



ORDINARY COUNCIL MEETING

NOTICE OF MEETING

To: Mayor Jan-Claire Wisdom

| |
|-----------------------------|
| Councillor Kirrilee Boyd |
| Councillor Adrian Cheater |
| Councillor Nathan Daniell |
| Councillor Pauline Gill |
| Councillor Chris Grant |
| Councillor Malcolm Herrmann |
| Councillor Lucy Huxter |
| Councillor Leith Mudge |
| Councillor Mark Osterstock |
| Councillor Kirsty Parkin |
| Councillor Louise Pascale |
| Councillor Melanie Selwood |

Notice is given pursuant to the provisions under Section 83 of the *Local Government Act 1999* that the next meeting of the Council will be held on:

Tuesday 11 March 2025
6.30pm
63 Mt Barker Road Stirling

A copy of the Agenda for this meeting is supplied under Section 83 of the Act.

Meetings of the Council are open to the public and members of the community are welcome to attend. Public notice of the Agenda for this meeting is supplied under Section 84 of the Act.

A handwritten signature in black ink, appearing to read 'GG', is written over a horizontal line.

Greg Georgopoulos
Chief Executive Officer



ORDINARY COUNCIL MEETING

AGENDA FOR MEETING
Tuesday 11 March 2025
6.30pm
63 Mt Barker Road Stirling

ORDER OF BUSINESS

1. COMMENCEMENT

2. OPENING STATEMENT

2.1. *Acknowledgement of Country*

Council acknowledges that we meet on the traditional Country of the Peramangk and Kurna people. We pay our respects to Ancestors and Elders past and present as the Custodians of this ancient and beautiful land.

2.2. Together we will care for this place for the generations to come and in this context the decisions we make should be guided by the principle that nothing we do should decrease our children's ability to live on this land.

3. APOLOGIES/LEAVE OF ABSENCE

3.1. Apology
Apologies were received from

3.2. Leave of Absence

3.2.1. Cr Leith Mudge, 5 March 2025 to 7 April 2025, approved at Council 25 February 2025.

3.3. Absent

4. MINUTES OF PREVIOUS MEETINGS

Council Meeting – 25 February 2025

That the minutes of the ordinary meeting held on 25 February 2025 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL

6. MAYOR'S OPENING REMARKS

7. QUESTIONS ADJOURNED/LYING ON THE TABLE

- 7.1. Questions Adjourned
Nil
- 7.2. Questions Lying on the Table
Nil

8. PETITIONS / DEPUTATIONS / PUBLIC FORUM

- 8.1. Petitions
- 8.2. Deputations
- 8.3. Public Forum

9. PRESENTATIONS (by exception)

10. QUESTIONS ON NOTICE

- 10.1. CEO Annual Performance Review – Cr Mark Osterstock
As Council embarks on this year’s CEO performance review, in order for Council to be in an informed position, in terms of meaningfully assessing the CEO’s achievements and performance, can the CEO identify for Council 10 key achievements and provide details?

11. MOTIONS ON NOTICE

- 11.1. Legal Fees – Behavioural Standards Investigation (Mayor Wisdom) – Cr Mark Osterstock
 - 1. *Council notes resolution 430/24 – Behavioural Standards Complaint – Determination of Action - Mayor WISDOM. (Appendix 1)*
 - 2. *Council notes item 3 (j) of resolution 430/24:*
 - a) *3 (j) “That Council requests that the Mayor repay Council for the costs of the investigation and report into this behavioural matter as soon as possible, but in any event by 31 January 2025.*
 - 3. *Council notes that the Mayor has demonstrated an interest in the legal costs (and fees) incurred by Council in light of the fact that the Mayor placed a series of questions on notice at the Ordinary Council meeting of 27 August 2024 concerning, amongst other matters, such expenditure. (Appendix 2).*
 - 4. *Council notes, with concern, that the Mayor has failed to comply with Councils request to repay the legal costs Council has incurred associated with the subject Behavioural Standards Complaint Investigation [Resolution 430/24 – Behavioural Standards Complaint – Determination of Action – Mayor WISDOM, item 3 (j)], being the sum of approximately \$48,000.00 (Appendix 3)*
 - 5. *Council requests that the CEO writes to the Mayor, on behalf of Council [and the residents and ratepayers of Adelaide Hills Council], requesting that, within 30 calendar days of this resolution, the Mayor pay the sum of*

\$48,000.00, being the legal costs incurred by Council as a result of the Behavioural Standards Investigation.

- 11.2. Acknowledgement for Mr Don Herrmann – Cr Lucy Huxter
1. *The Council acknowledges the 30-year tenure of Mr Don Herrmann as Presiding Member of the Lobethal Centennial Hall Committee*
 2. *The CEO writes to Mr Herrmann on behalf of the Adelaide Hills Council congratulating him on his achievements in this role, and thanking him for his dedication to ensuring that the iconic Lobethal Centennial Hall is cared for and preserved for many generations*
 3. *The CEO writes to the new Presiding Member of the Lobethal Centennial Hall Committee providing details of the relevant contacts within the Council Administration that will be able to offer support and advice, including on the new draft Lease or Management Agreement that are to be confirmed*

12. ADMINISTRATION REPORTS – DECISION ITEMS

- 12.1. Review of Volunteer Engagement Policy
1. *That the report be received and noted*
 2. *With an effective date of 11 March 2025 to revoke the Volunteer Engagement Policy 22 February 2022 and to adopt the Volunteer Engagement Policy 11 March 2025 (Appendix 1).*
 3. *That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the Volunteer Engagement Policy 11 March 2025.*
- 12.2. Adelaide Hills Region Waste Management Authority Deputy Board Member Appointment
[Decision 1 \(required if one candidate indicates intention to nominate\)](#)
1. *That the report be received and noted.*
 2. *That in relation to the Adelaide Hills Region Waste Management Authority Board:*
 - a. *To appoint _____ to the Deputy Board Member position for a term to commence from 11 March 2025 and conclude on 28 January 2027 (inclusive)*
 3. *To authorise the Chief Executive Officer to lodge all required documentation to give effect to Council's resolutions regarding Adelaide Hills Region Waste Management Authority Board Membership.*

[Decision 2 \(required if more than one candidate indicates intention to nominate\)](#)

1. *That the report be received and noted*
2. *To determine that the method of selecting the Adelaide Hills Region Waste Management Deputy Board Member by an indicative vote to determine the preferred person(s) utilising the process set out in this Agenda report.*
3. *To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred persons for the Authority Deputy Board Member and for the meeting to resume once the results of the indicative voting has been declared.*

Decision 3 (required if meeting adjourned)

1. That in relation to the Adelaide Hills Region Waste Management Authority Board:
 - a. To appoint _____ to the Deputy Board Member position for a term to commence from 11 March 2025 and conclude on 28 January 2027 (inclusive)
2. To authorise the Chief Executive Officer to lodge all required documentation to give effect to Council's resolutions regarding Adelaide Hills Region Waste Management Authority Board Membership.

12.3. Eastern Waste Management Authority Deputy Board Member Appointment

Decision 1 (required if one candidate per position indicates intention to nominate)

1. That the report be received and noted.
2. That in relation to the Eastern Waste Management Authority Board:
 - a. To appoint _____ to the Deputy Board Member position for a term to commence from 11 March 2025 and conclude on 29 November 2025 (inclusive)
3. To authorise the Chief Executive Officer to lodge all required documentation to give effect to Council's resolutions regarding Eastern Waste Management Authority Board Membership.

Decision 2 (required if more than one candidate indicates intention to nominate)

1. That the report be received and noted
2. To determine that the method of selecting the Eastern Waste Management Authority Deputy Board Member by an indicative vote to determine the preferred person(s) utilising the process set out in this Agenda report.
3. To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred persons for the Deputy Board Member and for the meeting to resume once the results of the indicative voting has been declared.

Decision 3 (required if meeting adjourned)

1. That in relation to the Eastern Waste Management Authority Board:
 - a. To appoint _____ to the Deputy Board Member position for a term to commence from 11 March 2025 and conclude on 29 November 2025 (inclusive)
2. To authorise the Chief Executive Officer to lodge all required documentation to give effect to Council's resolutions regarding Eastern Waste Management Authority Board Membership.

12.4. Council Resolutions Status Update

1. That the report be received and noted.
2. That the completed items in Appendix 1 be removed from the Action List.

12.5. Elector Representation Review (Community Consultation Outcomes)

1. That the report be received and noted.

2. *That the Elector Representation Review Community Consultation Outcomes Report at Appendix 1 containing 58 valid submissions and 2 petitions is received and noted.*
4. *The following proposal for the future composition and structure of the Adelaide Hills Council be carried into effect as follows:*
 - a) *The principal member of Council continues to be a Mayor, elected by the electors for the area.*
 - b) *The Council elected body comprise a Mayor and twelve councillors.*
 - c) *The Council area be divided into three wards (as per the structure presented in the Representation Review Report dated November 2024 at Appendix 2).*
 - d) *The proposed wards be identified as the _____, _____ and the _____ Ward, with each Ward being represented by four Councillors.*
5. *The Chief Executive Officer be authorised to prepare and forward the necessary final report and documents to the Electoral Commissioner, pursuant to the provisions of Section 12 of the Local Government Act 1999.*

13. ADMINISTRATION REPORTS – INFORMATION ITEMS

- 13.1. LGRS Risk Profiling 2024 Results Report
That the LGRS Risk Profiling Report and appendices be received and noted.

14. CORRESPONDENCE FOR NOTING

15. QUESTIONS WITHOUT NOTICE

16. MOTIONS WITHOUT NOTICE

17. REPORTS

- 17.1. Council Member Function or Activity on the Business of Council
- 17.2. Reports of Members/Officers as Council Representatives on External Organisations
- 17.3. CEO Report

18. REPORTS OF COMMITTEES

- 18.1. Council Assessment Panel
Nil
- 18.2. Audit Committee
Nil
- 18.3. CEO Performance Review Panel
Nil

- 18.4. Boundary Change Committee
Nil

19. CONFIDENTIAL ITEMS

- 19.1. Technology Risk and Opportunities Review

20. NEXT MEETING

Tuesday 25 March 2025, 6.30pm, 63 Mt Barker Road, Stirling

21. CLOSE MEETING

Council Meetings, Information and Briefing Sessions, CAP and Committee Meetings for 2025

| DATE | TYPE | LOCATION | MINUTE TAKER |
|-----------------------|--------------------------|----------|---------------|
| JANUARY 2025 | | | |
| Wednesday 15 January | CAP | Stirling | TBA |
| Tuesday 28 January | Ordinary Council | Stirling | Skye Ludzay |
| FEBRUARY 2025 | | | |
| Monday 3 February | Workshop | Woodside | N/A |
| Tuesday 11 February | Ordinary Council | Stirling | Rebekah Lyons |
| Wednesday 12 February | CAP | Stirling | TBA |
| Monday 17 February | Audit Committee | Stirling | Lauren Jak |
| Tuesday 18 February | Professional Development | Stirling | N/A |
| Tuesday 25 February | Ordinary Council | Stirling | Skye Ludzay |
| MARCH 2025 | | | |
| Monday 3 March | Workshop | Woodside | N/A |
| Tuesday 11 March | Ordinary Council | Stirling | Rebekah Lyons |
| Wednesday 12 March | CAP | Stirling | TBA |
| Tuesday 18 March | Professional Development | Stirling | N/A |
| Saturday 22 March | Workshop | Stirling | N/A |
| Tuesday 25 March | Ordinary Council | Stirling | Skye Ludzay |
| Wednesday 26 March | CEO PRP | Stirling | Zoë Gill |
| APRIL 2025 | | | |
| Wednesday 2 April | CEO PRP | Stirling | Zoë Gill |
| Monday 7 April | Workshop | Woodside | N/A |
| Tuesday 8 April | Ordinary Council | Stirling | Rebekah Lyons |
| Wednesday 9 April | CAP | Stirling | TBA |
| Monday 14 April | Audit Committee | Stirling | Lauren Jak |
| Tuesday 15 April | Professional Development | Stirling | N/A |
| Wednesday 16 April | CEO PRP | Stirling | Zoë Gill |
| Tuesday 22 April | Ordinary Council | Stirling | Skye Ludzay |
| MAY 2025 | | | |
| Monday 5 May | Workshop | Woodside | N/A |
| Tuesday 13 May | Ordinary Council | Stirling | Rebekah Lyons |
| Wednesday 14 May | CAP | Stirling | TBA |
| Monday 19 May | Audit Committee | Stirling | Lauren Jak |
| Tuesday 20 May | Professional Development | Stirling | N/A |
| Tuesday 27 May | Ordinary Council | Stirling | Skye Ludzay |
| JUNE 2025 | | | |
| Monday 2 June | Workshop | Woodside | N/A |
| Tuesday 10 June | Ordinary Council | Stirling | Rebekah Lyons |
| Wednesday 11 June | CAP | Stirling | TBA |
| Tuesday 17 June | Professional Development | Stirling | N/A |
| Tuesday 24 June | Ordinary Council | Stirling | Skye Ludzay |
| Wednesday 25 June | CEO PRP | Stirling | Zoë Gill |
| JULY 2025 | | | |
| Monday 7 July | Workshop | Woodside | N/A |

| DATE | TYPE | LOCATION | MINUTE TAKER |
|------------------------------------|--------------------------|----------|---------------|
| Tuesday 8 July | Ordinary Council | Stirling | Rebekah Lyons |
| Wednesday 9 July | CAP | Stirling | TBA |
| Tuesday 15 July | Professional Development | Stirling | N/A |
| Tuesday 22 July | Ordinary Council | Stirling | Skye Ludzay |
| AUGUST 2025 | | | |
| Monday 4 August | Workshop | Woodside | N/A |
| Tuesday 12 August | Ordinary Council | Stirling | Rebekah Lyons |
| Wednesday 13 August | CAP | Stirling | TBA |
| Monday 18 August | Audit Committee | Stirling | Lauren Jak |
| Tuesday 19 August | Professional Development | Stirling | N/A |
| Tuesday 26 August | Ordinary Council | Stirling | Skye Ludzay |
| SEPTEMBER 2025 | | | |
| Monday 1 September | Workshop | Woodside | N/A |
| Tuesday 9 September | Ordinary Council | Stirling | Rebekah Lyons |
| Wednesday 10 September | CAP | Stirling | TBA |
| Tuesday 16 September | Professional Development | Stirling | N/A |
| Tuesday 23 September | Ordinary Council | Stirling | Skye Ludzay |
| OCTOBER 2025 | | | |
| Tuesday 7 October (Public Holiday) | Workshop | Woodside | N/A |
| Wednesday 8 October | CAP | Stirling | TBA |
| Tuesday 14 October | Ordinary Council | Stirling | Rebekah Lyons |
| Monday 20 October | Audit Committee | Stirling | Lauren Jak |
| Tuesday 21 October | Professional Development | Stirling | N/A |
| Tuesday 28 October | Ordinary Council | Stirling | Skye Ludzay |
| NOVEMBER 2025 | | | |
| Monday 3 November | Workshop | Woodside | N/A |
| Tuesday 11 November | Ordinary Council | Stirling | Rebekah Lyons |
| Wednesday 12 November | CAP | Stirling | TBA |
| Monday 17 November | Audit Committee | Stirling | Lauren Jak |
| Tuesday 18 November | Professional Development | Stirling | N/A |
| Tuesday 25 November | Ordinary Council | Stirling | Skye Ludzay |
| DECEMBER 2025 | | | |
| Monday 1 December | Workshop | Woodside | N/A |
| Tuesday 9 December | Ordinary Council | Stirling | Rebekah Lyons |
| Wednesday 10 December | CAP | Stirling | TBA |

Meetings are subject to change, please check agendas for times and venues. All meetings (except Council Member Professional Development) are open to the public.

Community Forums 2025

6.00 for 6.30pm

(dates and venues to be confirmed)

| DATE | LOCATION |
|------|----------|
| | |
| | |

Council Member Attendance 2025

Information or Briefing Sessions

| Meeting Date | Mayor Jan-Claire Wisdom | Cr Kirrilee Boyd | Cr Adrian Cheater | Cr Nathan Daniell | Cr Leith Mudge | Cr Louise Pascale | Cr Mark Osterstock | Cr Kirsty Parkin | Cr Pauline Gill | Cr Chris Grant | Cr Malcolm Herrmann | Cr Lucy Huxter | Cr Melanie Selwood |
|----------------|-------------------------|------------------|-------------------|-------------------|----------------|-------------------|--------------------|------------------|-----------------|----------------|---------------------|----------------|--------------------|
| 3 Feb 25 (WS) | F | AP | F | F | AP | F | AP | F | F | F | F | AP | F |
| 18 Feb 25 (WS) | P | AP | F | F | F | P | AP | F | LOA | F | F | F | F |
| 3 Mar 25 (WS) | F | F | F | F | F | F | F | AP | AP | F | F | AP | F |

Council Member Attendance 2025

Council Meetings (including Special Council Meetings)

| Meeting Date | Mayor Jan-Claire Wisdom | Cr Kirrilee Boyd | Cr Adrian Cheater | Cr Nathan Daniell | Cr Leith Mudge | Cr Louise Pascale | Cr Mark Osterstock | Cr Kirsty Parkin | Cr Pauline Gill | Cr Chris Grant | Cr Malcolm Herrmann | Cr Lucy Huxter | Cr Melanie Selwood |
|--------------|-------------------------|------------------|-------------------|-------------------|----------------|-------------------|--------------------|------------------|-----------------|----------------|---------------------|----------------|--------------------|
| 28 Jan 25 | AP | F | AP | AP | F | LOA | F | AP | F | F | F | F | F |
| 11 Feb 25 | F | AP | LOA | F | F | F | F | F | AP | F | F | F | LOA |
| 25 Feb 25 | AP | F | F | F | F | F | F | F | LOA | F | F | LOA | F |

Conflict of Interest Disclosure Form

CONFLICTS MUST BE DECLARED VERBALLY DURING MEETINGS

Date: _____

Meeting Name (please tick one)

- | | | | |
|------------------------------|--------------------------|---------------------------|--------------------------|
| Ordinary Council | <input type="checkbox"/> | Audit Committee | <input type="checkbox"/> |
| Special Council | <input type="checkbox"/> | Boundary Change Committee | <input type="checkbox"/> |
| CEO Performance Review Panel | <input type="checkbox"/> | Other: _____ | <input type="checkbox"/> |

Item No **Item Name:**

(Only one conflict of interest entry per form)

I, Mayor / Cr _____ have identified a conflict of interest as:

GENERAL

MATERIAL

GENERAL

In considering a General Conflict of Interest (COI), an impartial, fair-minded person might consider that the Council Member’s private interests might result in the Member acting in a manner that is contrary to their public duty.

MATERIAL

In considering a Material Conflict of Interest (COI), a member of a council has a material conflict of interest in a matter to be discussed at a meeting of the council if a class of persons as defined in s75(1)(a-l) in the Act would gain a benefit, or suffer a loss, (whether directly or indirectly and whether of a personal or pecuniary nature) depending on the outcome of the consideration of the matter at the meeting.

The nature of my conflict of interest is as follows:

(Describe the nature of the interest, including whether the interest is direct or indirect and personal or pecuniary)

I intend to deal with my conflict of interest in the following transparent and accountable way:

- I intend to **stay** in the meeting (please complete details below)
- I intend to **stay** in the meeting as exempt under s75A (please complete details below)
- I intend to **leave** the meeting (*mandatory if you intend to declare a Material conflict of interest*)

The reason I intend to stay in the meeting and consider this matter is as follows:

(This section must be completed and ensure sufficient detail is recorded of the specific circumstances of your interest.)

Office use only: Council Member voted FOR / AGAINST the motion.

8. DEPUTATIONS

For full details, see Code of Practice for Meeting Procedures on www.ahc.sa.gov.au

1. A request to make a deputation should be made by submitting a Deputation Request Form, (available on Council's website and at Service and Community Centres) to the CEO seven clear days prior to the Council meeting for inclusion in the agenda.
2. Each deputation is to be no longer than ten (10) minutes, excluding questions from Members.
3. Deputations will be limited to a maximum of two per meeting.
4. In determining whether a deputation is allowed, the following considerations will be taken into account:
 - the number of deputations that have already been granted for the meeting
 - the subject matter of the proposed deputation
 - relevance to the Council agenda nominated – and if not, relevance to the Council's powers or purpose
 - the integrity of the request (i.e. whether it is considered to be frivolous and/or vexatious)
 - the size and extent of the agenda for the particular meeting and
 - the number of times the deputee has addressed Council (either in a deputation or public forum) on the subject matter or a similar subject matter.

8.3 PUBLIC FORUM

For full details, see Code of Practice for Meeting Procedures on www.ahc.sa.gov.au

1. The public may be permitted to address or ask questions of the Council on a relevant and/or timely topic.
2. The Presiding Member will determine if an answer is to be provided.
3. People wishing to speak in the public forum must advise the Presiding Member of their intention at the beginning of this section of the meeting.
4. Each presentation in the Public Forum is to be no longer than five (5) minutes (including questions), except with leave from the Council.
5. The total time allocation for the Public Forum will be ten (10) minutes, except with leave from the Council.
6. If a large number of presentations have been requested, with leave from the Council, the time allocation of five (5) minutes may be reduced.
7. Any comments that may amount to a criticism of individual Council Members or staff must not be made. As identified in the Deputation Conduct section above, the normal laws of defamation will apply to statements made during the Public Forum.
8. Members may ask questions of all persons appearing relating to the subject of their presentation.