



Adelaide Hills
COUNCIL

AUDIT COMMITTEE

NOTICE OF MEETING

To: **Presiding Member** Cr Malcolm Herrmann

Members

David Moffatt
Pamela Lee
Sarah Beesley
Cr Melanie Selwood

Notice is hereby given pursuant to the provisions under Section 87 of the *Local Government Act 1999* that the next meeting of the Audit Committee will be held on:

Monday 18 November 2024
6:00pm
63 Mt Barker Road, Stirling

A copy of the Agenda for this meeting is supplied under Section 87 of the Act.

Committee meetings are open to the public and members of the community are welcome to attend.

A Public notice of the Agenda for this meeting is supplied under Section 88 of the Act.

Greg Georgopoulos
Chief Executive Officer



Adelaide Hills
COUNCIL

AUDIT COMMITTEE

AGENDA FOR MEETING
Monday 18 November 2024
6:00pm
63 Mt Barker Road, Stirling

ORDER OF BUSINESS

1. COMMENCEMENT

- 1.1. Acknowledgement of Country

Council acknowledges that we meet on the traditional Country of the Peramangk and Kaurna people. We pay our respects to Ancestors and Elders past and present as the Custodians of this ancient and beautiful land.

2. APOLOGIES/LEAVE OF ABSENCE

- 2.1. Apology
2.2. Leave of Absence
2.3. Absent

3. MINUTES OF PREVIOUS MEETINGS

- 3.1. Audit Committee Minutes – 14 October 2024

Recommendation

That the minutes of the Audit Committee meeting held on Monday 14 October 2024, as supplied, be confirmed as an accurate record of the proceedings of that meeting.

4. PRESIDING MEMBER'S OPENING REMARKS

5. DELEGATION OF AUTHORITY

The Audit Committee operates in accordance with the relevant sections of the Local Government Act 1999, and its Terms of Reference.

6. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF THE COMMITTEE

7. PRESENTATIONS, ACTION REPORT & WORKPLAN

7.1. 2024 Action Report and Work Plan Update

1. *To receive and note the 2024 Action Report and Work Plan Update Report (item 7.1, 18 November 2024 Audit Committee meeting).*
2. *To note the 2024 Action Report, November 2024.*
3. *To adopt the 2024 Work Plan and Reporting Schedule in Appendix 2 (item 7.1, 18 November 2024 Audit Committee meeting).*
4. *To adopt the Draft Audit Committee Work Plan 2025 in Appendix 3 (item 7.1, 18 November 2024 Audit Committee meeting).*

8. OFFICER REPORTS

8.1. Presiding Members Report

8.2. Audit Committee Self-Assessment Review

The Audit Committee resolves to receive and note the Audit Committee Self-Assessment report (item 8.2, 18 November 2024 Audit Committee meeting).

8.3. Audit Committee Terms of Reference

1. *To receive and note the report titled Audit Committee Terms of Reference Review (Item 8.3, 18 November 2024 Audit Committee meeting)*
2. *To recommend the draft Audit and Risk Committee Terms of Reference at Appendix 1 (Item 8.3, 18 November 2024 Audit Committee meeting) to Council for adoption, with membership changes to be implemented on X date*

OR

2. *To recommend the draft Audit and Risk Committee Terms of Reference at Appendix 1 (Item 8.3, 18 November 2024 Audit Committee meeting) to Council for adoption, with membership changes to be adopted at the expiry of the current members' terms of office.*

8.4. 2025 Audit Committee Meeting Dates

1. *That the report on 2025 Audit Committee Meeting Dates be received and noted.*
2. *To approve the Audit Committee meeting schedule, timings, and locations for 2024 as follows:*

<i>Commencement</i>	<i>6.00pm</i>
<i>Meeting Dates and Locations</i>	<i>17th February 2025, 63 Mt Barker Road, Stirling</i>
	<i>21st April 2025, 63 Mt Barker Road, Stirling</i>
	<i>19th May 2025, 63 Mt Barker Road, Stirling</i>
	<i>18th August 2025, 63 Mt Barker Road, Stirling</i>
	<i>20th October 2025, 63 Mt Barker Road, Stirling</i>
	<i>17th November 2025, 63 Mt Barker Road, Stirling</i>

8.5. **Climate Change Adaption Governance and Risk Report**

1. *That the report on Climate Change Adaptation Governance and Risk Update be received and noted.*
2. *To note that the Administration will investigate the LGASA climate risk and governance approach recently developed for incorporation into the Risk Management Framework.*

8.6. **Strategic Plan Report 2024**

The Audit Committee resolves that the report on Strategic Plan 2024 be received and noted.

8.7. **Draft Annual Report 2023-24**

1. *That the report on the Draft Annual Report 2023-24 be received and noted*
2. *To advise Council that the Committee has reviewed the Draft 2023-24 Annual Report, as contained in Appendix 1, in terms of the reports adequacy in meeting its legislative requirements.*
3. *That on the basis of the Committee’s review, to recommend the Annual Report to Council for adoption.*

8.8. **Quarterly Performance Report – Q1 2024-25**

1. *That the report on the Quarterly Council Performance Report – Q1 2024-25 be received and noted.*

2. *To recommend to Council that changes be made to three of the adopted Corporate Performance Indicators as detailed in the table of this report.*

- 8.9. Finance Strategy and Strategic Considerations for Achieving Financial Sustainability

The Audit Committee resolves the report on finance strategy and strategic considerations for achieving financial sustainability be received and noted.

- 8.10. 2024-25 Budget Review 1

1. *That the report be received and noted.*
2. *To recommend to Council the proposed budget adjustments presented in Budget Review 1 which result in:*

- a. *A decrease in the Operating Surplus from \$0.457m to a deficit of \$1.728m for the 2024-25 financial year.*
- b. *Changes to Capital Works increasing capital expenditure by \$2.218 million for the 2024-25 financial year resulting in a revised capital expenditure budget of \$20.548 million.*

- 8.11. Quarterly Risk Management Report

That the Quarterly Risk Management Report be received, accepted and noted.

- 8.12. SafeWork SA – verbal update

- 8.13. Internal Audit Quarterly Report

To receive and note the Internal Audit Quarterly Report (item 8.14, 18 November 2024, Audit Committee meeting).

9. QUESTIONS WITHOUT NOTICE

10. CONFIDENTIAL ITEMS

- 10.1. Directorate Risk Profile Presentation
- 10.1.1. Corporate Services Directorate Risk Profile Presentation

11. NEXT MEETING

The next Audit Committee meeting will be held at 6.00pm on 17 February 2025 at 63 Mount Barker Road, Stirling.

12. CLOSE MEETING