



Adelaide Hills
COUNCIL

AUDIT COMMITTEE

NOTICE OF MEETING

To: **Presiding Member** Cr Malcolm Herrmann

Members

David Moffatt
Pamela Lee
Sarah Beesley
Cr Melanie Selwood

Notice is hereby given pursuant to the provisions under Section 87 of the *Local Government Act 1999* that the next meeting of the Audit Committee will be held on:

Monday 21 October 2024
7.30pm
63 Mt Barker Road, Stirling

A copy of the Agenda for this meeting is supplied under Section 87 of the Act.

Committee meetings are open to the public and members of the community are welcome to attend.

A Public notice of the Agenda for this meeting is supplied under Section 88 of the Act.

Greg Georgopoulos
Chief Executive Officer



Adelaide Hills
COUNCIL

AUDIT COMMITTEE

AGENDA FOR MEETING
Monday 21 October 2024
7.30pm
63 Mt Barker Road, Stirling

ORDER OF BUSINESS

1. COMMENCEMENT

- 1.1. Acknowledgement of Country

Council acknowledges that we meet on the traditional Country of the Peramangk and Kaurna people. We pay our respects to Ancestors and Elders past and present as the Custodians of this ancient and beautiful land.

2. APOLOGIES/LEAVE OF ABSENCE

- 2.1. Apology
2.2. Leave of Absence
2.3. Absent

3. MINUTES OF PREVIOUS MEETINGS

- 3.1. Audit Committee Minutes – 19 August 2024

Recommendation

That the minutes of the Audit Committee meeting held on Monday 19 August 2024, as supplied, be confirmed as an accurate record of the proceedings of that meeting.

4. PRESIDING MEMBER'S OPENING REMARKS

5. DELEGATION OF AUTHORITY

The Audit Committee operates in accordance with the relevant sections of the Local Government Act 1999, and its Terms of Reference.

6. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF THE COMMITTEE

7. MOTION WITH NOTICE

7.1. Cr Malcolm Herrmann – Financial Strategy and Long Term Financial Plan

That the Audit and Risk Committee requests that:

1. *The CEO initiates the preparation of the Long-Term Financial Plan as soon as practicable with the first workshop being prior to 31 December 2024.*
2. *That a report be presented to the Audit and Risk Committee at its meeting of 18 November 2024 setting out advice for Council on:*
 - (a) the formulation of the Financial Indicators*
 - (b) Strategic considerations for achieving financial sustainability.*

8. PRESENTATIONS, ACTION REPORT & WORKPLAN

8.1. 2024 Action Report and Work Plan Update

1. *That the 2024 Action Report and Work Plan Update Report be received and noted.*
2. *That the 2024 Action Report, October 2024, be noted.*
3. *That the 2024 Work Plan and Reporting Schedule be adopted.*

9. OFFICER REPORTS

9.1. Auditors Completion Report 2024

1. *Notes the “Annual Audit Completion Report for the year ended 30 June 2024” from Council’s external auditors, BDO, contained in Appendix 1.*

9.2. Report on Financial Results for 2023-24

1. *Notes the 2023-2024 report on the financial results for the Adelaide Hills Council, contained in Appendix 1.*

9.3. 2023/24 Annual Financial Statements and End of Year Report

1. *That the Financial Statements present fairly the financial position of the Adelaide Hills Council, having reviewed the Financial Statements for 2023-24 as per Appendix 1.*

2. *It is appropriate that the Management Representation Letter requested by the external auditor, as per Appendix 2, is signed by management.*
3. *That it notes the Certification of Auditor Independence as per Appendix 3 is considered by the Chief Executive Officer and the Presiding Member of the Audit Committee.*
4. *That it Authorises the Chief Executive Officer and the Mayor to certify the Financial Statements for 2023-24 in their final form.*

9.4. Service Review Biannual Report

1. *That the Service Review Biannual Report be received and noted.*
2. *That the Service Review Biannual Report – Civil Services report (Appendix 1) be received and noted*
3. *That the Service Review Biannual Report – Development Services (Appendix 2) be received and noted*
4. *To recommend to Council that the current schedule of biannual reports on the 2022 and 2023 service reviews be suspended until October 2025, pending the outcomes of the proposed organisation service review process which is anticipated to commence in late 2024/early 2025.*

9.5. Quarterly Performance Report – Q4 2023-24

1. *The Audit Committee resolves that the Quarterly Performance Report – Q4 2023-24 be received and noted.*

10. QUESTIONS WITHOUT NOTICE

11. CONFIDENTIAL ITEMS

Nil

12. NEXT MEETING

The next Audit Committee meeting will be held at 6.00pm on 18 November 2024 at 63 Mount Barker Road, Stirling.

13. CLOSE MEETING