

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 11 March 2025
63 MT BARKER ROAD STIRLING**

In Attendance

Presiding Member: Deputy Mayor Nathan Daniell

Members:

Councillor Kirrilee Boyd
Councillor Adrian Cheater
Councillor Malcolm Herrmann
Councillor Lucy Huxter
Councillor Mark Osterstock
Councillor Kirsty Parkin
Councillor Louise Pascale
Councillor Melanie Selwood

In Attendance:

Greg Georgopoulos	Chief Executive Officer
Gary Lewis	Director Corporate Services
Jess Charlton	Director Community and Development
Zoe Gill	Executive Governance Officer
Georgina McKeon	Policy Officer
Skye Ludzay	Minute Secretary
Tom Portas	Technical Support

1. COMMENCEMENT

The meeting commenced at 6:30pm.

2. OPENING STATEMENT

Council acknowledges that we meet on the traditional Country of the Peramangk and Kurna people. We pay our respects to Ancestors and Elders past and present as the Custodians of this ancient and beautiful land.

Together we will care for this place for the generations to come and in this context the decisions we make should be guided by the principle that nothing we do should decrease our children's ability to live on this land.

3. APOLOGIES/LEAVE OF ABSENCE

3.1 Apology

Mayor Jan-Claire Wisdom
Cr Chris Grant

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Cr Pauline Gill

3.2 Leave of Absence

Cr Leith Mudge, 5 March 2025 to 7 April 2025, approved at Council 25 February 2025.

Under section 75C of the *Local Government Act 1999* Cr Nathan Daniell disclosed a Material (section 75) Conflict of Interest in Item 3.2.

- Direct pecuniary benefit/detriment depending on decision due to being Deputy Mayor.

Cr Nathan Daniell advised the meeting that he would leave the meeting room and would not vote.

6:32pm Cr Nathan Daniell left the meeting room.

6:32pm in the absence of the Deputy Mayor, the CEO took the Chair and sought leave of the meeting for the purpose of determining that Cr Adrian Cheater would assume the Chair for item 3.2.

6:32pm Cr Adrian Cheater assumed the Chair.

Moved Cr Mark Osterstock

6:34pm Cr Louise Pascale left the meeting room and did not return.

S/- Cr Lucy Huxter

- 1 That a Leave of Absence from all duties of office be granted to Mayor Jan-Claire Wisdom from 11 March 2025 to 10 September 2025, and in doing so, Council requests that Mayor WISDOM, pursuant to the provisions of Section 76 (12) of the Local Government Act 1999, in the financial interests of the Adelaide Hills Community, [noting that Mayor WISDOM will not be performing any Mayoral duties whatsoever during this period] declines to accept payment of an allowance during this period of Leave of Absence.
- 2 That any committee or panel membership currently held by Mayor Jan-Claire Wisdom be undertaken by Deputy Mayor DANIELL during the period of Leave of Absence.
- 3 That the CEO writes to Mayor WISDOM, as soon as practicable, informing her of Councils decision and requests that Mayor WISDOM provides Council [and in doing so the Adelaide Hills Community] with written confirmation that she will be declining to accept an allowance during the Leave of Absence by 25 March 2025.

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VARIATION

Through the Deputy Mayor, with the consent of the Mover and Seconder, leave of the meeting was sought and granted to vary the motion as follows:

- 1 That a Leave of Absence from all duties of office be granted to Mayor Jan-Claire Wisdom from 11 March 2025 to 10 September 2025, and in doing so, Council requests that Mayor WISDOM, pursuant to the provisions of Section 76 (12) of the Local Government Act 1999, in the financial interests of the Adelaide Hills Community, [noting that Mayor WISDOM will not be performing any Mayoral duties whatsoever during this period] declines to accept payment of an allowance during this period of Leave of Absence.
- 2 That any committee or panel membership currently held by Mayor Jan-Claire Wisdom be undertaken by Deputy Mayor DANIELL during the period of Leave of Absence.
- 3 That the CEO writes to Mayor WISDOM, as soon as practicable, informing her of Councils decision and requests that Mayor WISDOM provides Council [and in doing so the Adelaide Hills Community] **with a written response as to whether she will be declining** to accept an allowance during the Leave of Absence by 25 March 2025.

MOTION AS VARIED

**Moved Cr Mark Osterstock
S/- Cr Lucy Huxter**

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- 1 **That a Leave of Absence from all duties of office be granted to Mayor Jan-Claire Wisdom from 11 March 2025 to 10 September 2025, and in doing so, Council requests that Mayor WISDOM, pursuant to the provisions of Section 76 (12) of the Local Government Act 1999, in the financial interests of the Adelaide Hills Community, [noting that Mayor WISDOM will not be performing any Mayoral duties whatsoever during this period] declines to accept payment of an allowance during this period of Leave of Absence.**
- 2 **That any committee or panel membership currently held by Mayor Jan-Claire Wisdom be undertaken by Deputy Mayor DANIELL during the period of Leave of Absence.**
- 3 **That the CEO writes to Mayor WISDOM, as soon as practicable, informing her of Councils decision and requests that Mayor WISDOM provides Council [and in doing so the Adelaide Hills Community] with a written response as to whether she will be declining to accept an allowance during the Leave of Absence by 25 March 2025.**

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Carried Unanimously

6:49pm Cr Adrian Cheater vacated the chair.
6:49pm Cr Nathan Daniell resumed the chair.

3.3 Absent

4. MINUTES OF PREVIOUS MEETINGS

4.1 Council Meeting – 25 February 2025

**Moved Cr Malcolm Herrmann
S/- Cr Adrian Cheater**

90/25

Council resolves that the minutes of the Ordinary Council meeting held on 25 February 2025, as supplied, be confirmed as an accurate record of the proceedings of that meeting.

Carried Unanimously

5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL

5.1 Material Conflict of Interest, Cr Nathan Daniell, Item 3.2

Under section 75C of the *Local Government Act 1999* Cr Nathan Daniell disclosed a Material (section 75) Conflict of Interest in Item 3.2.

5.2 General Conflict of Interest, Cr Adrian Cheater, Item 12.1.

Under section 75B of the *Local Government Act 1999* Cr Adrian Cheater disclosed a General (section 74) Conflict of Interest in Item 12.1.

5.3 General Conflict of Interest, Cr Malcolm Herrmann, Item 11.2.

Under section 75B of the *Local Government Act 1999* Cr Malcolm Herrmann disclosed a General (section 74) Conflict of Interest in Item 11.2.

5.4 General Conflict of Interest, Cr Melanie Selwood, Item 16.1.

Under section 75B of the *Local Government Act 1999* Cr Melanie Selwood disclosed a General (section 74) Conflict of Interest in Item 16.1.

6. PRESIDING MEMBER'S OPENING REMARKS

The Deputy Mayor commented on:

- The conduct of meetings such that debates result in good decisions for the community. He particularly invited Councillors to:

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- debate respectfully, and be respectful of the view of others
- be thoughtful in the way they communicate, especially during contentious items.
- Invited Councillors to draw attention to any concerns when something arises during a meeting, or at another time.
- Welcomed differences of opinion in debate
- Noted that both staff and elected members are here to serve the community.

7. QUESTIONS ADJOURNED/LYING ON THE TABLE

7.1 Questions Adjourned

Nil

7.2 Questions Lying on the Table

Nil

8. PETITIONS/DEPUTATIONS/PUBLIC FORUM

8.1 Petitions

Nil

8.2 Deputations

Nil

8.3 Public Forum

Nil

9. PRESENTATIONS

Nil

10. QUESTIONS ON NOTICE

10.1 CEO Annual Performance Review – Cr Mark Osterstock

As Council embarks on this year’s CEO performance review, in order for Council to be in an informed position, in terms of meaningfully assessing the CEO’s achievements and performance, can the CEO identify for Council 10 key achievements and provide details?

The CEO last undertook a review process as part of the CEO Probation Review Process. This process concluded on 12 December 2023 when the CEO’s employment was confirmed.

An annual CEO performance review process was developed and endorsed by Council on 24 September 2024. This process included a mid-point review which was conducted in December 2024 and a full review which is currently being undertaken. The first stage of the full review process began on the 3 March 2025 and is expected to be completed in April 2025.

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The following table outlines 10 key milestones achieved by Council under the leadership of the Chief Executive Officer since December 2023:

Key Achievement 1	Strategic Plan: Your Place Your Space	Developed contemporary strategic plan to set Council's vision for the future, including a focus on a green agenda.
Key Achievement 2	Junction Road Drainage	Secured \$380,000 of State Government funding to go along with \$380,000 of funding allocated from the Commonwealth Local Roads and Community Infrastructure Program to enable important flood mitigation work to proceed.
Key Achievement 3	Amy Gillett Bikeway	Secured State funding in a three-way funding agreement between the Council and the State and Federal Government. Commenced the construction of the \$5.7m 6km Mount Torrens to Birdwood extension. Works are proceeding within budget and are due to be completed in 2025.
Key Achievement 4	Cox Creek Biodiversity Program	Secured \$1.97m in Federal Government funding for the restoration of a 6km section of Cox Creek, Bridgewater. Works are underway.
Key Achievement 5	Transparent Finances	Provided a budget that represented a transparent and accurate reflection of Council's operating costs, establishing a foundation for supporting financial sustainability.
Key Achievement 6	CRM Upgrade	Successfully deployed a new Salesforce CRM (Customer Relationship Management) system to support best practice customer service.
Key Achievement 7	Fabrik Launch and Business Plan	Completed the Fabrik Arts and Heritage redevelopment with the new Hub officially opening on the 20 th September 2024. The redeveloped space features a gallery space, retail store and event space alongside artist studios and accommodation for artists in residence.
Key Achievement 8	Values Program	

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		Introduced best practice organisational cultural initiatives characterised by the Values Program.
Key Achievement 9	Towards Community Led Resilience Program	Developed the state and federal award winning 'Towards Community Led Resilience Program'. The program supports communities to prepare for bushfires and other emergencies, taking learnings from bushfire events that have affected the Adelaide Hills district.
Key Achievement 10	Innovate Reconciliation Action Plan	Developed the 'Innovate Reconciliation Action Plan', cementing Adelaide Hills Council's commitment to reconciliation and achieving meaningful outcomes.

11. MOTIONS ON NOTICE

11.1 Legal Fees – Behavioural Standards Investigation (Mayor Wisdom) – Cr Mark Osterstock

Item withdrawn

11.2 Acknowledgement for Mr Don Herrmann – Cr Lucy Huxter

Under section 75B of the Local Government Act 1999 Cr Malcolm Herrmann disclosed a General (section 74) Conflict of Interest in Item 11.2.

- Donald Herrmann is my eldest brother.

Cr Malcolm Herrmann declared he would leave the meeting room.

6:53pm Cr Malcolm Herrmann left the meeting room.

Moved Cr Lucy Huxter

S/- Cr Adrian Cheater

91/25

- 1. The Council acknowledges the 30-year tenure of Mr Don Herrmann as Presiding Member of the Lobethal Centennial Hall Committee.**
- 2. The CEO writes to Mr Herrmann on behalf of the Adelaide Hills Council congratulating him on his achievements in this role, and thanking him for his dedication to ensuring that the iconic Lobethal Centennial Hall is cared for and preserved for many generations.**

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3. The CEO writes to the new Presiding Member of the Lobethal Centennial Hall Committee providing details of the relevant contacts within the Council Administration that will be able to offer support and advice, including on the new draft Lease or Management Agreement that are to be confirmed.

Carried Unanimously

6:56pm Cr Malcolm Herrmann returned to the meeting room.

12. OFFICER REPORTS – DECISION ITEMS

12.1 Review of Volunteer Engagement Policy

Under section 75B of the Local Government Act 1999 Cr Adrian Cheater disclosed a General (section 74) Conflict of Interest in Item 12.1.

- I am a volunteer of the Adelaide Hills Council

Cr Adrian Cheater declared that he intends to stay in the meeting and vote when this item is discussed.

**Moved Cr Adrian Cheater
S/- Cr Melanie Selwood**

92/25

Council resolves:

1. That the report be received and noted
2. With an effective date of 11 March 2025 to revoke the Volunteer Engagement Policy 22 February 2022 and to adopt the Volunteer Engagement Policy 11 March 2025 (Appendix 1).
3. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the Volunteer Engagement Policy 11 March 2025.

Carried Unanimously

Cr Adrian Cheater voted in favour of the motion

12.2 Adelaide Hills Region Waste Management Authority Deputy Board Member Appointment

**Moved Cr Lucy Huxter
S/- Cr Melanie Selwood**

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Council resolves:

1. That the report be received and noted.
2. That in relation to the Adelaide Hills Region Waste Management Authority Board:
 - a. To appoint John McArthur to the Deputy Board Member position for a term to commence from 11 March 2025 and conclude on 28 January 2027 (inclusive)
3. To authorise the Chief Executive Officer to lodge all required documentation to give effect to Council's resolutions regarding Adelaide Hills Region Waste Management Authority Board Membership.

Carried Unanimously

12.3 Eastern Waste Management Authority Deputy Board Member Appointment

Moved Cr Kirsty Parkin
S/- Cr Kirrilee Boyd

94/25

Council resolves:

1. That the report be received and noted.
2. That in relation to the Eastern Waste Management Authority Board:
 - a. To appoint John McArthur to the Deputy Board Member position for a term to commence from 11 March 2025 and conclude on 29 November 2025 (inclusive)
3. To authorise the Chief Executive Officer to lodge all required documentation to give effect to Council's resolutions regarding Eastern Waste Management Authority Board Membership.

Carried Unanimously

12.4 Status Report – Council Resolutions Update

Moved Cr Adrian Cheater
S/- Cr Kirsty Parkin

95/25

Council resolves:

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1. That the report be received and noted.
2. That the completed items in Appendix 1, with the addition of completed items 196/23, 195/24, 210/24, 292/24 and 415/25, be removed from the Action List.

Carried Unanimously

12.5 Representation Review (Community Consultation Outcomes)

Moved Cr Malcolm Herrmann
S/- Cr

Council resolves:

1. That the report be received and noted.
2. That the Elector Representation Review Community Consultation Outcomes Report at Appendix 1 containing 58 valid submissions and 2 petitions is received and noted.
3. The following proposal for the future composition and structure of the Adelaide Hills Council be carried into effect as follows:
 - a) The principal member of Council continues to be a Mayor, elected by the electors for the area.
 - b) The Council elected body comprise a Mayor and twelve councillors.
 - c) The Council area be divided into three wards (as per the structure presented in the Representation Review Report dated November 2024 at Appendix 2).
 - d) The proposed wards be identified as the Torrens, the Onkaparinga and the Cox Ward, with each Ward being represented by four Councillors.
4. The Chief Executive Officer be authorised to prepare and forward the necessary final report and documents to the Electoral Commissioner, pursuant to the provisions of Section 12 of the *Local Government Act 1999*.

Motion Lost for want of a seconder

Moved Cr Adrian Cheater
S/- Cr Kirsty Parkin

Council resolves:

1. That the report be received and noted.

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 - b) The Council elected body comprise a Mayor and twelve councillors.
 - c) The Council area be divided into three wards (as per the structure presented in the Representation Review Report dated November 2024 at Appendix 2).
 - d) The proposed wards be identified as Ward One - Rivers, Ward Two – Valleys and Ward Three - Ranges, with each Ward being represented by four Councillors.
4. The Chief Executive Officer be authorised to prepare and forward the necessary final report and documents to the Electoral Commissioner, pursuant to the provisions of Section 12 of the *Local Government Act 1999*.

VARIATION

Through the Deputy Mayor, with the consent of the Mover and Seconder, leave of the meeting was sought and granted to vary the motion as follows:

1. That the report be received and noted.
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 - b) The Council elected body comprise a Mayor and twelve councillors.
 - c) The Council area be divided into three wards (as per the structure presented in the Representation Review Report dated November 2024 at Appendix 2).
 - d) The proposed wards be identified as Ward One - Rivers, **Ward Two – Central** and Ward Three - Ranges, with each Ward being represented by four Councillors.
4. The Chief Executive Officer be authorised to prepare and forward the necessary final report and documents to the Electoral Commissioner, pursuant to the provisions of Section 12 of the *Local Government Act 1999*.

MOTION AS VARIED

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Moved Cr Adrian Cheater
S/- Cr Kirsty Parkin

96/25

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3. The following proposal for the future composition and structure of the Adelaide Hills Council be carried into effect as follows:
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 - b) The Council elected body comprise a Mayor and twelve councillors.
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 - d) The proposed wards be identified as Ward One - Rivers, Ward Two – Central and Ward Three - Ranges, with each Ward being represented by four Councillors.
4. The Chief Executive Officer be authorised to prepare and forward the necessary final report and documents to the Electoral Commissioner, pursuant to the provisions of Section 12 of the *Local Government Act 1999*.

Carried

13. OFFICER REPORTS - INFORMATION ITEMS

13.1 LGRS Risk Profiling 2024 Results Report

Moved Cr Malcolm Herrmann
S/- Cr Lucy Huxter

97/25

Council resolves that the report be received and notes that the Audit Committee will monitor the LGRS Profiling actions as per its Work Plan.

Carried Unanimously

14. CORRESPONDENCE FOR INFORMATION

Nil

15. QUESTIONS WITHOUT NOTICE

Cr Malcolm Herrmann – Asked for a progress update on the Boundary Change Proposal.

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Cr Mark Osterstock – Asked about the costs of the new Bus Shelter installed at Steamroller Park.

16. MOTIONS WITHOUT NOTICE

Having taken into account the Guiding Principles, the Deputy Mayor accepted the following Motion Without Notice.

16.1 Water for Stock

Under section 75B of the Local Government Act 1999 Cr Melanie Selwood disclosed a General (section 74) Conflict of Interest in Item 16.1.

- I may have to deal with this issue at my professional workplace.

Cr Selwood declared that she intended to stay in the meeting and vote when the item is discussed.

**Moved Cr Malcolm Herrmann
S/- Cr Adrian Cheater**

98/25

That the Deputy Mayor writes to the Minister for Climate, Environment and Water urging the Minister to review the decision to NOT provide water for stock during the Adelaide Hills drought period.

Carried Unanimously Cr Melanie Selwood voted in favour of the motion

17. REPORTS

17.1 Council Member Function or Activity on the Business of Council

Cr Chris Grant

- 2 March 2025, Discover, Play Pathway at the Amy Gillet Bikeway, Woodside
- 2 March 2025, Woodside Commerce Association meeting, Charleston
- 6 March 2025, Afternoon Tea farewellling David Waters, Stirling

Cr Melanie Selwood

- 8 March 2025, International Women's Day March

17.2 Reports of Members as Council/Committee Representatives on External Organisations

Nil

17.3 CEO Report

Greg Georgopoulos, CEO, provided Council with a verbal update, including:

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- Recruitment for Director Environment and Infrastructure is currently being finalised
- CEO will be assuming Director Environment and Infrastructure duties in the interim and to direct queries to himself.

18. REPORTS OF COMMITTEES

18.1 Council Assessment Panel

Nil

18.2 Audit Committee

Nil

18.3 CEO Performance Review Panel

Nil

18.4 Boundary Change Committee

Nil

19. CONFIDENTIAL ITEMS

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19.1 Technology Risk and Opportunities Review – Exclusion of the Public

Moved Cr Adrian Cheater
S/- Cr Kirsty Parkin

99/25

Council resolves:

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:

- Chief Executive Officer, Greg Georgopoulos
- Director Corporate Services, Gary Lewis
- Director Community & Development, Jess Charlton
- Executive Governance Officer, Zoë Gill
- Policy Officer, Georgina Mckean
- Minute Secretary, Skye Ludzay

be excluded from attendance at the meeting for Agenda Item 19.1 (Technology Risk and Opportunities Review) in confidence.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3)(b) of the *Local Government Act*, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which – (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (2) would, on balance, be contrary to the public interest;

Accordingly, on this basis the principle that meetings of the Committee should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

Carried Unanimously

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19.1.1 Technology Risk and Opportunities Review – Confidential Item

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19.1.2 Technology Risk and Opportunities Review – Duration of Confidentiality

Moved Cr Melanie Selwood

S/- Cr Mark Osterstock

101/25

Council resolves:

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 19.1 in confidence under sections 90(2) and 90(3)(b) of the *Local Government Act 1999*, resolves that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:

Duration of Confidentiality	
Item	NB: Item to be reviewed every 12 months if not released
Report	Until Further Order
Related Attachments	Until Further Order
Minutes	Until Further Order
Other (presentation, documents, or similar)	Until Further Order

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

Carried Unanimously

20. NEXT ORDINARY MEETING

The next ordinary meeting of the Adelaide Hills Council will be held on Tuesday 25 March 2025 from 6.30pm at 63 Mt Barker Road, Stirling.

21. CLOSE MEETING

The meeting closed at 7:50pm