



CEO PERFORMANCE REVIEW PANEL

NOTICE OF MEETING

To: **Members**

Cr Chris Grant, Presiding Member

Mayor Jan-Claire Wisdom

Acting Mayor Nathan Daniell

Cr Kirsty Parkin

Ms Vanessa Godden, Independent Member

Notice is given pursuant to the provisions under Section 87 of the *Local Government Act 1999* that the next meeting of the CEO Performance Review Panel will be held on:

Thursday 21 March 2024

7.00pm

63 Mt Barker Road Stirling

A copy of the Agenda for this meeting is supplied under Section 87 of the Act.

Committee meetings are open to the public and members of the community are welcome to attend. Public notice of the Agenda for this meeting is supplied under Section 88 of the Act.

A handwritten signature in black ink, appearing to read 'GG', is positioned above the printed name of the Chief Executive Officer.

George Georgopoulos
Chief Executive Officer



CEO PERFORMANCE REVIEW PANEL

AGENDA FOR MEETING
Thursday 21 March 2024
7.00pm
63 Mt Barker Road Stirling

ORDER OF BUSINESS

1. COMMENCEMENT

1.1. Acknowledgement of Country

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land. Together we will care for this country for the generations to come.

2. APOLOGIES/LEAVE OF ABSENCE

2.1. Apology Apologies were received from

2.2. Leave of Absence Mayor Jan-Claire Wisdom, 13 February 2024 to 14 May 2024, approved by Council at its meeting of 13 February 2024.

2.3. Absent

3. MINUTES OF PREVIOUS MEETINGS

CEO Performance Review Panel – 8 February 2024

That the minutes of the CEO Performance Review Panel meeting held on Thursday 8 February 2024 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

4. PRESIDING MEMBER'S OPENING REMARKS

5. DELEGATION OF AUTHORITY

The CEO Performance Review panel operates in accordance with the relevant sections of the *Local Government Act 1999*, and its Terms of Reference.

6. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF THE PANEL

7. OFFICER REPORTS – DECISION ITEMS

Nil

8. MOTIONS WITHOUT NOTICE

9. QUESTIONS WITHOUT NOTICE

10. CONFIDENTIAL ITEMS

10.1. CEO KPI Setting

10.2. CEO Performance Review Process

11. NEXT MEETING

The next CEO Performance Review Panel meeting will be held on Thursday 23 May 2024, from 6pm at 63 Mt Barker Road, Stirling

12. CLOSE MEETING

**ADELAIDE HILLS COUNCIL
CEO PERFORMANCE REVIEW PANEL MEETING
Thursday 21 March 2024
CONFIDENTIAL AGENDA BUSINESS ITEM**

Item: 10.1

Responsible Officer: Jody Atkins
Governance and Risk

Subject: CEO KPI Setting

For: Decision

1. **CEO KPI Setting – Exclusion of the Public Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:**

- CEO, Greg Georgopoulos
- Chris Grant, Presiding Member
- Jan-Claire Wisdom, Mayor
- Nathan Daniell, Deputy Mayor
- Kirsty Parkin, Council Member
- Vanessa Godden, Independent Member
- Tracy Riddle, Kelledy Jones Lawyers, Governance Support

be excluded from attendance at the meeting for Agenda Item 10.1: (CEO KPI Setting).

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3) (a) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

2. CEO KPI Setting– Confidential Item

3. CEO KPI Setting – Duration of Confidentiality

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council’s decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 10.1 in confidence under sections 90(2) and 90(3)(a) of the *Local Government Act 1999*, resolves that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:

Item	NB: Item to be reviewed every 12 months
Report	12 months or until the KPIs have been endorsed by Council, whichever is earlier
Related Attachments	12 months or until the KPIs have been endorsed by Council, whichever is earlier
Minutes	12 months or until the KPIs have been endorsed by Council, whichever is earlier
Other (presentation, documents, or similar)	12 months or until the KPIs have been endorsed by Council, whichever is earlier

**ADELAIDE HILLS COUNCIL
CEO PERFORMANCE REVIEW PANEL MEETING
Thursday 21 March 2024
CONFIDENTIAL AGENDA BUSINESS ITEM**

Item: 10.2

Responsible Officer: Jody Atkins
A/Governance and Risk Coordinator
Corporate Services

Subject: CEO Performance Review Process – KPI Review

For: Decision

1. CEO Performance Review Panel Review of CEO Refined KPIs – Exclusion of the Public

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:

- CEO, Greg Georgopoulos
- Chris Grant, Presiding Member
- Jan-Claire Wisdom, Mayor
- Nathan Daniell, Deputy Mayor
- Kirsty Parkin, Council Member
- Vanessa Godden, Independent Member
- Tracy Riddle, Kelledy Jones Lawyers, Governance Support

be excluded from attendance at the meeting for Agenda Item 10.2: (CEO Performance Review Panel Review of CEO KPIs in confidence.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3) (a) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

2. CEO Performance Review Panel Review of CEO Refined KPIs – Confidential Item

3. CEO Performance Review Panel Review CEO KPIs – Duration of Confidentiality

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council’s decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 10.2 in confidence under sections 90(2) and 90(3)(a) of the *Local Government Act 1999*, resolves that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:

Item	NB: Item to be reviewed every 12 months
Report	12 months or until the confidential release order is resolved
Related Attachments	12 months or until the confidential release order is resolved
Minutes	12 months or until the confidential release order is resolved
Other (presentation, documents, or similar)	12 months or until the confidential release order is resolved