



ORDINARY COUNCIL MEETING

NOTICE OF MEETING

To: Mayor Jan-Claire Wisdom

Councillor Melanie Selwood
Councillor Kirrilee Boyd
Councillor Adrian Cheater
Councillor Nathan Daniell
Councillor Pauline Gill
Councillor Chris Grant
Councillor Malcolm Herrmann
Councillor Lucy Huxter
Councillor Leith Mudge
Councillor Mark Osterstock
Councillor Kirsty Parkin
Councillor Louise Pascale

Notice is given pursuant to the provisions under Section 83 of the *Local Government Act 1999* that the next meeting of the Council will be held on:

Tuesday 10 September 2024
6.30pm
63 Mt Barker Road Stirling

A copy of the Agenda for this meeting is supplied under Section 83 of the Act.

Meetings of the Council are open to the public and members of the community are welcome to attend. Public notice of the Agenda for this meeting is supplied under Section 84 of the Act.

A handwritten signature in black ink, appearing to read 'GG', is written over a horizontal line.

Greg Georgopoulos
Chief Executive Officer



ORDINARY COUNCIL MEETING

AGENDA FOR MEETING
Tuesday 10 September 2024
6.30pm
63 Mt Barker Road Stirling

ORDER OF BUSINESS

1. COMMENCEMENT

2. OPENING STATEMENT

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. They are Custodians of this ancient and beautiful land and so we pay our respects to Elders past, present and emerging. We will care for this country together by ensuring the decisions we make will be guided by the principle that we should never decrease our children's ability to live on this land.

3. APOLOGIES/LEAVE OF ABSENCE

3.1. Apology

3.2. Leave of Absence

3.2.1. Mayor Jan-Claire Wisdom – 16 August 2024 to 13 September 2024

3.2.2. Cr Pauline Gill – 1 September 2024 to 3 October 2024

3.2.3. Cr Leith Mudge – 9 September to 16 September 2024

3.2.4. Cr Adrian Cheater – 9 September to 22 September 2024

3.3. Absent

4. MINUTES OF PREVIOUS MEETINGS

Council Meeting – 27 August 2024

That the minutes of the ordinary meeting held on 27 August 2024 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL

6. MAYOR'S OPENING REMARKS

7. QUESTIONS ADJOURNED/LYING ON THE TABLE

- 7.1. Questions Adjourned
Nil
- 7.2. Questions Lying on the Table
Nil

8. PETITIONS / DEPUTATIONS / PUBLIC FORUM

- 8.1. Petitions
- 8.2. Deputations
 - 8.2.1. Onkaparinga Rotary Club – Community Shed
- 8.3. Public Forum

9. PRESENTATIONS (by exception)

10. QUESTIONS ON NOTICE

- 10.1. Legal Fees 2023/24 – Cr Louise Pascale

11. MOTIONS ON NOTICE

Nil

12. ADMINISTRATION REPORTS – DECISION ITEMS

- 12.1. 2023-24 End of Financial Year Results & Carry Forwards
 - 1. *That the report be received and noted.*
 - 2. *Notes the 2023-24 preliminary financial position as presented which include:*
 - 2.1 *Total operating income of \$55.289m (budget \$57.021m)*
 - 2.2 *Total operating expenditure of \$61.152m (budget \$56.462m)*
 - 2.3 *An operating deficit of \$4.863m (budget \$559k surplus)*
 - 2.3.1 *That this represents an operating deficit ratio of 8.8%*
 - 2.4 *Capital works program expenditure of \$17.988 (budget of \$21.890m)*
 - 3. *Notes the results presented are subject to external audit review and are subject to change.*
 - 4. *Notes the capital works update.*
 - 5. *That the 2024-25 capital budget be amended to include the carried forwards amounts set out in Appendix 1 as follows:*
 - 5.1 *Renewal capital* *\$493,705*
 - 5.2 *New/upgrade capital* *\$1,274,354*
- 12.2. Festivals and Events Policy Review
 - 1. *That the report be received and noted.*

2. *With an effective date of 24 September 2024, to revoke the 10 September 2019 Festivals and Events Policy and adopt the amendments as presented in the Festivals and Events Policy as per Appendix 1.*
 3. *That the Chief Executive Officer be authorised to make minor content, grammatical and formatting amendments to the Policy prior to the date of effect.*
- 12.3. Acknowledgement and Welcome to Country Policy Review
1. *That the report be received and noted.*
 2. *To adopt the revised Acknowledgement and Welcome to Country Policy in Appendix 1, with an effective date of 30 September 2024.*
 3. *That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the revised Acknowledgement and Welcome to Country Policy prior to the effective date of adoption.*
- 12.4. Stirling Library Lawns draft Masterplan
1. *That the report be received and noted.*
 2. *Council endorses the draft Stirling Library Lawns Masterplan for consultation.*
 3. *Council approves the engagement approach contained in Appendix 2, with the Chief Executive Officer authorised to finalise dates and make minor modifications as required.*
 4. *That a further report be presented with the outcomes of community consultation as part of adopting a final masterplan.*
- 12.5. Appointment of Council Member to the CEO Performance Review Panel
Decision 1
- Council resolves:*
1. *That the report on the CEO Performance Review Panel Member Appointment be received and noted.*
 2. *To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred persons for the CEO Performance Review Panel Member role and for the meeting to resume once the results of the indicative voting for the role has been declared.*
- Decision 2
1. *To appoint _____ to the Committee Member position of the CEO Performance Review Panel for a term to commence on 11 September 2024 and conclude on 30 November 2025 (inclusive).*

2. *To authorise the Chief Executive Officer to advise the CEO PRP of Council's resolutions.*

13. ADMINISTRATION REPORTS – INFORMATION ITEMS

Nil

14. CORRESPONDENCE FOR NOTING

Nil

15. QUESTIONS WITHOUT NOTICE

16. MOTIONS WITHOUT NOTICE

17. REPORTS

17.1. Council Member Function or Activity on the Business of Council

17.2. Reports of Members/Officers as Council Representatives on External Organisations

17.3. CEO Report

18. REPORTS OF COMMITTEES

18.1. Council Assessment Panel

18.2. Audit Committee

18.3. CEO Performance Review Panel

18.4. Boundary Change Committee – 28 August 2024

That the minutes of the Boundary Change Committee meeting held on 28 August 2024 as supplied, be received and noted.

19. CONFIDENTIAL ITEMS

19.1. CEO Performance Review Panel Recommendations – CEO Review Process

19.2. Boundary Change Committee Recommendations – Boundary Change Advocacy Strategy

19.3. Boundary Change Committee Recommendations - Strategic Communication & Engagement Plan Updates

19.4. Boundary Change Committee Recommendations – Boundary Change Proposal Project, Terms of Reference and Governance Arrangements

20. NEXT MEETING

Tuesday 24 September 2024 6.30pm, 63 Mt Barker Road, Stirling

21. CLOSE MEETING

Council Meetings, Information and Briefing Sessions, CAP and Committee Meeting for 2024

DATE	TYPE	LOCATION	MINUTE TAKER
JANUARY 2024			
Wed 10 January	CAP	Stirling	Karen Savage
Mon 15 January	Special CEO PRP	Stirling	Kelley Jones Lawyers
Tues 23 January	Ordinary Council	Stirling	Rebekah Lyons
Tues 30 January	Workshop	Stirling	N/A
FEBRUARY 2024			
Mon 5 February	Workshop	Woodside	N/A
Mon 5 February	Special Council Meeting	Woodside	Jody Atkins
Thurs 8 February	Special CEO PRP	Stirling	Kelley Jones Lawyers
Mon 12 February	Special Audit Committee	Stirling	Jody Atkins
Tues 13 February	Ordinary Council	Stirling	Rebekah Lyons
Tues 13 February	Special Workshop	Stirling	N/A
Wed 14 February	CAP	Stirling	Karen Savage
Mon 19 February	Audit Committee	Stirling	Jody Atkins
Tues 20 February	Special Council Meeting	Stirling	Jody Atkins
Tues 20 February	Professional Development	Stirling	N/A
Tues 27 February	Ordinary Council	Stirling	Rebekah Lyons
MARCH 2024			
Mon 4 March	Workshop	Woodside	N/A
Tues 12 March	Ordinary Council	Stirling	Rebekah Lyons
Wed 13 March	CAP	Stirling	Karen Savage
Tues 19 March	Professional Development	Stirling	N/A
Thurs 21 March	CEO PRP	Stirling	Kelley Jones Lawyers
Saturday 23 March	Long Term Financial Plan & Annual Business Plan Workshop	Gumeracha	N/A
Tues 26 March	Ordinary Council	Stirling	Rebekah Lyons
Thurs 28 March	Special CEO PRP	Stirling	Zoe Gill
APRIL 2024			
Tues 2 April (Easter Monday)	Workshop	Woodside	N/A
Tues 9 April	Ordinary Council	Stirling	Rebekah Lyons
Wed 10 April	CAP	Stirling	Karen Savage
Mon 15 April	Audit Committee	Stirling	Jody Atkins
Tues 16 April	Professional Development	Stirling	N/A
Mon 22 April	Boundary Change Committee	Stirling	Zoe Gill
Tues 23 April	Ordinary Council	Stirling	Rebekah Lyons
MAY 2024			
Mon 6 May	Workshop and Fabrik Tour	Woodside	N/A
Wed 8 May	CAP	Stirling	Karen Savage
Tues 14 May	Ordinary Council	Stirling	Rebekah Lyons
Mon 20 May	Audit Committee	Stirling	Jody Atkins
Tues 21 May	Professional Development	Stirling	N/A
Thurs 23 May	CEO PRP – rescheduled	Stirling	Kelley Jones Lawyers
Tues 28 May	Ordinary Council	Stirling	Rebekah Lyons
JUNE 2024			
Mon 3 June	Workshop	Woodside	N/A
Tues 11 June	Ordinary Council	Stirling	Rebekah Lyons
Wed 12 June	CAP	Stirling	Karen Savage

DATE	TYPE	LOCATION	MINUTE TAKER
Tues 18 June	Professional Development – Mid-term mandatory training	Stirling	N/A
Tues 25 June	Ordinary Council	Stirling	Rebekah Lyons
JULY 2024			
Mon 1 July	Workshop	Woodside	N/A
Tues 9 July	Ordinary Council	Stirling	Rebekah Lyons
Tues 9 July	Workshop	Stirling	N/A
Wed 10 July	CAP	Stirling	Karen Savage
Tues 16 July	Professional Development Mid-term mandatory training	Stirling	N/A
Tues 23 July	Ordinary Council	Stirling	Skye Ludzay
AUGUST 2024			
Mon 5 August	Workshop	Woodside	N/A
Mon 12 August	CEO PRP	Stirling	Zoe Gill
Tues 13 August	Ordinary Council	Stirling	Rebekah Lyons
Wed 14 August	CAP	Stirling	Karen Savage
Mon 19 August	Audit Committee	Stirling	Skye Ludzay
Tues 20 August	Professional Development	Stirling	N/A
Mon 26 August	Workshop	Stirling	N/A
Tues 27 August	Ordinary Council	Stirling	Skye Ludzay
Wed 28 August	Boundary Change Committee	TBA	Rebekah Lyons
SEPTEMBER 2024			
Mon 2 September	Workshop	Woodside	N/A
Tuesday 10 September	Ordinary Council	Stirling	Rebekah Lyons
Wed 11 September	CAP	Stirling	Karen Savage
Tues 17 September	Professional Development Mid-term mandatory training	Stirling	N/A
Tues 24 September	Ordinary Council	Stirling	Skye Ludzay
Wed 25 September	CEO PRP	Stirling	Zoë Gill
OCTOBER 2024			
Tues 1 October (Public Holiday)	Workshop	Woodside	N/A
Tuesday 8 October	Ordinary Council	Stirling	Rebekah Lyons
Wed 9 October	CAP	Stirling	Karen Savage
Mon 14 October	Audit Committee	Stirling	Skye Ludzay
Tues 15 October	Professional Development Mid-term mandatory training	Stirling	N/A
Tues 22 October	Ordinary Council	Stirling	Rebekah Lyons
NOVEMBER 2024			
Mon 4 November	Workshop	Woodside	N/A
Tues 12 November	Ordinary Council	Stirling	Rebekah Lyons
Wed 13 November	CAP	Stirling	Karen Savage
Mon 18 November	Audit Committee	Stirling	Skye Ludzay
Tues 19 November	Professional Development	Stirling	N/A
Tues 26 November	Ordinary Council	Stirling	Skye Ludzay
DECEMBER 2024			
Mon 2 December	Workshop	Woodside	N/A

Meetings are subject to change, please check agendas for times and venues. All meetings (except Council Member Professional Development) are open to the public.

DATE	TYPE	LOCATION	MINUTE TAKER
Tues 10 December	Ordinary Council	Stirling	Rebekah Lyons
Wed 11 December	CAP	Stirling	Karen Savage
Wed 18 December	CEO PRP	Stirling	Zoë Gill

Meetings are subject to change, please check agendas for times and venues. All meetings (except Council Member Professional Development) are open to the public.

Council Member Attendance 2024

Information or Briefing Sessions

Meeting Date	Mayor Jan-Claire Wisdom	Cr Kirrilee Boyd	Cr Adrian Cheater	Cr Nathan Daniell	Cr Leith Mudge	Cr Louise Pascale	Cr Mark Osterstock	Cr Kirsty Parkin	Cr Pauline Gill	Cr Chris Grant	Cr Malcolm Herrmann	Cr Lucy Huxter	Cr Melanie Selwood
19.03.2024 (PD)	LOA	F	F	F	F	F	AP	F	F	F	F	F	F
23.03.2024 (WS)	LOA	P	F	F	F	F	P	P	F	F	F	AP	F
02.04.2024 (WS)	LOA	AP	F	F	F	F	F	P	A	F	F	P	P
09.04.2024 (WS)	LOA	F	F	F	F	LOA	F	F	A	F	F	LOA	F
16.04.24 (WS)	LOA	F	P	F	AP	LOA	LOA	LOA	F	F	F	F	F
06.05.2024 (WS)	LOA	F	F	F	F	F	A	F	LOA	F	F	F	F
21.05.2024 (WS)	F	F	F	F	F	P	LOA	F	LOA	F	F	AP	F
3.06.2024 (WS)	AP	AP	F	F	F	F	AP	F	F	F	F	AP	F
18.06.2024 (PD)	F	F	F	F	F	F	F	AP	F	F	F	AP	F
01.07.24 (WS)	AP	F	AP	F	F	AP	AP	F	AP	F	P	P	F
09.07.24 (WS)	AP	F	F	F	LOA	F	F	F	AP	F	F	LOA	F
16.07.2024 (PD)	F	F	F	AP	F	F	LOA	F	AP	F	F	LOA	F
05.08.24 (WS)	A	F	F	F	F	P	A	F	F	A	F	F	F
20.08.24 (WS)	LOA	F	F	AP	F	F	F	AP	F	F	F	F	F

Index: Workshop (WS) / Professional Development (PD) / F = Full Attendance / P = Partial Attendance / AP = Apology / LOA = Leave of Absence / A = Absent

Meeting Date	Mayor Jan-Claire Wisdom	Cr Kirrilee Boyd	Cr Adrian Cheater	Cr Nathan Daniell	Cr Leith Mudge	Cr Louise Pascale	Cr Mark Osterstock	Cr Kirsty Parkin	Cr Pauline Gill	Cr Chris Grant	Cr Malcolm Herrmann	Cr Lucy Huxter	Cr Melanie Selwood
26.08.24 (PD)	LOA	F	F	F	F	F	F	F	F	F	F	F	F
02.09.24 (WS)	LOA	F	P	F	F	AP	AP	F	A	AP	F	F	F

Council Member Attendance 2024

Council Meetings (including Special Council Meetings)

Meeting Date	Mayor Jan-Claire Wisdom	Cr Kirrilee Boyd	Cr Adrian Cheater	Cr Nathan Daniell	Cr Leith Mudge	Cr Louise Pascale	Cr Mark Osterstock	Cr Kirsty Parkin	Cr Pauline Gill	Cr Chris Grant	Cr Malcolm Herrmann	Cr Lucy Huxter	Cr Melanie Selwood
26.03.2024	LOA	AP	F	F	F	P	LOA	F	F	AP	F	AP	F
9.04.2024	LOA	F	F	F	F	LOA	F	F	P	F	F	LOA	F
23.04.2024	LOA	F	F	F	F	LOA	F	F	AP	F	F	F	F
14.05.2024	LOA	F	F	F	F	F	LOA	AP	LOA	F	F	F	F
28.05.2024	F	F	F	F	F	AP	F	LOA	LOA	F	F	F	F
11.06.2024	F	F	F	F	F	F	F	LOA	F	F	F	AP	F
17.06.2024	F	F	F	F	F	F	AP	F	F	F	F	F	F
25.06.2024	F	AP	F	F	F	F	F	F	AP	F	F	F	F
01.07.2024	F	F	AP	F	F	AP	F	F	AP	F	F	F	F
09.07.2024	AP	F	F	F	LOA	F	F	F	AP	F	F	LOA	F
23.07.2024	LOA	F	F	F	F	LOA	F	F	LOA	F	F	LOA	F
13.08.2024	F	F	F	F	F	F	F	F	F	F	F	F	F
27.08.2024	LOA	AP	F	F	F	P	F	F	P	F	P	F	F

Conflict of Interest Disclosure Form

CONFLICTS MUST BE DECLARED VERBALLY DURING MEETINGS

Date: _____

Meeting Name (please tick one)

- | | | | |
|------------------------------|--------------------------|---------------------------|--------------------------|
| Ordinary Council | <input type="checkbox"/> | Audit Committee | <input type="checkbox"/> |
| Special Council | <input type="checkbox"/> | Boundary Change Committee | <input type="checkbox"/> |
| CEO Performance Review Panel | <input type="checkbox"/> | Other: _____ | <input type="checkbox"/> |

Item No **Item Name:**

(Only one conflict of interest entry per form)

I, Mayor / Cr _____ have identified a conflict of interest as:

GENERAL

MATERIAL

GENERAL

In considering a General Conflict of Interest (COI), an impartial, fair-minded person might consider that the Council Member’s private interests might result in the Member acting in a manner that is contrary to their public duty.

MATERIAL

In considering a Material Conflict of Interest (COI), a member of a council has a material conflict of interest in a matter to be discussed at a meeting of the council if a class of persons as defined in s75(1)(a-l) in the Act would gain a benefit, or suffer a loss, (whether directly or indirectly and whether of a personal or pecuniary nature) depending on the outcome of the consideration of the matter at the meeting.

The nature of my conflict of interest is as follows:

(Describe the nature of the interest, including whether the interest is direct or indirect and personal or pecuniary)

I intend to deal with my conflict of interest in the following transparent and accountable way:

- I intend to **stay** in the meeting (please complete details below)
- I intend to **stay** in the meeting as exempt under s75A (please complete details below)
- I intend to **leave** the meeting (*mandatory if you intend to declare a Material conflict of interest*)

The reason I intend to stay in the meeting and consider this matter is as follows:

(This section must be completed and ensure sufficient detail is recorded of the specific circumstances of your interest.)

Office use only: Council Member voted FOR / AGAINST the motion.

8. DEPUTATIONS

For full details, see Code of Practice for Meeting Procedures on www.ahc.sa.gov.au

1. A request to make a deputation should be made by submitting a Deputation Request Form, (available on Council's website and at Service and Community Centres) to the CEO seven clear days prior to the Council meeting for inclusion in the agenda.
2. Each deputation is to be no longer than ten (10) minutes, excluding questions from Members.
3. Deputations will be limited to a maximum of two per meeting.
4. In determining whether a deputation is allowed, the following considerations will be taken into account:
 - the number of deputations that have already been granted for the meeting
 - the subject matter of the proposed deputation
 - relevance to the Council agenda nominated – and if not, relevance to the Council's powers or purpose
 - the integrity of the request (i.e. whether it is considered to be frivolous and/or vexatious)
 - the size and extent of the agenda for the particular meeting and
 - the number of times the deputee has addressed Council (either in a deputation or public forum) on the subject matter or a similar subject matter.

8.3 PUBLIC FORUM

For full details, see Code of Practice for Meeting Procedures on www.ahc.sa.gov.au

1. The public may be permitted to address or ask questions of the Council on a relevant and/or timely topic.
2. The Presiding Member will determine if an answer is to be provided.
3. People wishing to speak in the public forum must advise the Presiding Member of their intention at the beginning of this section of the meeting.
4. Each presentation in the Public Forum is to be no longer than five (5) minutes (including questions), except with leave from the Council.
5. The total time allocation for the Public Forum will be ten (10) minutes, except with leave from the Council.
6. If a large number of presentations have been requested, with leave from the Council, the time allocation of five (5) minutes may be reduced.
7. Any comments that may amount to a criticism of individual Council Members or staff must not be made. As identified in the Deputation Conduct section above, the normal laws of defamation will apply to statements made during the Public Forum.
8. Members may ask questions of all persons appearing relating to the subject of their presentation.