024
2 EO Annual Leave (est 545 hrs @\$93.3974)	\$	50,901.58	30/06/2024

ITEM: 9.1

ORIGINATION FROM: EXECUTIVE OFFICER, GRAEME MARTIN

SUBJECT: BUDGET REVIEW - FINANCES

FOR: DECISION

RECOMMENDATION:

That the S&HLGA Board

- a) note the report and
- b) the Board adopts and endorses the 2023-2024 Budget revision

Background:

The S&HLGA Board adopted its 2023-2024 Budget in July 2023

Under our Charter item 8.3.4 the 2022-23 Budget must be reviewed in accordance with the *Local Government Act (Financial Management) Regulations 2011*

Discussion:

Three year forward – 2021-2024- Budget projections have been presented to the Board previously indicating a relatively stable income and expenditure regime over this period with member subscriptions to remain essentially at the current rate with only CPI adjustments. Any agreed Projects are subject to the S&HLGA Project contribution formula and are voluntary opt in.

Review:

The Budget is largely on track with some timing differences creating most of the differences between Actual and Budget. These are highlighted in yellow in the Budget review spreadsheet summarised as follows:

Income

- Grants in advance received in June 2023 being journaled into 2023-2024 Financial year
- Interest Income higher than Budget
- Bushfire & Biodiversity Grant GST issue
- Returned Training money

The main distortion in the Budget revenue is a result of the GST treatment of the “Bushfire & Biodiversity Grant”

We anticipated \$8,010 additional final tranche of the Grant income (excl GST) would be received upon completion of the project during 2023. We have since been advised of a GST misinterpretation so the final tranche will now not be received.

Expenditure:

- Audit saving with new Auditor appointment.
- Unbudgeted Training costs (JT review)

Item	Adopted 2023-24 Budget	Revised 2023-24 Budget
Income		
Grant other	\$9,000	\$733
Interest	\$7,500	\$9,000
Misc	\$500	\$6,380
Expenditure		
Audit	\$6,000	\$3,450
Training & Development	\$1,500	\$4,200

Total:

Item	Adopted 2023-24 Budget	Revised 2023-24 Budget	Change
Income	\$317,740	\$316,853	-\$887
Expenditure	\$307,429	\$307,361	-\$68
Net profit	\$10,310	\$9,492	-\$818

Financial/Budget Impact:

The Budget is the key annual financial document for the organisation identifying and setting the total income and expenses for 2023-24.

The Dec 2023 review requires a Budget adjustment to properly recognise the changed expenditure regime for the remainder of the 2023-2024 financial year.

Risk:

The S&HLGA Board has imposed a minimum cash reserve threshold of approx. \$50,000. The proposed Budget revision does not jeopardise the minimum reserve threshold requirement.

Cashflow projection:

	Adopted 2023-24 Budget	Revised 2023-24 Budget Review
Estimated at 30 June 2024	\$120,692	
Estimated at 30 June 2024		\$124,550

Profit & Loss						Adopted 2023-24	Review Dec 2023		
Southern & Hills Local Government Association						Above Budget			
For the month ended Dec 2023						Below Budget			
						On Budget			
	YTD Actual	YTD Budget	Var AUD	Variance	Actual v Budget YTD Comment	2023-2024 Budget	2023-2024 Revised Budget	Note	2023-24 Budget review Comment
Income									
Annual Levy	\$9,680.30	\$9,680.00	\$0.30			\$9,680.00	\$9,680.00	1	Based on 2022 elector numbers
Annual Subscriptions	\$130,200.00	\$130,200.00	\$0.00			\$130,200.00	\$130,200.00	2	Members Subscription rates up by \$500 p.a per member (2.5% cpi)
Grants - Landscape Board	\$17,000.00	\$17,000.00	\$0.00		\$10,000 for Co-ordinator, \$17,000 for RH&C Website and New Climate Plan	\$17,000.00	\$17,000.00	3	\$10,000 for Co-ordinator, \$17,000 for Website and New Climate Plan
Grants - LGA Capacity	\$40,000.00	\$40,000.00	\$0.00		LGA Regional Capacity Grant capped	\$40,000.00	\$40,000.00	4	Regional Capacity Grant capped at \$40k
Grants - Other	\$733.00	\$9,000.00	-\$8,267.00			\$9,000.00	\$733.00	5	GST issue with Grant allocation
Grants - LGA R&D	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00	6	Not anticipating any new LGA R&D applications for 2023-24
Interest Income	\$4,984.68	\$4,250.00	\$734.68		Higher interest rate regime	\$7,500.00	\$9,000.00	7	Higher interest rates
Misc Revenue	\$6,380.42	\$500.00	\$5,880.42		returned training grant, LGFA Bonus	\$500.00	\$6,380.00	8	Bonus LGFA \$408, returned Training grant \$5,972
Project Levies (Transport)	\$22,000.00	\$22,000.00	\$0.00			\$22,000.00	\$22,000.00	9	Estimated management fee of 1% on anticipated 2023-24 SLRP funding \$2.2m
Project Levies (Regional Public Health)	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00		
Project Levies (RH&C)	\$73,000.00	\$73,000.00	\$0.00		Timing difference	\$73,000.00	\$73,000.00	10	\$10,000 Landscapes Board, \$63,000 Member Councils
Project Levies (SACCA)	\$8,860.00	\$8,860.00	\$0.00		Coastal Alliance fees passed on	\$8,860.00	\$8,860.00	11	Collected on behalf of SACCA. Paased on. See Expenses
Project Levies (Other)	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00		
Total Income	\$312,838.40	\$314,490.00	-\$1,651.60	-0.5%		\$317,740.00	\$316,853.00		
Gross Profit	\$312,838.40	\$314,490.00	-\$1,651.60	-0.5%		\$317,740.00	\$316,853.00		
Less Operating Expenses									
Accounting	\$341.78	\$360.00	-\$18.22			\$720.00	\$735.00		
Audit	\$3,450.00	\$6,000.00	-\$2,550.00			\$6,000.00	\$3,450.00		
Bank Fees	\$0.00	\$25.00	-\$25.00			\$25.00	\$0.00		
Board & Meeting Expenses	\$480.07	\$1,252.00	-\$771.93			\$2,500.00	\$2,500.00		
Computer expenses	\$0.00	\$750.00	-\$750.00			\$1,500.00	\$1,500.00		
Consulting - Contract	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00	12	No new grants or projects
General Expenses	\$0.00	\$378.00	-\$378.00			\$750.00	\$500.00		
Insurance	\$5,431.38	\$3,500.00	\$1,931.38		Instalment timing difference	\$7,000.00	\$7,000.00		
Legal	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00		
Marketing - website & promotion Expenses	\$4,541.65	\$4,300.00	\$241.65		LGA squiz contract	\$4,300.00	\$4,541.65	13	Annual fees for LGA squiz hosting our website
Travel Expenses	\$113.81	\$695.00	-\$581.19			\$1,600.00	\$1,600.00		
Office Expenses	\$0.00	\$150.00	-\$150.00			\$300.00	\$100.00		
Postage, Printing & Stationery	\$246.15	\$750.00	-\$503.85			\$1,500.00	\$1,500.00		
Project General (SACCA)	\$8,860.00	\$8,860.00	\$0.00		Coastal alliance fees passed to host LCLGA	\$8,860.00	\$8,860.00		
Project 1 (Public Health)Expenses	\$0.00	\$500.00	-\$500.00			\$1,000.00	\$1,000.00	14	Public Health Plan reporting/marketing plus new S&HLGA Public Health Plan
Project 2 (Transport)Expenses	\$2,445.45	\$7,000.00	-\$4,554.55		Timing difference	\$12,750.00	\$12,750.00	15	Minor update, RWP meetings & SLRP funding applications
Project 3 Resilient Regions Coordinator	\$33,825.00	\$33,830.00	-\$5.00		Timing difference	\$73,000.00	\$73,000.00	16	RH&C officer x 12 months + Meeting RH&C expenses
Project 3.1 RH&C Operations	\$15,568.18	\$11,550.00	\$4,018.18		Timing difference	\$17,000.00	\$17,000.00		
Project 4 Bushfire & Biodiversity	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00		
Subscriptions	\$0.00	\$240.00	-\$240.00			\$1,100.00	\$1,100.00	17	2 x LGA conferences, ALGA, Eco Development Forum, Strategy workshop
Training & Development - Seminars & Conferences	\$4,200.00	\$500.00	\$3,700.00			\$1,500.00	\$4,200.00	18	Jeff Tate review
Telephone & Internet	\$1,372.25	\$1,748.00	-\$375.75			\$3,500.00	\$3,500.00		
Total operating expenses	\$80,875.72	\$82,388.00	-\$1,512.28	-1.8%		\$144,905.00	\$144,836.65		
Employment cost									
Wages & salaries	\$65,625.29	\$62,934.00	\$2,691.29		Timing difference	\$125,860.00	\$125,860.00		
Vehicle allowance/expenses	\$9,176.69	\$9,798.00	-\$621.31			\$19,600.00	\$19,600.00		
Superannuation	\$7,218.81	\$7,676.00	-\$457.19		Timing difference	\$15,344.12	\$15,344.12		
Workers compensation	\$1,023.00	\$860.00	\$0.00		Timing difference	\$1,720.00	\$1,720.00		
Total employment costs	\$83,043.79	\$81,268.00	\$1,612.79	2.2%		\$162,524.12	\$162,524.12		
Total Expenses	\$163,919.51	\$163,656.00	\$100.51			\$307,429.12	\$307,360.77		
Net Profit	\$148,918.89	\$150,834.00	-\$1,782.11	-1.3%		\$10,310.88	\$9,492.23		
Notes									
1. 2022 official elector numbers confirmed from 2022 LGA Directory									
2. > CPI increase in subs. No increase in subs with revised Budget									
3. \$10,000 for Co-ordinator, \$17,000 for Website and New Climate Plan development									
4. S&HLGA should receive only one grant in 2023-24 - Capacity Building Grant from the LGA									
5. GST misinterpretation meant last tranche not received									
6. Nothing anticipated									
7. S&HLGA enjoying higher interest rate regime									
8. Previous training grant returned unspent									
9. SLRP Management fee for 2023-2024 funding round									
10. RH&C Co-ordinator contract funding for 12 months plus meeting expenses									
11. SACCA fees collected and passed on									
12. No new grants confirmed for expenditure during 2023-2024									
13. LGA hosting fees for S&HLGA website on new Squiz platform									
14. Minor general S&HLGA regional public health committee meeting expenses									
15. Minor update to Plan to review Critical Roads database. RWP meeting costs with HDS to discuss the next round of SLRP funding and the region's applications as well as general strategy/regional actions meetings									
16. RH&C co-ordinator contract plus operational expenses									
17. Conferences and seminars									
18. Jeff Tate Stage 2 review and report									

ITEM 10 URGENT BUSINESS WITHOUT NOTICE

ITEM 11 NEXT MEETINGS

Friday Friday 19TH April 2024 Adelaide Hills Council (Stirling)

ITEM 12 MEETING CLOSE