



ORDINARY COUNCIL MEETING

NOTICE OF MEETING

To: Mayor Jan-Claire Wisdom

Councillor Kirrilee Boyd
Councillor Adrian Cheater
Councillor Nathan Daniell
Councillor Pauline Gill
Councillor Chris Grant
Councillor Malcolm Herrmann
Councillor Lucy Huxter
Councillor Leith Mudge
Councillor Mark Osterstock
Councillor Kirsty Parkin
Councillor Louise Pascale
Councillor Melanie Selwood

Notice is given pursuant to the provisions under Section 83 of the *Local Government Act 1999* that the next meeting of the Council will be held on:

Tuesday 28 May 2024
6.30pm
63 Mt Barker Road Stirling

A copy of the Agenda for this meeting is supplied under Section 83 of the Act.

Meetings of the Council are open to the public and members of the community are welcome to attend. Public notice of the Agenda for this meeting is supplied under Section 84 of the Act.

A handwritten signature in black ink, appearing to read 'GG', is written over a horizontal line.

Greg Georgopoulos
Chief Executive Officer



ORDINARY COUNCIL MEETING

AGENDA FOR MEETING
Tuesday 28 May 2024
6.30pm
63 Mt Barker Road Stirling

ORDER OF BUSINESS

1. COMMENCEMENT

2. OPENING STATEMENT

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. They are Custodians of this ancient and beautiful land and so we pay our respects to Elders past, present and emerging. We will care for this country together by ensuring the decisions we make will be guided by the principle that we should never decrease our children's ability to live on this land.

3. APOLOGIES/LEAVE OF ABSENCE

3.1. Apology
Apologies were received from

3.2. Leave of Absence

Cr Pauline Gill, 26 April 2024 to 31 May 2024, approved by Council on 9 April 2024

3.3. Absent

4. MINUTES OF PREVIOUS MEETINGS

Council Meeting –

That the minutes of the ordinary meeting held on 14 May 2024. as supplied, be confirmed as an accurate record of the proceedings of that meeting.

5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL

6. MAYOR'S OPENING REMARKS

7. QUESTIONS ADJOURNED/LYING ON THE TABLE

- 7.1. Questions Adjourned
Nil
- 7.2. Questions Lying on the Table
Nil

8. PETITIONS / DEPUTATIONS / PUBLIC FORUM

- 8.1. Petitions
Nil
- 8.2. Deputations
Nil
- 8.3. Public Forum

9. PRESENTATIONS (by exception)

- 9.1. Adelaide Hills Region Waste Management Authority – 2024/25 Draft Annual Business Plan and Budget – Leah Maxwell
- 9.2. Eastern Waste Management Authority – 2024/25 Draft Annual Business Plan and Budget – Rob Gregory

10. QUESTIONS ON NOTICE

- 10.1. Gravelling Wright Road Dog Park Car Park – Cr Kirsty Parkin

11. MOTIONS ON NOTICE

- 11.1. Mount Lofty Football Club Electronic Scoreboard – Cr Malcolm Herrmann
That the CEO provide a report on the submission from the Mount Lofty Football Club, seeking financial assistance for the erection of an electronic scoreboard at the Heathfield Oval; the report to be submitted on or before the meeting when council considers the responses received from the public consultation on the Annual Business Plan.
- 11.2. Onkaparinga Football Club Unisex Changerooms – Cr Malcolm Herrmann
That the CEO provides a report on the submission from the Onkaparinga Football Club seeking financial assistance towards the erection of Unisex change rooms at the Johnson Memorial Park, Balhannah; the report to be presented to council on or before the date when council considers response to the Annual Business Plan consultation.
- 11.3. Crafers Village Pedestrian Connections – Cr Adrian Cheater
 - 1. *Council notes the Crafers Village Design Guidelines, adopted by Council on 15 December 2020, includes an opportunity to "improve pedestrian connections across the main street and between key destinations" and specifically identifies the potential for raised pedestrian crossings on the main street.*
 - 2. *Council notes that a range of changes impacting traffic and pedestrian movements since that time have occurred, including the addition of a third*

lane on the South Eastern Freeway between Stirling and Crafers and the Park and Ride facility currently under construction.

3. *The CEO engage with the Department for Infrastructure and Transport, to establish the feasibility of, and requirements to deliver, a raised pedestrian crossing on the Crafers Main Street, including at the location conceptualised in Appendix 1.*
4. *The CEO report back on the outcome of the above, including an estimate of cost of any feasible options and an appraisal of potential external sources of funding, by 30 December 2024.*

12. ADMINISTRATION REPORTS – DECISION ITEMS

- 12.1. Adelaide Hills Region Waste Management Authority – Draft 2024/25 Annual Business Plan and Budget
 1. *That the report on Eastern Waste Management Authority - Draft 2024-25 Annual Plan and Budget be received and noted.*
 2. *To provide consent to the Eastern Waste Management Authority Draft Annual Plan 2024-25.*
 3. *That the CEO is to advise the Eastern Waste Management Authority Board that Council has provided consent to the Eastern Waste Management Authority Draft Annual Plan 2024-25.*
- 12.2. Eastern Waste Management Authority – Draft 2024/25 Annual Plan and Budget
 1. *That the report on Eastern Waste Management Authority - Draft 2024-25 Annual Plan and Budget be received and noted.*
 2. *To provide consent to the Eastern Waste Management Authority Draft Annual Plan 2024-25.*
 3. *That the CEO is to advise the Eastern Waste Management Authority Board that Council has provided consent to the Eastern Waste Management Authority Draft Annual Plan 2024-25.*
- 12.3. Local Heritage Code Amendments – Approach and Preliminary Engagement
 1. *That the report on the Local Heritage Code Amendments – Approach and Preliminary Engagement be received and noted.*
 2. *That the administration proceed with investigations that explore the opportunities to further strengthen the heritage policy framework within the Planning and Design Code as it applies to the Torrens Valley and the Onkaparinga Valley, including consideration of Local Heritage Places and Historic Area Overlays.*

3. *That the administration proceed with a thematically aligned approach to the Torrens Valley and the Onkaparinga Valley Heritage Code Amendments which will allow for staging.*
 4. *That the administration undertake preliminary engagement with property owners directly affected by a proposed Local Heritage Place listing associated with the Torrens Valley or the Onkaparinga Valley Heritage Code Amendment process.*
- 12.4. Draft Animal Management Plan
1. *That the report on the Draft Animal Management Plan 2024-2029 be received and noted.*
 2. *That the Draft Dog and Cat Animal Management Plan 2024-2029 be adopted*
 3. *That the CEO provide the Dog and Cat Animal Management Plan 2024-2029 to the Dog and Cat Management Board for approval.*
 4. *That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the Draft Animal Management Plan 2024-2029*
- 12.5. Fabrik Business Implementation Plan
1. *That the report on the Fabrik Business and Implementation Plan be received and noted.*
 2. *To receive and note the Fabrik Business and Implementation Plan 2024.*
 3. *To support the continued operation of Fabrik Arts and Heritage in line with the Fabrik Business and Implementation Plan 2024.*
 4. *That regular reporting on Fabrik be provided to Council through the Quarterly Performance Report, including financial, tourism, community and arts support metrics as outlined in the Fabrik Business and Implementation Plan 2024 evaluation and monitoring.*
 5. *That the CEO provides a progress report on the implementation of the Fabrik Business and Implementation Plan 2024 within 12 months of the redeveloped Fabrik Arts and Heritage becoming operational.*
- 12.6. Sustainable Procurement
1. *That the report on ISO20400 Sustainable Procurement and Procurement Policy review be received and noted.*
 2. *With an effective date of 1 July 2024, to adopt the amendments as presented in the Procurement Policy as per Appendix 1.*
 3. *That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the Policy as per Appendix 1 prior to the date of effect.*

- 12.7. Coach Parking at Stirling
1. *That the updated report on Stirling Village Coach Parking traffic and parking assessment be received and noted.*
 2. *That, based on feedback from the Stirling Business Association and Adelaide Hills Tourism, no further action relating to coach parking be taken at this time and that Council continues to work closely with local developers, Stirling Business Association and Adelaide Hills Tourism to promote and develop the Stirling main street as a sought after tourist destination.*
- 12.8. Food Organic Garden Organic Kerbside Bin Service
1. *That the report on Food Organic Garden Organic Kerbside Bin Service be received and noted.*
 2. *That the Food Organic Garden Organic kerbside bin service be expanded to include the clusters of properties identified in Appendix 1 of this report at Paracombe and Ironbank.*
 3. *That these changes to the kerbside bin service be communicated to the effected communities and implemented as soon as possible.*
- 12.9. Which Bin Stickers
1. *That the report be received and noted.*
 2. *That, effective from 1 July 2024, Which Bin stickers be applied to new and replacement food organic garden organic (green) and recycling (yellow) bin lids as part of existing programs for new and replacement bins and lids.*
- 12.10. 2023-24 Budget Review 3
1. *That the report be received and noted.*
 2. *To adopt the proposed budget adjustments presented in Budget Review 3 for the 2023-24 financial year which result in:*
 - a. *A decrease in the Operating Surplus from \$572k to \$558k for the 2023-24 financial year.*
 - b. *A reduction to the capital expenditure budget for 2023-24 of \$3.05m bringing the total budget to \$21.9m*
 - c. *Proposed financial sustainability indicators as follows:*
 - i. *Operating Surplus Ratio 1% (Target 1% to 5%)*
 - ii. *Net Financial Liabilities Ratio 50% (Target 25% to 75%)*
 - iii. *Asset Renewal Funding Ratio 111% (Target 95% to 105%)*
- 12.11. Gawler River Floodplain Management Authority – Appointment of Deputy Board Members
Decision 1
Council resolves:

1. *That the report on Gawler River Floodplain Management Authority – Appointment of Deputy Board Member be received and noted.*
2. *To note that the Chief Executive Officer's has nominated David Collins, Manager Strategic Assets, to the role of Deputy Board Member (Chief Executive Officer) commencing from 28 May 2024 and concluding on 29 November 2024 (inclusive).*
3. *To determine that the method of selecting the Gawler River Floodplain Management Deputy Board Member (elected member) to be by an indicative vote to determine the preferred person for the position utilising the process set out in this Agenda report.*
4. *To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred persons for the Gawler River Floodplain Management Authority Deputy Board Member (elected member) role and for the meeting to resume once the results of the indicative voting for the Deputy Board Member role has been declared.*

Decision 2

1. *That in relation to the Gawler River Floodplain Management Authority Board to appoint _____ to the Deputy Board Member (elected member) position for the remainder of the term commencing from 28 May 2024 and concluding on 29 November 2024 (inclusive).*
2. *To authorise the Chief Executive Officer to lodge all required documentation to give effect to Council's resolutions regarding Gawler River Floodplain Management Authority Board Membership.*

12.12. Deputy Mayor Appointment

Decision 1 (required if one candidate indicates intention to nominate)

Council resolves:

1. *That the report on the Deputy Mayor Appointment be received and noted.*
2. *To appoint Cr _____ to the position of Deputy Mayor for a _____ month/year term to commence 1 June 2024 and conclude on 31 May 20__ inclusive.*

Decision 2 (required if more than one candidate indicates intention to nominate)

Council resolves:

1. *That the report on the Deputy Mayor Appointment be received and noted.*
2. *To determine that the method of selecting the Deputy Mayor to be by an indicative vote to determine the preferred person utilising the process as set out within this report and in accordance with the advice contained within Appendix 1.*

*Formal Motion to Adjourn
On resumption of Meeting*

1. *To appoint Cr _____ to the position of Deputy Mayor for a _____ month/year term to commence 1 June 2024 and conclude on 31 May 20__ inclusive.*

13. ADMINISTRATION REPORTS – INFORMATION ITEMS

- 13.1. Service Review Biannual Report
- 13.2. Stirling Oval Pavilion Update

14. CORRESPONDENCE FOR NOTING

Nil

15. QUESTIONS WITHOUT NOTICE

16. MOTIONS WITHOUT NOTICE

17. REPORTS

- 17.1. Council Member Function or Activity on the Business of Council
- 17.2. Reports of Members/Officers as Council Representatives on External Organisations
- 17.3. CEO Report

18. REPORTS OF COMMITTEES

- 18.1. Council Assessment Panel – 8 May 2024
That the minutes of the CAP meeting held on 8 May 2024 as supplied, be received and noted.
- 18.2. Audit Committee – 20 May 2024
That the minutes of the Audit Committee meeting held on 20 May 2024 as supplied, be received and noted
- 18.3. CEO Performance Review Panel
Nil
- 18.4. Boundary Change Committee
Nil

19. CONFIDENTIAL ITEMS

Nil

20. NEXT MEETING

Tuesday 11 June 6.30pm, 63 Mt Barker Road, Stirling

21. CLOSE MEETING

Council Meeting & Workshops 2024

DATE	TYPE	LOCATION	MINUTE TAKER
JANUARY 2024			
Wed 10 January	CAP	Stirling	Karen Savage
Tues 23 January	Council	Stirling	Rebekah Lyons
Tues 30 January	Workshop	Stirling	N/A
FEBRUARY 2024			
Mon 5 February	Workshop	Woodside	N/A
Tues 13 February	Council	Stirling	Rebekah Lyons
Wed 14 February	CAP	Stirling	Karen Savage
Mon 19 February	Audit Committee	Stirling	Jody Atkins
Tues 20 February	Professional Development	Stirling	N/A
Thurs 22 February	CEO PRP	Stirling	Jody Atkins
Tues 27 February	Council	Stirling	Rebekah Lyons
MARCH 2024			
Mon 4 March	Workshop	Woodside	N/A
Tues 12 March	Council	Stirling	Rebekah Lyons
Wed 13 March	CAP	Stirling	Karen Savage
Tues 19 March	Professional Development	Stirling	N/A
Tues 26 March	Council	Stirling	Rebekah Lyons
APRIL 2024			
Tues 2 April (Easter Monday)	Workshop	Woodside	N/A
Wed 10 April	CAP	Stirling	Karen Savage
Tues 16 April	Professional Development	Stirling	N/A
Mon 15 April	Audit Committee	Stirling	TBA
Mon 22 April	Boundary Change Committee	Stirling	Zoë Gill
Tues 23 April	Council	Stirling	Rebekah Lyons
MAY 2024			
Mon 6 May	Workshop	Woodside	N/A
Wed 8 May	CAP	Stirling	Karen Savage
Tues 14 May	Ordinary Council	Stirling	Rebekah Lyons
Mon 20 May	Audit Committee	Stirling	TBA
Tues 21 May	Professional Development	Stirling	N/A
Thur 23 May	CEO PRP	Stirling	Kelley Jones Lawyers
Tues 28 May	Council	Stirling	Rebekah Lyons
JUNE 2024			
Mon 3 June	Workshop	Woodside	N/A
Tues 11 June	Ordinary Council	Stirling	Rebekah Lyons
Wed 12 June	CAP	Stirling	Karen Savage
Tues 18 June	Professional Development	Stirling	N/A
Tues 25 June	Ordinary Council	Stirling	Rebekah Lyons

DATE	TYPE	LOCATION	MINUTE TAKER
JULY 2024			
Mon 1 July	Workshop	Woodside	N/A
Tues 9 July	Ordinary Council	Stirling	Rebekah Lyons
Wed 10 July	CAP	Stirling	Karen Savage
Tues 16 July	Professional Development	Stirling	N/A
Tues 23 July	Ordinary Council	Stirling	Rebekah Lyons
AUGUST 2024			
Mon 5 August	Workshop	Woodside	N/A
Tues 13 August	Ordinary Council	Stirling	Rebekah Lyons
Wed 14 August	CAP	Stirling	Karen Savage
Mon 19 August	Audit Committee	Stirling	TBA
Tues 20 August	Professional Development	Stirling	N/A
Thur 22 August	CEO PRP	Stirling	Kelley Jones Lawyers
Tues 27 August	Ordinary Council	Stirling	Rebekah Lyons
SEPTEMBER 2024			
Mon 2 September	Workshop	Woodside	N/A
Tues 10 September	Ordinary Council	Stirling	Rebekah Lyons
Wed 11 September	CAP	Stirling	Karen Savage
Tues 17 September	Professional Development	Stirling	N/A
Tues 24 September	Ordinary Council	Stirling	Rebekah Lyons
OCTOBER 2024			
Tues 1 October (Public Holiday)	Workshop	Woodside	N/A
Tues 8 October	Ordinary Council	Stirling	Rebekah Lyons
Wed 9 October	CAP	Stirling	Karen Savage
Tues 15 October	Professional Development	Stirling	N/A
Mon 14 Oct	Audit Committee	Stirling	TBA
Tues 22 October	Ordinary Council	Stirling	Rebekah Lyons
NOVEMBER 2024			
Mon 4 November	Workshop	Woodside	N/A
Tues 12 November	Ordinary Council	Stirling	Rebekah Lyons
Wed 13 November	CAP	Stirling	Karen Savage
Mon 18 November	Audit Committee	Stirling	TBA
Tues 19 November	Professional Development	Stirling	N/A
Tues 26 November	Ordinary Council	Stirling	Rebekah Lyons
DECEMBER 2024			
Mon 2 December	Workshop	Woodside	N/A
Wed 11 December	CAP	Stirling	Karen Savage
Tues 17 December	Ordinary Council	Stirling	Rebekah Lyons

Meetings are subject to change, please check agendas for times and venues. All meetings (except Council Member Professional Development) are open to the public.

Community Forums 2023

6.00 for 6.30pm

(dates and venues to be confirmed)

DATE	LOCATION

Council Member Attendance 2024

Information or Briefing Sessions

Meeting Date	Mayor Jan-Claire Wisdom	Cr Kirrilee Boyd	Cr Adrian Cheater	Cr Nathan Daniell	Cr Leith Mudge	Cr Louise Pascale	Cr Mark Osterstock	Cr Kirsty Parkin	Cr Pauline Gill	Cr Chris Grant	Cr Malcolm Herrmann	Cr Lucy Huxter	Cr Melanie Selwood
19.03.2024 (PD)	LOA	F	F	F	F	F	AP	F	F	F	F	F	F
23.03.2024 (WS)	LOA	P	F	F	F	F	P	P	F	F	F	AP	F
02.04.2024 (WS)	LOA	AP	F	F	F	F	F	P	A	F	F	P	P
09.04.2024 (WS)	LOA	F	F	F	F	LOA	F	F	A	F	F	LOA	F
16.04.24 (WS)	LOA	F	P	F	AP	LOA	LOA	LOA	F	F	F	F	F
06.05.2024 (WS)	LOA	F	F	F	F	F	A	F	LOA	F	F	F	F
21.05.2024 (WS)	F	F	F	F	F	P	LOA	F	LOA	F	F	AP	F

Council Member Attendance 2024

Council Meetings (including Special Council Meetings)

Meeting Date	Mayor Jan-Claire Wisdom	Cr Kirrilee Boyd	Cr Adrian Cheater	Cr Nathan Daniell	Cr Leith Mudge	Cr Louise Pascale	Cr Mark Osterstock	Cr Kirsty Parkin	Cr Pauline Gill	Cr Chris Grant	Cr Malcolm Herrmann	Cr Lucy Huxter	Cr Melanie Selwood
26.03.2024	LOA	AP	F	F	F	P	LOA	F	F	AP	F	AP	F
9.04.2024	LOA	F	F	F	F	LOA	F	F	P	F	F	LOA	F
23.04.2024	LOA	F	F	F	F	LOA	F	F	AP	F	F	F	F
14.05.2024	LOA	F	F	F	F	F	LOA	AP	LOA	F	F	F	F

Conflict of Interest Disclosure Form

CONFLICTS MUST BE DECLARED VERBALLY DURING MEETINGS

Date: _____

Meeting Name (please tick one)

- | | | | |
|------------------------------|--------------------------|---------------------------|--------------------------|
| Ordinary Council | <input type="checkbox"/> | Audit Committee | <input type="checkbox"/> |
| Special Council | <input type="checkbox"/> | Boundary Change Committee | <input type="checkbox"/> |
| CEO Performance Review Panel | <input type="checkbox"/> | Other: _____ | <input type="checkbox"/> |

Item No **Item Name:**

(Only one conflict of interest entry per form)

I, Mayor / Cr _____ have identified a conflict of interest as:

GENERAL

MATERIAL

GENERAL

In considering a General Conflict of Interest (COI), an impartial, fair-minded person might consider that the Council Member’s private interests might result in the Member acting in a manner that is contrary to their public duty.

MATERIAL

In considering a Material Conflict of Interest (COI), a member of a council has a material conflict of interest in a matter to be discussed at a meeting of the council if a class of persons as defined in s75(1)(a-l) in the Act would gain a benefit, or suffer a loss, (whether directly or indirectly and whether of a personal or pecuniary nature) depending on the outcome of the consideration of the matter at the meeting.

The nature of my conflict of interest is as follows:

(Describe the nature of the interest, including whether the interest is direct or indirect and personal or pecuniary)

I intend to deal with my conflict of interest in the following transparent and accountable way:

- I intend to **stay** in the meeting (please complete details below)
- I intend to **stay** in the meeting as exempt under s75A (please complete details below)
- I intend to **leave** the meeting (*mandatory if you intend to declare a Material conflict of interest*)

The reason I intend to stay in the meeting and consider this matter is as follows:

(This section must be completed and ensure sufficient detail is recorded of the specific circumstances of your interest.)

Office use only: Council Member voted FOR / AGAINST the motion.

8. DEPUTATIONS

For full details, see Code of Practice for Meeting Procedures on www.ahc.sa.gov.au

1. A request to make a deputation should be made by submitting a Deputation Request Form, (available on Council's website and at Service and Community Centres) to the CEO seven clear days prior to the Council meeting for inclusion in the agenda.
2. Each deputation is to be no longer than ten (10) minutes, excluding questions from Members.
3. Deputations will be limited to a maximum of two per meeting.
4. In determining whether a deputation is allowed, the following considerations will be taken into account:
 - the number of deputations that have already been granted for the meeting
 - the subject matter of the proposed deputation
 - relevance to the Council agenda nominated – and if not, relevance to the Council's powers or purpose
 - the integrity of the request (i.e. whether it is considered to be frivolous and/or vexatious)
 - the size and extent of the agenda for the particular meeting and
 - the number of times the deputee has addressed Council (either in a deputation or public forum) on the subject matter or a similar subject matter.

8.3 PUBLIC FORUM

For full details, see Code of Practice for Meeting Procedures on www.ahc.sa.gov.au

1. The public may be permitted to address or ask questions of the Council on a relevant and/or timely topic.
2. The Presiding Member will determine if an answer is to be provided.
3. People wishing to speak in the public forum must advise the Presiding Member of their intention at the beginning of this section of the meeting.
4. Each presentation in the Public Forum is to be no longer than five (5) minutes (including questions), except with leave from the Council.
5. The total time allocation for the Public Forum will be ten (10) minutes, except with leave from the Council.
6. If a large number of presentations have been requested, with leave from the Council, the time allocation of five (5) minutes may be reduced.
7. Any comments that may amount to a criticism of individual Council Members or staff must not be made. As identified in the Deputation Conduct section above, the normal laws of defamation will apply to statements made during the Public Forum.
8. Members may ask questions of all persons appearing relating to the subject of their presentation.